

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD MONDAY, APRIL 1, 2019

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00pm by Trustee Anthony Fraboni who led the assembled in the pledge of allegiance. Present were Trustee Anthony Fraboni, Trustee Laurie DeNardo, Trustee Nan Woodworth, Patrolman Brandon Matthews, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also present were Superintendent of Public Works Terry Wilcox, Park Manager Michelle Hyde and Water Supervisor Martin Pierce. There were thirty other persons in attendance.

OATH OF OFFICE

Village Clerk Lonnie Childs swore in the newly elected officials: Mayoral Candidate Luke Leszyk, Trustee Candidate Louie Perazzini and Trustee Candidate Nan Woodworth. Judge Connie Fern Miller swore in the newly elected Village Justice Steven Decker.

PUBLIC BE HEARD

Kristen VanHorn – Clute Park RFP Update

Schuyler County Planning Director Kristen VanHorn gave the Board an update on the Clute Park Redevelopment Project and a brief history on how the process has gotten to where it is today with the IMA between the Village and Schuyler County that has been awarded four separate grants totaling approximately \$4.8 million for various renovations and improvements for Clute Memorial Park. She left Mayor Leszyk the Notice to Proceed for Stantec to review and sign at a later date.

Maureen Colunio from Montour Falls, NY then asked the new Board to revisit and revise the Vendor Law to decrease the fees charged to vendors such as herself who operate an ice cream truck.

Tony Compose was present to express his concerns with the proposed Woodstock 50 concert coming to the Watkins Glen International Raceway in August 2019. He listed three areas of concern: disruption in the regular tourism, undue stress on our infrastructure and possible Village liability. The Board replied that it is looking to have the event coordinators include the Village in their liability insurance coverage. Superintendent Terry Wilcox further stated that the sewer plant can handle the increased waste, provided WGI does not send port-a-john waste to the plant and that the Village may be receiving aid from the State to help with the water infrastructure because of this event.

Jim McGinnis then addressed the Board with a request to allow the Finger Lakes Chapter of America's Boating Club to install a lifejacket loaner station at the new kayak/canoe launch area by Clute Park. The ABC-FLX Chapter will maintain the lifejackets and replace any that are damaged or stolen. There are two options for signage, either place the jackets on the existing kiosk at the site or install a lifejacket tree with signage closer to the launch area. Trustee Laurie DeNardo made the motion to allow ABC-FLX to install a free staving lifejacket tree at the Clute Park Kayak Launch. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

APPROVAL OF MINUTES

Minutes for Regular Meeting March 18, 2019

Minutes for Emergency Meeting March 28, 2019

Trustee Anthony Fraboni made the motion to approve the minutes for the regular Board of Trustees meeting held on March 18, 2019 and the minutes for the emergency streetlighting meeting held on March 28, 2019. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

REPORTS

Parks Dept; Streets Dept; Code Dept; Water Dept; Sewer Dept; Electric Dept; Superintendent Report

Trustee Laurie DeNardo made the motion to approve the Department Heads' reports as presented. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

MAYORAL APPOINTMENT

Trustee Anthony Fraboni made the motion to approve the Mayoral Appointment of Trustee Louie Perazzini as Deputy Mayor. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Resolution – Designate MEUA Delegate

Trustee Anthony Fraboni made the motion approve the following resolution designating the Village's delegate to the MEUA meeting. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Semi-Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on April 24, and April 25, 2019 to be held at the Embassy Suites by Hilton Destiny USA, 311 Hiawatha Blvd W, Syracuse, NY 13204 and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen hereby designates Minard LaFever as the accredited delegate of the Village of Watkins Glen, New York.

Resolution – Amend the 2018-2019 Budget (CHIPS Funding)

Trustee Anthony Fraboni made the motion to approve the following budget amendment. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen Street Department has received CHIPs reimbursement funds in the amount of \$115,364.55 for fiscal year 2018-2019; and

WHEREAS, the Village of Watkins Glen received \$50,000 of the aforementioned funds to help cover the purchase of the new 2019 International Dump Truck; and

WHEREAS, the 2017-2018 budget only accounted for CHIPs revenues in the amount of \$70,000;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be, and hereby is, authorized to amend the 2018-19 Budget to increase Revenue Account AA.3501.000 State Aid, CHIPs Program by \$45,364.55 and to increase Expense Account AA.5110.200 Street Maintenance Contractual Expense by \$50,000.00 and to decrease AA5112.400 CHIPS Contractual Expense by \$4,635.45 to properly account for the amount of the funds received.

[Resolution – Banking Signatories](#)

Trustee Laurie DeNardo made the motion to approve the resolution to change the banking signatories from Sam Schimizzi, Gary Schmidt and Rhonda Slater to Luke Leszyk, Louie Perazzini and Rhonda Slater. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Application to use the Watkins Glen Fire Station for Annual Casino Night](#)

The Watkins Glen Fire Company submitted a request to use the fire station for their Annual Casino Night event. Per the application that was submitted, alcohol consumption is not permitted. However, according to their flyer, alcohol will be served. Due to the liability issues surrounding the consumption of alcoholic beverages at the fire station, the matter was tabled.

[Utility Bill Credit Request – 102 Durland Place](#)

Trustee Laurie DeNardo made the motion to deny a request from Nancy Happel of 102 Durland Place to forgive some of the debt for their utility bills for February and March averaging approximately \$400 a month do to water usage of 20 units and 22 units respectively. While they were away from home, the water consumption increased. Village Water Meter Reader John Rekczi checked the home for leaks and found no issues. Per policy, the Village does not credit water usage and since there were no leaks found, there is no sewer credit awardable. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to deny the request and the vote was as follows:

Ayes: Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Louie Perazzini

Nays: Trustee Anthony Fraboni

Abstains: none Motion Carried.

[Late Fee Waiver Request – 326 S Madison Ave](#)

Trustee Anthony Fraboni made the motion to approve a late fee waiver request for 326 S Madison Ave. Trustee Nan Woodworth seconded the motion. Discussion followed regarding the request and the sewer credit that was given for this property at the last board meeting. Historically, it has been standard policy to not waive late fees. The Board then voted on the motion and the vote was as follows.

Ayes: none

Nays: Trustee Anthony Fraboni, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Louie Perazzini

Abstains: none Motion Failed.

[CONFERENCE REQUESTS](#)

[2019 Hard Hat Expo – Street Maintenance Mechanics Ken Barber & Scott Taylor \(April 3rd\) and Street Maintenance Mechanics Julie Krause & Bob Teed \(April 4th\)](#)

Trustee Laurie DeNardo made the motion for the Street Department to attend the 2019 Hard Hat Expo as listed above at no cost for the event being held at the NYS Fairgrounds in Syracuse, NY. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[2019 Western New York Water Operator School – Superintendent Terry Wilcox](#)

The Board denied the request for Terry Wilcox to attend the Grade A Western New York Water Operator School on September 30 – October 11, 2019 at the Town of Tonawanda Water Treatment Plant. The Board expressed their concern regarding the timing of the training and the expected completion date of the new joint wastewater treatment facility.

[Election Inspector Training – Clerk Lonnie Childs](#)

Trustee Anthony Fraboni made the motion to approve Clerk Lonnie Childs to attend the County of Schuyler Board of Elections' Election Inspectors' Training session on Thursday, April 25, 2019 from 1pm to 4pm at the Human Services Complex in Montour Falls, NY at no cost to the Village. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

23rd Annual Regional Leadership Conference – Mayor Luke Leszyk, Deputy Mayor Louie Perazzini & Planning Board Chairman Joe Fazzary

Trustee Nan Woodworth made the motion for the aforementioned persons to attend the Southern Tier Central Regional Planning & Development Board’s 23rd Annual Regional Leadership Conference at Corning Community College, Corning, NY on April 4, 2019 at a cost of \$50.00/person. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

NYCOM Annual Meeting – Mayor Luke Leszyk & Deputy Mayor Louie Perazzini

Trustee Anthony Fraboni made the motion for Mayor Luke Leszyk and Deputy Mayor Louie Perazzini to attend the annual NYCOM conference May 5 -7, 2019 at the Otesaga Hotel in Cooperstown, NY at a cost of \$285/person for the conference and \$350/person for the hotel stay. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Boot Camp for Municipal Officials – Luke Leszyk, Louie Perazzini & Nan Woodworth

Trustee Anthony Fraboni made the motion for Mayor Luke Leszyk, Deputy Mayor Louie Perazzini and Trustee Nan Woodworth to attend NYCOM’s Boot Camp for Municipal Officials at the DoubleTree by Hilton Hotel Syracuse in East Syracuse on Monday, April 15, 2019 at a cost of \$50/person. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the regular audit in the following amounts. Trustee Nan Woodworth seconded the motion.

General	\$52,725.42	Sewer	\$10,745.98
Electric	\$159,815.24	Water	\$7,586.19
Project Seneca – JWWTP	\$14,888.94		

The Board then voted on the motion to approve and all were in favor. Motion Carried.

JPC Audit

Trustee Anthony Fraboni made the motion to approve the JPC audit in the amount of \$157,825.07. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Online Audit

Trustee Laurie DeNardo made the motion to approve the online audit in the amount of \$16,786.39 for the payments to the Office of the State Comptroller for fines and fees in the amount of \$11,032 and to the NYS Department of Taxation for the sales tax payment for March in the amount of \$5,754.39. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Bid Opening – Kayak Launch Rental

The Village received one bid from Seneca Lake Kayak to continue to be the Kayak Rental Vendor at the new Kayak Launch at Clute Park at a proposed rental fee of \$400 or 10% of the sales/month, whichever is greater for the upcoming season. Trustee Laurie DeNardo made the motion to award the bid to Seneca Lake Kayak at the proposed rental rate with all other details such as the parking of his trailer being worked out with Park Manager Michelle Hyde. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Resignation of Part-time Building Inspector III

Trustee Nan Woodworth made the motion to approve the resignation of Dean Hillyard as part-time building inspector III for the Village of Watkins Glen. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Resignation of Full-time Police Officer](#)

Trustee Anthony Fraboni made the motion to approve the resignation of Isaac Marmor as full-time Police Officer for the Village of Watkins Glen. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Introduction of Proposed Amendment to Local Law #8 of 2003 and Proposed Policy for Guidelines for Oil and Grease Separators](#)

Village Clerk Lonnie Childs introduced the above proposed items to the Board to be discussed at the next Village Board meeting on April 15, 2019.

[Italian-American Festival and Dumpster Day](#)

Village Clerk Lonnie Childs then discussed the Italian-American Festival Parade to be held on August 10, 2019 at noon and Dumpster Day on May 11, 2019. Various Board members expressed their desire to participate in these events.

[Churchville Fire Equipment Bill](#)

Trustee Anthony Fraboni made the motion to approve payment of the Churchville Fire Equipment bill in the amount of \$6,255.36 for an ac compressor, hose bed cover and maintenance expenses. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[New LED Lighting Fixtures at Fire Station](#)

Village Treasurer Rhonda Slater then addressed the Fire Department's desire to replace approximately 300 fluorescent light fixtures at the fire station with new LED fixtures. After discussions with the Village's IEEP representative, it has been determined that the Village would be able to be reimbursed for all expenses associated with this replacement. The Fire Department obtained three quotes for this project. The first was from Friedman Electric at \$15,136.68, the second was from ID Booth at \$13,634.91 and the third was from VP Supply Corp at \$13,589.00. Trustee Laurie DeNardo made the motion to approve the purchase and award the work to the lowest bidder, VP Supply Corp. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Award Contractor for Water System SCADA Replacement](#)

The Board then discussed the emergency water system SCADA replacement. The Village has attempted to reach out to three contractors that deal in this type of work: Aqualogics, Panelogic and Turnkey Solutions. Only Aqualogics provided a quote and was willing to phase in the project to meet the requirements of the administrative order. The proposal came in with a net price of \$314,000. Trustee Anthony Fraboni made the motion to award the project to Aqualogics. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Cleanup Day, Brush Pickup & Tree Trimming](#)

Trustee Laurie DeNardo reminded the Board that April 27, 2019 was designated as Village Cleanup Day. Street Department worker Scott Taylor stated that the Street Department could come in early and help clean up the streets with the bobcat if the Board so desired. The Board then discussed brush pickup which is on-going and the tree trimming which has been put on hold for the time being as the Electric Department is setting up the poles for the new joint wastewater treatment plant.

[ADJOURNMENT](#)

With no further business to come before the Board, Trustee Anthony Fraboni made the motion to adjourn the meeting at 7:34pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.
Respectively Submitted,

Rhonda E Slater