



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, SEPTEMBER 22, 2020

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Code Enforcement Officer Darrin Stocum, Electric Supervisor Minard LaFever, Street Supervisor Ken Barber and Park Manager Michelle Hyde. There were approximately four other persons in attendance.

### MAYORAL APPOINTMENTS & SWEARING IN OF NEW OFFICERS

Mayor Luke Leszyk introduced the newly hired Keyboard Specialist, Jennifer Schoffner, to the Board.

Returning Trustee Laurie DeNardo and newly elected Trustee Robert (Bob) Carson were sworn in by the Village Clerk.

The Mayor distributed his list of mayoral appointments to the Board for their review and input. Appointments will be made at the next regularly scheduled meeting.

### PUBLIC BE HEARD

Keith Caslin was present to discuss his sewer backup issues for his property on Clarence Street. The line that services his property is a clay tile line that is in desperate need of repairs/maintenance. The Mayor will have Superintendent Terry Wilcox add his line to the monthly maintenance schedule until a more permanent solution can be made. The Village will also hire a company to camera the line as the Village does not have the equipment to do this inhouse.

### APPROVAL OF MINUTES

#### Minutes for Regular Meeting September 1, 2020

Trustee Nan Woodworth made the motion to approve the minutes for the Regular Board of Trustees meeting held on September 1, 2020. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Trustee Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth

Nays: None

Abstain: Trustee Bob Carson. Motion Carried.

### DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### VOTING ITEMS

#### Rural Net – Pole Attachment Agreement

Trustee Nan Woodworth made the motion for the Village to enter into a pole line attachment agreement with Rural Net. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Williamson Building and Codes Enforcement Software

Trustee Laurie DeNardo made the motion for Code Enforcement Officer Darrin Stocum to purchase building and

codes enforcement software from Williamson Law Book at a cost of \$4,438.00 for the first year, \$4,343.00 for the second year and then \$1,095.00/year thereafter for maintenance. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [Itron Meter Reading Equipment – Interim Maintenance Agreement](#)

Trustee Laurie DeNardo made the motion to approve the Itron meter reading maintenance agreement for calendar year 2021 in the amount of \$2,634.66. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [NYPA – Incremental Power Supply Agreement](#)

Trustee Nan Woodworth made the motion to approve the sixth renewal to the incremental power supply agreement with the New York Power Authority for the term of January 1, 2021 through December 31, 2023. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [Clute Park Proposed Rates for 2021](#)

Trustee Laurie DeNardo made the motion to approve the proposed Clute Park rates for 2021. Trustee Nan Woodworth seconded the motion. Discussion followed with questions revolving around some of the percentage increases and rates for winter boat storage. The Board felt that they needed additional time to review. The Board then voted on the motion to approve and all were opposed. Motion Failed.

The matter was tabled to the next Board meeting.

#### [Community Center Use Application – Yoga with Kathie Notarfonzo](#)

Trustee Laurie DeNardo made the motion to approve Kathie Notarfonzo to utilize the Community Center from 6-7:30pm on Mondays and/or Wednesdays at a cost of \$35/night. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [ARC Prevocational Proposal – can/bottle collection](#)

Trustee Laurie DeNardo made the motion to approve the special event request from the ARC Prevocational Group for a can/bottle drive to benefit the Humane Society of Schuyler County to be held at 201 N Perry Street in the Village of Watkins Glen. Trustee Nan Woodworth seconded the motion. Discussion followed regarding the location for the event. The Board felt that the event would be better suited if held at the Community Center. Trustee Laurie DeNardo amended her motion to approve the event pending the change in location. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [Banner Refund Request – Grand Prix Festival](#)

Deputy Mayor Louie Perazzini made the motion to approve the refund of the \$200.00 banner fee to Watkins Glen Promotions for the cancelled Grand Prix Festival Event. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [BST Proposal for Services – Justice Court Audit](#)

Trustee Laurie DeNardo made the motion to approve the BST proposal for auditing services in the amount of \$3,600 to audit the Justice Court. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### [BST Proposal for Services – Financial Audit & NYPA Report](#)

Trustee Nan Woodworth made the motion to approve the BST proposal for auditing services in the amount of \$31,950 to complete the financial audit and NYPA report. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## Seneca Lake Watershed Management Plan MOU

Deputy Mayor Louie Perazzini made the motion to approve and have the Mayor sign the following memorandum of understanding with the Seneca Lake Watershed Intermunicipal Organization. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

This Memorandum of Understanding is for and among the forty municipalities in the five counties (Chemung, Ontario, Schuyler, Seneca and Yates) with jurisdictions that geographically fall within the Seneca Lake Watershed, and municipal water purveyors outside the watershed but drawing from Seneca Lake, in the Finger Lakes Region of New York.

### I. INTRODUCTION & BACKGROUND:

The Seneca Lake Watershed Management Plan was funded by a Local Waterfront Revitalization Grant (LWRP) through New York State Department of State. This plan was written by three partner organizations: Finger Lakes Institute at Hobart and William Smith Colleges, Genesee/Finger Lakes Regional Planning Council and Southern Tier Central Regional Planning and Development Board. The plan is an update of the 1999 report, "Setting a Course for Seneca Lake," in which an intermunicipal organization named Seneca Lake Area Partners of Five Counties (SLAP-5) was formed. The work of the Seneca Lake Watershed Management Plan was overseen by a Project Advisory Committee and coordinated with SLAP-5. With the culmination of the Seneca Lake Watershed Management Plan, it is in the best interest of the water quality of Seneca Lake to replace SLAP-5 with an intermunicipal organization of the five counties and forty municipal governments (see appendix) within the Seneca Lake Watershed to implement the recommendations of the Seneca Lake Watershed Management Plan. The new intermunicipal group, the Seneca Watershed Intermunicipal Organization (SWIO), will operate as outlined in this Memorandum of Understanding (MOU).

### II. RECITALS:

1. Each of the parties to this MOU is a local government or County having jurisdiction over a portion of the watershed of Seneca Lake or is a municipal water purveyor drawing from Seneca Lake.
2. The geographic boundaries of the SWIO shall be the entire Seneca Lake watershed.
3. The parties recognize that an intermunicipal organization can best facilitate partnership across political boundaries to promote the ecological vitality of the Seneca Lake watershed.
4. It is to the parties' mutual advantage and benefit to develop and implement cooperative restoration and protection efforts throughout the watershed, and to promote a regional alliance among local governments and county programs.
5. The parties plan to continue exploring joint local, state, federal and other funding opportunities; and to obtain public support for programs that implement the mission and goals of the Seneca Lake Watershed Management Plan and all updates and successor plans.
6. The parties recognize the value of using common resources effectively.
7. The parties desire to be proactive in addressing watershed-based issues which affect areas beyond traditional political boundaries.
8. The parties wish to communicate and coordinate on local, state and federal policies and programs that affect water quality in Seneca Lake.
9. The parties agree to share information and coordinate efforts to comply with regulatory requirements.
10. The parties find that promoting stewardship of Seneca Lake watershed resources is in the public interest and for the common benefit of all within the Seneca Lake watershed. The parties desire to educate the communities in the Seneca Lake watershed about the importance of watershed stewardship.

### III. GENERAL PROVISIONS:

1. Definitions. As used in this MOU, the following words and phrases shall have the meanings set forth below unless the context clearly indicates otherwise. a. "MOU" shall mean this memorandum of understanding. b. "Member" or "members" shall mean the representatives from the local governments and five counties encompassed in the Seneca Lake Watershed and municipal water purveyors drawing water from Seneca Lake. c. "Watershed" shall mean the entire Seneca Lake watershed. A map depicting the boundaries of the watershed is appended.

2. Purpose. This MOU is to affirm each member's commitment to the mission, goals and objectives of the Seneca Lake Watershed Management Plan, and all updates and successor plans.

3. Establishment of the Intermunicipal Organization. There is hereby established the Seneca Watershed Intermunicipal Organization (SWIO). The geographic boundaries of the organization will be the Seneca Lake watershed.

4. Vision. Watershed stakeholders, municipalities and government agencies will work together through implementation of the Seneca Lake Watershed Management Plan, and all updates and further plans, to maintain the common goal of clean water and sustainable watershed management for the future of the Seneca Lake watershed. Sustainable watershed management must include local involvement in planning and management of natural resources and be the shared responsibility of all stakeholders and watershed residents.

#### 5. Organization Membership.

a. Each of the five counties, municipal governments, and municipal water purveyors shall appoint one member to participate in regular meetings and report actions to their local government. Each of these member bodies, after approving the MOU, shall have one vote at SWIO meetings

b. One representative from each of the regional planning boards (Genesee / Finger Lakes Regional Planning Council and Southern Tier Central Regional Planning and Development Board), one representative from each county Soil and Water Conservation District, and one representative from water quality interest groups such as Finger Lakes Institute and Seneca Lake Pure Waters Association may be ex-officio, non-voting members of the organization.

c. Membership: The total membership of the organization shall be constituted by the members appointed by the parties to this agreement. If a party to this agreement fails to appoint a member, then the count of total membership shall not include such member.

6. Voting. Decisions and actions of the SWIO shall be approved by majority vote.

7. Quorum. A majority of the members of the organization shall constitute a quorum for the purposes of transacting business.

#### 8. Officers:

a. On an annual basis, the organization shall elect by popular vote a chairperson, vice chairperson, treasurer, and secretary.

b. The chairperson shall call and preside over meetings.

c. The vice chairperson shall serve in the absence of the chairperson.

d. The treasurer shall maintain books tracking all organization funds, if any, and make reports on organization finances at each meeting.

e. The secretary shall take and distribute minutes of meetings and be responsible for the organization's correspondence and records.

9. Meeting Organization: All meetings shall be conducted according to Robert's Rules of Order, most current edition.

10. Staff: The organization may employ staff as needed and as funding is available to assist with implementation of the watershed plan, to recruit and provide outreach to member communities, and to perform other tasks in furtherance of the goals of the organization. 11. An annual plan of work, based on projects and initiatives in accordance with the Seneca Lake Watershed Management Plan, and all updates and successor plans, shall be approved by a vote of organization members.

IV. AGREEMENT:

Intermunicipal Organization members agree to:

- a. Work together to protect the water quality of Seneca Lake, which in turn protects the quality of life for residents and the economic viability of the region.
- b. Participate in regular Intermunicipal Organization meetings.
- c. Work to implement recommendations of the Seneca Lake Watershed Management Plan’s goals and objectives (including all updates and successor plans).
- d. Participate in and provide watershed stakeholders with meaningful training opportunities.
- e. Seek funding opportunities to meet the goals and objectives of the Seneca Lake Watershed Management Plan and all updates and successor plans.
- f. Strive to update and augment the Seneca Lake Watershed Management Plan regularly as needed.

V. EFFECTIVE DATE:

This MOU shall become effective for each signer on the date of signature below. It is ongoing unless it is terminated by a member upon written notice to the secretary of the Intermunicipal Organization. This MOU may be amended at any time by majority vote.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the regular audit dated September 22, 2020 in the following amounts:

General	\$52,403.89	Sewer	\$120,235.62
Electric	\$153,856.11	Water	\$12,183.97
Joint Activity (CVWRF)	\$17,482.30	DRI Projects	\$40,237.03
SCADA Upgrades	\$15,125.36	LWRP #1	\$23,473.56
LWRP #2	\$45,063.17	NYSParks	\$19,591.96

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Online Audit

Trustee Laurie DeNardo made the motion to approve the online audit for sales tax, fines and fees, and various bond payments in the amount of \$1,122,584.50. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

JPC Audit

Trustee Laurie DeNardo made the motion to approve the JPC audit in the amount of \$94,144.73. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

BOARD CONCERNS

Cayuta Waste Facility Letter of Non-Approval

The Board was in favor of having the Mayor sign a letter of non-support to be sent to the NYS DEC for the proposed construction of a Cayuta solid waste facility. The proposed plant would create additional truck traffic, possibly thru the Village of Watkins Glen, of up to 125+ truck trips per day and incur environmental risks to our area.

### [Sewer Rate Increase](#)

Superintendent Terry Wilcox addressed the Board stressing the necessity to increase sewer rates now to cover costs associated with the new sewer treatment facility. The Board acknowledged the need, but no formal decisions were made.

### [Solar Power Project](#)

The Board discussed the possible installation of solar power for the new facility on Second Street. Electric Supervisor Minard LaFever stated that the Village may need to adopt new rules and regulations to our current tariffs to address this matter.

### [EXECUTIVE SESSION](#)

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 7:09 pm to discuss collective negotiations and a litigation matter. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to exit executive session and re-enter public session at 7:41 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve the Teamsters Contract negotiations for fiscal years June 1, 2020 thru May 31, 2023. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Deputy Mayor Louie Perazzini made the motion for the Village Clerk to post for a Water Treatment Plant 2A Operator. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### [ADJOURN](#)

With no further business to come before the Board, Trustee Nan Woodworth made the motion to adjourn at 7:43 pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater