



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JULY 19, 2022

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Deputy Mayor Louie Perazzini. Present were Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent Terry Wilcox and Village Clerk Fred Warrick. Also present were Parks and Event Center Manager Craig Bond, Building Safety Inspector Scot Cole, Water Treatment Plant Supervisor Megan Fox, Supervisor of Village Streets Ken Barber and Sergeant-In-Charge Ethan Mosher. Absent was Trustee Nan Woodworth. There were approximately 4 other persons in attendance.

NEW ADDITIONS TO AGENDA

Advertisement for Bids for Water Treatment Plant Roof Replacement added to Voting items.

PUBLIC HEARING

Trustee Laurie DeNardo made the motion to open the public hearing. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Greg Cummings, Director of Water/Wastewater from Larson Design Group gave a presentation for public notice as part of the CDBG grant application for Clute Park Pump Station Improvements Study.

PUBLIC BE HEARD

Brad Eakins - South Madison Ave – requested a search function be placed on the Village website. Also requested that the meetings for the Housing Authority be added to the calendar.

Carrie Watt, last appeared before the Board on 05/17/2022 with the same concern, requested that 2nd Street be converted into a one-way street running East to West. She also voiced concerns that disabled parking was not available alongside the Village streets and that some incomplete sign stumps were a risk to residents.

APPROVAL OF MINUTES

Minutes for Regular Meeting July 5, 2022

Approval of the minutes for the regular Board meeting held on July 5, 2022 as tabled.

Minutes for Special Meeting July 11, 2022

Trustee Laurie DeNardo made the motion to approve the minutes for the special meeting held on July 11, 2022. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Parks and Event Center Manager Craig Bond wanted the public to know The CLASH event that occurred over the July 10th weekend will be televised at the Event Center on 7/27 at 7:00 p.m. Also, due to feedback, the Sunday concert series at Clute Park will be from 4-6 p.m.

Streets Supervisor Ken Barber reported that paving will start in September.

Sergeant-In-Charge Ethan Mosher reported some residents have asked about speed bumps near the Campgrounds. Superintendent Terry Wilcox responded that speed bumps cannot be put in per NYS law.

Trustee Laurie DeNardo made the motion to approve the Department Head reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

New Hires

Trustee Bob Carson made the motion to hire Angela Ventra – Village Office – Treasurer - \$21.63/hr, Nickolas Cosmore – Police – Part Time Police Officer – \$23/hr, Alicia Dacey – Police – Part Time Police Officer – \$23/hr. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Resolutions

Trustee Laurie DeNardo made the motion to approve the Resolution for the SEQR Type II Determination for Clute Park Pump Station Improvements Study. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Resolution recognizing the proposed engineering study related to the municipal sanitary sewer systems to be Type II action for SEQR purposes.

WHEREAS, the Village of Watkins Glen administers the municipal sanitary sewer system serving the Village; and

WHEREAS, the Village is in need of conducting an engineering study to evaluate the condition of the municipal sanitary sewer system, collect information, identify needs, study alternatives and costs to address identified needs, and compile engineering reports; and

WHEREAS, the Village Board recognizes the need to complete SEQR proceedings for this project; and

WHEREAS, 6 NYCRR Section 617.5 (Title 6 of the New York Code of Rules and Regulations) under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law;

“(18) information collection including basic data collection and research, water quality and pollution studies, traffic counts, engineering studies, surveys, subsurface investigations and soils studies that do not commit the agency to undertake, fund or approve any Type I or Unlisted action.”

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE BOARD OF THE VILLAGE OF WATKINS GLEN THAT the proposed Clute Park pump station improvements study is declared to be a Type II action for State Environmental Quality Review Act purposes, and no further action will be required.

Settlement Agreement

Trustee Laurie DeNardo made the motion to approve the Settlement Agreement between the Village and Ioannis Prodromou to include payment to the Village for Training and Education Reimbursement in the amount of \$5,827.01. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried

Proposals for Professional Services

Trustee Bob Carson made the motion to approve the proposal from Casella for services to collect, transport and recycle/dispose of the Village’s non-hazardous sludge. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve the proposal from Aqua-Aerobic Systems for filter change supplies for the WWTF– JPC approved - \$44,041.38. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried

Other

Trustee Laurie DeNardo made the motion to approve interest payment to the Environmental Facilities Corporation for the CWSRF Project for \$5,931.66. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried

Trustee Bob Carson made the motion to approve the purchase of items needed from Tom’s Hardware & Feed to tie down LP tanks near lake that are in the floodplain - \$265.48. Trustee Laurie DeNardo seconded the motion, but noted this did not require a Board vote based on the amount. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve the job posting for a part time temporary clerical helper for Village Office staff to assist with records retention and other organization projects – not to exceed a budgeted \$30,000/yr. Bob Carson seconded the motion.

Further discussion: Superintendent Terry Wilcox clarified that the purpose of this hire is for a full time employee for the waste water treatment facility to fill the need of someone to manage the assets as well as alleviate some of the weight on the Village Office and requested the job responsibilities be specifically outlined. Trustee Laurie DeNardo agreed and explained that the process was to get someone in temporarily to begin assisting the office while we go through the Civil Service processes of hiring a new full time position. The Board then voted on the motion and all were in favor. Motion Carried

Trustee Laurie DeNardo made the motion to submit the Advertisement for Bid for the Water Treatment Plant Roof Improvement Project. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried

The applications for Tree Removal between three properties at 120 5th Street, 122, 5th Street, and 127 4th Street was tabled.

AUDIT

General Audit

Trustee Bob Carson made the motion to approve the general audit dated July 15, 2022 in the following amounts:

General	\$78,301.21	Sewer	\$1,943.59
Electric	\$215,668.56	Water	\$11,120.24
Joint Activity (CVWRF)	\$16,841.20	DRI Projects	\$35,848.05
Capital Projects	\$3,576.60	Water Improvements	\$48,659.67
Trust & Agency	\$674.00		

Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Police Department

Police - Resignation of Officer Anthony Sciarra

Parks Department

Parks - I Love NY grant, LWRP grant, and Parks Preservation grant due 7/29. Event Center Manager Craig Bond updated the Board on the various grants in process.

LaFayette Park – DRI work – timeline – moved to fall? Event Center Manager Craig Bond inquired on what all is being held by who regarding current projects in hopes that all parts involved are being followed up on accordingly and the Village is prepared to complete all steps in a timely and organized manner. Plans to build a part time position to administer grants was discussed.

Trustee Laurie DeNardo asked Supervisor of Village Streets Ken Barber if down by the Northern gateway was the Village's responsibility to mow. Event Center Manager Craig Bond offered to have Parks look at it.

Deputy Mayor Loui Perazzini Steps from Jackson Street to Monroe Street need to be replaced. The Board discussed the need for a grant to complete the repairs.

Deputy Mayor Loui Perazzini suggested making the back door accessible for the disabled residents. The Village is not able to allow that door to be accessible without card key access for safety reasons. Trustee Laurie DeNardo suggested the possibility designating the first spot out front of the Municipal Building as disabled parking.

Deputy Mayor Loui Perazzini addressed the upcoming expiration of outside dining laws. Codes will look into the current law and will issue letters to local businesses as applicable.

Trustee Laurie DeNardo made the motion to close the public session. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion enter Executive session for Parks – Personnel at 7:05 p.m. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:25 p.m. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick
Village Clerk