



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JANUARY 16, 2024

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Laurie DeNardo.

Present were Mayor Laurie DeNardo, Deputy Mayor Peter G. Cherock, Trustee Bob Carson, Trustee Nan Woodworth, Trustee Margaret Schimizzi, Superintendent of Public Works Terry Wilcox and Clerk Fred Warrick. Also in attendance was Sergeant-in-charge Ethan Mosher. There was approximately one other person in attendance representing the media (Odessa File).

### PUBLIC HEARING

Deputy Mayor Peter G. Cherock motioned to open the public hearing on the Clute Park Engineering Study. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

The public meeting remained open until the matter was set for a vote. No members of the public attended and therefore no comments were received. Trustee Nan Woodworth made the motion to close the public hearing at 6:36 p.m. Trustee Bob Carson seconded the motion. All were in favor. Motion carried.

### PUBLIC BE HEARD

None

### APPROVAL OF MINUTES

#### Minutes for the Regular Meeting held on December 19, 2023

Trustee Margaret Schimizzi motioned to approve the minutes from the regular board meeting held on December 19, 2023. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. Trustee Nan Woodworth abstained. All others were in favor. Motion carried.

#### Minutes for the Regular Meeting held on January 2, 2024

Trustee Nan Woodworth motioned to approve the minutes from the regular board meeting held on January 2, 2024. Trustee Margaret Schimizzi seconded the motion. In further discussion, Deputy Mayor Peter G. Cherock noted a needed correction. The January 2<sup>nd</sup> minutes are to be corrected to confirm only Trustee Bob Carson and Deputy Mayor Peter G. Cherock as absent. Present was Mayor Laurie DeNardo, Trustee Nan Woodworth and Trustee Margaret Schimizzi. The Board then voted on the motion. Deputy Mayor Peter G. Cherock and Trustee Bob Carson abstained. All others were in favor. Motion carried.

### DEPARTMENT REPORTS

Deputy Mayor Peter G. Cherock made the motion to approve all Department Head reports. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

### VOTING ITEMS

#### Contract for Legal Services AFFF/PFAS Litigation

Trustee Bob Carson made a motion to approve the contract for legal services for the AFFF/PFAS joint municipal litigation. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

#### Fire Dept. Member Use Application

Trustee Nan Woodworth made a motion to approve the Member Application for Use of Building by Eugene Fraboni on April 6, 2024 from 10a – 6p. Trustee Bob Carson seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

### [Election Inspectors](#)

Trustee Bob Carson made a motion to pass the resolution approving election inspectors for the March 19, 2024 elections.

**WHEREAS**, Election inspectors who are trained on the voting machines are needed to work at the upcoming Village Election on March, 19, 2024, and

**WHEREAS**, Election inspector's compensation for the March 19, 2024 Village Election will be \$200.00 for the day per inspector with the polling hours being Noon to 9 p.m.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Watkins Glen, New York hereby approve the Village Clerk's recommendation and do hereby appoint Karen Solomon as election chairperson and Mary Hoose, Earle Ferris and Alyce Stratton as election inspectors for the March 19, 2024 Village Election.

Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

### [Clute Park Engineering Study](#)

Deputy Mayor Peter G. Cherock made a motion to approve a resolution with reference to the Clute Park engineering study.

**WHEREAS**, the Village of Watkins Glen was the recipient of a Community Development Block Grant in the amount of \$50,000 to complete an engineering study to evaluate and plan for the replacement of Clute Park pump station and force main: and

**WHEREAS**, the Village engaged Larson Design Group to evaluate the best routing of the force main which will extend through the campground and route directly to the treatment plant; and

**WHEREAS**, Larson Design Group completed their evaluation of the existing treatment plant and developed a preliminary engineering report based on their findings

**NOW, THEREFORE, be it RESOLVED as follows:**

1. The Village Board has expended all their grant award.
2. The Village Board accepts Larson Design Group's Preliminary Engineering report

Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion. All were in favor. Motion carried.

### [4" Water Tap](#)

Trustee Nan Woodworth made a motion to approve the 4" waterline tap fee of \$2,000. Trustee Margaret Schimizzi seconded the motion. In further discussion, Mayor Laurie DeNardo stated for the record that Superintendent of Public Works Terry Wilcox and Water Supervisor Meghan Fox are working on a complete revised fee schedule and that Megahn Fox had to leave suddenly during a prior board meeting whereas the fee was planned to be voted on at the August 15<sup>th</sup> board meeting. The Board notes that the fee was presented by the Water Dept. prior to that meeting and it stands effective as of that time, to include the two separate 4" tie-ins that have occurred. The Board then voted on the motion. All were in favor. Motion carried.

## AUDIT

### General Audit

Trustee Margaret Schimizzi made the motion to approve the general audit dated January 12, 2024 in the following amounts:

General	\$80,410.39	Sewer	\$316,323.00
Electric	\$15,803.23	Water	\$6,622.01
Joint Activity (CVWRF)	\$8,519.48	ADA Playground	\$5,941.64

Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## BOARD CONCERNS

### Resignation

Cleaner Diana Bastion resigned.

### Union Negotiations

Mayor Laurie DeNardo requested that the board members should begin deciding who would like to represent the village in the negotiations for the PBA and Teamsters.

### STC Planning – Save the Date

The 27th Regional Leadership Conference is coming soon. Date to be announced.

### Management Meetings

Mayor Laurie DeNardo would like to have board member's availability to rotate participation in the weekly manager's meetings.

### Padua Gravel Pit – DEC Public Hearing

Mayor Laurie DeNardo has been voicing her concerns with the DEC over the inconvenient time set for a public hearing on February 13th at 2:00pm. The DEC's response is that they will not change the time of the in-person meeting and a virtual hearing is also available on Feb 12th that allows also to join by phone only. The Clerk's office will put out all the information to the public via Facebook and the village website.

## EXECUTIVE

Trustee Nan Woodworth made a motion to enter an executive session for personnel and a legal discussion. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion and all were in favor. Motion carried.

## ADJOURN

With no further business to come before the Board, Trustee Margaret Schimizzi motioned to adjourn at 7:20 p.m. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick  
Village Clerk