



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JANURAY 03, 2023

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Deputy Mayor Louis Perazzini. Present were Deputy Mayor Louis Perazzini, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent of Public Works Terry Wilcox, Village Clerk Fred Warrick and Treasurer Angela Ventra. Also present was Superintendent of Parks & Recreation Craig Bond, Water Supervisor Meghan Fox, Code Enforcement Officer Scot Cole and Sergeant-in-Charge Ethan Mosher. Absent was Trustee Nan Woodworth. There were approximately 2 other persons in attendance.

### PUBLIC BE HEARD

None

### APPROVAL OF MINUTES

#### Minutes for the Regular Meeting held on December 20, 2022

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on December 20, 2022. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve all Department Head reports. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### VOTING ITEMS

#### SCT Computers Service Agreement

Trustee Laurie DeNardo made the motion to approve the SCT Computers Inc. – 3 Year Service Maintenance Agreement renewal. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all approved. Motion carried.

#### Back-up Operator Stipend

Trustee Laurie DeNardo made the suggestion to table an increase of the “Back-Up Operator” stipend for the Water Treatment Plant Operator 2A citing the need to first review with the Teamsters Union before putting it to a vote. The Board agreed and the matter was tabled.

#### Phone Allowance

Trustee Laurie DeNardo made the motion to approve a phone allowance for Stanley Swarthout. Trustee Bob Carson seconded the motion. The Clerk will look to create or update a phone policy. The Board then voted on the motion and all approved. Motion carried.

#### Hires

Trustee Bob Carson made the motion to approve the hiring of Brent Huslander Jr. as a full time Meter Reader for Electric at \$19.64/hr starting 1/23/23. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all approved. Motion carried.

Trustee Laurie DeNardo made the motion to approve the hiring of Cameron Bryington, currently a temporary part time employee, as a full time Laborer for Parks at \$14.72/hr starting 1/09/23. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all approved. Motion carried.

#### Resolution

Trustee Bob Carson made the motion to approve the resolution to establish a new bank account with Chemung Canal Trust Company for the Water Systems Improvement project. Trustee Laurie DeNardo seconded the motion.

**WHEREAS**, funds for the Water Systems Improvement Project for the Village of Watkins Glen will be received; and

**WHEREAS**, a separate non-interest-bearing bank account is needed for the said funds; and

**WHEREAS**, grant funds and loan proceeds will be received and deposited.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Watkins Glen Board of Trustees does hereby direct the Village Treasurer to establish a bank account with Chemung Canal Trust Company specifically for the funds received for the Water Systems Improvement Project.

The Board then voted on the motion and all approved. Motion carried.

#### AUDIT

##### General Audit

Trustee Bob Carson made the motion to approve the general audit dated December 29, 2022 in the following amounts:

|                        |             |       |            |
|------------------------|-------------|-------|------------|
| General                | \$34,588.28 | Sewer | \$6,401.35 |
| Electric               | \$31,536.37 | Water | \$8,404.68 |
| Joint Activity (CVWRF) | \$21,284.95 | DRI   | \$2,271.47 |
| Water Improvements     | \$76,808.55 |       |            |

Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### BOARD CONCERNS

##### Clute Park Road Reconstruction - Coordinator SEQR

Superintendent of Public Works Terry Wilcox explained that the engineer for this project wants a coordinated SEQR to create a single integrated environmental review, which is timelier and more efficient.

##### Restore NY Update

Clerk Fred Warrick updated the Board that Judy Cherry is continuing to move forward with the application for the village. The Village of Watkins Glen intends to seek grant funding under the Restore NY Communities Initiative to facilitate revitalizing urban and rural areas, disadvantaged communities, and stabilizing neighborhoods. Pursuant to the requirement of the grant application, a description of the location, size, and nature of each property, whether the property is proposed to be demolished, deconstructed, rehabilitated, or reconstructed, and the status of the property is as follows: 111 North Franklin Street, 16,700 square feet, vacant commercial building, proposed for demolition, site remediation, and redevelopment. 109 North Franklin Street, .44 acres, property vacant proposed for redevelopment, and 107 North Franklin Street, .19 acres, vacant, proposed for redevelopment. A public hearing will be held at the regular Board of Trustees meeting on 1/17/2023.

##### Budget Workshop – Recreation Programs

Superintendent of Parks and Recreation Craig Bond informed the Board that he has DOH paperwork that needs to be filed related to the upstart for a rec program and to do so he needs to know where they stand budget-wise before mid-February.

##### Additional Village Holiday

Clerk Fred Warrick informed the Board that Juneteenth (6/19/2023) is a State and Federal holiday, and that several inquiries have been made if the Village will recognize it as the State has. It will be added to the 1/17/2023 Board of Trustees meeting to be voted in as a new Holiday recognized by the Village.

##### 4<sup>th</sup> of July Board Meeting

Clerk Fred Warrick informed the Board that the 4<sup>th</sup> of July for 2023 falls on a Board Meeting date and requested a decision on if the meeting will be canceled or moved to a different day that week. The Board agreed that decision can wait until after the elections and be decided by the new Board.

##### Specchio Annexation

Trustee Laurie DeNardo ask if the Town of Reading has voted yet on the annexation. Before February 14, 2023, each Board must vote by majority of voting members to determine if the annexation is “in the over-all public interest”.

**ADJOURN**

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 6:38 p.m. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick  
Village Clerk