



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, DECEMBER 7, 2021

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Absent was Trustee Nan Woodworth. Also present was Street Supervisor Kenny Barber, Parks and Event Center Manager Craig Bond, Sergeant Ethan Mosher, Police Chief Jason Hudson and Code Enforcement Officer Darrin Stocum. There were two other persons in attendance.

### PUBLIC BE HEARD

There were no comments from the public.

### APPROVAL OF MINUTES

#### Minutes for Regular Meeting November 16, 2021

Trustee Bob Carson made the motion to approve the minutes for the Regular Board of Trustees meeting held on November 16, 2021. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### VOTING ITEMS

#### Parks Department New Hires

Trustee Laurie DeNardo made the motion to approve the Parks Department to hire Braiden Cannon, Carly Thomas, Thomas Snow and Conner Novinsky as Part-Time Seasonal Laborers at a rate of \$14.00/hr. with a start date of November 26, 2021. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Close Village Office and Early Dismissal for Village Employees

Trustee Bob Carson made the motion to approve the closing of the Village Office and early dismissal of Village employees on December 22, 2021 for a Christmas Party Celebration. The Board made it clear that in order for the Village employee to receive this paid time off, they must attend the Christmas luncheon; otherwise, the employee has the ability to continue working or use personal leave time. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Class 3 Cancer Benefit for Volunteer Firefighters

Trustee Laurie DeNardo made the motion to add the class 3 Cancer benefit for volunteer firefighters to our current policy at a rate of \$137/member. This is a voluntary benefit that provides coverage for active exterior volunteer firefighters who have five or more years of service and do not meet the class 1 Cancer benefits criteria. For this fiscal year the total cost will be \$3,014.00. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Trane Service Agreement – Seneca Lake Event Center

Trustee Laurie DeNardo made the motion to approve the Trane Service Agreement for the Seneca Lake Event Center at an annual cost of \$11,901.90. Trane is the sole provider of this service. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Electric Department Lineworker Helper Position Posting

Deputy Mayor Louie Perazzini made the motion to approve the Village Clerk to post the Lineworker Helper Position for the Electric Department with a starting salary of \$22.25/hr. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Parks Grants – Community Arts Grant & Cargill Cares Community Fund

Trustee Laurie DeNardo made the motion to approve the Parks and Event Center Manager to apply for the Community Arts Grant and the Cargill Cares Community Fund Grant. The Community Arts Grant is a grant for \$500 up to \$5,000 for arts and cultural projects that we can utilize for our summer concerts. The Cargill Cares Community Fund has two separate grants, one for \$5,000 and another for an additional matching grant of up to \$5,000. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Full-Time Police Officer Hire

Trustee Laurie DeNardo made the motion to hire Bryce Bush as a full-time Police Officer at the step 3 level of \$22.13/hr. effective January 3, 2021. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## AUDIT

### General Audit

Trustee Bob Carson made the motion to approve the general audit dated November 30, 2021 and December 6, 2021 in the following amounts:

General	\$118,470.36	Sewer	\$114,001.33
Electric	\$175,288.48	Water	\$6,633.87
Joint Activity (CVWRF)	\$27,963.87	DRI Projects	\$103,413.60
Community Center Cap Proj.	\$22,441.43	LWRP #1	\$2,022.00
Water Improvements	\$46,117.41	LWRP #2	\$3,169.00
Parks Grant	\$997.00		

Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### Online Audit

Trustee Laurie DeNardo made the motion to approve the online audit to pay the November sales tax in the amount of \$4,713.18. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## BOARD CONCERNS

### Town of Reading Chemical & Testing Invoices

Town of Reading Supervisor Stephen Miller presented the Board with a written request to waive invoices 22-64 and 22-45 for chemicals and testing billed to the Town of Reading. The Town of Reading does not bill their customers directly any longer and, therefore, has no recourse to collect revenues to cover these costs. The Village Board discussed the matter. The Village was in agreement with his premise and there is no agreement with the Town of Reading stating that the Village would bill for these items and the Township would be responsible. It was

the opinion of the Village Board that this past practice should be ceased. Trustee Laurie DeNardo made the motion to discontinue the practice of billing the Town of Reading for chemicals and testing retro to September 2021 and for the Village Treasurer to void invoices 22-64 & 22-45. Deputy Mayor Louie Perazzini seconded the motion and all were in favor. Motion Carried.

#### Resignations – Park Laborer & Part-Time Police Officer

The Village accepted the resignation of Part-Time Police Officer Kristofor O'Rourke effective November 1, 2021 and Parks Laborer Daria Beird effective December 10, 2021.

#### Campground Expansion RFQ Submissions

The Village Clerk received three submittals in response to the campground expansion RFQ. The first was from Hunt Engineers with a quote for all three phases in the amount of \$129,480. The second submittal was from Larson Designs who did not submit any quotes for work to be completed, but only submitted documents for qualifications. The third submittal was from LaBella with a quote of \$22,100 for the completion of Phase 1. The Board will review the submittals and the language of the RFQ before moving forward.

#### Other Items

Trustee Laurie DeNardo thanked those who have put in hours of help in getting the Christmas decorations restrung, specifically Trustee Nan Woodworth and Brandon VanHorn. Deputy Mayor Louie Perazzini informed the Board that he will be attending a meeting with the County regarding a grant they would like to submit for breakwall/canal work on Seneca Lake, as well as a sports complex to be built on the old Shepard Niles site in Montour Falls. If any of the other Board members come up with ideas for Village projects that may tie into this, please let him know.

#### EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 6:58 pm for a Water Department Employee matter and a Police Department contract negotiations matter. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### ADJOURN

With no further business to come before the Board, Trustee Bob Carson made the motion to adjourn at 7:28 pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater  
Treasurer