



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, FEBRUARY 6, 2024

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Laurie DeNardo.

Present were Mayor Laurie DeNardo, Deputy Mayor Peter G. Cherock, Trustee Bob Carson, Trustee Nan Woodworth, Trustee Margaret Schimizzi, Superintendent of Public Works Terry Wilcox, Treasurer Naomi Kingsley, and Clerk Fred Warrick. Also in attendance was Parks Coordinator Chantal Fitzgerald, Code Enforcement Officer Scot Cole, Water Supervisor Meghan Fox and Sergeant-in-charge Ethan Mosher. There were no others in attendance.

PRESENTATIONS

Amanda Ratchford with Larson Design Group updated the Board on the most recent events of the Water System Improvements project.

PUBLIC BE HEARD

None

APPROVAL OF MINUTES

Minutes for the Regular Meeting held on January 16, 2024

Trustee Margaret Schimizzi motioned to approve the minutes from the regular board meeting held on January 16, 2024. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All others were in favor. Motion carried.

DEPARTMENT REPORTS

Trustee Nan Woodworth made the motion to approve all Department Head reports. Trustee Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

VOTING ITEMS

Water System Improvements – Pay Application

Trustee Nan Woodworth made a motion to approve McCrossin's Pay Application #10 for \$682,384.22 for the Water System Improvements. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

Sewer Camera

The request for a Voyager HDTV Inspection System from the Sewer Dept for \$110,790.00 was tabled.

MEUA Engineering and Accounting & Finance Workshop

Trustee Bob Carson made a motion to approve attendance in the MEUA March Engineering and Accounting & Finance Workshop for Tommy Ballard plus two electric employees. \$115 per person + \$159 per room. Estimated total \$822.00. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

UDIG Excavator training

Trustee Bob Carson made a motion to approve attendance to the UDIG NY "Spring into Safety" excavator training – Watkins Community Center on March 27, 2024 from 8am – 10a. All Depts with DH approval. No cost. Deputy Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

New Hire

Trustee Bob Carson made a motion to approve the employment of Heather Bennett as full time cleaner effective 1/29/2024 at \$15.09/hr (90% of scale). Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Resolution Supporting the Watkins Glen Grand Prix](#)

Deputy Mayor Peter G. Cheroch made a motion to approve a resolution to support the application for use of state highway/NYDOT property by Watkins Glen Promotions for the Watkins Glen Grand Prix Festival to be held on Friday, September 6, 2024.

WHEREAS, Watkins Glen Promotions is in the process of submitting an application for use of State Highway/NYSDOT Property for the Watkins Glen Grand Prix Festival to be held on Friday, September 6, 2024, and

WHEREAS, Watkins Glen Promotions needs to provide written proof from the Village of Watkins Glen, through which the event passes, stating that there is no objection to the event taking place, and

WHEREAS, the Village Clerk is listed as the contact person for any questions or concerns for this resolution.

THEREFORE, BE IT RESOLVED, the Board of Trustees of the Village of Watkins Glen have no objections to the Watkins Glen Grand Prix Festival taking place as requested.

Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

[Resolution to Approve the Firefighter Records Listing for the 2023 LOSAP](#)

Trustee Nan Woodworth made a motion to approve approve the firefighter records listing for the 2023 LOSAP.

WHEREAS, the Village of Watkins Glen has adopted a Length of Service Award Program (LOSAP) for the volunteer firefighters of the Watkins Glen Fire Department; and

WHEREAS, the LOSAP program requires that the Village of Watkins Glen Board of Trustees, as Program Sponsor, approve the firefighter records listing on an annual basis;

BE IT RESOLVED, that the Village of Watkins Glen Board of Trustees has reviewed and approved the attached firefighter records listing of all active members as it pertains to the Service Award Program for calendar year 2023.

Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried

[Sewer Credit Request](#)

The request for a sewer credit for 221 S. Jackson Street in the amount of \$1,096 was tabled.

[AUDIT](#)

[General Audit](#)

Trustee Bob Carson made the motion to approve the general audit dated February 6, 2024 in the following amounts:

General	\$65,741.38	Sewer	\$6,820.400
Electric	\$186,115.32	Water	\$16,624.47
Joint Activity (CVWRF)	\$32,727.17	DRI	\$31,935.49

Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

BOARD CONCERNS

Parks Grants

Trustee Nan Woodworth updated the Board on her efforts in conjunction with Trustee Margaret Schimizzi for grant funding for the summer music program in LaFayette Park as well the Summer Rec program.

Climate Control

New York has a state-specific Smart Climate Control program that is very similar to the local program the Village is involved with. The Code Enforcement Officer suggested the Village get involved with both. Trustee Margaret Schimizzi will work with Scot Cole.

STC Planning – Regional Leadership Conference

The 27th Regional Leadership Conference is April 4th. All managers are encouraged to attend. Sign-up with village office.

Summer Rec

Trustee Nan Woodworth discussed the need to get notices out again to the surrounding municipalities for their support.

Padua Gravel Pit – DEC Public Sessions

Mayor Laurie DeNardo reminded all that the DEC hosted webinar for public comments on the Paudua gravel pits is Monday, February 12th from 6-8pm and the in-person is February 13th at the event center from 2 – 7:30 pm.

ADA Playground Design Update

An open house for the design update of the ADA playground project is scheduled for February 13th from 5:30p – 6:30p at the community center.

EXECUTIVE

Deputy Mayor Peter G. Cherock made a motion to enter an executive session for personnel. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion carried.

ADJOURN

With no further business to come before the Board, Trustee Bob Carson motioned to adjourn at 7:33 p.m. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick
Village Clerk