



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JANUARY 4, 2022

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:03 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Absent was Trustee Bob Carson. Also present were Electric Supervisor Minard LaFever, Code Enforcement Officer Darrin Stocum, Street Supervisor Ken Barber, Judge Steven Decker, Sergeant Ethan Mosher and Parks and Event Center Manager Craig Bond. The meeting was held via ZOOM online video conferencing in compliance with signed legislation S.50001/A.40001. There were approximately four other persons in attendance.

PUBLIC BE HEARD

There were no comments from the public.

APPROVAL OF MINUTES

Minutes for Regular Meeting December 21, 2021

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on December 21, 2021. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo

Nays: None

Abstain: Mayor Luke Leszyk

Absent: Trustee Bob Carson Motion Carried.

DEPARTMENT REPORTS

Deputy Mayor Louie Perazzini made the motion to approve the department heads reports. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Clute Park Campground Expansion Project

Trustee Laurie DeNardo made the motion to award the RFQ for the phase one portion of the campground expansion project to LaBella at a cost of \$22,100.00, contingent on official written approval from Cargill. Deputy Mayor Louis Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Police Benevolent PBA MOA

Deputy Mayor Louis Perazzini made the motion to approve the following memorandum of agreement between the Village of Watkins Glen and the Police Benevolent PBA of Watkins Glen, Inc. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

This Memorandum of Agreement is entered into by and between the negotiating teams for the Village of Watkins Glen ("Village") and the Police Benevolent PBA of Watkins Glen, Inc ("PBA"), affiliated with the New York State Union of Police PBAs Inc. (NYSUPA), referred to collectively as the parties.

WHEREAS, the Village and the PBA are parties to a collective bargaining agreement which has an expiration date of May 31, 2020; and

WHEREAS, the parties have now reached an agreement as of the date of execution of this Memorandum of Agreement (“MOA”) on the terms and conditions for a successor collective bargaining agreement for the period of June 1, 2020 through May 31, 2024 and wish to memorialize their understanding, in writing, pending the signing of a new collective bargaining agreement; and

WHEREAS, upon execution of this MOA by the negotiating committees of both the Village and PBA, the parties agree to comply with the following:

1. All parties who sign this MOA shall support and endorse it for ratification by their respective bodies. This MOA is subject to ratification by the PBA and Village as set forth herein.
2. All terms and conditions of the collective bargaining agreement, which has an expiration date of May 31, 2020, shall remain in full force and effect except as agreed to be modified herein.
3. The PBA shall hold a ratification vote no later than December 24, 2021.
4. Upon a majority vote of the members in attendance at the required ratification vote by the PBA of this MOA, counsel for the Village shall be notified by NYSUPA of its successful passage or failure.
5. In the event that the majority of members in attendance at the PBA ratification vote support this MOA, the Village shall then place this matter on the agenda for its Village Board meeting to be conducted no later than January 4, 2022, at which a ratification vote of this MOA shall be conducted.
6. After ratification by the PBA and Village, all new terms and conditions shall become effective immediately, except those that may have an implementation date(s) that occurs at a specific period within the contract period. All terms and conditions that have no specific implementation date shall become effective on the first (1st) day of the MOA, June 1, 2020.
7. NYSUPA shall prepare a draft “red-lined” collective bargaining agreement for the Village’s review, consideration and response that it reflects the expired agreement and this MOA, no later than 75 calendar days after the successful ratification vote of the Village Board. After mutual agreement by the parties to the “draft red-lined” collective bargaining agreement, a final draft shall be forwarded thereafter to be executed by the parties.
8. The Village agrees that any and all payments under the MOA are retroactive to the first day of the MOA, June 1, 2020 and that all retroactive money due and owing, if any, shall be paid by separate check as soon as practicable, but not later than two pay periods after full ratification of the MOA. The Village shall provide a worksheet to any unit member receiving retroactive money setting forth how the calculation(s) was made and what it represents.
9. The parties agree that upon approval of the Village of Watkins Glen Board by resolution after ratification by the PBA, this MOA shall have the full force and effect of the collective bargaining agreement between the parties.

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein, upon ratification by the PBA and approval by the Village Board, the parties agree that a successor collective bargaining agreement to the one that has an expiration date of May 31, 2020 shall reflect the following terms as attached to this MOA.

1. HOUSEKEEPING – Delete dates no longer applicable, make grammatical and spelling corrections mutually agreed upon.
2. ARTICLE 6-COMPENSATION
 - 6.1 Wage Rates
 - 6.1.1 Base Wage Rates Amend as follows:
All full-time employees shall be paid pursuant to the following:
 - 6/1/20 – 5/31/21 – All full-time employees employed by the Village at the time of ratification

of the parties' MOA shall be paid a bonus equal to the sum of 3% of their 6/1/20 – 5/31/21 actual earnings (annual base salary and overtime).*

- 5/31/21 – 3% increase to salary schedule at each step*
- 6/1/21 - \$0.50 adjustment at each step, plus 1 ½% increase at each step*
- 12/1/21 - \$0.50 adjustment at each step, plus 1 ½% increase at each step*
- 6/1/22 - \$0.40 adjustment at each step, plus 3% increase at each step
- 6/1/23 – 3% increase at each step

6.1.2 Sergeant Differential**

- 6/1/20 – n/c
- 6/1/21 – change to \$1.70/hr.
- 6/1/22 - change to \$1.95/hr.
- 6/1/23 – change to \$2.20/hr.

6.1.2-A Sergeant -In-Charge Differential**

- 6/1/20 – n/c
- 6/1/21 – change to \$3.00/hr.
- 6/1/22 - change to \$3.25/hr.
- 6/1/23 – change to \$3.50/hr.

*All other salary increases shall be fully paid retroactively to 5/31/21

**Increases fully paid retroactive to 6/1/21

14.1 Duration of Agreement

Insert “2020” and “2024” where “2016” appears.

[Office of the State Comptroller – Village Justice Corrective Action Plan](#)

Trustee Laurie DeNardo made the motion for the Village of Watkins Glen to have Judge Steven Decker's written audit response letter on December 1, 2021 serve as the Village's written corrective action plan. Trustee Nan Woodworth seconded the motion. Trustee Laurie DeNardo stated that she would like the Village to follow through with written procedures for the corrective actions that were addressed in the audit response letter. The Board then voted on the motion and all were in favor. Motion Carried.

In conjunction with the Office of the State Comptroller's official audit, Trustee Nan Woodworth made the motion for a letter to be sent to former Justice Connie Fern Miller requesting recompense for the shortage found in the Court records during her tenure in the amount of \$421.00. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Wastewater Treatment Plant Operator 2A – Bradley Gallow](#)

Trustee Laurie DeNardo made the motion for the additional provisional appointment of Bradley Gallow as a Wastewater Treatment Plant Operator 2A effective December 23, 2021 until the next available exam date. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Post Keyboard Specialist Position for Village Office](#)

Deputy Mayor Louie Perazzini made the motion to post the Keyboard Specialist position for the Village Office at \$16.00/hr. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Create and Post Part-Time Clerk Position for Parks Office](#)

Trustee Laurie DeNardo made the motion to create and post a part-time, 20/hr. a week, Clerk Position for the Parks Department at \$14.00/hr. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Nan Woodworth made the motion to approve the general audit dated January 3, 2022 in the following amounts:

General	\$59,957.91	Sewer	\$1,989.76
Electric	\$10,534.30	Water	\$13,162.55
Joint Activity (CVWRF)	\$12,430.41	DRI Projects	\$50,618.66
Water Project	\$33,296.67		

Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Deputy Mayor Louie Perazzini made the motion to approve the online audit for the December sales tax, 2020 serial bond interest and EFC loan payments for the Village of Watkins Glen and the Village of Montour Falls totaling \$587,715.64. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Keyboard Specialist Resignation

The Board accepted the resignation of Village Office Keyboard Specialist Jennifer Schoffner effective January 7, 2022.

Audit Notices

The Village Clerk gave the Board notice that the Village of Watkins Glen Justice Office of the State Comptroller's Office audit for April 1, 2015 – June 30, 2020 and the Village of Watkins Glen BST & Co, CPA's LLC audits are available for review in the Village Office. A notice was also sent to the Village's designated newspaper.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 6:33 pm for one Village Court personnel and salary discussion, a Water Department employment item and two personnel review matters. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:10 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater