

Watkins Glen Housing Authority  
Zoom meeting/Annual meeting  
Tuesday, April 21, 2020

**Roll Call:**

Meeting called to order at 4:38pm. Present – Peter Widynski, Nan Woodworth, Patti Schimizzi, Brad Eakins, Rob Rossiter and Beth DeCaro

**Reading and approval of minutes from February 18, 2020 meeting:**

Motion to approve by Nan, seconded by Rob, carried. (no formal meeting in March of 2020 as the board had a telephone conference (?) with INHS, Holt Architects and Taitem Engineering regarding the renovation of Jefferson Village.)

**Treasurer's Report:**

No expenses from January to February – Motion to approve February's financials by Patti, seconded by Nan, carried.

February to March – only Erie Insurance and Ryan VanHorn Snow Plowing. Motion to approve March financials by Nan, seconded by Brad, carried.

**Communications Sent/Received:**

Peter sent a packet to the Schuyler County Legislative members requesting a small parcel of land outside of the Jefferson Village property line. This piece of property is currently unmaintained and an eyesore. If transferred to JV, it could be cleaned up, maybe move the fence to a straight line and could be lumped into the upgrade of JV.

**Executive Director's Report:**

- Everyone is wearing masks – residents, family members, aides, staff
- Main areas are blocked off (to discourage non-social distancing)
- Food delivered twice a week (food pantries)
- Community room is open only to organize food distribution
- Beth is keeping up with all the COVID 19 updates, webinars, etc.
- Mark Vickio hired to straighten out the landscaping
- JV is still at 100%

**New Business:**

The Secretary (me) needs to be reappointed by the Mayor, next term will be for 5 years. Usually, April is the annual meeting and positions on the boards are decided, but this being unusual times and not being able to meet in person, a motion to maintain status quo was presented by Patti, seconded by Rob, carried.

Work to begin on structuring a mission statement for the Watkins Glen Community Development fund, to become more active in the housing situation, helping with affordable housing in the community and community would include all Schuyler County. Do we move the acquisition funds to the CD funds? Allocated funds to buy properties, help with Habitat for Humanity homes, help with back taxes? Mission Statement to be tabled.

Approximately \$105,000 is sitting in an account not earning any interest. After much discussion, a motion to move \$90,000 from the Chemung checking to a savings in either Chemung or Visions was made by Patti, seconded by Rob, carried.

Also, discussion on the amount in the Visions Non-Profit Checking, to move to a higher percentage account. Beth will investigate this and email the board with her findings.

**Old Business:**

None

**Next meeting:**

May 19, 2020

Motion to adjourn meeting at 5:40pm by Peter, seconded by Nan.

Respectfully submitted

Patti Schimizzi