

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JUNE 18, 2019

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk who led the assembled in the pledge of allegiance. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Laurie DeNardo, Trustee Nan Woodworth, Superintendent of Public Works Terry Wilcox, Sergeant Brandon Matthews, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde, Street Supervisor Kenny Barber and Water Supervisor Martin Pierce. There were approximately ten other persons in attendance.

PUBLIC BE HEARD

Brad Eakins – Short Term Rental Issue

Brad Eakins was present to discuss the enforcement of the Short-Term Rental laws in the absence of a code enforcement officer. He discussed an email that was sent to the Village regarding the rental at 407 S. Madison Ave. having an occupancy load over the maximum allowable limit and the witnessing of the renters with orange street cones that were being “borrowed” from an unknown source in the Village. Mayor Luke Leszyk stated that it is difficult to determine and enforce the number of people sleeping at the residence, but the cone issue should have been a matter reported to the Police Department as it could have caused possible harm to the public. Brad Eakins also discussed the parking issues on Monroe Street and was told by Sergeant Brandon Matthews that as long as vehicles are parked completely off the roadway and are not obstructing traffic, tickets would not be issued.

Barbara Cook

Barbara Cook was present to request that the animal cruelty law come before the Board at the next public meeting. She also commented that she would like to see the stop signs on Magee Street removed. Trustee Louie Perazzini commented that he would like to see a study done to see if they are indeed needed/required on the side streets as stop signs are not to be used to slow down traffic.

Tony Compese

Tony Compese was present to discuss the enforcement of the noise ordinance and to request that letters be sent out to businesses reminding them of the times and guidelines. The Village will attempt to get the notices sent out shortly.

APPROVAL OF MINUTES

Minutes for Regular Meeting June 4, 2019

Trustee Laurie DeNardo made the motion to approve the minutes for the regular Board of Trustees meeting held on June 4, 2019, with a correction to the motion under voting items for lifeguards to state that Trustee Nan Woodworth seconded the motion. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

REPORTS

Parks Report; Streets Report; Codes Report; Water Report; Sewer Report; Electric Report; Superintendent Report; Police Report; Treasurer’s Report

Trustee Anthony Fraboni made the motion to approve the Department Heads’ reports as presented. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Magee Street Reconstruction – LDG Scope of Work

Trustee Anthony Fraboni made the motion to approve the scope of work agreement with Larson Design Group to survey and design roadway reconstruction for Magee Street from Fourth Street south to the creek at a not to exceed amount of \$12,000 to come out of their retainer agreement. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Padua Tank Replacement – Watermain Installation

It's Greener Now will no longer be able to fulfill their commitment to install the watermain, so the Village obtained three quotes for installation work. The results were as follows: Vacri Construction - \$251,705.00; Grant Street Construction - \$334,000; Neally-DeJong Company - \$355,600. Trustee Laurie DeNardo made the motion to award the Padua tank watermain installation proposal to the lowest bidder, Vacri Construction. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

CONFERENCE REQUESTS

Court Clerk Training – SUNY Potsdam – July 16-17, 2019

Trustee Anthony Fraboni made the motion for Court Clerk Catrina Decker to attend the mandatory 12-hour court clerk training event “Supporting the Bench” at SUNY Potsdam as sponsored by the Office of Justice Court System in Potsdam, NY on July 16-17, 2019 at no cost other than traveling expenses and hotel stay. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the regular audit in the following amounts. Trustee Nan Woodworth seconded the motion.

General	\$80,974.98	Sewer	\$17,930.34
Electric	\$116,447.61	Water	\$10,755.41
Madison Ave/Rte 14 Project	\$2,244.40	SCADA Upgrades	\$702.83
Padua Tank Project	\$2,623.50		

The Board then voted on the motion to approve and all were in favor. Motion Carried.

JPC Audit

Trustee Anthony Fraboni made the motion to approve the JPC audit totaling \$840,131.43. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Streets' Brush Pile

The Village Board made the decision to install “no contractors” signs at the brush pile site and to have a notice put in the Watkins Review and Express to help notify potential contractors of the change.

Watkins Glen Fire Department – filling of members swimming pools

Trustee Laurie DeNardo made the motion to allow the Fire Department to use the fire trucks to fill members' swimming pools, with the members paying for the metered water they use. Trustee Anthony Fraboni seconded the motion. Discussion followed. Superintendent Terry Wilcox and Water Supervisor Martin Pierce stated that they were not in favor of allowing this as it could be construed as favoritism or gifting of services. There is also liability

issues that could arise from allowing this to occur. The Board then voted on the motion to approve and the vote was as follows:

Yeas: none

Nays: Mayor Luke Leszyk, Trustee Nan Woodworth, Trustee Laurie DeNardo, Trustee Anthony Fraboni

Abstain: Deputy Mayor Louie Perazzini Motion Failed.

[July 5th - Request to Close Village Office](#)

Trustee Laurie DeNardo made the motion to allow the Village Office to close on Friday, July 5, 2019 and to allow all full-time Village staff to take the day off, if so desired, using their own paid leave time. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Shared Services Building – Vacant Office](#)

The Board approved for the Village to vacate the space at the Schuyler County Shared Services Building that was previously occupied by Lee Kent and allow the County to use the space as they see fit. This would reduce the amount of rent paid by the Village to the County on a semi-annual basis by approximately \$2,000/yr.

[Side Street Stop Signs](#)

Deputy Mayor Louie Perazzini reiterated his desire to have the Village to a study on traffic patterns and possibly revise the current traffic laws to remove these signs. Sergeant Mathews said he would get with previous Sergeant Decker to see where he left off on revising the Traffic Law.

[Store Front Signage](#)

The matter was deleted from the agenda.

[Construction Material Surplus](#)

Deputy Mayor Louie Perazzini asked why the Village did not obtain any millings from the Franklin Street project to use for future cold patch. He also inquired about the procedures around the removal of construction material from a worksite and why reusable materials have been given away instead of being stored for future use. Supervisor Kenny Barber and Superintendent Terry Wilcox explained that the Village no longer has property to store materials on so the material is given to whomever is available to donate it to. Mayor Luke Leszyk asked about the property up behind Lakeview Cemetery. He was informed that the site is too saturated to use.

[Magee Street Construction Update](#)

Magee Street will be shut down from the intersection of 4th St. to 5th St. for a two-week period starting March 24, 2019 so that directional boring can be performed.

[Mini Excavator Purchase](#)

Superintendent Terry Wilcox requested permission to purchase a mini excavator from Monroe Tractor at a cost of approximately \$84,000 with the cost being split between the four departments. The Village has been trying out a demo version for the past few weeks and it is due to be picked up on July 5, 2019. Mayor Luke Leszyk stated that there was time, albeit not a lot of time, to bring it up at the July 2nd meeting once everyone had time to review the request.

[CDC Village Clean Up](#)

June 29th will be another Village clean-up date with everyone meeting at the Village hall at 7am.

[Special Event Applications](#)

[Nickel's Pit BBQ](#)

Nickel's Pit BBQ submitted two special event applications to request a variance of the noise ordinance for July 13, 2019 and August 16, 2019 to have outdoor music from 9pm to 12am. Under the current noise ordinance outdoor music must end at 11pm on weekends. The Board denied the waiver requests.

Vera Franzese's 90th Birthday Celebration

Trustee Anthony Fraboni made the motion to approve the special event request for July 6, 2019 to close down Durland Ave. from noon to 9pm to host a block party in celebration of Vera Franzese's 90th birthday. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Empire Access – Padua Tank

Trustee Laurie DeNardo made the motion for the Village to contract with Empire Access to provide internet services to the Padua tank site at a cost of \$60/month for the next three years. The cost will be covered under the DASNY \$1.2 million grant. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

BST Proposal for Services – Justice Court Audit

Trustee Laurie DeNardo made the motion for the Village hire BST to perform the 2018-2019 audit of the Village Court System at a cost of \$3,500. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Watkins Motel – Sewer Credit Request

Trustee Nan Woodworth made the motion to approve a thirty-two-unit, \$265.60 credit to the Watkins Motel, located at 212 S Franklin Street, for a burst water pipe discovered on April 26, 2019. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

EXECUTIVE SESSION

Deputy Mayor Louie Perazzini made the motion to exit public session and enter executive session at 7:29pm for personnel matters and one contractual issue. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

RE-ENTER PUBLIC SESSION

Trustee Anthony Fraboni made the motion to exit executive session and re-enter public session at 8:25pm. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

Trustee Nan Woodworth made the motion to increase the part-time police officer rate from \$17/hr. to \$18/hr. retro to June 1, 2019. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Nan Woodworth made the motion to hire Darrin Stocum as a part-time Code Enforcement Officer at a rate of \$20.00 starting July 22, 2019. Deputy Mayor Louie Perazzini seconded the motion and all were in favor. Motion Carried.

Trustee Nan Woodworth then made the motion to hire Margo Wilcox as a part-time cleaner for the Village at a rate of \$11.10/hr starting July 1, 2019. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Nan Woodworth made the motion to approve a 3% raise for Village Clerk Lonnie Childs, Park Manager Michelle Hyde, Water Supervisor Martin Pierce and Village Treasurer Rhonda Slater. They further approved a 3.5% raise increase for Superintendent Terry Wilcox and a 2% raise for both Keyboard Specialist Chantal Fitzgerald and Parks and Recreation Coordinator Diane Carl. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURNMENT

With no further business to come before the Board, Trustee Anthony Fraboni made the motion to adjourn the meeting at 8:30pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.
Respectively Submitted,

Rhonda E Slater