REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD WEDNESDAY, SEPTEMBER 23, 2026

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 5:00 p.m. by Mayor Peter G. Cherock. Present were Mayor Peter G. Cherock, Deputy Mayor Bob Carson, Trustee Margaret Schimizzi, Trustee Stephen Klemann, Trustee Michaela Christensen, and Village Clerk Fred Warrick. Also in attendance was Streets/B&G Supervisor Scott Taylor. There were no others in attendance.

PUBLIC BE HEARD

None

APPROVAL OF MINUTES

Minutes for the regular meeting held on August 18, 2026 and September 1, 2026.

Trustee Michaela Christensen motioned to approve the minutes for the regular board meeting held on August 18, 2026.Trustee Stephen Klemann seconded the motion. The board then voted on the motion. Deputy Mayor Bob Carson and Trustee Margaret Schimizzi abstained due to their absence at that meeting. All others were in favor. Motion carried.

Trustee Margaret Schimizzi motioned to approve the minutes for the regular board meeting held on September 1, 2026. Deputy Mayor Bob Carson seconded the motion. The board then voted on the motion. Trustee Stephen Klemann abstained due to his absence at that meeting. All others were in favor. Motion carried.

DEPARTMENT REPORTS

Deputy Mayor Bob Carson motioned to approve all department reports. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

VOTING ITEMS

Temp Hire – Roller Skating

Trustee Margaret Schimizzi motioned to hire Logan Dutton at $17/hour as Roller Skate Lead starting 9/23/2026. Trustee Michaela Christensen seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Large White Tent Surplus

Deputy Mayor Bob Carson motioned to approve the surplus of the white tent at Clute Park. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were opposed. Motion denied.

Tree Request

Trustee Margaret Schimizzi motioned to approve a tree request to remove a large maple tree near 406 6th Street. Deputy Mayor Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

MEUA Delegate Designation

Trustee Michaela Christensen motioned to adopt a resolution designating Tommy Ballard as the accredited delegate of the Village of Watkins Glen for the annual conference of the Municipal Electric Utilities Association (MEUA) of New York State held on September 28-30, 2026. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Press Repairs – Wastewater Plant

Deputy Mayor Bob Carson motioned to approve the procurement request by supervisor Terry Wilcox for press repairs from BDP Industries at the wastewater treatment plant in the amount of $9,968.94. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

TRANE Controls – HVAC System – Event Center

Trustee Margaret Schimizzi motioned to approve the Trane Controls Proposal to replace HVAC controls in the Clute Park Event Center as a part of the current service agreement at an expense not to exceed $45,000. Acceptance will include Base services ($20,196) and add-on Option 1 [SC+] ($6,737) and Option 3 [Condenser XM90 Package] ($16,604) of the proposal, for a total of $43,537. Deputy Mayor Bob Carson seconded the motion. The Board then voted on the motion. Trustee Stephen Klemann opposed. All others were in favor. Motion carried.

Budget Amendement – General Fund Equipment Reserve Transfer for HVAC Controls

Deputy Mayor Bob Carson motioned to adopt a resolution authorizing a budget amendment to appropriate General Fund capital equipment reserves to replace HVAC controls at the Event Center in Clute Park. Trustee Michaela Christensen seconded the motion. The Board then voted on the motion. Trustee Stephen Klemann opposed. All others were in favor. Motion carried.

Capital Reserve Fund Transfer – Joint Wastewater to Sewer

Trustee Stephen Klemann motioned to adopt a resolution authorizing the transfer of capital reserve funds in the amount of $167,200 from the Village of Watkins Glen/Village of Montour Falls Joint Wastewater Fund (JT) to the Village of Watkins Glen Sewer Fund (GG) for an adjustment to the participating municipalities shared costs for the 2025-2026 fiscal year. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Domestic Violence Awareness

Trustee Michaela Christensen motioned to adopt a resolution proclaiming October as Domestic Violence Awareness month and authorizing Catholic Charities of Chemung County to place purple ribbons throughout the community. Deputy Mayor Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Clute Park Pump Station Replacement

Trustee Margaret Schimizzi motioned to approve the procurement request by supervisor Terry Wilcox for services by W2O to remove and replace a village owned replacement pump at the Clute Park Pump Station in the amount of $2,250 Trustee Michaela Christensen seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Polyphase Meters – Electric Department

Trustee Stephen Klemann motioned to approve the procurement request by supervisor Tommy Ballard for the purchase of four Centron Polyphase meters through GotToGo Electric, Inc. to replenish inventory. Total cost $2,080. Deputy Mayor Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

General Audit

Deputy Mayor Bob Carson made a motion to approve the general audit dated September 22, 2026 in the following amounts:

General	$92,738.68	Sewer	$106,701.77
Electric	$246,750.55	Water	$16,490.31
Joint Activity (CVWRF)	$37,851.01		

Totaling: $500,532.32

Trustee Michaela Christensen seconded the motion. The Board then voted on the motion. All were in favor. Motion Carried.

BOARD CONCERNS

a. The board discussed needed plans to begin trimming trees in Lafayette Park.
b. The clerk addressed a tree in Clute Park that is hollow at the base and may be a risk and needs review.
c. Trustee Margaret Schimizzi brought up concerns regarding a lifted sidewalk on Durland. Board suggested she notify the Code Enforcement Officer.
d. Board discussed needed enforcement of bikes, specifically electric bikes, on sidewalks. Suggested maybe the police do a presentation at the school.
e. Trustee Stephen Klemann requested that surplus items that go to auction should be reviewed prior to going to auction and approve all bids prior to issuing acceptance of bid.

ADJOURN

With no further business to come before the Board, Deputy Mayor Bob Carson made a motion to adjourn at 6:10 p.m. Trustee Maragret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Meeting Adjourned.

Fred Warrick
Village Clerk