



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, NOVEMBER 5, 2024

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 5:00 pm by Mayor Laurie DeNardo. Present were Mayor Laurie DeNardo, Deputy Mayor Peter G. Cherock, Trustee Bob Carson, Trustee Stephen Klemann, and Clerk Fred Warrick. Also in attendance was Officer Aaron Jumper and Superintendent of Village Parks and Recreation Stacey Parrish. Trustee Margaret Schimizzi and Superintendent of Public Works Terry Wilcox were absent. There was no other person in attendance.

PRESENTATIONS

Michael O'Connell of Larson Design Group provided an update on the Water System Improvements project.

PUBLIC BE HEARD

None

APPROVAL OF MINUTES

Minutes for the regular meeting held on October 15, 2024

Trustee Bob Carson motioned to approve the minutes from the regular board meeting held on October 15, 2024. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

DEPARTMENT REPORTS

Deputy Mayor Peter G. Cherock made the motion to approve all Department Head reports. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

VOTING ITEMS

McCrossin Change Order #11

The McCrossin change order #11 for filter inlet valve positioners was tabled.

Larson Design Group – Engineering Services Agreement

Trustee Bob Carson made a motion to approve Larson Design Group's Engineering Services Agreement for Clute Park Lift Station improvements for \$276,000. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

SCUDD Waiver Request

Deputy Mayor Peter G. Cherock made a motion to approve the request by Schuyler County Coalition for Underaged Drinking & Drugs ("SCUDD") to waive the event center rental fee for their annual meeting to be held December 3rd from 3-4:30p. Trustee Bob Carson seconded the motion. In further discussion, the board agreed to a 50% discount of \$250 or offered the board room at the Municipal Building as a free alternative. The Board then voted on the motion. All were in favor. Motion carried.

Catholic Charities Request for Waiver

Trustee Stephen Klemann made a motion to approve the request by Catholic Charities to waive the LaFayette Park rental fee for their Healthy Families Drive Thru Community Baby Shower to be held on November 18th from 10a – 4p. Trustee Bob Carson seconded the motion. In further discussion, the board denied the request but offered the utilization of the community center as the alternate location. The Board then voted on the motion. All opposed. Motion denied.

Village Fire Hall Use Application

Trustee Bob Carson made a motion to approve the Village Fire Hall Member Use Application by Jimmy Spencer for a birthday on 11/10/2024 from 10a – 3p. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Police Dept. Hire – PT Officer Luca Firestine-Solometo

Trustee Stephen Klemann made a motion to approve the hire of Luca Firestine-Solometo as a part time police officer at \$26.72/hr, pending final completion of all Civil Service requirements. Start date to be determined later. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Comprehensive Plan](#)

Trustee Bob Carson made a motion to approve the resolution authorizing the award of the Village of Watkins Glen Comprehensive Plan to Larson Design Group as the consultant for the project with a total contract award of \$60,000.

WHEREAS, the Village of Watkins Glen (“Village”) continues to grow its vision for the future of its community and thus requires the need to update the Village Comprehensive Plan (“Project”); and

WHEREAS, the Village has secured state funding to the support the cost of securing a consultant to assist the village with professional planning and engineering services; and

WHEREAS, bids for the project were received on Friday, October 18, 2024, opened and selected using a rubric scoring system by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen have selected Larson Design Group as the consultant for the Project with a total contract award of \$60,000.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[AUDIT](#)

[General Audit](#)

Trustee Bob Carson made a motion to approve the general audit dated November 1, 2024 in the following amounts:

General	\$240,429.25	Sewer	\$3,436.76
Electric	\$163,110.83	Water	\$15,077.60
Joint Activity (CVWRF)	\$16,737.30		

Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[BOARD CONCERNS](#)

[Accessible Playground](#)

Ground breaking ceremony is scheduled for November 12th at 2:00 p.m. in Clute Park.

[Village Christmas](#)

Village Christmas is December 6th from 5p – 8p on Franklin Street.

[EXECUTIVE](#)

Trustee Bob Carson made a motion to move to an executive session for personnel to discuss a selection for the full time Code Enforcement Officer position.. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried

[RE-ENTER REGULAR SESSION](#)

Deputy Mayor Peter G. Cherock made a motion to re-enter the regular session. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried

[Code Enforcement Hire \(after Executive Session\)](#)

Deputy Mayor Peter G. Cherock made a motion to approve the hire of Dennis Tremblay as Code Enforcement Officer. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[ADJOURN](#)

With no further business to come before the Board, Trustee Bob Carson made a motion to adjourn at 6:51 p.m. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion and all were in favor. Motion carried.

Meeting Adjourned.

Fred Warrick
Clerk