



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, DECEMBER 16, 2025

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 5:00 p.m. by Mayor Laurie DeNardo. Present were Mayor Laurie DeNardo, Deputy Mayor Peter G. Cherock, Trustee Bob Carson, Trustee Margaret Schimizzi, Trustee Stephen Klemann, and Village Clerk Fred Warrick. Also in attendance was Sergeant in Charge Ethan Mosher, Wastewater Supervisor Terry Wilcox, Streets/B&G Supervisor Scott Taylor, and Superintendent of Village Parks & Recreation Stacey Parrish. There were no others in attendance.

PUBLIC BE HEARD

None

APPROVAL OF MINUTES

Minutes for the regular meeting held on November 4, 2025

Deputy Mayor Peter G. Cherock motioned to approve the minutes from the regular board meeting held on November 18, 2025. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

DEPARTMENT REPORTS

Deputy Mayor Peter G. Cherock motioned to approve all department reports. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

VOTING ITEMS

Use of Village Fire Hall Application

Trustee Margaret Schimizzi motioned to approve the Member Application for Use of Village Fire Hall by Daniel Navarro for a baby shower to be held on January 17, 2026 from 9am-9pm. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Special Event Application - Watkins Wing Walk

Trustee Bob Carson motioned to approve the special event application by Michel Ray for Watkins Wing Walk held on February 28, 2026 from 12p-4p. Request includes a waiver of the open container law. Trustee Margaret Schimizzi seconded the motion. In further discussion, the board agreed to approve the event but deny the waiver of the open container law. The Board then voted on the motion. All were in favor. Motion carried with the exception of the waiver request.

Special Event Application – Seneca 7

Trustee Margaret Schimizzi motioned to approve the special event application for Seneca 7 relay to on April 26th, 2026. Trustee Stephen Klemann seconded the motion. In further discussion, the matter was tabled to allow for further information.

Event Center Main Hall - Ice Skating Party Rate

Trustee Stephen Klemann motioned to approve the rate of \$350 for rental of the Event Center main room for ice skating parties for two hours, up to 50 guests. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Pay Increase Park Laborer](#)

Trustee Stephen Klemann motioned to approve a pay increase for Vincent Ocasio to \$17.00/hr as a park laborer. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Lease Renewal Agreement Cargill vs Village](#)

Trustee Margaret Schimizzi motioned to approve the lease renewal agreement between Cargill, Inc. and the village for a ten-year period ending March 31, 2036. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Montour Lift Station Guide Brackets](#)

Deputy Mayor Peter G. Cherock motioned to approve the purchase of three (3) ABS intermediate guide brackets to repair the rails at the Montour Lift Station for the total amount of \$2,604. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Guide Rail Repair](#)

Deputy Mayor Peter G. Cherock motioned to approve the confined space service call to replace intermediate guide rail brackets at the Montour Lift Station by W2O Operator Training Group, LLC in the amount of \$3,750. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Wastewater Plant's Pump & Control Panel](#)

Trustee Margaret Schimizzi motioned to approve the purchase of a submersible well multi-stage pump and PLC control panel for the wastewater plant's effluent system in the amount of \$14,805. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Asphalt Roller](#)

Trustee Bob Carson motioned to approve the purchase of a 2025 Caterpillar Asphalt Roller from Milton in the amount of \$35,000 to be reimbursed through CHIPS funds. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Tree Removal – Reading Rd](#)

Trustee Stephen Klemann motioned to approve the tree removal on 102 Reading Rd. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[AUDIT](#)

[General Audit](#)

Trustee Bob Carson made a motion to approve the general audit dated December 16, 2025 in the following amounts:

General	\$71,462.52	Sewer	\$2,685.28
Electric	\$200,826.67	Water	\$15,539.19
Joint Activity (CVWRF)	\$24,252.16		

Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion Carried.

BOARD CONCERNS

- a. Current Local Laws being drafted– Vendor, Traffic, Sewer Use, Fire Pits. Clerk to send Deputy Mayor Cherock and Trustee Klemann the draft file for vendors and firepit laws.
- b. Process regarding tree removal was discussed. Follow up with Tommy on timing.
- c. Employee appreciation luncheon – Friday, 12/19 at 12:00 pm.
- d. Mayor DeNardo went over Joint Project Committee (JPC) updates.
- e. Clerk to send Mayor the current resolution on seasonal wage scale for review.

Executive

Deputy Mayor Peter G. Cherock motioned to move to an executive session. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried

Pay Increase Village Attorney

Trustee Margaret Schimizzi motioned to approve a rate increase for village attorney Dave Ealy of Trevett Cristo to \$300/hour for specialized litigation only. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were opposed. Motion denied.

ADJOURN

With no further business to come before the Board, Deputy Mayor Peter G. Cherock made a motion to adjourn at 7:20p.m. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Meeting Adjourned.

Fred Warrick
Village Clerk