



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, OCTOBER 6, 2020

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louis Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent Terry Wilcox and Village Clerk Lonnie Childs. Also present were Code Enforcement Officer Darrin Stocum, Park Manager Michelle Hyde, Water Operator-in-Charge Martin Pierce and Sergeant-in-Charge Ethan Mosher. Absent was Treasurer Rhonda Slater. There were approximately three other persons in attendance.

### MAYORAL APPOINTMENTS, LIASONS AND WORKING ASSIGNMENTS

The Mayor distributed the following list of appointments to the Board and all were in favor.

POSITION	APPOINTEE	TERM EXPIRATION	COMPEN- SATION RATE	LENGTH OF TERM (years)	MEETING FREQUENCY
Village Clerk	Lonnie M. Childs	03/31/23	\$50,913.80/yr	4	
Village Treasurer	Rhonda E. Slater	03/31/23	\$23,412/hr	4	
Deputy Clerk Treasurer	Barbara J. Peterson	03/31/23	\$18.25/hr	4	
Registrar	Lonnie M. Childs	03/31/23		4	
Bingo Commissioner	Lonnie M. Childs	03/31/23		4	
Cemetery Commissioner	Lonnie M. Childs	03/31/23		4	
Village Board of Health	Mayor Leszyk	03/31/23		4	
Village Historian	Jim Scaptura	03/31/23		4	
Associate Village Justice	William Kennedy	03/31/21	\$2,552/yr	1	
Village Judge	Steven Decker	03/31/23	\$14,500/yr	4	
Court Clerk	Catrina Decker	03/31/23	\$8,507/yr	4	
Mayor	Luke Leszyk	03/31/23	\$7,000/yr	4	1st & 3rd Tuesday @ 6:00 pm
Trustee (Deputy Mayor)	Louis Perazzini	03/31/23	\$6,500/yr	4	1st & 3rd Tuesday @ 6:00 pm
Trustee	Laurie DeNardo	03/31/24	\$6,000/yr	4	1st & 3rd Tuesday @ 6:00 pm
Trustee	Robert Carson	03/31/24	\$6,000/yr	4	1st & 3rd Tuesday @ 6:00 pm
Trustee	Nancy Woodworth	03/31/23	\$6,000/yr	4	1st & 3rd Tuesday @ 6:00 pm
WGHA - Chairman	Peter Widynski	03/31/21		5	2nd Wed @ 3:00 pm
WGHA - Treasurer	Nan Woodworth	03/31/22		5	2nd Wed @ 3:00 pm
WGHA - Vice-Chairman	Brad Eakins	03/31/23		5	2nd Wed @ 3:00 pm
WGHA - Asst. Treasurer/Secretary	Rob Rossiter	03/31/24		5	2nd Wed @ 3:00 pm
WGHA - Secretary	Patti Schimizzi	03/31/25		5	2nd Wed @ 3:00 pm
Planning Board	Jenna Tormey	03/31/21		5	4th Wednesday @ 6:30 pm
Planning Board	Tom Fitzgerald	03/31/22		5	4th Wednesday @ 6:30 pm
Planning Board - Chair	Joe Fazzary	03/31/23		5	4th Wednesday @ 6:30 pm
Planning Board	James Adesso	03/31/24		5	4th Wednesday @ 6:30 pm
Planning Board	Brian Eslinger	03/31/24		5	4th Wednesday @ 6:30 pm
Zoning Board of Appeals	Colleen Chavchavadze	03/31/21		5	3rd Thursday @ 6:00 pm
Zoning Board of Appeals	Sue Olevnik	03/31/22		5	3rd Thursday @ 6:00 pm
Zoning Board of Appeals	David Hertel	03/31/23		5	3rd Thursday @ 6:00 pm
Zoning Board of Appeals	Roger Hugo	03/31/24		5	3rd Thursday @ 6:00 pm
Zoning Board of Appeals - Chair	Stacy Gray	03/31/25		5	3rd Thursday @ 6:00 pm

**Mayor Luke Leszyk made the following Liaison and Working Assignments:**

POSITION	APPOINTEE	TERM EXPIRATION	COMPEN- SATION RATE	LENGTH OF TERM (years)	MEETING FREQUENCY
Budget Officer	Village Treasurer - Rhonda Slater				
Catherine Valley Trail Cemeteries	Trustee Woodworth				Every other month
Chamber Gov't Affairs Committee	Mayor Leszyk				
Computer System	Trustee Carson				
County Environmental Council	Clerk Childs & Trustee Woodworth				
County Planning Board	Frank Spena				
Electric Employee Negotiations	William Pylypciw				2nd Thurs @ 6 pm
Equipment Maintenance	Trustee DeNardo & Trustee Woodworth				
Finances	Trustee Carson & Deputy Mayor Perazzini				
Fire Department	Mayor Leszyk & all Trustees				
Insurance Liasion	Mayor Leszyk & Deputy Mayor Perazzini				
Investment Policy	Clerk Childs & Trustee DeNardo				
Joint Project Committee Representative (CVWRF)	Treasurer Slater & Mayor Leszyk				
Joint Project Committee Representative (CVWRF)	Luke Leszyk	03/31/23		4	2nd Tuesday @ 6:00 pm
Landfill Commission	Louis Perazzini	03/31/23		4	2nd Tuesday @ 6:00 pm
Official Depositories	Trustee Carson				Quarterly
Official Newspaper	Chemung Canal Trust Co, Community Bank, NA, JP Morgan Chase				
Parks	Watkins Review & Express				
Police	Trustee DeNardo & Trustee Woodworth				
Police Employee Negotiations	Mayor Leszyk & Deputy Mayor Perazzini				
Properties and Buildings	Trustee DeNardo & Trustee Woodworth				
SCOPED	Mayor Leszyk & all Trustees				
Solid Waste Task Force	Trustee Carson & Trustee Woodworth				1st Tues @ 7:30 am
Streets	Mayor Leszyk & Trustee Carson				
Teamster Employee Negotiates	Trustee Carson & Deputy Mayor Perazzini				
Utilities (Electric, Water & Wastewater)	Trustee DeNardo & Trustee Woodworth				
Village Master Plan Liasion	Trustee DeNardo & Trustee Woodworth				
Village Planning Board Liasion	Mayor Leszyk & Trustee DeNardo				
Watkins Glen Promotions Rep.	Jenna Tormey				4th Wed @ 6:30 pm
Watkins Glen Youth Commission (Royce-Haight)	Trustee Woodworth				1st Wed @ 5 pm
	Trustee Woodworth				Every 3 months

**PUBLIC BE HEARD**

Kirk Sorensen was present to discuss the proposed driveway for his property located at 110 N. Madison St. and the issues he is facing trying to comply with the Village Zoning Law. The Mayor recommended that he continue to work with Code Enforcement Officer Darrin Stocum and the Planning Board if required.

**APPROVAL OF MINUTES**

**Minutes for Regular Meeting September 22, 2020**

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on September 22, 2020. Deputy Mayor Louis Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

**DEPARTMENT REPORTS**

Trustee Nan Woodworth made the motion to approve the department heads reports. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

**VOTING ITEMS**

**Clute Park Proposed Rates for 2021**

Trustee Laurie DeNardo made the motion to approve the department heads reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Type	Timing	Current	Proposed	Ir
Tents	Daily	\$30	\$35	
	Weekly	\$150	\$200	
Full HookUps	Daily	\$65	\$65	
	Weekly	\$390	\$425	
	Monthly	\$875	\$900	
July/August	Monthly	\$1,150	\$1,200	
Seasonal (May to October)		\$2,525 \$505 month	\$2,625 \$525 month	
Cable TV		\$225	\$250	
Seasonal Dock		\$750	\$850	
Boat Launch Parking		\$200	\$225	
Seasonal		\$33.33 month	\$37.50 month	
Seasonal Campers		\$60	\$75	
Boat Parking		\$10 month	\$12.50 month	
Kayak Summer		\$25	\$30	
Winter Boat Parking		\$200	\$200	

#### Sewer Credit – Tom Waitkins

Deputy Mayor Louis Perazzini made the motion to approve a sewer credit to Tom Waitkins for a failed hot water tank in the basement of his residence located at 209 Fifth Street in the amount of \$290.00. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### Resolution – Bond for Clute Park Capital Improvements Project

Trustee Nan Woodworth made the motion to approve the following resolution. Deputy Mayor Louis Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village Board of Trustees (the “Board”) of the Village of Watkins Glen, in the County of Schuyler, New York (the “Village”) desires to undertake a capital improvements project consisting of various improvements to Clute Park in the Village; and

WHEREAS, the Village has been awarded grant funds from the New York State Office of Parks, Recreation and Historic Preservation (NYS OPRHP) and the New York State Department of State Local Waterfront Redevelopment Program (NYS LWRP) for a portion of the cost of the project; and

WHEREAS, the Village intends to issue obligations to pay for a portion of the costs associated with such Project;

NOW THEREFORE, BE IT RESOLVED, by the Board as follows:

SECTION 1. The Village is hereby authorized to undertake a capital improvements project at Clute Park in the Village with such work to include, but not be limited to, the construction of an approximately 6,000 square foot pavilion and event space, removal of existing bath house and the construction of a new year-round bath house, construction of an ice surfer equipment/vehicle storage and maintenance building, installation of a central patio to support a splash pad and ice rink, installation of various seating for sporting events and various landscaping improvements, as well as other such improvements as more fully identified in (or contemplated by) material prepared with the assistance of the Village's Downtown Revitalization Initiative Project Committee, including all preliminary work and necessary equipment, materials and site work and any preliminary costs and costs incidental thereto and in connection with the financing thereof (collectively, the "Purpose"). The estimated maximum cost of the Purpose is \$5,341,790.

SECTION 2. The Village Board of Trustees plans to finance the estimated maximum cost of the purpose by the issuance of serial bonds of the Village in an aggregate principal amount not to exceed \$5,341,790, hereby authorized to be issued therefor pursuant to the Local Finance Law, such amount to be offset by any federal, state, county and/or local funds received, including, but not limited to, the application of grant funds received or expected to be received from NYS OPRHP and NYS LWRP. Unless paid from other sources or charges, the cost of such purpose is to be paid by the levy and collection of taxes on all the taxable real property in the Village to pay principal of such bonds and the interest thereon as the same shall become due and payable.

SECTION 3. It is hereby determined that the purpose is an object or purpose described in subdivision 19(c) of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the purpose is 15 years; however, the bonds issued pursuant to this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, will mature no later than five years from the date of original issuance of such bonds or notes.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of such bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will not exceed five years.

SECTION 6. The faith and credit of the Village are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation will be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, there will annually be levied on all the taxable real property of the Village a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Village Board of Trustees pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals

of said notes, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village. Without in any way limiting the scope of the foregoing delegation of powers, the Village Treasurer, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Village.

SECTION 8. The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in Section 1 of this resolution. The Village then reasonably expects to reimburse any such expenditures (to the extent made after the date hereof or within 60 days prior to the earlier of (a) the date hereof or (b) the date of any earlier expression by the Village of its intent to reimburse such expenditures) with the proceeds of the bonds authorized by Section 2 of this resolution (or with the proceeds of any bond anticipation notes issued in anticipation of the sale of such bonds). This resolution shall constitute the declaration (or reaffirmation) of the Village's "official intent" to reimburse the expenditures authorized by Section 2 hereof with such bond or note proceeds, as required by United States Treasury Regulations Section 1.150-2.

SECTION 9. The Village Treasurer is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and may designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3) of the Code.

SECTION 10. The Village Treasurer is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Village Treasurer is further authorized to call in and redeem any outstanding obligations that were authorized hereunder (at such times and in such amounts and maturities as may be deemed appropriate after consultation with Village officials and the Village's municipal advisor), to approve any related notice of redemption, and to take such actions and execute such documents as may be necessary to effectuate any such calls for redemption pursuant to Section 53.00 of the Local Finance Law, with the understanding that no such call for redemption will be made unless such notice of redemption shall have first been filed with the Village Clerk.

SECTION 12. The Village has complied with applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act ("SEQRA"), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under SEQRA is necessary.

SECTION 13. In the absence or unavailability of the Village Treasurer, the Deputy Treasurer is hereby specifically authorized to exercise the powers delegated to the Village Treasurer in this resolution.

SECTION 14. The validity of such serial bonds or of any bond anticipation notes issued in

anticipation of the sale of such serial bonds may be contested only if:

1. (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or  
(b) the provisions of the law which should be complied with at the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication of this notice; or
2. such obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 15. The Village Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of such Local Finance Law, in a newspaper having a general circulation in the Village and hereby designated as the official newspaper of the Village for such publication.

SECTION 16. This Resolution is effective immediately pursuant to Section 36.00(a)(1) of the Local Finance Law.

#### [Resolution – Greater Tompkins County Municipal Health Insurance Consortium](#)

Trustee Laurie DeNardo made the motion to approve the following resolution. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the "Consortium"), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

WHEREAS, the municipal participants in the Consortium, including this body, have approved and executed a certain Municipal Cooperation Agreement (the "Agreement"; effective date of October 1, 2010) and the 2020 and 2021 Amendments that provide for the operation and governance of the Consortium, and

WHEREAS, Article 47 of the New York Insurance Law (the "Insurance Law") and the rules and regulations of the New York State Department of Financial Services set forth certain requirements for governance of municipal cooperatives that offer self-insured municipal cooperative health insurance plans, and

WHEREAS, the Agreement sets forth in Section Q2 that continuation of the Consortium under the terms and conditions of the Agreement, or any amendments or restatements thereto, shall be subject to Board review on the fifth (5th) anniversary date and upon acceptance of any new Participant hereafter, and

WHEREAS, by motion nos. 005-2020 and 008 of 2020 the Consortium's Board of Directors recommends approval of the 2020 and 2021 amended agreements based on review of the document by the Governance Structure/MCA Review Committee, the New York State Department of Financial Services, and the Consortium's legal counsel, and

WHEREAS, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by its municipal board,

WHEREAS, the Village of Watkins Glen is in receipt of the proposed amended Agreement(s) and has determined that it is in the best interest of its constituents who are served by the Consortium to amend the Agreement as set forth in the attached 2020 and 2021 Amended Municipal Cooperative Agreements, now therefore be it

RESOLVED, that the Village of Watkins Glen approves and authorizes the Chief Executive Officer to sign the 2020 and 2021 Amendments to the Municipal Cooperative Agreement of the Greater Tompkins County Municipal Health Insurance Consortium, and

RESOLVED, further, that the Clerk of the Village of Watkins Glen is hereby authorized to execute this Resolution to indicate its approval, transmit a copy thereof to the Board of Directors of the Greater Tompkins County Municipal Health Insurance Consortium, and take any other such actions as may be required by law.

#### Resolution – JCAP Grant Application for Village Court

Trustee Bob Carson made the motion to approve the following resolution. Deputy Mayor Louis Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the State of New York Unified Court System is soliciting applications from local governments under the Justice Court Assistance Program to assist local Justice Departments with needed equipment, automation, furniture, supplies and training.

WHEREAS, the funding available under the State of New York Unified Court System would facilitate local efforts in upgrading the Villages Justice Department.

THEREFORE, BE IT RESOLVED, that the Mayor of the Village of Watkins Glen is hereby authorized and directed to file an application with the Justice Court Assistance Program not to exceed \$30,000 in grant funding.

#### CONFERENCE REQUESTS

##### NYCOM – DPW Virtual Training

Trustee Laurie DeNardo made the motion to approve all willing Village Employees and Board members to attend the NYCOM Virtual DPW Training on October 20-21, 2020 at a cost of \$69/person. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### AUDIT

##### General Audit

Trustee Nan Woodworth made the motion to approve the regular audits dated October September 22, 2020 in the following amounts:

General	\$41,566.10	Sewer	\$121,904.22
Electric	\$36,727.45	Water	\$15,532.60
Joint Activity (CVWRF)	\$30,345.38		

Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

##### Online Audit

Trustee Laurie DeNardo made the motion to approve the online audit for Environmental Facility Corp in the amount of \$3,276.89 and NYS Sales Tax in the amount of \$5,578.86. Deputy Mayor Louis Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## BOARD CONCERNS

### New Police Vehicle Purchase Request

Sergeant-in-Charge Mosher addressed the Board and brought pricing options for a new Police Vehicle. This will be brought up for vote at our next meeting.

### COVID – Commissioner of Health Section 16 order to local governments

The Board discussed the consequences for failure to enforce State regulations related to social distancing, mask compliance, and capacity limitations. Failure to comply by localities can result in penalties up to \$10,000 per day. The Village Police Department will continue to be proactive and hopefully our numbers remain low.

### Watkins Glen Housing Authority – New Hires

Trustee Nan Woodworth advised the Board that Emily Peckham has taken over for Beth DeCaro as Executive Director and they have also hired Jennifer Bond as an Administrative Assistant.

### Village Christmas

Trustee Nan Woodworth, representing the Village Christmas Committee explained that the event itself is orchestrated by Watkins Glen Promotions and they have been looking into all possible options; unfortunately due to COVID restrictions, this organized event has to be cancelled this year.

### Trick or Treating

The Board discussed briefly and will reach out to surrounding municipalities to see what they are planning before making a determination at the next meeting on October 20, 2020.

### Board Meeting Location

Trustee Laurie DeNardo asked the Board to consider reverting back to holding Board meetings via ZOOM or possibly re-locating them to a larger venue to accommodate residents safely. Perhaps the Community Center could be an option.

## EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 7:16 pm to discuss a Police Department personnel matter. Deputy Mayor Louis Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

## ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to exit executive and adjourn at 7:45 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Ms. Lonnie M. Childs