

Watkins Glen Housing Authority
September 20, 2021- 2pm
Village Boardroom

Roll Call:

Meeting called to order at 2pm.

Present: Rob Rossiter, Patti Schimizzi, Tom Hoy and Jennifer Tanner

Excused: Nan Woodworth and Brad Eakins

Public comments:

Comments from three residents from Jefferson Village, which included issues pertaining to residents' morale, bullying, gossip, lack of communication, too much communication, all which will be reviewed and discussed by the entire Housing Authority.

Minutes from August 17, 2021:

A motion was made by Rob Rossiter to approve the minutes from the August 17, 2021 minutes, seconded by Tom Hoy and carried.

Treasurer's Report:

A motion was made by Patti Schimizzi to approve the Treasurer's Report for August 2021, seconded by Rob Rossiter and carried.

Communications Sent/Received:

Melody Susco (INHS) email the board the Income Requirements and Rents at Glen Lake Apartments.

Executive Director's Report:

- Kitchen cabinets delayed again, hopefully they will arrive on 9/23 as the new tenant is arriving on 9/24. In the future, the old ones will stay up until the new ones arrive.
- Occupancy Updates – Current vacancies = 3, all will be occupied by the end of September. Two units will be renovated in October and occupied November 1.

- New info on website – Sexual Harassment policy and the Anti-Bullying policy
- Internet and cable in the Community Room, provided by Jefferson Village at \$157.95 per month.
- Smart Goals have been added to the Employee Evaluation form
- Classes held in Community Room some are courtesy of the Office of the Aging.

New Business:

See Public Comments

Old Business:

- Jennifer Tanner will be meeting with Steve Hugo from Holt on September 23 for new evacuation posters.
- Jennifer will also follow up as to where are the building blueprints.
- Nothing new regarding 2nd Street and marking the south side of the street for parking (only the north side was completed), temporary speed bumps, etc.
- Tenant Selection Plan, House Rules, Management policies, and Employee Handbook all still need to be reviewed and updated.
- History of Jefferson Village has a new tab added to the website.

Next Meeting:

October 19, 2021

Motion to adjourn the meeting at 3:32pm was made by Patti Schimizzi, seconded by Rob Rossiter and carried.

Respectfully Submitted,
Patti Schimizzi