



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JANUARY 18, 2022

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Electric Supervisor Minard LaFever, Code Enforcement Officer Darrin Stocum, Sergeant Ethan Mosher and Parks and Event Center Manager Craig Bond. The meeting was held via ZOOM online video conferencing in compliance with NYS Governor Hochul's Executive Order 11. There were approximately twenty other persons in attendance.

### PUBLIC HEARING

#### [Proposed Local Law to Supersede and Replace Zoning Local Law #4 of 2016 and all Amendments Thereto](#)

Trustee Nan Woodworth made the motion to open the public hearing at 6:01pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Molly Gaudio, with the assisting firm Barton & Loguidice, gave a slideshow presentation regarding the process, project goals and development of the proposed local law. She briefly reviewed some of the changes that have been made to Local Law #4 of 2016, touching on the short-term rental section. Mayor Luke Leszyk stated that the Board will adopt a resolution designating the fees that coincide with the new law and a policy outlining the "lottery" process that will be used to determine who will be issued any remaining permits after the renewals have been processed and how the waiting list, if necessary, will be compiled. Several people inquired as to how many short-term rental permits will be available. They were informed that the exact number has not been calculated yet, but that it will be determined annually as a percentage of the number of residential utility customers. There were also questions regarding signage requirements for the short-term rentals and the restrictions within the canal mixed-use district. The Board, with the help of Molly Gaudio and Schuyler County Planner Kristen VanHorn, answered questions as they were presented.

The public hearing was left open.

### PUBLIC BE HEARD

Joe Irwin and Katrina Gonsorick with Off Trail Outdoors were present to discuss their idea of starting a trolley business in the Village of Watkins Glen. Trustees Laurie DeNardo and Nan Woodworth stated that they would be happy to meet with him to discuss ideas and possible business opportunities within the Village.

### APPROVAL OF MINUTES

#### [Minutes for Regular Meeting January 4, 2022](#)

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on January 4, 2022. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo

Nays: None

Abstain: Trustee Bob Carson      Motion Carried.

### DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## VOTING ITEMS

### [New Hire - Water Treatment Plant Supervisor](#)

Deputy Mayor Louie Perazzini made the motion to hire Meghan Fox as the new Water Treatment Plant Supervisor at an annual salary of \$70,000 starting March 7, 2022. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Wastewater Treatment Plant Operator 3A – Edward Berry](#)

Trustee Laurie DeNardo made the motion for Edward Berry to be appointed as the permanent Wastewater Treatment Plant Operator 3A effective January 18, 2022 with the successful completion of the exam. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Seneca Lake Event Center Facebook Page](#)

Trustee Nan Woodworth made the motion for the Parks Department to create a separate Facebook page for the promotion of the Seneca Lake Event Center. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Surplus Catherine Valley Water Reclamation Facility's printer](#)

Trustee Bob Carson made the motion to surplus the HP printer used at the Catherine Valley Water Reclamation Facility as it is no longer operational. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [Late Fee Removal Request](#)

Trustee Laurie DeNardo made the motion to reverse the water/sewer late fee for Exercise Enterprise, 300 S. Madison Ave., in the amount of \$171.00. Trustee Nan Woodworth seconded the motion. Discussion followed. It was determined that it is not Village policy to reverse late fees due to customer oversight. The Board then voted on the motion and all were opposed. Motion Failed.

### [School Choice Week Proclamation – January 23-29, 2022](#)

Deputy Mayor Louie Perazzini made the motion to approve and have the mayor sign the following proclamation. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, all children in Watkins Glen should have access to the highest-quality education possible; and,

WHEREAS, Watkins Glen recognizes the important role that an effective education plays in preparing all students in Watkins Glen to be successful adults; and,

WHEREAS, quality education is critically important to the economic vitality of Watkins Glen; and,

WHEREAS, Watkins Glen is home to a multitude of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, Watkins Glen has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Luke Leszyk do hereby recognize January 23 – 29, 2022 as Watkins Glen School Choice Week, and I call this observance to the attention of all of our citizens.

#### Watkins Glen Central School District – SRO MOA

Trustee Laurie DeNardo made the motion to approve and have the mayor sign the following memorandum of agreement between the Village and the Watkins Glen Central School District for the provision of School Resource Officers. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

This is to confirm the understanding that the Watkins Glen Central School District will enter into an agreement with the Village of Watkins Glen Police Department, for purposes of providing two (2) on-site School Resource Officers commencing with the 2022-2023 school year. The Village of Watkins Glen Police Department and the Watkins Glen Central School District enter into this agreement for a four (4) year period with the term to be the 2022-2023 school year through and including the 2025-2026 school year.

#### DESCRIPTION OF ACTIVITIES:

- The District shall be provided with highly visible School Resource Officer presence in the school buildings during the instructional day for the 2022-2023 through 2025-2026 school years.
- School Resource Officers shall be familiar with and abide by all School Board Policies, as well as the Code of Conduct and Disciplinary Procedures of the District.
- School Resource Officers shall work with the administrators of the district, establishing and operating such programs and activities as may be consistent with the intent of the School Resource Officer Program.
- School Resource Officers shall attend specific extra-curricular activities of the school, including but not limited to athletic events and school sponsored dances, assisting with crowd and vehicle control, if necessary.
- School Resource Officers shall provide assistance in conducting routine searches of students or lockers when appropriate, or when requested by the principal.
- School Resource Officers shall file appropriate case reports according to established police department directives as well as protect school staff and students from violations of the law. School Resource Officers shall perform other duties as assigned by Administrators or Superior Officer, as necessary.

#### RESPONSIBILITY OF SCHOOL DISTRICT:

- The District shall provide office space equipped with the necessary technology tools for the Resource Officers to accomplish the duties set forth.

#### REIMBURSEMENT FOR SERVICES:

- Reimbursement for services rendered by the Village of Watkins Glen Police Department shall not exceed the category sub-totals as provided below for each year of this agreement. The following represents the total maximum funds to be paid annually:

School Resource Officer Year 1 - 2022-2023: \$30,483 each for total of \$60,966

School Resource Officer Year 2 - 2023-2024: \$31,401 each for total of \$62,802

School Resource Officer Year 3 - 2024-2025: \$32,346 each for total of \$64,692

School Resource Officer Year 4 - 2025-2026: \$33,318 each for total of \$66,636

- Extra Duty Hours (to be performed on as needed basis) maximum of \$7,000 annually
- Personal Equipment budget not to exceed \$2,000 annually
- Materials/Supplies budget not to exceed \$5,000 annually

Upon receipt of an invoice, payment will be processed on or about the twentieth of each month. This agreement may be terminated by either party upon thirty (30) days prior notification.

## CONFERENCE REQUESTS

### 40<sup>th</sup> Annual Greater Buffalo Environmental Conference – Terry Wilcox

Trustee Bob Carson made the motion for Supervisor Terry Wilcox to attend the Greater Buffalo Environmental Conference on Tuesday, March 8, 2022 at the Aloft Hotel, in downtown Buffalo, NY at a cost of \$130.00. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### DARE Code of Conduct Training

Deputy Mayor Louie Perazzini made the motion for School Resource Officer James Coleman to attend the ten-day DARE Officer’s Association training from January 24 to February 4, 2022 to be held at the New York State Academy of Fire Science in Montour Falls, NY at a cost of \$1,200.00 to be reimbursed by the Watkins Glen Central School District. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## AUDIT

### General Audit

Trustee Laurie DeNardo made the motion to approve the general audit dated January 14, 2022 and the Finger Lakes Propane add-on in the following amounts:

General	\$51,047.81	Sewer	\$119,000.01
Electric	\$202,819.68	Water	\$33,548.81
Joint Activity (CVWRF)	\$12,878.96	DRI Projects	\$115,381.68
I&I Study	\$6,210.00		

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Trustee Nan Woodworth made the motion to approve the online audit for the December fines and fees in the amount of \$5,108.00. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## BOARD CONCERNS

### Cargill Consent Letter

The Board received a letter from Jason Achterberg, the Cargill Plant Manager, stating that Cargill has determined that the addition of forty-three campsites by the Village within the current Leased Premises is consistent with the lease between Watkins Salt Company and the Village of Watkins Glen. The Village is able to move forward with phase one of the campground expansion project.

### DRI Project Update

Trustee Laurie DeNardo will provide the Village Board with a DRI project update at the next regular meeting.

### Snow Removal

Trustee Laurie DeNardo reminded the public that it is their responsibility to maintain their sidewalks after it snows.

## PUBLIC HEARING

### Proposed Local Law revisited

Trustee Nan Woodworth made the motion to close the public hearing at 7:26 pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to declare the SEQR as a Type I, negative declaration for the proposed zoning law. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to adopt the proposed zoning law. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 7:30 pm for one Wastewater Treatment Plant Department employment item. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:36 pm. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater