



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, SEPTEMBER 17, 2024

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 5:00 pm by Mayor Laurie DeNardo. Present were Mayor Laurie DeNardo, Deputy Mayor Peter G. Cherock, Trustee Bob Carson, Trustee Margaret Schimizzi, Trustee Stephen Klemann, Superintendent of Public Works Terry Wilcox, and Deputy Clerk/Treasurer Barbara Peterson. Also, in attendance was Officer Aaron Jumper, Water Supervisor Meghan Fox, and Superintendent of Village Parks & Recreation Stacey Parrish. There was approximately two other persons in attendance.

### PUBLIC BE HEARD

None

### APPROVAL OF MINUTES

Minutes for the Regular Meeting held on September 03, 2024

Deputy Mayor Peter G. Cherock motioned to approve the minutes from the regular board meeting held on September 03, 2024. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

### DEPARTMENT REPORTS

Deputy Mayor Peter G. Cherock made the motion to approve all Department Head reports. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

### VOTING ITEMS

#### McCrossin Payment Application #17

Trustee Margaret Schimizzi made a motion to approve McCrossin's payment application #17 for \$308,069.03 for work performed under the Water System Improvements Project. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

#### McCrossin Change Order #10

Trustee Bob Carson made a motion to approve McCrossin's change order #10 for an increase in contract of \$21,022 for additional concrete and trench drain work on Salt Point Rd. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

#### Resolution – WGSD Lead Agency

Deputy Mayor Peter G. Cherock made a motion to approve a resolution providing consent to the Watkins Glen Central School District Board of Education to act as Lead Agency for a District-wide capital improvement project.

**WHEREAS**, The Board of Education of the Watkins Glen Central School District is considering a District-wide capital improvement project, and,

**WHEREAS**, the Board of Education proposes to act as Lead Agency, and,

**WHEREAS**, the Board of Education seeks the Village of Watkins Glen to provide consent to the Board of Education to act as Lead Agency.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Watkins Glen hereby gives their consent to the Board of Education to act as Lead Agency for the 2024 Capital Improvement Project pursuant to the provisions of 6 NYCRR Part 617 – State Environmental Quality Review.

Trustee Margaret Schimizzi seconded the motion. All were in favor. Motion carried.

### [Resolution – Accessible Playground Bid Award](#)

Deputy Mayor Peter G. Cherock made a motion to approve a resolution authorizing the award of the Project Seneca Clute Park Redevelopment Phase III – Accessible Playground general construction contract in the amount of \$363,360.

**WHEREAS**, the Village of Watkins Glen (Village) is the owner of the Project Seneca Clute Park Redevelopment Phase III – Accessible Playground Project (“Project”); and

**WHEREAS**, pursuant to New York State Municipal Law, bids for the project were received, publicly opened and read aloud on August 26, 2024 at the Village of Watkins Glen Village Offices, 303 N. Franklin Street, Watkins Glen, New York 14891; and;

**WHEREAS**, the Village’s Engineering Consultant, Stantec Consulting Services, Inc., tabulated and analyzed the bids received, and has recommended award of the contract to Evergreen Excavating & Demolition, LLC.

**NOW, THEREFORE, BE IT RESOLVED**, that based on the recommendation of Stantec Consulting Services, Inc., the Village Board Members hereby award the contract for Project Seneca Clute Park Redevelopment Phase III – Accessible Playground Project to Evergreen Excavating & Demolition, LLC in the amount of \$363,360.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

### [RFP Recycling](#)

Trustee Bob Carson made a motion to approve the draft RFP for Village recycling as amended after Board review. Trustee Stephen Klemann seconded the motion. The Board then voted on the motion. All were in favor. Motion carried

### [Mixing Valve – Event Center](#)

Trustee Stephen Klemann made a motion to approve the replacement of mixing valve for the water system at the Event Center by J.A.C. at a cost of \$2,095. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried

### [2025 Clute Park Rates](#)

Trustee Stephen Klemann made a motion to approve the 2025 rates for Clute Park. Deputy Mayor Peter G. Cherock seconded the motion. In further discussion, the rates were tabled for further review.

### [Campground Rules for 2025](#)

Trustee Margaret Schimizzi made a motion to approve the new campground rules for 2025. Deputy Mayor Peter G. Cherock seconded the motion. In further discussion, the rules were tabled for further review.

### [2024 MEUA Engineering and Accounting & Finance Workshop](#)

Trustee Stephen Klemann made a motion approve Electric Supervisor Tom Ballard’s attendance, plus two additional electric employees, to the 2024 MEUA November Engineering and Accounting & Finance Workshops for November 6<sup>th</sup> & 7<sup>th</sup>. Registration is \$120 per employee, with a one-night stay at \$159 per room per employee. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

### Domestic Violence Awareness

Trustee Margaret Schimizzi made a motion to grant Catholic Charities permission to hang purple ribbons throughout downtown Watkins Glen to recognize Domestic Violence Awareness. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried

### Mayor's Increase

Deputy Mayor Peter G. Cherock made a motion to approve the mayor's increase to \$12,000 per year. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. Mayor Laurie DeNardo recused herself from the vote. All others were in favor. Motion carried.

### AUDIT

#### General Audit

Trustee Stephen Klemann made a motion to approve the general audit dated August 30, 2024 in the following amounts:

General	\$68,951.91	Sewer	\$9,455.86
Electric	\$6,850.60	Water	\$8,980.40
Joint Activity (CVWRF)	\$19,131.97		

Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### BOARD CONCERNS

#### Village Halloween

Village Halloween is October 31, 2024 from 6p – 8p.

#### Tops Market - Solar Project

Trustee Stephen Klemann provided an update on meeting with the electric dept. to prep for discussions with NYPA and the group that is heading up the proposed project. Trustee Klemann to provide a memo to the board. Supervisor of Electric Tom Ballard to inquire with other municipalities on any similar projects.

#### Fire Dept. Building Use Application

Deputy Mayor Peter G. Cherock inquired on the updates to the Fire Hall Usage Application and insurance requirements. Mayor Laurie DeNardo added that there were still some unresolved questions being looked into.

#### 6-Pack Trails

Deputy Mayor Peter G. Cherock asked if the 6-Pack Trails request to drive the old race route was still taking place. Mayor Laurie DeNardo stated that they were still doing it on Friday, but not with police support.

#### Fire House Sewer Line

Deputy Mayor Peter G. Cherock inquired on the status of estimates for repair of the sewer line at the fire house. Superintendent of Public works Terry Wilcox stated that Charlie Scaptura was still working on getting the estimates needed.

#### Evening School Resource Officer

Mayor Laurie DeNardo informed the board that the evening SRO agreement does not include reimbursement for use of a police car on-site. Board agrees some additional compensation should apply. Mayor will follow up.

#### Crossing Guard

Mayor Laurie DeNardo discussed the vacancy of a crossing guard for the school. The board discussed concerns and options. Attempts to fill the role is difficult because of the very limited hours. The mayor will inquire with ARC.

OTIS Contract

Deputy Mayor Peter G. Cherock inquired on the status of a contract for review of the elevator. The board will check with the clerk.

EXECUTIVE

None

ADJOURN

With no further business to come before the Board, Trustee Bob Carson made a motion to adjourn at 6:27 p.m. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion carried.

Meeting Adjourned.

Barb Peterson  
Deputy Clerk/Treasurer