



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, MAY 18, 2021

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also present were Supervisor of Village Streets Ken Barber, Water Operator-in-Charge Martin Pierce, Parks and Event Center Manager Craig Bond and Sergeant Ethan Mosher. There were approximately four other persons in attendance.

PUBLIC HEARING

Proposed 2021-2022 Budget

The public hearing on the proposed 2021-2022 budget was opened at 6:01 pm with a motion by Trustee Nan Woodworth and a second by Trustee Laurie DeNardo. The Board then voted on the motion and all were in favor. Motion Carried.

PUBLIC BE HEARD

Sara Karius, homeowner on 11th Street, was present to express her concerns with the parking issue due to Kookalarocs establishment. She also advised that the street is not wide enough to accommodate parking on both sides and asked the Board to consider turning it into a one-way street. Mayor Luke Leszyk stated that the Board will look into options and in the meantime asked Sergeant Ethan Mosher to enforce parking so that residents have access to their driveways. Sara Karius also discussed the disruptiveness of the bands that play at Kookalarocs, both in volume and hours of operation. Sergeant Ethan Mosher stated that the Police Department has been down to test the decibel level and at that time they were within the legal limits.

Cheryl Davis, owner of the Red Kettle Inn Bed and Breakfast located on 4th Street, was present to bring a truck idling issue to the Boards attention. Semi trucks park between her B&B and Twin Tiers Eye Care Associates for long periods of time idling, which is extremely disruptive to her business. Deputy Mayor Louie Perazzini will contact the DOT in regards to installing “no idling” signs along that section of 4th Street. Sergeant Ethan Mosher asked that she call the police each and every time this occurs so they can address it.

APPROVAL OF MINUTES

Minutes for Regular Meeting May 4, 2021

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on May 4, 2021. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Deputy Mayor Louie Perazzini made the motion to approve the department heads reports. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

LaBella Associates – Professional Service Agreement

Trustee Laurie DeNardo made the motion to enter into an agreement with LaBella Associates to provide engineering and design for the Village DRI projects. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[ITRON Utility Billing System](#)

Deputy Mayor Louie Perazzini made the motion to enter into an agreement with ITRON for cloud based meter reading Temetra Software system. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried

[Trane Service Agreements](#)

Trustee Laurie DeNardo made the motion for the Mayor to sign the Trane service agreements for the Municipal Building in the amount of \$6,541.68 and the Community Center in the amount of \$3,071.99 for fiscal year 2021-2022. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Engineering Planning Grant Award](#)

Trustee Laurie DeNardo made the motion to accept a grant in the amount of \$30,000 awarded from the Wastewater Infrastructure Engineering Planning Grant (EPG) for the collection system inflow & infiltration rehabilitations study and designate Mayor Luke Leszyk as the Village of Watkins Glen authorized representative. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Special Event Application for Use of Fire Department Building – Fire Company](#)

Trustee Laurie DeNardo made the motion to approve the use of the Fire Department by the Fire Company to hold a chicken BBQ on June 12, 2021 from 9am to 2pm. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Vendor Permit Application – Lucky Hare Brewing Company](#)

Trustee Nan Woodworth made the motion to approve the vendor permit application for Lucky Hare Brewing Company to set up a beer garden within the 3rd Street Village Square on June 26, July 17, Aug. 7, and Sept. 10, 2021. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Event Venue Proposed Rates for 2021-2022](#)

Trustee Laurie DeNardo made the motion to approve the following event venue rates for 2021-2022. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Warren W. Clute Memorial Park: is the area Lakeside of 4th Street in Watkins Glen. Clute Park is a free experience for guest to walk through, picnic or park at. The kayak launch is free if you bring your own kayak. This municipal park has no admission fee and requires a \$5 fee for all non-village residents. The park opens officially Memorial Day each year and remains open through Labor Day.

- \$5 parking charge daily
- \$5 boat launch daily

Seneca Lake Events Center at Clute Park: is a new, multi-purpose, year-round facility which holds up to 250 people overlooking beautiful Seneca Lake. Perfect for smaller gathers, weddings, receptions or corporate trainings, the venue contains a private conference room 15+ (272 sq feet), commercial kitchen, information desk, skate lace up/changing areas, and indoor and outdoor seating areas for food and small gathering. The facility was completed in the early summer of 2021, and has state-of-art equipment, accessible restrooms and is air conditioned. Adjacent to the facility is 150 square foot ice-rink and water splash pad for younger families to enjoy the surroundings of Seneca Lake. 2689 Square Feet Space. This is a fully accessible events center-inclusive splash pad area.

- \$2,000 full day rental, \$1,500 not-for-profit, \$1,000/\$750 half day rental, \$200/\$100 hourly rate.
- Conferences rates are available
- Splash pad is free, Ice Skating is \$7 for an hour/includes skates

Clute Park Community Center: has been a treasured gathering space with Watkins Glen that holds up to 600 people and includes a kitchen, tables, chairs, restrooms, ice machine and is air conditioned. Traditionally the facility has been great for large weddings and can accommodate 75 – 8-foot tables, or 550 folding chairs. The venue is great for trade fairs, weddings, market and roller-skating events. There is a commercial kitchen, ticket office, coat check and accessible ramp to the space, that has ample parking.

- Currently \$500 and \$350 non-for-profit, \$50 hourly
- With new kitchen flooring \$1,000 - \$500
- Roller-skating \$7 (limited schedule)

Clute Park Lakeside Pavilion: holds up to 150 people and includes 14 picnic tables, chairs. The space is 50 feet in width and 86 feet long with a pitched roof. In summers this would be ideal for Summer Camps and dinning for weddings, as the space overlooks beautiful Seneca Lake.

- Currently \$200 and hourly of \$50
- With no change \$500 and \$250
- With new windows and paint \$800 and \$500

Clute Park Campground: are some of the best camping sites in New York and located directly to the south of Route 414 and 4th Street in Watkins Glen.

- Seasonal Rate \$2,625
- Monthly 5-month rate is \$900/\$4,500
- July and Aug \$1,200
- \$65 per night - full hook up
- \$35 per night – tents
- Parking \$5
- Boat Launch \$5
- Ice \$2/bag
- Propane \$52/new, \$20 tank trade
- Fire Wood \$7/bundle

Historic Lafayette Park: is home for Tuesday night concerts in the park. The park has a raised stone stage area that is perfect for bands or performers to be elevated as an audience watches from carried in lawn chairs and with adjacent picnic tables. There is also a playground and swings for smaller children to enjoy. The park is located directly off route 414 and runs through downtown Watkins Glen.

- \$25 to rent and use of bandstands
- Concerts in the park are free

[Special Event Application - Grand Prix Festival \(Sept. 10\)](#)

Deputy Mayor Louie Perazzini made the motion to approve the Watkins Glen Promotions application to hold the Grand Prix Festival on Village streets on September 10, 2021. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Summer Hours for Village Office and Staff](#)

Trustee Nan Woodworth made the motion to approve summer hours for the Village Office and staff. The Village Office will be opened Monday thru Thursday 7:30 am to 4:30 pm and Friday 7:30 am to 1:30 pm from June 1, 2021 – Sept. 3, 2021. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[Temporary Seasonal Parks Laborer](#)

Trustee Laurie DeNardo made the motion to hire Elizabeth Woods as a temporary seasonal laborer at \$12.50/hr. starting in July 2021. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Management & Office Staff Pay Increases

Trustee Bob Carson made the motion to approve the following Management & Office Staff pay rates beginning June 1, 2021. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Name	Position	New Rate
Schoffner, Jennifer	Keyboard Specialist	\$14.75
Peterson, Barbara	Deputy Clerk Treasurer	\$18.60
Stocum, Darrin	Code Enforcement Officer	\$48,700.00
Slater, Rhonda	Village Treasurer	\$50,696.73
Barber Jr., Kenneth	Supervisor of Village Streets	\$51,350.00
Childs, Lonnie	Village Clerk	\$52,413.80
Pierce, Martin	Water Tx Plant Operator in Charge	\$63,477.00
LaFever, Minard	Supervisor of Village Electric Dept	\$88,687.00
Wilcox, Terry	Superintendent & WWTP Manager	\$91,343.00

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the general audit dated May 17, 2021 in the following amounts:

General	\$38,251.35	Sewer	\$1,425.06
Electric	\$120,851.11	Water	\$7,554.06
Joint Activity (CVWRF)	\$32,394.55	LWRP #1	\$86,004.65
LWRP #2	\$9,025.00	OPRHP	\$9,359.90
DRI Projects	\$406,432.47	Water Improvements	\$52,483.13

Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Sewer Use Local Law Revision & Water Use Local Law Revision – Capital Recovery, Collection of Charges

Treasurer Rhonda Slater provided the Board with copies of proposed local laws to add the capability of charging a capital recovery fee on the utility bills to cover debt services charges. The proposal would consist of a \$3.00 charge for water debt and a \$20 charge for sewer debt collection. The Village will hold a public hearing on these proposed local laws at the next regularly scheduled Board meeting.

Enterprise Fleet Management Program

The Mayor presented the Board with a proposed fleet management program for the leasing of vehicles through Enterprise for their review and recommendations.

Utility Termination Moratorium Law Update

The Governor signed legislation to extend the utility termination moratorium to 180 days after the State of Emergency is lifted or December 31, 2021, whichever is earlier. It also prohibits municipal water suppliers from re-levying unpaid, or past due water charges during this same timeframe.

Police Officer Resignation – Dalton Kenney

The Board accepted the letter of resignation from Part-time Police Officer Dalton Kenney effective April 25, 2021.

[Street Sweeper Rental](#)

The Streets Department has rented a street sweeper to clean the Village streets from May 21, 2021 through June 4, 2021. The Village of Watkins Glen will help Burdett clean their roads for a few of the days and the Village of Montour Falls will also utilize the sweeper, but will have their own staff operate the machine. The Village Clerk reminded the Superintendent of Public Works that a Certificate of Insurance listing the Village of Watkins Glen as additional insured is required from the Village of Montour Falls.

[Official Name for Event Center](#)

The Board officially declared the name of the new event center as “Seneca Lake Event Center”.

[Change of Meeting Date & Location](#)

The Village Board moved the Board meeting date of Tuesday, June 1, 2021 to Wednesday, June 2, 2021. All future regular Board meetings will be held at the Village Municipal Building.

[Special Year End Board Meeting](#)

The Village will hold a special year end Board meeting on Thursday, May 27, 2021 to help close out yearend payables. The meeting will be held at 3pm at the Municipal Building.

[Door-To-Door Vendor Application](#)

The Village Clerk informed the Board that someone submitted a vendor permit to sell educational products door-to-door in the Village of Watkins Glen. The Board requested that the hours of operation be set from 8am to 8pm for this vendor.

[Watkins Glen Chamber of Commerce Fireworks](#)

The Watkins Glen Chamber of Commerce would like to host the Fourth of July Fireworks. The location is yet to be determined as they are looking at possibly having the vendor set up at US Salt instead of Clute Park.

[Parking on Franklin Street](#)

The Village of Watkins Glen has requested that NYS Department of Transportation add additional striping to designate the area in front of the Village Municipal Building as a non-parking zone.

[Sign/Flag Obscenities](#)

The Board discussed complaints regarding obscenities and offensive language on signs/flags within the Village.

[PUBLIC HEARING – Revisited Proposed 2021-2022 Budget](#)

Trustee Nan Woodworth made the motion to close the public hearing at 7:21 pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve the attached budgets for the General, Water & Sewer Funds. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

[EXECUTIVE SESSION](#)

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 7:22 pm for one Police Department pending litigation matter. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 8:02 pm. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Ms. Lonnie M. Childs