

Watkins Glen Housing Authority  
Village Boardroom, Second Floor  
Tuesday, February 18, 2020

**Roll Call:**

Meeting called to order at 4:29pm. Present – Peter Widynski, Nan Woodworth, Patti Schimizzi, Beth DeCaro, Brad Eakins and Rob Rossiter.

**Reading and approval of minutes from the January 21, 2020 meeting:**

Motion to approve by Rob, seconded by Nan, carried.

**Treasurer's Report:**

No major expenses in Checking. Statement for savings not received due to Holiday, March will include February. Motion to approve Treasurer's Report was made by Patti, seconded by Brad, carried

**Executive Director's Report:**

Currently, Jefferson Village is at 100% occupancy!

**Communications Sent/Received:**

Holt Architects Interior Design for Jefferson Village "Multifamily Property Condition Assessment Report" was received by the board. The report rated the building/facilities in good shape considering its age, but only reviewed one apartment, the board was thinking all the apartments would be inspected as we are hoping for improvements to the individual residences as well as the overall facility. Peter to expand more on the utilities stated in the report and then there was the mention of adding 17 units to JV and that was a universal no as the residents have been through enough with the roof replacement and the construction across the street. The Board will be meeting with INHS and Holt to clarify what we are envisioning, make building more energy efficient, building façade updated, updating the inside of the apartment, reviewing the handicap units and talking to the residents as to their vision, etc.

**New Business:**

Beth distributed a job description to run in the newspaper for a full-time Maintenance Mechanic. Peter discussed his running for Village Trustee and only one Trustee can sit on the Housing Authority Board. He will step down if he wins a Trustee seat but could be on the WG Community Development Board (separate entity).

**Old Business:**

None

**Public be Heard:**

Marilyn King, resident of Jefferson Village spoke on behalf of the tenants regarding the Maintenance Mechanic. They are concerned as to what the situation is and what exactly is being done about it. She also went on to list a few items that need to be addressed, such as insulation never removed that is soaking wet, shingles coming off the roof, eaves not being

cleaned, etc. This discussion led the Board to go into Executive Session and Ms. King opted to wait in the hallway.

**Motion to go into Executive Session** at 5:11pm by Nan, seconded by Patti, carried

**Motion to exit Executive Session** at 5:27pm by Patti, seconded by Nan, carried

Ms. King was invited back into the meeting and told of the employee's termination. She also stated that it was not fair that the WGHA meetings were no longer held in the Jefferson Village's Community Room as it was difficult for the residents to make the trek to the Village Offices. This will be taken into consideration.

**Next Meeting:**

March 17, 2019

**Motion to adjourn** at 5:46pm by Brad, seconded by Nan, carried.

Respectfully submitted,  
Patti Schimizzi