



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, MARCH 18, 2025

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 5:00 pm by Mayor Laurie DeNardo. Present were Mayor Laurie DeNardo, Deputy Mayor Peter G. Cherock, Trustee Stephen Klemann, Trustee Bob Carson, Trustee Margaret Schimizzi and Village Clerk Fred Warrick. Also in attendance was Sergeant in Charge Ethan Mosher, Foreman Scott Taylor, Code Enforcement Officer Dennis Tremblay, Wastewater Supervisor Terry Wilcox, Superintendent of Village Parks and Recreation, and Parks & Recreation Coordinator Chantal Fitzgerald. There was approximately one other in attendance.

PRESENTATIONS

Kristin VanHorn, Larson Design Group Director – Planning & Applied GIS, presented an outline of the process in creating the Village’s next comprehensive plan.

PUBLIC BE HEARD

None

APPROVAL OF MINUTES

Minutes for the regular meeting held on March 4, 2025

Trustee Margaret Schimizzi motioned to approve the minutes from the regular board meeting held on March 4, 2025. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

DEPARTMENT REPORTS

Trustee Bob Carson motioned to approve all department reports. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

VOTING ITEMS

Cable & Internet for Campground

Trustee Margaret Schimizzi motioned to approve the Communications Network and Service Agreement from Spectrum Northeast, LLC for cable & internet services in the Clute Memorial Park campground. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Run to Remember 5K

Deputy Mayor Peter G. Cherock made a motion to approve the Special Event Application and Application for LaFayette Park Rental by Michael Samoraj of Willow Running USA for “Run to Remember 5k” on May 24, 2025 from 7a – 10:30a. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Porchfest Watkins Glen

Deputy Mayor Peter G. Cherock motioned to approve a Special Event Application by Tom Bloodgood for “Porchfest Watkins Glen” on July 27, 2025 from 1:00p – 6:00p. Trustee Margaret Schimizzi seconded the motion. Upon further discussion, the application was tabled for further detail on the use of alcohol.

Eatser Egg Hunt

Deputy Mayor Peter G. Cherock made a motion to approve a Special Event Application by Stacey Parrish for “Easter Egg Hunt” on April 19, 2025. 8:00a setup, 11:00a event, done by 1:00p. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Hare Prix](#)

Deputy Mayor Peter G. Cherock made a motion to approve a Special Event Application by Ian Conboy for “Hare Prix” on September 27, 2025. 6:00a setup, 9:00a event, done by 12:00p. Trustee Bob Carson seconded the motion. Upon further discussion, the application was tabled for further detail.

[Mobile Cardiac Monitoring](#)

Deputy Mayor Peter G. Cherock made a motion to approve the Member Application for Use of Village Fire Hall by Jason Hudson for a Mobile Cardiac Monitoring event, March 18th & 19th from 8a – 5p. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Birthday Party](#)

Trustee Stephen Klemann made a motion approve the Member Application for Use of Village Fire Hall by Eugene Fraboni for a birthday party, April 6th from 11a – 3p. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Dog Training](#)

Deputy Mayor Peter G. Cherock made a motion approve the Member Application for Use of Village Fire Hall by Judith Zeigler for dog training classes every Wednesday from April 9th – May 14th from 6p – 8p. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All opposed. Motion denied.

[Family Reunion](#)

Trustee Stephen Klemann made a motion to approve the Member Application for Use of Village Fire Hall by Ashley Emery for a family reunion, August 2nd from 11a – 6p. Trustee Bob Carson seconded the motion. The Board then voted on the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Phone Stipend](#)

Trustee Bob Carson made a motion to approve a \$30/month phone allowance stipend for Sergeant Ethan Mosher. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[NYCOM](#)

Trustee Margaret Schimizzi made a motion to approve attendance to the New York State Conference of Mayors and Municipal Officials Annual Meeting, May 28th – May 30th for Mayor Laurie DeNardo, Deputy Mayor Peter G. Cherock and Trustee Stephen Klemann. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Housing Authority Board Member Reappointment](#)

Deputy Mayor Peter G. Cherock made a motion to approve the reappointment of Patti Schimizzi to another 5-year term on the Housing Authority Board. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Firehouse Sewer Line Repair](#)

Trustee Stephen Klemann made a motion to approve the estimate by Underground Pipe Company for the cleaning, jetting/flushing, and liner installation for the fire departments sewer line. Total cost \$24,900. Deputy Mayor Peter G. Cherock seconded the motion. After further discussion, the repair was tabled.

[Housing Authority Board Member Reappointment](#)

Trustee Margaret Schimizzi made a motion to approve the streets department to purchase a flatbed body to replace the box on the 2019 Ford F350. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

AUDIT

General Audit

Trustee Margaret Schimizzi made a motion to approve the general audit dated March 17, 2025 in the following amounts:

General	\$82,396.07	Sewer	\$114,580.62
Electric	\$492,554.58	Water	\$14,605.86
Joint Activity (CVWRF)	\$26,114.22	Water Improvements	\$48,726.59

Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion Carried.

BOARD CONCERNS

Street Supervisor Retirement

Ken Barber retired as Streets Supervisor effective 3/17/2025.

Budgets

Departments are currently working on budgets with their liaisons. Mayor to get a draft budget to the board

Wastewater

The Board reviewed again with the wastewater supervisor to confirm that the plant can be operated without a 2A onsite. DEC confirmed as long as the Chief Operator was aware and could reasonably respond if needed, they had no concerns.

STC Workshops

Registration deadline for STC workshops is 3/31/2025. Forms were distributed to staff members and are also available in the office.

Board Room Security

An officer will be specifically dedicated to all future Board of Trustees meetings to avoid being called out during a meeting.

Vendor Laws

Mayor Laurie DeNardo asked Code Enforcement Officer Dennis Tremblay and Trustee Stephen Klemann to look at revising the current vendor laws.

EXECUTIVE

Trustee Stephen Klemann made a motion to move to executive for a discussion related to results from an investigation involving personnel. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

ADJOURN

With no further business to come before the Board, Trustee Bob Carson made a motion to adjourn at 6:55 p.m. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Meeting Adjourned.

Fred Warrick
Village Clerk