



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JANUARY 20, 2026

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 5:00 p.m. by Mayor Laurie DeNardo. Present were Mayor Laurie DeNardo, Deputy Mayor Peter G. Cherock, Trustee Bob Carson, Trustee Margaret Schimizzi, Trustee Stephen Klemann, and Village Clerk Fred Warrick. Also in attendance was Sergeant in Charge Ethan Mosher, Supervisor of Wastewater Terry Wilcox, Streets/B&G Supervisor Scott Taylor, Code Enforcement Officer Dennis Tremblay, and Superintendent of Village Parks & Recreation Stacey Parrish. There were no others in attendance.

PUBLIC BE HEARD

None

APPROVAL OF MINUTES

Minutes for the regular meeting held on January 6, 2026

Deputy Mayor Peter G. Cherock motioned to approve the minutes from the regular board meeting held on January 6, 2026. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

DEPARTMENT REPORTS

Trustee Margaret Schimizzi motioned to approve all department reports. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

VOTING ITEMS

Change Order #13 – Water System Improvements Project

This item was tabled.

Payment Application #21 – McCrossin - Water System Improvements Project

This item was tabled

Resolution Governing Mailboxes affected by snow removal

Trustee Bob Carson motioned adopt a resolution governing mailboxes affected by snow and ice removal.

WHEREAS, the Board of Trustees of the Village of Watkins Glen have declared the need for a resolution to govern mailboxes damaged by snow and ice removal operations; and

WHEREAS, under Section 319 of the New York State Highway Law, mailboxes placed in the public right-of-way are considered highway obstructions and are allowed only as a convenience to property owners to receive mail; and

WHEREAS, if keeping the village roads open conflicts with mailbox placement, the needs of road maintenance take priority.

NOW, BE IT RESOLVED, that the Village of Watkins Glen Board of Trustees has reviewed and approved the following policy elements regarding mailboxes damaged by snow and ice removal operations:

1. Property owners are responsible for proper installation, maintenance, and positioning of mailboxes (e.g., setback, sturdy support) and must meet USPS installation standards.

2. Mailboxes are placed within the right-of-way by courtesy and property owners assume risk of damage from routine snow removal. The municipality is not liable for damage caused by the force of snow rolling off plows.
3. Property owners must report any claims of damage within 48 hours and provide any evidence (photos, etc.).
4. A municipal official shall immediately inspect the damage and make a report to provide to the Board of Trustees, who will review and determine if any damage was a result of gross negligence. Such negligence will be defined as a severe form of carelessness, defined as a conscious and voluntary disregard.
5. If a mailbox is damaged by an act of gross negligence, the village may, at its discretion repair or replace the mailbox/post, limited to a basic mailbox and post model; OR provide reimbursement up to \$50.00 upon confirmation of fault under this rule.

BE IT FURTHER RESOLVED, that this policy shall remain in effect until amended or repealed by the Board.

Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Meter Reader Training

Trustee Margaret Schimizzi motioned to approve Craig Blanchard to attend Electric Meter School in Fairport, NY on March 24th & 25th for an estimated registration cost of \$315. Lodging costs estimated at \$125/night. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Fire Hall Usage – Schuyler County Emergency Management

Trustee Stephen Klemann motioned approve the Member Application for Use of Village Fire Hall by Schuyler County Emergency Management for a meeting to be held on January 21, 2026 from 9:30a – 12p. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Sewer Credit – 503 Perry Street

Trustee Bob Carson motioned approve the sewer credit request for 503 N Perry Street in the amount of \$50.00. Trustee Stephen Klemann motioned seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

AUDIT

General Audit

Deputy Mayor Peter G. Cherock made a motion to approve the general audit dated January 2, 2026 in the following amounts:

General	\$105,100.91	Sewer	\$114,496.42
Electric	\$17,700.73	Water	\$8,953.19
Joint Activity (CVWRF)	\$30,435.14		
Totaling:	\$276,686.39		

Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor.
Motion Carried.

BOARD CONCERNS

- None.

Executive

Trustee Margaret Schimizzi motioned to move to an executive session to discuss a personnel matter in the Police Department. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried

ADJOURN

With no further business to come before the Board, Deputy Mayor Peter G. Cherock made a motion to adjourn at 7:03p.m. Trustee Bob Casron seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Meeting Adjourned.

Fred Warrick
Village Clerk