

**REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
VILLAGE OF WATKINS GLEN HELD MONDAY, APRIL 15, 2019**

**PLEDGE OF ALLEGIANCE**

The public session of the meeting was called to order at 6:00pm by Mayor Luke Leszyk who led the assembled in the pledge of allegiance. Present were Mayor Luke Leszyk, Deputy Mayor Louis Perazzini, Trustee Anthony Fraboni, Trustee Laurie DeNardo, Trustee Nan Woodworth, Police Officer Brandon Matthews, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also present were Superintendent of Public Works Terry Wilcox, Park Manager Michelle Hyde, Water Supervisor Martin Pierce and Code Enforcement Officer Greg Larnard. There were approximately twenty other persons in attendance.

**PUBLIC BE HEARD**

**Perry & Carroll – Insurance Coverage for Casino Night at Firehouse**

As a follow-up to the last Board meeting, Chris Petrillose, a representative with the Village's insurance carrier Perry & Carroll, was present to discuss insurance coverage and liability surrounding the Casino Night event being sponsored by the Watkins Glen Fire Company on May 4, 2019 at the fire station located at 201 N Perry Street. Chris Petrillose provided the board with the risks associated to the Village regarding events and alcohol consumption, as well as ways to reduce the risk and liability to the Village. Make Stamp, the Watkins Glen Fire Company's Director and Insurance Broker, also weighed in on the matter stating that the Fire Company could provide the Village with a certificate of insurance listing the Village as additional insured and sign an indemnification clause that would decrease the risk of exposure to the Village.

**Civil Service Employment Process**

Lorry Johnson, Personnel Officer for Schuyler County, gave a brief tutorial on the civil service employment and job creation process to the Board. She also distributed a civil service reference manual to the Board members

**Sara Caldwell – Movies on the Lake**

Sara Caldwell was present to request permission to hold the annual *Movies on the Lake* event at Clute Park on Wednesdays during the month of July 2019 which includes local craft and food vendors from 5:30-9pm, as well as a free movie beginning at dark. Her request included the continuation of the \$25/week rental fee for the park use. Village resident Brian Eslinger requested that the Board consider allowing Sara Caldwell to utilize the park for the *Movies on the Lake* event cost free as it is not a money-making event and greatly benefits the residents of Watkins Glen.

**Maureen Colunio – Vendor Licensing Fees**

Maureen Colunio was present to follow up on her request for the Board to reconsider the vendor licensing fees. The Board informed her that they were unwilling to change the Local Law at this time as there were reasons for the rates being established as they are.

**Barbara Cook – Animal Control Law**

Barbara Cook informed the Board that she is working with David Ealy on the proposed animal control law and inquired about the work on Magee Street. Superintendent Terry Wilcox informed her that the sewer main project on Magee Street will be an open dig project that will last most of the summer.

**Bill Pylypciw – Speed Detector on Steuben St.**

Bill Pylypciw was present to request that the Police Department reinstall the radar detector unit back on Steuben Street as it was very helpful for deterring speeding coming down this road. Police Officer Brandon Matthews stated that he would look into the matter.

**Gabe Grover & Aidan Thurston – SCUDD**

Gabe Grover and Aidan Thurston, two local teens in the Schuyler County Coalition on Underage Drinking and Drugs (SCUDD), gave a presentation to the Board to request the implementation of beer gardens at community festivals instead of waiving the open container laws in an attempt to prevent, reduce and delay the onset of alcohol use by Schuyler County youth.

**APPROVAL OF MINUTES**

**Minutes for Regular Meeting April 1, 2019**

Trustee Laurie DeNardo made the motion to approve the minutes for the regular Board of Trustees meeting held on April 1, 2019. Trustee Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**Minutes for Special Meeting April 5, 2019**

Trustee Nan Woodworth made the motion to approve the minutes for the special Police Department staffing meeting held on April 5, 2019. Trustee Louie Perazzini seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Trustee Nan Woodworth, Trustee Louie Perazzini, Mayor Luke Leszyk

Nays: none

Abstain: Trustee Laurie DeNardo, Trustee Anthony Fraboni Motion Carried.

## REPORTS

[Parks Report](#), [Streets Report](#), [Code Report](#), [Water Report](#), [Sewer Report](#), [Electric Report](#), [Superintendent Report](#), [Police Report](#), [Treasurer Report](#)

Trustee Anthony Fraboni made the motion to approve the Department Heads' reports as presented. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

The Board approved for Catherine Valley Outfitters to sell live bait from a self-supplied refrigerator to be located on the porch of the Clute Park Campground office. The Company will donate \$1 per container sold as a commissions fee to the Village. The Board was in favor.

## VOTING ITEMS

[Application / Waiver to use Watkins Glen Fire Station for Casino Night](#)

Trustee Nan Woodworth made the motion to approve the event application and waive the alcohol clause from the Watkins Glen Fire Company to host their annual Casino Night fundraising event at the fire station on May 4, 2019 from 6pm to 11pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[SEQR Resolution – SCADA System and Padua Water Storage Tank Improvements](#)

Trustee Anthony Fraboni made the motion approve the following resolution. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen (hereinafter the "Village") maintain water system facilities for that include, amongst many components, a Supervisory Control and Data Acquisition (SCADA) system and the 250,000-gallon Padua Water Storage Tank, and

WHEREAS, the Village is proposing to replace the existing SCADA system along with complete any exterior associated improvements (existing meter pit piping modifications/new meter pit on existing watermain at entry point) and the replacement of the Padua Water Storage Tank (and associated improvements (site grading, new watermain, demolition of the existing tank, etc.) (collectively, the "Project"); and

WHEREAS, the Village is obligated under SEQRA and corresponding regulations to review the Project, and if necessary, undertake a review of the potential environmental impacts associated with the Project before undertaking the same; and

WHEREAS, the Village is the appropriate agency to be the lead agency to undertake the project review under SEQRA; and

WHEREAS, based upon an examination of 6 NYCRR § 617.4 and § 617.5, the Village classified the Project as an Unlisted Action given § 617.2(ak). A Full Environmental Assessment Form was prepared for the Project, and pursuant to 6 NYCRR § 617.6(b)(3), coordinated review was undertaken by the Village and no objections were received regarding the Village serving as lead agency from the NYSDEC, NYSDOH and the NYSDOT.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby makes the following findings: The Project consists of replacement of the existing SCADA system and monitoring systems, modification of piping at the existing meter stations at the Water Treatment Plant, installation of a meter pit at the water system entry point, replacement of the existing 250,000 gallon water storage tank with a new glass lined bolted steel water storage tank having a volume of approximately 325,000 gallons, installation of new water transmission piping between the water system and the tank and installation of improved access to the tank site.

IT IS FURTHER RESOLVED, that the Village Board hereby designates itself lead agency pursuant to 6 NYCRR § 617.6(b)(2) and § 617.6(b)(3) with respect to the Project.

IT IS FURTHER RESOLVED, that based upon an examination of the components of the Project, the Full Environmental Assessment Form, and the criteria contained in 6 NYCRR § 617.7(c), and based upon its knowledge of the areas including and surrounding the Project site, and discussions with professionals retained by the Village, the Village Board, as lead agency, hereby makes the following determinations with respect to the Project pursuant to SEQRA:

- A. The Project constitutes an Unlisted Action.
- B. Based upon review by the Village Board of the Full Environmental Assessment Form, any input provided by other involved agencies, and other necessary criteria set forth in SEQRA, the

Village Board hereby finds and determines that the Project will result in no significant impacts and, therefore, (a) the action is not one which “may include the potential for at least one significant adverse environmental impact,” (b) “there will be no significant adverse environmental impacts,” and (c) no “environmental impact statement” need be prepared, as such quoted terms are defined in SEQRA. This determination constitutes a negative declaration for purposes of SEQRA and it has been prepared in accordance with Article 8 of the Environmental Conservation Law.

C. A copy of this resolution, together with notice of negative declaration, shall be placed on file in the office of the Village Clerk where the same shall be available for public inspection during business hours and such notice of negative declaration shall be filed in such offices, posted in such places and published in such manner as shall be necessary to conform to the requirements of SEQRA.

This resolution shall take effect immediately.

#### [BAN Resolution – SCADA System and Padua Water Storage Tank Improvements](#)

Trustee Laurie DeNardo made the motion to approve the following \$2 million BAN resolution with the understanding that the Village has already been awarded an approximate \$1.2 million DASNY grant to cover the cost of the Padua tank replacement and that the Village is going to apply in September for a WIIA 60/40 matching grant to cover repairs to the SCADA system to help pay off this BAN. Trustee Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village Board of Trustees of the Village of Watkins Glen, in the County of Schuyler, New York (the “Village”) desires to undertake a capital improvements project for the reconstruction of and construction of improvements to the Village Water System; and

WHEREAS, the Village has identified the need for emergency water system reconstruction and equipment in the Village; and

WHEREAS, the Village declared the project an emergency.

NOW THEREFORE, BE IT RESOLVED, by the Village Board of Trustees (by the favorable vote of not less than two-thirds of all the members of the Board of Trustees) as follows:

SECTION 1. The Village is hereby authorized to undertake a certain water system capital improvements project to comply with the requirements and intent of the NYSDOH Administrative Order (the “Order”) and as outlined in the Project Budget prepared by Hunt Engineers Architects and Surveyors, such work to generally consist of the installation of a Supervisory Control and Data Acquisition (SCADA) system and associated equipment, and the reconstruction of and construction of an approximate 300,000 gallon water tank, as well as other improvements that are required as part of the Order, and including all preliminary work and necessary equipment, materials, and related site work and any preliminary costs and other improvements and costs incidental thereto and in connection with the financing thereof (collectively, the “Purpose”). The estimated maximum cost of the Purpose is \$2,000,000.

SECTION 2. The Village Board of Trustees plans to finance the estimated maximum cost of the Purpose by the issuance of serial bonds of the Village in an aggregate principal amount not to exceed \$2,000,000 hereby authorized to be issued therefor pursuant to the Local Finance Law, said amount to be offset by any federal, state, county and/or local funds received. Unless paid from other sources or charges, the cost of such improvements is to be paid by the levy and collection of taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

SECTION 3. It is hereby determined that the Purpose is a class of objects or purposes described in subdivision 1 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is 40 years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of such bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of the Village are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation will be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, there will annually be levied on all the taxable real property of the Village a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Village Board of Trustees pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village. Without in any way limiting the scope of the foregoing delegation of powers, the Village Treasurer, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Village.

SECTION 8. The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in Section 1 of this resolution. The Village then reasonably expects to reimburse any such expenditures (to the extent made after the date hereof or within 60 days prior to the earlier of (a) the date hereof or (b) the date of any earlier expression by the Village of its intent to reimburse such expenditures) with the proceeds of the bonds authorized by Section 2 of this resolution (or with the proceeds of any bond anticipation notes issued in anticipation of the sale of such bonds). This resolution shall constitute the declaration (or reaffirmation) of the Village's "official intent" to reimburse the expenditures authorized by Section 2 hereof with such bond or note proceeds, as required by United States Treasury Regulations Section 1.150-2.

SECTION 9. The Village Treasurer is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and may designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3) of the Code.

SECTION 10. The Village Treasurer is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Village has complied with applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act ("SEQRA"), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under SEQRA is necessary.

SECTION 12. To the extent applicable, the Village Treasurer is hereby authorized to execute and deliver in the name and on behalf of the Village a project financing agreement prepared by the New York State Environmental Facilities Corporation ("EFC") (the "SRF Project Financing Agreement"). To the extent applicable, the Village Treasurer and the Village Clerk and all other officers, employees and agents of the Village are hereby authorized and directed for and on behalf of the Village to execute and deliver all certificates and other documents, perform all acts and do all things required or contemplated to be executed, performed or done by this resolution or any document or agreement approved hereby, including, but not limited to, the SRF Project Financing Agreement.

SECTION 13. In the absence or unavailability of the Village Treasurer, the Deputy Treasurer is hereby specifically authorized to exercise the powers delegated to the Village Treasurer in this resolution.

SECTION 14. The validity of such serial bonds or of any bond anticipation notes issued in anticipation of the sale of such serial bonds may be contested only if:

1. (a) such obligations were authorized for an object or purpose for which the Village is not authorized to expend money, or
- (b) the provisions of the law which should be complied with as of the date of publication of this notice were not substantially complied with and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication of this notice, or

2. such obligations were authorized in violation of the provisions of the Constitution of New York.

SECTION 15. This Resolution is subject to permissive referendum pursuant to Section 36.00 of the Local Finance Law. The Village Clerk is hereby authorized and directed to publish (one time) and post (in at least six conspicuous public places within the Village and at each polling place), this resolution, or a summary thereof, together with a notice of adoption of this resolution subject to permissive referendum, within ten days after the date of adoption of this resolution.

SECTION 16. If no petitions are filed in the permissive referendum period, the Village Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in a newspaper having a general circulation in the Village and hereby designated as the official newspaper of the Village for such publication.

#### Recycling – Cardinal Disposal

Trustee Anthony Fraboni made the motion to approve the recycling quote from the sole bidder, Cardinal Disposal, for \$3,000/month with bi-monthly recycling pickup on the second and fourth Tuesday of the month starting June 1, 2019 and continuing thru May 31, 2020. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Computer Tech Services Contract with Southern Tier Central

Trustee Laurie DeNardo made the motion to approve the contract between the Village of Watkins Glen and the Southern Tier Central Regional Planning and Development Board for fiscal year 2019-2020 for 12 days of computer related technical services for a sum of \$2,520.00 as requested by Park Manager Michelle Hyde. Mayor Luke Leszyk commented that the Village should keep track of hours used and ensure that the Village utilizes them to our full advantage. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Seasonal Hires

Trustee Nan Woodworth made the motion to approve the following list of 2019 seasonal hires for the cemetery, maintenance and park office at a rate of \$11.50/hr. with a start date of April 22, 2019 for cemetery and maintenance crews. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

##### GLENWOOD CEMETERY:

Chuck Drake	returnee	full time
Mark McClain	returnee	full time
Billy Spencer	returnee	full time

##### MAINTENANCE:

Robert Spencer	returnee	part time
Bobby Heun	returnee	part time
Scott Grebleski		part time
Peter Serefine		part time
Tony Ventra		part time
James Dryburgh		part time

##### OFFICE:

Patty Dryburgh	returnee	full time June 3 – Sept. 30
Pat Spencer	returnee	part time mApril 29 – Oct 15
Michelle Weed	returnee	part time thru Oct 15
Jordan Doane	returnee	full time May 20 – Aug 24
Abigail Miller		full time May 20 – Aug 24
Sandra VanNess		part time April 29 – Oct 15
Christine Teitge	returnee	part time May 3 – Oct 15 weekends only
Tom Nelson	returnee	part time May 18 – Oct 15 weekends ticket booth
Michael Doane	returnee	part time May 18 – Oct 15 weekends ticket booth

#### Streetlighting Hand Hole Cover/Door Village Logo Design

The Board discussed the logo to be made and placed on the new streetlights for Franklin Street under the DRI project. Sample logos were presented to the Board for their review. They then discussed the possibility of doing some sort of community contest to design what the logo/seal might look like and requested that the Village Clerk check on the timeframe in which the drawings had to be submitted.

#### Padua Water Tank Replacement

The Village received two quotes for the Padua water storage tank replacement. The first was for a glass-lined tank from Statewide Aquastore with a quote of \$424,400 for a 325,000-gallon tank. The second quote was for a cement tank from DN Tanks with a quote of \$495,000 for a 300,000-gallon tank. The current budget for the tank replacement was for \$450,000 and the Village cannot afford to go over this amount. At the recommendation of Superintendent Terry Wilcox, Trustee Laurie DeNardo made the motion to purchase the tank from Statewide Aquastore, contingent on the NYSDOH approving the tank sizing. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### GASB 75 Audit Contract Award

The Village received two quotes for services for the GASB 75 audit that is required to be done this year. Lepton provided a quote of \$5,000 and Burke Group provided a quote of \$3,500 for this year and \$2,250 for next year. Trustee Nan Woodworth made the motion for the Village to award the contract to the lowest bidder, Burke Group for a two-year period. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Hunt Engineers Proposals for Engineering Services

The Board discussed two proposals from Hunt Engineers for Engineering Services in connection with the Padua Water Storage Tank Improvements and the SCADA System Improvements at a cost of \$150,000 and \$28,500 plus disbursements, respectively. Both projects are part of the administrative order compliance improvements imposed by the NYSDOH. The matter was tabled to the next meeting.

### Movies on the Lake - Event Fee

At the recommendation of Brian Eslinger, Trustee Laurie DeNardo made the motion to waive the \$25/week event fee for the *Movies on the Lake* events. Trustee Louis Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### CONFERENCE REQUESTS

#### WEFTEC – Ed Berry (September 21<sup>st</sup> – 25<sup>th</sup>)

Trustee Laurie DeNardo made the motion for Sewage Treatment Plant Operator Edward Berry to attend the WEFTEC (Water Environmental Federation Technical Exhibition and Conference) annual conference being held on September 21-25, 2019 in Chicago, Illinois at a cost of approximately \$2,700 for the registration, workshops and travelling expenses. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Dig Safely New York Certification – Electric & Street Departments (May 2<sup>nd</sup>)

Trustee Laurie DeNardo made the motion for the Electric Department and Street Department crews, seven persons, to attend the Dig Safely New York's Certified Excavator Program training on May 2, 2019 at the Clute Park Community Center from 7am to 1pm as required by the NYS Public Service Commission at a cost of \$25/person. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### AUDIT

#### General Audit

Trustee Nan Woodworth made the motion to approve the regular audit, with utility payment add-ons, in the following amounts. Trustee Louie Perazzini seconded the motion.

General	\$23,835.64	Sewer	\$10,981.77
Electric	\$189,568.86	Water	\$6,075.18

The Board then voted on the motion to approve and the vote was as follows:

Yeas: Trustee Nan Woodworth, Trustee Louie Perazzini, Trustee Anthony Fraboni

Nays: none

Abstain: Trustee Laurie DeNardo                      Motion Carried.

#### JPC Audit

Trustee Anthony Fraboni made the motion to approve the JPC audit in the amount of \$30,969.96. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### BOARD CONCERNS

#### Board of Trustees Meeting Night

Trustee Nan Woodworth made the motion to move the regularly scheduled Village Board meeting nights from the first and third Monday of the month to the first and third Tuesday of the month at 6pm. Trustee Louis Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

The Board scheduled a special meeting for May 30, 2019 at 5pm to approve the audit and finalize things for the current fiscal year ending May 31, 2019.

#### Summer Hours – Street Department

Trustee Anthony Fraboni made the motion to approve summer hours for the Street Department starting April 22, 2019. The hours will be 6am to 2:30pm. Trustee Louis Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Cell Phone Request for Part-time Building Inspector (David Patterson)

The Board discussed a request for the Village of Watkins Glen to supply the newly hired part-time building inspector a Village-sponsored cell phone. David Patterson also works part-time for the Town of Dix, so it was recommended that the Village reach out to the Town of Dix to see if maybe something could be worked out with them, in such a way as to benefit both municipalities.

#### Village Provided Emails for Planning and ZBA Members

Trustee Laurie DeNardo made the motion for the Village to provide village-sponsored emails for planning and zoning board members at \$5 a month per account. Trustee Louis Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### [Village Flagpole](#)

The Board then discussed the flagpole that used to be in front of the Municipal Building. The flagpole will be reinstalled once the sidewalk construction is completed.

### [Laptop Purchase for Board Members](#)

Trustee Fraboni made the motion to approve the laptop setup fees for the three newly purchased laptops for the Trustees at a rate of \$325/laptop. The three laptops were purchased by Trustee Laurie DeNardo because she was able to locate them online thru CompSource, whereas SCT Computers was unable to obtain this style laptop from their suppliers. He further motioned to have Keyboard Specialist Chantal Fitzgerald look into purchasing two more laptops for the Mayor and Deputy Mayor. Trustee Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### [EXECUTIVE SESSION](#)

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 8:28pm for one personnel matter. Trustee Anthony Fraboni seconded the motion and all were in favor. Motion Carried.

### [RE-ENTER PUBLIC SESSION](#)

Trustee Laurie DeNardo made the motion to exit executive session and re-enter public session at 9:06pm. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

### [Mayoral Appointments and Personnel](#)

Trustee Laurie DeNardo made the motion to promote Brandon Matthews, provisionally, from Police Officer to Sergeant, contingent on him passing the upcoming exam, effective April 15, 2019. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve the Mayoral appointment of Lonnie Childs as Village Clerk and Rhonda Slater as Village Treasurer for the term April 1, 2019 to March 31, 2023. Trustee Louis Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [ADJOURNMENT](#)

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn the meeting at 9:09pm. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.  
Respectively Submitted,

Rhonda E Slater