



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, SEPTEMBER 6, 2022

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Deputy Mayor Louie Perazzini. Present were Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Village Clerk Fred Warrick and Village Treasurer Angela Ventra. Also present were Superintendent of Parks and Recreation Craig Bond, Supervisor of Village Streets Ken Barber, Code Enforcement Officer Scot Cole and Sergeant-In-Charge Ethan Mosher. Absent was Superintendent of Public Works Terry Wilcox. There were approximately 5 other persons in attendance.

PUBLIC BE HEARD

Schuyler County's Director of planning Kristin VanHorn spoke to the Board on the reason and layout for an amendment to Local Law #1 of 2022 – Zoning Map Amendment.

Jamie Walker, Owner of Fat Daddy's addressed the subject of tourist complaints against his business. He questioned the authenticity of the claim and stated that there has been some rift-raft between a local competitor Buds-R-U's and his business and assured the Board that prior to opening his business he spoke with the former Mayor and made sure what he was doing was okay and passed all Code Enforcement requirements. He acknowledged being raided by law enforcement in the past but stated he has had no complaints from the community. The Board informed him that the complaints are coming from neighboring businesses and advised him to speak with them directly. The board also informed him that the largest complaint was the smell and Mr. Walker agreed to looking into a way to remedy that.

Angeline Franzese, owner of The Villager asked the Board when 3rd Street was going to become a street again. The Board responded it was reverting back that weekend and would no longer be utilized as the Village Square in the future. She also suggested the need for a grant or other funding to address the issue of more working hydrants. Referring back to 3rd Street, Trustee Laurie De Nardo added that by law it was a one-way street and the Board needs to change it otherwise it goes back to one way. Mrs. Franzese suggested keeping it a two-way street for public parking. Lastly, Mrs. Franzese asked if the Board had limited how many pot shops could be in town. That Board replied that current guidelines are put out by the State and they are working on it. Mrs. Franzese complained about the people smoking on her property and the smell. She turned to Mr. Walker of Fat Daddy's and asked if he could control the smoking, which he responded he could not and whose to say they purchased it from him.

APPROVAL OF MINUTES

Minutes for the Regular Meeting held on August 16, 2022

Trustee Nan Woodworth made the motion to approve the minutes for the Regular Board of Trustees meeting held on August 16, 2022. Trustee Laurie De Nardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the Department Head reports. Trustee Bob Carson seconded the motion. Further discussion: Superintendent of Parks and Recreation Craig Bond announced the unveiling of the Trailway scheduled on or about 5/11/23. Supervisor of Village Streets Ken Barber stated street paving would begin 10/17/2022. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Local Law Amendment

Trustee Nan Woodworth made the motion to approve to Initiate Amendment to Local #1 of 2022, Zoning Map Amendment and Declare the Village of Watkins Glen Board of Trustees as Lead Agency for an uncoordinated SEQR review. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Notice of Public Hearing

Trustee Bob Carson made the motion to schedule a public hearing for the Amendment to Local #1, Zoning Map Amendment of 2022 for October 4, 2022. Trustee Laurie De Nardo seconded the motion. The Board then voted on the

motion and all were in favor. Motion Carried.

[ITRON Mobile Collection System](#)

Trustee Laurie DeNardo made the motion to approve the ITRON Mobile Collection System totaling \$20,440, to be reimbursed by the IEEP. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Water Generator](#)

Trustee Bob Carson made the motion to approve the Water Department's generator service contract with Cummins Sales & Service for \$5,689.45 per year for 5 years. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Water Annual Calibration Services](#)

Tabled until more information can be provided by Water Supervisor Meghan Fox.

[Municipal Lease Program - Backhoe](#)

Trustee Laurie DeNardo made the motion to approve the lease for a 2023 John Deere Backhoe for \$95,738.40 to be paid over 5 years as \$3,829 per department, per year. Trustee Bob Carson seconded the motion. The Board then voted and all were in favor. Motion Carried.

[Job Postings](#)

Trustee Laurie DeNardo made the motion to approve the Water Treatment Plant Operator Trainee posting to replace the resignation of Zachary Little whose last day is September 9, 2022. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Nan Woodworth made the motion to approve the posting of a new position for a full-time Inventory Clerk paying \$16 - \$18/hr (based on experience). Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Bob Carson made the motion to approve posting for Temporary Seasonal Laborers at \$14-\$18 based on experience (3 Maintenance, 2 Weekend Skating). Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve a part-time Clerk posting for Parks, less than 20 hours a week at \$16-\$20 per hour based on experience. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[New Hires](#)

Trustee Laurie DeNardo made the motion to approve the hire of Cameron Bryington, Temporary Seasonal Laborer at \$15/hr starting Sept. 12th. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Village Christmas](#)

Trustee Laurie DeNardo made the motion to approve Watkins Glen Promotion's application for Village Christmas. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Request for Damages](#)

Trustee Laurie DeNardo made the motion to approve a request for compensation from resident Linda Gibson for damage to laundry as a result of discolored water that occurred on August 15, 2022 of 254 Lee Road. Trustee Bob Carson seconded the motion. **The matter was tabled** to request from Ms. Gibson a dollar amount that she is seeking.

Trustee Laurie DeNardo made the motion to approve a request from non-resident Scott Vegder for reimbursement of damages to his vehicle as a result of an impact of his front end at the base of an inclined road located at W. 2nd and Steuben St. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and none were in favor. Motion Denied.

Training Events

Trustee Bob Carson made the motion to approve the attendance of Scott Taylor & Ken Barber to the NYS Highway and Public Works Expo on October 19th, a free event. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Nan Woodworth made the motion to approve the attendance of Officer James Coleman to the Crash Management Series in Erie County, a series of four training events held October 3-7, October 17-21, November 14-18 & December 5-9, a free training but lodging required. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Bob Carson made the motion to approve the Firearms Instructor Course for Officer Aaron Jumper. An 80-hour course on September 5th-9th & September 12th–16th for \$250. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Bob Carson made the motion to approve the Instructor Development Course for Officer Aaron Jumper, an 80 hour course held on September 26th – 30th & October 3rd – 7th at no cost. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Nan Woodworth made the motion to approve training for Angela Ventra for Introduction to Governmental Accounting (Basic), a 15-hour online training spread out as 6/6/3 hours from October 25th – 27th for \$85. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the general audit dated September 6, 2022 in the following amounts:

General	\$25,347.42	Sewer	\$105,455.81
Electric	\$248,351.75	Water	\$7,441.79
Joint Activity (CVWRF)	\$10,491.21	DRI Projects	\$51,919.74
Water Improvements	\$19,102.08	Project Seneca	\$.40
LWRP #1	\$8812.86		

Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

2023 Italian Fest

Lorry Johnson and Caitlin Cheney asked the Board if the insurance requirements by the Village for vendors could be reviewed as they, based on their experience, are the most restrictive they have ever had to deal with. The Village Clerk agreed to work with the Village insurance representative to come up with a set requirement list to be put in writing and used in the future.

Meter Reader

The Board was notified that the Village office is still waiting on response from the IBEW before moving forward with posting the position.

[East Coast Watercross Racing – Jet Ski Racing](#)

Superintendent of Parks and Recreation Craig Bond corrected that the bullet point stating that it was more about the current Kayak rental service wanting to expand to Jet Skis and to look for further discussion on that once the details are brought to him.

[RFP Draft for Campground Expansion](#)

Superintendent of Parks and Recreation Craig Bond notified the Board that in order to get the RFP out on time he needed a little help. Trustee Nan Woodworth agreed to assist.

[Brown Paper Lawn Bags](#)

The cost has risen to almost \$8,000 a year. A discussion led to the conclusion to go back to monitoring the distribution of bags to avoid any waste and to look at where the cost should be allocated in the budget in the future.

[Clean Energy Program - Update](#)

Updated that grant money has been received and energy-saving bulbs are on order for distribution to residents.

[Additions](#)

Trustee Laurie DeNardo congratulated Officer James Coleman for his “Officer of the Year” award from the New York Juvenile Officers Association.

Trustee Nan Woodworth asked about the current status of the Enterprise lease agreement, which is still pending discussion.

Deputy Mayor Louie Perazzini asked Code Enforcement Officer Scot Cole if we could be notified when the Planning Board or ZBA have knowledge of new businesses coming into the Village.

Trustee Laurie DeNardo suggested that we look to implement a policy on the reporting of new businesses.

[ADJOURN](#)

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:15 p.m. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick
Village Clerk