



BOARD OF TRUSTEES
Village of Watkins Glen
OFFICIAL NOTICE OF REGULAR MEETING
JUNE 2, 2020

A meeting of the Board of Trustees for the Village of Watkins Glen will be held on June 2nd at 6:00 pm via ZOOM Video Conferencing: <https://us02web.zoom.us/j/798966899>

AGENDA

1. PLEDGE OF ALLEGIANCE

2. NEW ADDITIONS TO AGENDA

3. PUBLIC BE HEARD

4. APPROVAL OF MINUTES

- a. Minutes from Regular Board Meeting held on May 19, 2020
- b. Minutes from Special Board Meeting held on May 28, 2020

5. REPORTS

- a. Parks Report
- b. Streets Report
- c. Codes Report
- d. Water Report * *no attachment*
- e. Electric Report
- f. Sewer Report
- g. Superintendents Report
- h. Police Report
- i. Treasurer's Report * *no attachment*

6. VOTING ITEMS

- a. Surplus Electric Dept. small bucket truck (2008 Ford F550-LT38) * *no attachment*
- b. Electric Vehicle Charging Stations
- c. Padua Tank Payment Request #2 (\$411,986.91)
- d. Clute Park Kayak Launch – request for discount on June rent
- e. PPAC Reconciliation * *no attachment*
- f. Discharge Mortgage for Nelson/Waterworks Project

7. AUDIT

- a. General Audit
- b. Online Audits * *no attachment*
 - i. May Sales Tax (\$4,990.15)
 - ii. 2011 Serial Bond Interest (\$18,050.00)

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input, Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.



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8. BOARD CONCERNS/NEW BUSINESS

- a. Suspension of Utility Shut-Off and Late Fees **no attachment*
 - i. 62 residents on May shut off list and 196 letters sent out this month
- b. Liability Insurance Premium Increase for 2020-2021
- c. Concerts in Lafayette Park Update

9. EXECUTIVE SESSION

10. ADJOURNMENT

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input, Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, MAY 19, 2020

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Sergeant Brandon Matthews, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde, Electric Supervisor Minard LaFever and Water Supervisor Martin Pierce. The meeting was held via ZOOM online video conferencing in compliance with COVID Executive Order 202.1. There were approximately eleven other persons in attendance.

PUBLIC BE HEARD

Eric Hollenbeck was in attendance to discuss his preliminary ideas to hold a drive-in style movie in the park event, as well as a possible concert for the public this summer. Mr. Hollenbeck will meet with Park Manger, Michelle Hyde to discuss the possibilities and logistics of holding such events at Clute Park.

APPROVAL OF MINUTES

Minutes for Regular Meeting May 5, 2020

Minutes for Special Meeting May 8, 2020

Deputy Mayor Louie Perazzini made the motion to approve the minutes for the Zoom Online Video Conferencing Board of Trustees meetings held on May 5, 2020 and May 8, 2020. Trustee Nan Woodworth seconded the motion. Trustee Laurie DeNardo commented that she was in favor of the minutes for the regular meeting held on May 5, 2020, but that she would have to abstain from the motion as she was not in attendance at the May 8, 2020 meeting. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth

Nays: None

Abstain: Trustee Laurie DeNardo Motion Carried.

DEPARTMENT REPORTS

Deputy Mayor Louie Perazzini made the motion to approve the Department Heads' reports as presented. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

VOTING ITEMS

Summer Hours for Village Office Staff

Deputy Mayor Louie Perazzini made the motion to approve summer hours for the Village Office staff. The Village Office will be opened Monday thru Thursday 7:30 am to 4:30 pm and Friday 7:30 am to 1:30 pm. Trustee Anthony Fraboni seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

2020-2021 Recycling Contract

Trustee Anthony Fraboni made the motion to approve the 2020-2021 recycling contract with Cardinal Disposal to continue the bi-monthly recycling service at a cost of \$4,000/month. Discussion followed with Trustee Laurie DeNardo commenting that she would like to see the Village come up with alternative ways to pay for the program in the future. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve

and all were in favor. Motion Carried.

Sewer Credit Request – Town of Dix/Lucky Hair

Deputy Mayor Louie Perazzini made the motion to approve a sewer credit for the Town of Dix on behalf of their customer Lucky Hair in the amount of \$269.42 for water used in production and not utilizing the sewer system. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Sidewalk Replacement Request – 603 Magee Street

Trustee Laurie DeNardo made the motion to approve a sidewalk replacement request from 603 Magee Street. Trustee Nan Woodworth seconded the motion. Discussion followed. The sidewalk needs to be replaced due to the roots of a tree lifting up the sidewalk. The Village of Watkins Glen does not replace sidewalks for such instances. The Board then voted on the motion to approve and all were against the motion. Motion Failed.

NYS Request for Federal Funding Due to COVID-19

Deputy Mayor Louie Perazzini made the motion to approve the following resolution for federal funding due to COVID-19. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, local governments are experiencing a loss of revenues due to the slowdown in the economy as a result of the COVID-19 response; and

WHEREAS, local governments are responsible for maintaining essential services such as police, fire protections, sanitation, drinking water, and wastewater disposal services; and

WHEREAS, the loss of revenues to local governments threaten the provision of these essential services that local governments must provide the public to maintain public health and safety; and

WHEREAS, the United States Congress is considering providing additional aid to Americans through the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and

WHEREAS, a Bipartisan Congressional Delegation from New York State has requested federal financial assistance be provided through the CARES ACT directly to local governments to offset the loss of local revenues necessary to maintain essential services; and

WHEREAS, the Congressional Delegation has requested that the governors of each state certify that such funds will not be used to supplant or reduce direct financial assistance currently provided to local governments;

NOW THEREFORE, the Village of Watkins Glen Board of Trustees hereby supports the New York State's Bipartisan Congressional Delegation's request for federal funding directly to local governments to offset the loss of revenues due to the COVID-19 Pandemic.

RēLTEK Application

Trustee Anthony Fraboni made the motion to approve the RēLTEK application, with a \$1,000 fee, for pipeline occupancies in association with the installation of a new gravity sewer pipe to cross the Finger Lakes Railway to connect to the new pump station on Porter Street. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the regular audit for May 19, 2020 in the following amounts:

General	\$36,276.50	Sewer	\$4,381.40
Electric	\$4,762.40	Water	\$7,119.54
LWRP #1	\$33,042.00	DRI Projects	\$79,039.00
LWRP #2	\$51,789.00		

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

JPC Audit

Trustee Anthony Fraboni made the motion to approve the JPC audit in the amount of \$625,972.97. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Re-Open Plan for Village Office

The Village Board opted to open the Village Office back up to the public starting June 1, 2020 following all guidelines provided for under the COVID-19 executive orders.

Grant Administration for Village DRI Projects

The Village Board discussed the need for grant administration for the Village DRI projects. It was stated that the grant funds cannot be used to fund administration work and that the Village would have to pay for these expenses out of the Village budget.

2019-2020 Zero-Emission Vehicle Infrastructure Grants for Municipalities

The Board discussed the possibility of purchasing and installing charging stations for electric vehicles. The matter was tabled until Electric Supervisor Minard LaFever could provide more insight.

Proposed Local Law for Sewer Connection Fees

The Superintendent of Public Works provided the Village Board with a request for a new local law to implement sewer connection fees for all new construction. Village Clerk Lonnie Childs will put together a proposed local law for the Board to review in the upcoming weeks.

Deer Population Management Plan

The Board will be looking into adopting a plan to help with the overpopulation of deer in the Village.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:58 pm to discuss wage increases for non-union employees. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:36 pm. Trustee Nan Woodworth seconded the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,
Rhonda E Slater



SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD THURSDAY, MAY 28, 2020

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 3:03 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Anthony Fraboni, Trustee Nan Woodworth, Trustee Laurie DeNardo, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present was Water Supervisor Martin Pierce. The meeting was held via ZOOM online video conferencing in compliance with COVID Executive Order 202.1. There were approximately five other persons in attendance.

PUBLIC HEARINGS

The public hearings on the proposed 2020-2021 Water, Sewer and Water Reclamation budgets, proposed Local Law to repeal Local Law #1 of 2020 to override the tax cap, and proposed Local Law to increase water rates were opened at 3:09 pm with a motion by Trustee Anthony Fraboni and a second by Trustee Laurie DeNardo. The Board then voted on the motion and all were in favor. Motion Carried.

There were no comments from the public; the hearings were left open.

PUBLIC BE HEARD

There were no public concerns.

VOTING ITEMS

Resolution to Increase Sewer Rates

Trustee Anthony Fraboni made the motion to approve the following resolution to increase sewer rates. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, it is the intent of the Board of Trustees to increase the sewer user rates as provided in Section 11-A of Local Law Number 8 of the year 2003, for the Village of Watkins Glen, and as set forth on Schedule A annexed thereto; and

WHEREAS, Local Law Number 8 of 2003, further provides, in Section 11-A, Subsection c, that changes in sewer user rates and rents may be made by resolution of the Board of Trustees of the Village, and Section 452(2) of General Municipal Law provides that sewer user rates and rents may be established by resolution of the Board upon five (5) days' notice. Said Local Law No. 8 of 2003 was previously amended by Resolution Number 18-06-17.

NOW, THEREFORE, BE IT RESOLVED, that Schedule A of Local Law No. 8 of the Year 2003, be and the same is hereby amended to increase the monthly per cubic foot/gallon charges from \$22.75 per 0 to 300 C.F., \$9.00 per 100 cubic feet over 300 C.F., or \$22.75 per 0 to 2,250 Gal, \$12.03 per 1000 gallons over 2,250 gallons, to \$35.00 per 0 to 300 C.F., \$10.00 per 100 cubic feet 300 C.F. to 5000 C.F., \$10.50 5001 C.F. to 10000 C.F., and \$11.00 per 10001 C.F. and over, or \$35.00 per 0 to 2,250 Gal, \$13.37 per 1000 gallons 2250 gal to 37400 gal, \$14.04 per 1000 gallons 37401 to 74810, and \$14.70 per 1000 gallons 74811 and over; and

BE IT FURTHER RESOLVED that Schedule A of Local Law No. 8 of the year 2003, is amended as provided herein, is hereby adopted and becomes effective as of June 1, 2020.

SCHEDULE A

RATES EFFECTIVE FOR METERS READING CUBIC FEET:

SEWER USER RATES (SECTION 11-A)

- 0 - 300 Cubic Feet Minimum Charge Per Month = \$35.00
- Over 300 Cubic Feet To 5,000 Cubic Feet Per Month = \$10.00 Per 100 Cu Ft
- Over 5,000 Cubic Feet To 10,000 Cubic Feet Per Month = \$10.50 Per 100 Cu Ft
- Over 10,000 Cubic Feet Per Month = \$11.00 Per 100 Cu. Ft

SEWER RENTS (SECTION 11-B)

Each Unit = \$15.50 Per Month

LATE PAYMENT PENALTIES (SECTION 11-C)

One Time 10 % Computed On The Delinquent Sewer User Rates And Rents

RATES EFFECTIVE FOR METERS READING GALLONS:

SEWER USER RATES (SECTION 11-A)

- 0 - 2,250 Gallons Minimum Charge Per Month = \$35.00
- Over 2,250 Gallons To 37,400 Gallons Per Month = \$13.37 Per 1000 Gal
- Over 37,401 Gallons To 74,810 Gallons Per Month = \$14.04 Per 1000 Gal
- Over 7,4811 Gallons Per Month = \$14.70 Per 1000 Gal

SEWER RENTS (SECTION 11-B)

Each Unit = \$15.50 Per Month

LATE PAYMENT PENALTIES (SECTION 11-C)

One Time 10 % Computed On The Delinquent Sewer User Rates And Rents

These rates may be from time-to-time amended by resolution of the Board of Trustees of the Village of Watkins Glen.

Non-Union Wage Increases

Trustee Laurie DeNardo made the motion to approve the following raise increases for non-union workers effective June 1, 2020, unless otherwise stated. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Name	Position	20/21 increase
Barber Jr., Kenneth F	Supervisor of Village Streets	1.3%
Childs, Lonnie M	Village Clerk	2.5%
Hyde, Michelle E	Supt of Village Park & Recreation	1.5%
Pierce, Martin K	WTP Operator in Charge	1.5%
Wilcox, Terry A	Supt of Public Works	2.5%
Carl, Diane L.	Parks & Recreation Coordinator	1.0%
LaFever, Minard	Electric Dept. Supervisor	3.5%
Slater, Rhonda E	Village Treasurer	2.5%
<u>Upon completion of successful probationary period:</u>		
Watson, Sarah S	Keyboard Specialist	25¢ increase
Peterson, Barbara J	Deputy Clerk/Treasurer	25¢ increase

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the regular audit for May 28, 2020 in the following amounts.

General	\$34,765.68	Sewer	\$1,373.51
Electric	\$220,369.71	Water	\$441.38
Project Seneca	\$465,942.97	DRI Projects	\$91,654.00
LWRP #1	\$4,727.00	LWRP #2	\$7,441.00

Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Village Meetings

Mayor Luke Leszyk informed the public that the Village of Watkins Glen will be holding the next regularly scheduled Board meeting on June 2, 2020 as an in-person meeting, instead of being held on Zoom. All rules and regulations will be followed as set forth by the executive orders for holding public meetings. The meetings for the Planning Board and Zoning Boards will be determined by their respective Boards.

House of Hong

The Village Board discussed the House of Hong unresolved sewer clean-up billing. Trustee Laurie DeNardo made the motion to waive the remainder of the outstanding bill in the amount of \$2,037.18 if an outside sewer grease trap is installed. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

PUBLIC HEARINGS

The public hearings were closed at 3:28 pm with a motion by Trustee Nan Woodworth, a second by Trustee Laurie DeNardo and all being in favor. Motion Carried.

Local Law to Repeal Local Law #1 of 2020

Trustee Laurie DeNardo made the motion to approve the Local Law to repeal Local Law #1 of 2020 to override the tax cap. The Village adopted a budget in compliance with the tax cap. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

A local law to repeal Local Law #1 of 2020 to override the tax levy limit established in General Municipal Law §3-c for fiscal year 2020-21.

Section 1. Legislative Intent

This local law hereby repeals Local Law #1 of 2020 that would allow the Village of Watkins Glen to adopt a budget for the fiscal year commencing June 1, 2020 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c.

Section 2. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

Local Law to Increase Water Rates

Trustee Anthony Fraboni made the motion to approve the following Local Law to increase water rates. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

A local law to amend Local Law No 2 of 2019 as follows:

Section 1. Inside Users

Water user charges to consumers within the corporate limits of the Village of Watkins Glen shall be based on the amount of water used each month, and shall be as follows:

0-300 c.f. minimum charge per month	\$20.00
Additional per 100 c.f. over 300 c.f. to 5,000 c.f.	\$6.00
Additional per 100 c.f. over 5,001 c.f. to 10,00 c.f.	\$6.50
Additional per 100 c.f. over 10,001 c.f.	\$7.00
Or 0-2,250 gallons minimum charge per month	\$20.00
Additional per 1,000 gal over 2,250 gal to 37,400 gal	\$8.02
Additional per 1,000 gal over 37,401 gal to 74,810 gal	\$8.69
Additional per 1,000 gal over 74,811 gal	\$9.36

The Water Rent charge shall remain the same at \$15.50.

Section 2. Outside Users

Water user charges to consumers outside the corporate limits of the Village of Watkins Glen shall be based on the amount of water used each month, and shall be as follows:

0-300 c.f. minimum charge per month	\$30.00
Additional per 100 c.f. over 300 c.f. to 5,000 c.f.	\$9.00
Additional per 100 c.f. over 5,001 c.f. to 10,00c.f.	\$9.75
Additional per 100 c.f. over 10,001 c.f.	\$10.50
Or 0-2,250 gallons minimum charge per month	\$30.00
Additional per 1,000 gal over 2,250 gal to 37,400 gal	\$12.03
Additional per 1,000 gal over 37,401 gal to 74,810 gal	\$13.04
Additional per 1,000 gal over 74,811 gal	\$14.04

Section 3. Effective Date

This local law shall take effect on June 8, 2020.

Adoption of Water, Sewer and Water Reclamation Budgets

Trustee Anthony Fraboni made the motion to approve the attached Water, Sewer and Water Reclamation budgets. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 3:36 pm. Deputy Mayor Louie Perazzini seconded the motion and all were in favor. Motion Carried.

Meeting Adjourned.
Respectively Submitted,

Rhonda E Slater

BOARD REPORT PARKS DEPARTMENT

May 15- 29, 2020

Monthly / daily vehicle inspections

Continue weekly to replenish dog bags in the park dog stations

Continue to repaired leaking water faucets in the campground, worst problem in twenty years

Priced out port-a-johns for the season – ordered but on hold until we see when we open

A number of phone calls and emails – area campgrounds trying to coordinate opening and using the same guidelines.

Ordered parts for the tractor bucket – parts in and started replacing parts, we use the tractor every day

Follow up on insurances, leases and payments for the campground

Weekly trash pick- up in parks and dog waste stations

Mowed and weed wacked LaFayette, Lakeside, Gifford, kayak area and campground (mowed and weed wacked down the new WWTP road)

Cleaned boat launch shoreline and put docks in – leveled docks and repaired broken boards

Numerous camp reservations being cancelled due to events being cancelled and wineries not being open. We are trying to have people delay their trip here and come later in the season.

Beginning to get more camp reservations again.

Weekly mark out campsite boundaries – ten - foot fire lane a DOH requirement

Caution taped off playground equipment, put up signage regarding COVID 19 and social distancing, trash bags on the basketball rims. Put up several times.

Installed new back-up alarms on the tractor and two trucks

Made a plexiglass barrier for the village court clerk's desk

Planted flowers in some of the parks, still need to plant flowers up in Gifford Park

Central Hots will not be doing the concession stand this year as we can not get fresh water to the stand without running a number of faucets for a couple of hours each day.

Events that are currently scheduled for the park are:

(Wondering how the social distancing will work with these)

July 4th fireworks (July 3rd)

Finger Lakes open swim event (July 18 & 19 – but could move to last weekend of August)

Jet ski event (August 21 -23)

STREET DEPARTMENT

May 18, 2020 – May 31, 2020

May 18th thru May 24th

- Bags and brush pick up
- UFPO's
- Trash pickup
- Cleaned up shop and washed trucks
- Turned on water in both cemetery's
- Cleaned ditches on Cedar St.
- Cemetery's ready for Memorial Day weekend
- Helped put docks in at Clute Park
- Julie watered flowers on Franklin St.

May 25th thru May 31st

- Bags and Brush pick up
- UFPO'S
- Trash Pickup
- Cleaned up shop and washed trucks
- Watered flowers
- Watered trees
- Black topped North Glen Ave from water dig
- Marked out road for a sewer – storm sewer dig
- Mowed both cemetery's
- Mowed water plant
- Mowed sub stations and water towers
- Mowed for town of reading

May 2020 Building Department Report

Dave Patterson Business inspections: These are totals since Dave started:

- 110 Business inspections completed
- 35 Business inspections incomplete

Complaints: Following up on a resident complaint, Dave and I sent Orders to Remedy to 13 properties, mostly for property maintenance issues. Many responded very favorably to moving forward with fixing their violations. One residential structure is moving forward with demolition and rebuilding. Also, we received a list of 92 properties, from Deputy Mayor Perazzini, of potential property maintenance violations. As we move forward, we will prioritize this list according to seriousness of violations.

Larger ongoing projects

- Glen Lake Apartments: Steel substructure is in place. Modular wood framing underway.
- Captain Bill's: Rough plumbing; electric; heating; completed. Drywall installation is half done.

Permits issued in May 2020:

- 15 new permits issued: Highlights, Electric car charging stations, Pools, Sheds, Decks, Garage. Property setback requirements were followed on all projects.

May 27th Planning Board Meeting:

- Short Term Rental final approval – 328 S Franklin St
- Bed & Breakfast final approval – 105 S Jackson St
- Glen Landing Townhome Development final approval – Harbor Place Dr
- Fence location approval – 330 S Franklin St
- Shed location Approval – 29 N Franklin St
- Discussion of potential multi-unit residence – 206 N Monroe St

May 28th Zoning Board Meeting:

- Cottage Industry Zoning Law Language Interpretation
- Setback variances tabled and scheduled for June 11th – 148 S Monroe St

BOARD MINUTES FOR ELECTRIC DEPARTMENT

May 29th 2020

Week of May 18th 2020

- Call-out 5/15/20, Frog Hollow Marina, tree on primary, storm damage.
- Substation
- UFPOs, safety review.
- Making repairs to poles at Frog Hollow, from storm damage.
- Working with state park employees in camp ground with new electric installations.
- Trucks materials and storeroom.
- Maintenance at sub-station.
- Hometown hero banners.
- Service complaints/requests.
- Scheduling and meeting with contractors, ongoing jobs.
- Working with contractor at South Seneca Marina, relocating and making repairs to lines for new sea walls/lagoon.
- Service upgrade 301 10th street.
- Assist WWTP with pumps at new pump station.

Week of May 25th 2020

- Safety
- Substation
- UFPOs
- Home town hero banners.
- Service upgrade Sun Rise Coffee shop, 9th & Decatur streets.
- Clean and maintenance of shop.
- Completed repairs to lines at South Seneca Marina.
- Truck and shop repairs, maintenance, inventory.
- Working on flag brackets installation, main street lighting project.
- Vehicle maintenance and cleaning.
- Installing new decals on all Village vehicles.
- Working on transformer records.
- Conference calls for charging stations, safety training program, contractors/engineers.
- Reviewing complaints from codes enforcer Patterson.
- Installed protective guards on service wire at 103 14th street.

WASTEWATER DEPARTMENT
WORK REPORT

May 19th 2019 – June 2nd, 2020

Perform daily operation and maintenance of the Wastewater facility. Attend monthly JPC meetings. Attend weekly managers meetings. Tri-weekly SPS (Sewage Pump Station) checks. Attend bi-weekly construction meetings for both plant and lift stations. Ops report, DMR completed for month of April. Training on bar screen and filter at new WWTP. Clean water testing Montour and Watkins lift stations. CI2 contact chamber switched. Flush Seneca St. Change starter in camera van. Numerous nuisance alarms Decatur St lift station. Smoke test 3rd St. 300 block, infiltration from storm sewer. Flush 3rd St. 300 block, and video line. Start videoing Seneca St. line. Numerous calls to and from LDG Engineering in regards to DEC sampling request, SCADA, lift stations, and new plant start up. Meet with Ken (Streets) about storm sewer issue on 3rd St. Test Godwin pump for possible high flows. Inspect manhole and line sizes going from plant heading south for Larson Design Group. Pipe pick up for sewer repairs on 3rd St.

Regards
Terry Wilcox

SUPERINTENDENTS REPORT

May 19th 2019 – June 2nd, 2020

Attend Bi weekly board meetings and monthly JPC meetings. Bi weekly site meetings for the WW treatment plant and associated lift stations (Ongoing). Weekly Manager Meetings (ongoing).. Teamsters negotiations. All staffing brought back starting May 11th with staff from all Departments assigned to Parks to assist with yard work. Budget preparation with Rhonda. Meet with Minard over work reports and Electrical taking them over. Homeowner complaint x2 of water in roadway on 3rd St. 300 block. Homeowner complaint over smoke testing on 3rd St. (smoke in house) informed he has leaking toilet seal and piping issues in basement. Troubleshoot and repair air conditioner in Parks Office. Call from Mike Stout over tree damage at yacht club. Research water regs from other Towns and Villages to update our regs. Participate in year-end budget meeting.

Regards
Terry Wilcox

POLICE DEPARTMENT - VILLAGE OF WATKINS GLEN

TO: MAYOR AND BOARD OF TRUSTEES

SUBJECT: REPORT OF ACTIVITIES OF THE POLICE DEPT.

MAY 2020

INCIDENTS ANSWERED	173
MOTOR VEHICLE ACCIDENTS	7
MOTOR VEHICLE ACCIDENTS WITH INJURIES	2
ALL OTHER ACCIDENTS	0
EMERGENCIES (INCLUDING ALARMS)	28
CRIMINAL CASES (VIOLATION OF CRIMINAL LAW)	36
VEHICLE & TRAFFIC CASES	4
NON-CRIMINAL CASES (INCLUDING CIVIL CASES)	137
PENAL LAW ARRESTS (INCLUDING WARRANTS)	2
VEHICLE & TRAFFIC ARRESTS	19

Respectfully Submitted,

Brandon E. Matthews

Sgt. In Charge

WATKINS GLEN POLICE DEPARTMENT

MAY 2020

FUEL AND MILEAGE REPORT FOR PATROL VEHICLES

PATROL VEHICLE WGPD 1 - (2017 FORD): PATROL MILES = 1,710

GALLONS OF GAS USED = 173.9

***TOTAL MILES: 52,361**

PATROL VEHICLE WGPD 2 - (2014 FORD): PATROL MILES = 137

GALLONS OF GAS USED = 17.8

***TOTAL MILES: 96,109**

UNMARKED 2008 CHEVY IMPALA - MILES DRIVEN = 0

GALLONS OF GAS USED = 0

***TOTAL MILES: 108,951**

TOTAL PATROL MILES = 1,847

TOTAL GALLONS OF GAS = 191.7

Respectfully Submitted,

Brandon E. Matthews

Sgt. In Charge

2019-2020 ZERO-EMISSION VEHICLE INFRASTRUCTURE GRANTS FOR MUNICIPALITIES



Office of
Climate Change

Up to \$2,500,000 is available in this round to municipalities (counties, cities, towns, and villages of the State of New York or boroughs of the City of New York) for the purchase and installation of electric vehicle supply equipment (EVSE) or hydrogen fuel cell filling stations for public use.

Infrastructure. Hydrogen filling station components and Level 2 and Direct Current Fast Charge (DCFC) EVSE that appear in the New York State Energy Research and Development Authority (NYSERDA) list of qualified units for the Charge Ready NY Program at <https://www.nyserdera.ny.gov/All-Programs/Programs/%20ChargeNY/Charge-Electric/Charging-Station-Programs/Charge-Ready-NY/Qualified-Charging-Equipment-and-Networks>) **or** appear on the Office of General Services EVSE and Network Services state contract at <https://online.ogs.ny.gov/purchase/spq/awards/4040423035CAN.HTM>, are eligible.

Equipment, installation, electricity, and site preparation are eligible. Expenses must be incurred June 1, 2018 or later to be eligible.

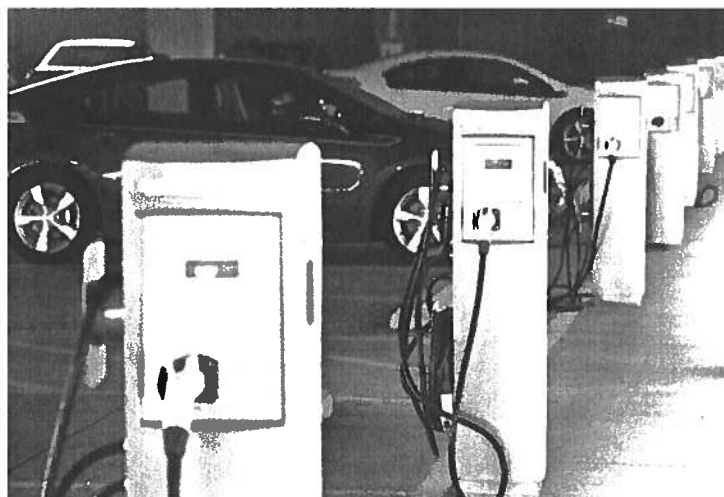
For full program details, see the 2019 Zero-emission Vehicle (ZEV) Infrastructure Grant Program Request for Applications (RFA) at <http://www.dec.ny.gov/energy/109181.html> .

Award. A municipality may apply for multiple stations in multiple location; however, the maximum award amount for any one facility (location) is \$250,000 and to any one municipality is \$500,000. There is no minimum award amount.

Requirements. All facilities **MUST** be available for public use.

Each facility (location) requires a separate application.

If a facility has received funding from the NYSERDA ChargeReady Program, the same facility may **NOT** receive funding from this program for the same equipment installed under ChargeReady. However, additional units may be placed in the same facility using this program funding.



Match. A minimum of 20% of the total project cost must be provided as local match.

Application. Applications are only available through the New York State Grants Gateway at https://grantsgateway.ny.gov/IntelliGrants_NYSSGG/module/nysgg/goportal.aspx under the opportunity name "2019 Zero-emission Vehicle (ZEV) Infrastructure Grants." Applications will be accepted through 4:00 pm on May 29, 2020 or until funding is exhausted, whichever occurs first.

CONTACT INFORMATION

Myra Fedyniak

Climate Policy Analyst, Office of Climate Change

New York State Department of Environmental Conservation

625 Broadway, 9th floor, Albany, NY 12233-1030 P: (518) 402-8448 ZEVrebate@dec.ny.gov | www.dec.ny.gov

EXHIBIT E: Payment Requisition Form and Dual Certification

Village of Watkins Glen
 Replacement of Village Water Tank
 Project ID 17001

For Office Use Only:		
FMS#: 142537	GranteeID: 1157	GrantID: 18064

Payment Request # 2

For work completed between 07/01/19 and 05/21/20

THIS REQUEST:

A: DASNY SHARE*	B: THIS REQUEST	C: TOTAL REQUESTED PRIOR TO THIS REQUEST	D: A-B-C BALANCE
\$ 1,200,000	411,986.91	732,915.50	550,977.59

* Please note that when submitting a requisition for payment, DASNY can only reimburse for capital expenditures for the Project as set forth in Exhibit A of this Agreement. In addition, all capital expenditures are to be both incurred (billed to) and paid for by the named Grantee. Capital expenditures include the costs of acquisition, design, construction, reconstruction, rehabilitation, preservation, development, improvement, modernization and equipping of the approved Project location.

Lonnie Childs

From: PAUL DEISEROTH <info@senecalakekayak.com>
Sent: Tuesday, May 26, 2020 1:22 PM
To: Lonnie Childs
Subject: New insurance cert for 2020.
Attachments: Screenshot_20200526-131715_Drive.jpg

Hi Lonnie, Hope all is well with you. Here is my new certificate of insurance for 2020.
Also, I am inquiring whether I could get a discount on my monthly lease fee since I won't be allowed to officially open until July 1st at the earliest.

Thanks in advance,
Paul D

CLUTE PARK KAYAK LAUNCH RENTAL AGREEMENT

THIS AGREEMENT, made this 30th day of SEPT, 2019 by and between The VILLAGE OF WATKINS GLEN ("VILLAGE"), a municipality having its principal place of business located at 303 N. Franklin Street, Watkins Glen, New York, 14891 and PAUL DEISEROTH d/b/a MOUNTAIN VALLEY GUIDES, LLC and SENECA LAKE KAYAK ("VENDOR"), residing at 8573 WATKINS ROAD PINE VALLEY NY 14872 for the operation of Kayak Rental Vendor located on the West side of NYS Route 414, formerly known as "Tank Beach" and used as and now known as the "Kayak Launch Area".

The Parties hereby agree as follows:

A. LOCATION:

The vendor will operate his/her own Kayak Rentals at Tank Beach, Kayak Launch area.

B. DURATION OF CONTRACT:

The Vendor shall be required to enter into this agreement for three years and at least a four-month period each year beginning the 1st day of June and ending September 30 and for no less than 6 hours per day and no less than six (6) days per week.

C. RENT:

The rental fee shall be \$400.00 or 10% of the sales/month, whichever is greater for the entire 2020, 2021 and 2022 seasons and is payable on or before the first day of each month beginning June 1st of each year.

D. DEPOSIT:

The Vendor paid a Three Hundred Dollar (\$300.00) deposit to the Village on or about July 2018 which was rolled over for the 2019 season. It is understood and agreed said deposit shall roll over for the 2020, 2021 and 2022 seasons. It shall be refundable at the end of the 2022 season provided that the Vendor has satisfied the terms of this Agreement.

E. EQUIPMENT:

The Vendor must provide at his own expense, all equipment, supplies, items and articles required for the rental of Kayaks and agrees to keep all equipment in good working order and shall hold the Village harmless from any and all defects and /or malfunctioning equipment.

F. INSPECTION OF PREMISES:

The Village reserves the right to conduct random unscheduled inspections.

G. ORDINANCE AND LAWS:

The Vendor shall comply with all applicable ordinances of the Village and New York State laws. Including, but not limited to health and sanitation, age, minimum wage, worker's compensation, sales tax reporting, equal opportunity and all permit requirements.

H. BUSINESS LIABILITY:

The Vendor shall accept all responsibility and liability.

I. INSURANCE:

The Vendor must purchase and maintain a Certificate of Liability Insurance with a minimum of \$1,000,000.00 coverage listing the Village of Watkins Glen as additional insured. Said Certificate must be submitted and approved by the Village prior to the commencement of operation.

J. INDEMNIFICATION:

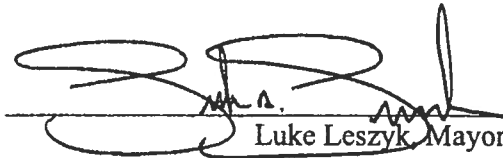
The Vendor shall indemnify and hold the Village, its officers, employees, and agents harmless for any and all losses or damages to equipment and supplies furnished by the Village that occur as a result of theft, vandalism or by any other means; as well as any person raising a claim against the Village for reasons associated with the operation providing a full indemnity to the Village on all claims including personal injury, property damage or wrongful death caused by negligence by Vendor.

K. SIGNS, ETC.:

Signs, loud speakers and other attention-drawing devices may only be installed or used with the permission of the Board of Trustees of the Village.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement.

VILLAGE OF WATKINS GLEN



Luke Leszyk, Mayor

9/30/19
Date



Paul Deiseroth

9/30/19
Date

d/b/a Mountain Valley Guides, LLC and Seneca Lake Kayak

Lonnie Childs

From: William LaForte <WLaForte@trevetlaw.com>
Sent: Thursday, March 12, 2015 4:42 PM
To: Mark Specchio
Cc: 'Mark Swinnerton'; Donna (villageclerk@watkinsglen.us)
Subject: Nelson

Mark, with regard to Nelson and his project on Salt Point Road, has he completed all that he was obligated to do as far as the Village is concerned?? If he substantially has, then I would recommend that we simply discharge that performance mortgage. Let me have your comments when convenient. Thanks.

William N. La Forte, Esq.

Florida Bar Board Certified Real Estate Attorney

Trevett Cristo Salzer & Andolina P.C.

2 State Street

Suite 1000

Rochester, NY 14614

585-454-2181 x118

Fax 585-454-4026

wlaforte@trevetlaw.com



**TREVETT CRISTO
SALZER & ANDOLINA P.C.**

ATTORNEYS AT LAW

POPE, SCHRADER & POPE, LLP

ATTORNEYS AT LAW

ALAN J. POPE
KURT D. SCHRADER
ROSEMARIE POPE

2 COURT STREET, 4th FLOOR
POST OFFICE BOX 510
BINGHAMTON, NEW YORK 13902
TELEPHONE: (607) 584-4900
FAX: (607) 584-4901

E-mail: kschrader@psplawfirm.com

March 5, 2015

Via E-Mail only to WLaForte@trevetlaw.com

William N. La Forte, Esq.
Trevett Cristo Salzer & Andolina P.C.
2 State Street
Suite 1000
Rochester, NY 14614

**Re: Water Works Center, LLC
Our File No. 2316-16590**

Dear Bill:

Thanks so much for meeting with Bruce Nelson and me at the Village Board meeting on March 2, 2015. I appreciate your help and the Village Officials' help to secure the electrical power to the lakeshore parcel of the Water Works Center project. Please let me know if you need anything from Bruce or me to help complete this phase of the project.

We spoke about plans to convert the construction financing to permanent financing with M&T Bank, and I offered to provide some details so that you and the Village Officials can consider our request to subordinate, release or discharge the Village's performance mortgage in furtherance of the plan for refinancing. This letter will detail the current state of the collateralization and the plans for finalizing the financing.

As you know, Water Works Center granted the Village a performance mortgage as security for completing the project as it was designed. The consideration stated in the mortgage is \$200,000.00. That mortgage was recorded as a first mortgage lien on the entire development parcel. Subsequently, M&T Bank loaned Water Works Center \$2,905,000.00 to be used to finance the construction of the project. For the purpose of collateralization, M&T Bank split the loan into two separate notes that were collateralized differently. One loan for \$1,190,000.00 was secured by the Village's Restore New York grant. By the terms of that loan, the obligation was

William N. La Forte, Esq.
March 5, 2015
Page 2

to be paid in full upon receipt of the Restore New York grant money. The second loan for \$1,715,000.00 provided for construction financing to be converted to permanent mortgage financing upon the substantial completion of the project. Both mortgages were secured by mortgages covering the entire development property. Both loans were second and subordinate to the Village's mortgage with the understanding that the Village would subordinate its mortgage to those loans as M&T Bank advanced funds for the project. I have attached a schedule showing the history of the advances by M&T Bank and the corresponding subordinations by the Village over the period of the construction of the project.

When Water Works Center changed the project design from rental units to mixed rental and condominium units, it subdivided the project development property into two separate properties. The "condominium parcel" is comprised of the 12-unit condominium townhouse structure, the south portion of the lakeshore parcel and a small unimproved parcel across Salt Point Road from the condominiums. The legal description of that parcel, identified as the "condominium parcel" is submitted with this letter. The rest of the property, referred to as the "commercial parcel" is comprised of the Water Works Center's portion of the old waterworks building, improved by four apartments and a gallery space, and the north portion of the lakeshore parcel. The legal description of the "commercial parcel" is submitted with this letter.

The M&T loan for \$1,190,000.00 was paid off when Water Works Center received the Restore New York funds. That mortgage has been discharged.

The M&T loan for \$1,715,000.00 has been paid down to \$348,000.00. By the terms of the original loan agreement and mortgage, M&T Bank will convert the construction loan note to a permanent loan note by a restated note. The original mortgage will remain as collateral for the restated note without modification or extension. M&T Bank will release from the lien of the mortgage all of the condominium portion of the development, including the eight condominium units that were previously released, the four condominium units not yet released and the remainder of the condominium property including the common areas and the south portion of the lakeshore parcel. M&T Bank will retain a mortgage lien on the portion of the project property comprising Water Works Center's portion of the old waterworks building and the north portion of the lakeshore parcel. Under current priority, the Village has a first mortgage on the entire project parcel less the eight condominium units that have been released and M&T Bank has a second mortgage on the same property. M&T Bank seeks a first mortgage lien on the commercial parcel to close on the permanent financing.

If the Village is satisfied that Water Works Center has met its performance obligations sufficiently, we would ask the Village to discharge the performance mortgage. If the Village still requires the security of the performance mortgage, we ask that the Village consider releasing the commercial parcel from the lien of its mortgage so that M&T Bank would have a first mortgage on the commercial parcel and the Village would retain a first mortgage on the condominium parcel. If the Village does not believe that a first mortgage on the condominium parcel is adequate security for the performance of the development project, then we ask that the Village consider subordinating the lien of its mortgage on the commercial parcel to M&T Bank. This

William N. La Forte, Esq.
March 5, 2015
Page 3

would give the Village a second lien on the commercial parcel, behind M&T Bank's \$348,000.00 mortgage lien and a first lien on the condominium parcel less the eight condominium units previously released. We would ask that the Village to release the four remaining condominium units from the lien of its mortgage as those units are sold.

Please let me know how the Village would like to proceed and I will send you draft documents to discharge, release or subordinate the Village's mortgage per your instructions.

Thank you again for all your help on this project.

Very truly yours,


KURT SCHRADER

KS/cjn

cc: Bruce R. Nelson

Voucher Abstract

Village of Watkins Glen

VOUCHER TRANS DATE	DESCRIPTION BATCH NO	VENDOR NUMBER / NAME POST MO/YR	BANK ID CHECK NO	CHECK DATE	AMOUNT	EFT	DP
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VC 00023638	Toweletes/Butt Connctrs/Shrink Wrap, Drill Bits,	00APPLINDU			325.06		
06/01/2020	16,676	6 2020					
	<u>LINE</u> <u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>			<u>ACCOUNT DESCRIPTION</u>		
	001 Toweletes/Butt Cnctrs/Shrink Wrap/Drill Bits/Self Tappers	325.06 EE.0787.000			REPAIRS TO GENERAL PROPERTY		
TOTAL VOUCHERS FOR VENDOR: 00APPLINDU					# OF VOUCHERS: 1	TOTAL AMOUNT:	325.06

VC 00023625	Carb and Choqe/Marking Paint/Screws/Bits/Nuts	000APPLIED			358.65		
05/29/2020	16,676	5 2020					
	<u>LINE</u> <u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>			<u>ACCOUNT DESCRIPTION</u>		
	001 Carb & Choqe/Marking Paint/Screws/Bits/Nuts	358.65 AA.5110.420			STREET MAINT - CONTR. - MATERIALS & MAINTENANCE		
TOTAL VOUCHERS FOR VENDOR: 000APPLIED					# OF VOUCHERS: 1	TOTAL AMOUNT:	358.65

VC 00023631	Camping Refund 6/12-6/14/2020	00000AARB0			65.00		
06/01/2020	16,676	6 2020					
	<u>LINE</u> <u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>			<u>ACCOUNT DESCRIPTION</u>		
	001 Camping Refund 6/12-6/14/2020	65.00 AA.2002.000			CAMPGROUND RECEIPTS		
TOTAL VOUCHERS FOR VENDOR: 00000AARB0					# OF VOUCHERS: 1	TOTAL AMOUNT:	65.00

VC 00023641	Recycling	00CARDINAL			4,000.00		
06/01/2020	16,676	6 2020					
	<u>LINE</u> <u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>			<u>ACCOUNT DESCRIPTION</u>		
	001 Recycling	4,000.00 AA.8160.400			REFUSE & GARBAGE - CONTRACTUAL		

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 000CARDINAL # OF VOUCHERS: 1 TOTAL AMOUNT: 4,000.00

VC 00023628 Rack/Pinion/Rotor/Starters/Connectors/Towels/Batte 000CARQUEST Carquest Auto Parts 691.18
 05/29/2020 16.676 5 2020

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Rack/Pinion and Tie Rod for PD4	330.10	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE
002	Rotor/Brake Pad for PD4	167.30	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE
003	Starters (Includes \$15 credit)	57.03	GG.8120.420	SANITARY SEWERS - COLLECTION SYSTEM
004	Connector Return/Trailer Connector	-1.90	AA.8810.420	CEMETERY - CONTR. MATERIALS & MAINTENANCE
005	Connector	5.81	AA.8810.420	CEMETERY - CONTR. MATERIALS & MAINTENANCE
006	Shop Towels/Trailer Connector	19.26	AA.8810.420	CEMETERY - CONTR. MATERIALS & MAINTENANCE
007	Brake Cleaner	14.20	AA.5110.422	CEMETERY - CONTR. MATERIALS & MAINTENANCE
008	Marine Battery/Core Return Credit	92.99	AA.5110.200	Street Maint - Lubrication
009	Mech In Bottle Display	6.39	GG.8130.420	STREET MAINT - EQUIPMENT EXP

TOTAL VOUCHERS FOR VENDOR: 000CARQUEST # OF VOUCHERS: 1 TOTAL AMOUNT: 691.18

VC	00023644	Credit Card Charges	0000000CTC	Chemung Canal Trust Company	3,014.26
06/01/2020	16.676		6	2020	
LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION	
001	Codes - USPS	144.80	AA.8010.400	ZONING - CONTRACTUAL	
002	Office - ZOOM	14.99	AA.1410.420	CLERK - MATERIALS & MAINTENANCE	
003	PD - Amazon	47.94	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE	
004	PD - Galls	1,411.22	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE	
005	PD - Safe Life Defense	430.03	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE	
006	Streets - Tractor Supply	609.98	AA.5110.435	STREET MAINT CONT (FUEL-VEHICLES)	
007	DRI Crash Plan	19.98	AA.1410.400	CLERK - CONTRACTUAL	
008	Electric - Ariat	183.92	EE.0785.100	EMPLOYEES WELFARE EXPENSES	
009	Interest/Late Fees	43.40	AA.1410.400	CLERK - CONTRACTUAL	
010	MSFT Office	4.00	AA.1210.400	MAYOR - CONTRACTUAL	
011	MSFT Office	16.00	AA.1010.400	BOARD OF TRUSTEES-CONTRACTUAL	

Voucher Abstract

Village of Watkins Glen

012	MSFT Office	20.00	AA.1410.400	CLERK - CONTRACTUAL
013	MSFT Office	12.00	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE
014	MSFT Office	8.00	AA.5110.400	STREET MAINT - CONTR EXP
015	MSFT Office	4.00	EE.0781.500	OFFICE SUPPLIES & EXPENSE
016	MSFT Office	4.00	AA.1220.400	SUPP - CONTRACTUAL EXPENSE
017	MSFT Office	8.00	AA.8010.400	ZONING - CONTRACTUAL
018	MSFT Office	8.00	FF.8310.400	ADMIN - CONTRACTUAL
019	MSFT Office	12.00	AA.7110.400	PARKS - CONTRACTUAL
020	MSFT Office	8.00	GG.8110.425	SEWER ADMINISTRATION - OFFICE SUPPLIES
021	MSFT Office	4.00	AA.1110.400	MUNICIPAL COURT - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000000CCTC # OF VOUCHERS: 1 TOTAL AMOUNT: 3,014.26

VC 00023629	Camping Refund 6/13-6/15/2020	000CMACOCK	Christopher Maccock	30.00	ACCOUNT DESCRIPTION
06/01/2020	16,676	6	2020	CAMPGROUND RECEIPTS	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		
001	Camping Refund 6/13-6/15/2020	30.00	AA.2002.000		

TOTAL VOUCHERS FOR VENDOR: 000CMACOCK # OF VOUCHERS: 1 TOTAL AMOUNT: 30.00

VC 00023637	HD End Caps for 15kv Wire	000CCOPERE	Cooper Electric	228.72	ACCOUNT DESCRIPTION
06/01/2020	16,676	6	2020	REPAIRS TO GENERAL PROPERTY	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		
001	HD End Caps for 15kv Wire	228.72	EE.0787.000		

TOTAL VOUCHERS FOR VENDOR: 000CCOPERE # OF VOUCHERS: 1 TOTAL AMOUNT: 228.72

VC 00023630	Camping Refund 6/19-6/20/2020	0000DBROWN	Daniel Brown	60.00	ACCOUNT DESCRIPTION
06/01/2020	16,676	6	2020		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		

Date: 06/01/2020
Time: 2:53:14PM



Voucher Abstract
Village of Watkins Glen

User: BARB
Page: 4

001 Camping Refund 6/19-6/20/2020

60.00 AA.2002.000

CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: 0000DBROWN

OF VOUCHERS: 1

TOTAL AMOUNT:

60.00

VC 00023640 Missed Shipping Charges
06/01/2020 16,676

00GEMPLERS Gempler's
6 2020

11.99

LINE DETAIL DESCRIPTION
001 Missed Shipping Charges

AMOUNT ACCOUNT NO
11.99 GG.8130.431

ACCOUNT DESCRIPTION
TREATMENT - MATERIALS & SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 00GEMPLERS

OF VOUCHERS: 1

TOTAL AMOUNT:

11.99

VC 00023572 Portable Potty
05/29/2020 16,676

00000JEFFS Jeff's On-Site Services, Inc
5 2020

75.00

LINE DETAIL DESCRIPTION
001 Portable Potty

AMOUNT ACCOUNT NO
75.00 AA.8810.400

ACCOUNT DESCRIPTION
CEMETERY - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00000JEFFS

OF VOUCHERS: 1

TOTAL AMOUNT:

75.00

VC 00023632 Camping Refund 6/19-6/21, 8/6-8/9, 9/4-9/7/2020
06/01/2020 16,676

LOVERACKER Louise Overacker
6 2020

495.00

LINE DETAIL DESCRIPTION
001 Camping Refund 6/19-6/21, 8/6-8/9, 9/4-9/7/2020

AMOUNT ACCOUNT NO
495.00 AA.2002.000

ACCOUNT DESCRIPTION
CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: LOVERACKER

OF VOUCHERS: 1

TOTAL AMOUNT:

495.00

Voucher Abstract

Village of Watkins Glen

VC 00023633 Camping Refund 7/13-7/17/2020 0000MZINCK Michael Zinck
06/01/2020 16,676 6 2020 80.00
LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 Camping Refund 7/13-7/17/2020 2 sites 80.00 AA.2002.000 CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: 0000MZINCK # OF VOUCHERS: 1 TOTAL AMOUNT: 80.00

VC 00023636 Transformer Repairs 000NETRANS Northeast Transformer Services
06/01/2020 16,676 6 2020 1,650.00
LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 Repair/Rebuild 10kva pad transformer SN#099191 800.00 EE.0365.200 LINE TRANSFORMERS - UNDERGROUND
002 Repair/Rebuild 25kva pad transformer SN#032534 850.00 EE.0365.200 LINE TRANSFORMERS - UNDERGROUND

TOTAL VOUCHERS FOR VENDOR: 000NETRANS # OF VOUCHERS: 1 TOTAL AMOUNT: 1,650.00

VC 00023643 Annual Membership Dues 00000NYCOM NYCOM
06/01/2020 16,676 6 2020 1,164.00
LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 Annual Membership Dues 1,164.00 AA.1920.400 MUNICIPAL ASSN DUES - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00000NYCOM # OF VOUCHERS: 1 TOTAL AMOUNT: 1,164.00

VC 00023635 Workman's Comp 2020-2021 NYSWORKERS NYS Municipal Workers' Compensation Alliance
06/01/2020 16,676 6 2020 67,733.00
LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 workers comp contribution 44,120.83 AA.9040.800 WORKER'S COMPENSATION
002 workers comp contribution 10,250.33 FF.9040.800 WORKERS COMPENSATION
003 workers comp contribution 10,212.60 JT.9040.800 WORKER'S COMPENSATION
004 workers comp contribution 3,149.24 EE.0785.120 EMPLS WELFARE BENS - WORKERS COMP

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: NYSWORKERS # OF VOUCHERS: 1 TOTAL AMOUNT: 67,733.00

VC 00023642	Code Red	000NSOLVE	ONSOLVE, LLC	ACOUNT DESCRIPTION
06/01/2020	16,676	6 2020		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	
001	Code Red Extension	501.25	AA.5110.400	STREET MAINT - CONTR EXP
002	Code Red Extension	501.25	AA.3410.400	FIRE - CONTRACTUAL
003	Code Red Extension	501.25	AA.3120.400	POLICE - CONTRACTUAL
004	Code Red Extension	501.25	AA.7110.400	PARKS - CONTRACTUAL
005	Code Red Extension	501.25	AA.1010.400	BOARD OF TRUSTEES-CONTRACTUAL
006	Code Red Extension	501.25	FF.8310.400	ADMIN - CONTRACTUAL
007	Code Red Extension	501.25	GG.8110.400	SEWER ADMINISTRATION - CONTRACTUAL
008	Code Red Extension	501.25	EE.0781.500	OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 000NSOLVE # OF VOUCHERS: 1 TOTAL AMOUNT: 4,010.00

VC 00023626	96" Premier Snow V Blade	00STREETER	Streeter Associates, Inc	ACOUNT DESCRIPTION
05/29/2020	16,676	5 2020		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	
001	96" Premier Snow V Blade	4,667.40	GG.8130.200	SEWAGE TREAT DISP - EQUIPMENT

TOTAL VOUCHERS FOR VENDOR: 00STREETER # OF VOUCHERS: 1 TOTAL AMOUNT: 4,667.40

VC 00023634	Contract 4A - Force maina nd Pump Station	00000VACRI	Vacri Construction Corporation	ACOUNT DESCRIPTION
06/01/2020	16,676	6 2020		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	
001	Contract 4A - Force Main and Pump Station	175,312.26	H2.8197.400	SEWER - EQUIPT & CAP OUTLAY CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000STREETER # OF VOUCHERS: 1 TOTAL AMOUNT: 175,312.26

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 0000VACRI # OF VOUCHERS: 1 TOTAL AMOUNT: 175,312.26

VC 00023639 E/W/S 000VILLAGE Village of Watkins Glen 10,836.54

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	e/w/s municipal bldg	241.66	AA.1620.410	MUN BLDGS - CONTR EXP - UTILITIES
002	w/s library	73.25	AA.7410.400	LIBRARY - CONTRACTUAL
003	e/w/s fire house	219.75	AA.3410.410	FIRE - CONTR: UTILITIES EXP
004	electric pumps	9.83	AA.5110.410	STREET MAINT- CONTR EXP -UTILITIES
005	electric - streetlights	2,272.21	AA.5182.400	STREET LIGHTING - CONTRACTUAL
006	electric - school lights	179.07	AA.3989.400	MISC PUBLIC SAFETY - CONTRACTUAL
007	e/w/s - parks	221.01	AA.7110.411	PARKS - Utilities Water/Sewer/Elect
008	e/w/s - community center	804.87	AA.7140.410	COMM CENTER - CONTR EXP - UTILITIES
009	e/w/s - campground	1,739.79	AA.7180.411	Campground - utilities water/sewer/ electric
010	e/w/s - Glenwood cemetery	12.90	AA.8810.400	CEMETERY - CONTRACTUAL
011	e/s - water dept	2,423.90	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
012	electric - lift stations	84.50	GG.8120.410	SANITARY SEWERS - UTILITIES EXP
013	sewer plant water	610.00	GG.8130.413	TREATMENT - WATER
014	sewer plant electric	1,926.29	GG.8130.414	TREATMENT - ELECTRIC
015	water plant electric	17.51	FF.8340.420	TRANSMISSION - MAINTENANCE & REPAIRS

TOTAL VOUCHERS FOR VENDOR: 000VILLAGE # OF VOUCHERS: 1 TOTAL AMOUNT: 10,836.54

VC 00023627 Liquid Chlorine 00WGSUPPLY Watkins Glen Supply Inc 30.00

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Liquid Chlorine	46.00	FF.8330.400	WATER PURIFICATION - Chlorine
002	Deposit Return	-16.00	FF.8330.400	WATER PURIFICATION - Chlorine

TOTAL VOUCHERS FOR VENDOR: 00WGSUPPLY # OF VOUCHERS: 1 TOTAL AMOUNT: 30.00

Date: 06/01/2020
Time: 2:53:14PM

Voucher Abstract

Village of Watkins Glen

TOTAL # OF VOUCHERS: 21

TOTAL AMOUNT:

274,838.06

User: BARB

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Voucher Abstract

Village of Watkins Glen

Summary

		Total
AA-GENERAL FUND	AA.0200.000	62,167.17
	Total	62,167.17
EE-ELECTRIC ENTERPRISE FUND	EE.0121.000	6,042.19
	Total	6,042.19
FF-WATER FUND	FF.0200.000	13,230.99
	Total	13,230.99
GG-SEWER FUND	GG.0200.000	7,872.85
	Total	7,872.85
H2-PROJECT SENECA - CAPITAL PROJECT	H2.0200.000	175,312.26
	Total	175,312.26
JT-	JT.0200.000	10,212.60
	Total	10,212.60
Total		274,838.06

Date: 06/01/2020

Time: 2:53:14PM

Voucher Abstract

Village of Watkins Glen

User: BARB

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To the Supervisor:
I hereby certify that the vouchers on this abstract dated June 1, 2020 and consisting of these previous pages were audited and allowed in the amounts shown.

Authorized Official

06/01/2020

Village of Watkins Glen Premium History Spreadsheet

	Travelers 2017-2018	Travelers 2018-2019	Travelers 2019-2020	Travelers 2020-2021
Property	\$29,031	\$32,073	\$32,445	\$34,082
Blanket Building & Contents	\$23,903,344	\$27,866,208	\$26,867,241	\$28,162,836
Coverage Form	Special	Special	Special	Special
Replacement Cost	Yes	Yes	Yes	Yes
Agreed Value	Yes	Yes	Yes	Yes
Deductible	\$2,500	\$2,500	\$2,500	\$2,500
Business Income & Extra Expense	\$500,000	\$500,000	\$500,000	\$500,000
Business Income & Extra Expense Deductible	72 Hours	72 Hours	72 Hours	72 Hours
Earthquake (\$50,000 Deductible)	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Flood (\$50,000 Deductible) (Loc 1-3, 20,24-28,45)	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Inland Marine	\$5,171	\$5,999	\$2,764	\$3,760
Contractors Equipment	\$450,062	\$415,008	\$173,100	\$249,160
Deductible	\$500	\$500	\$500	\$500
Leased & Rented Equipment (Per Item)	\$50,000	\$100,000	\$100,000	\$100,000
Flood (\$50,000 Deductible)	\$500,062	\$505,009	\$273,100	\$474,160
Earthquake (\$50,000 Deductible)	\$500,062	\$505,009	\$446,200	\$474,160
Scheduled Property	\$851,911	\$1,084,907	\$308,681	\$399,054
Deductible	\$250	\$1,000	\$1,000	\$1,000
Flood (\$50,000 Deductible)	\$851,911	\$1,084,907	\$308,681	\$399,054
Earthquake (\$50,000 Deductible)	\$851,911	\$1,084,907	\$308,681	\$399,054
Crime	\$2,386	\$2,564	\$2,564	\$2,564
Employee Dishonesty	\$250,000	\$250,000	\$250,000	\$250,000
Forgery or Alteration	\$250,000	\$250,000	\$250,000	\$250,000
Inside the Premises - Robbery or Safe Burglary	\$5,000	\$5,000	\$5,000	\$5,000
Outside the Premises	\$5,000	\$5,000	\$5,000	\$5,000
Computer Fraud	\$100,000	\$100,000	\$100,000	\$100,000
Funds Transfer Fraud	\$100,000	\$100,000	\$100,000	\$100,000
Money Orders and Counterfeit Paper Currency	\$100,000	\$100,000	\$100,000	\$100,000
Deductible for all insuring agreements	\$1,000	\$1,000	\$1,000	\$1,000
General Liability	\$45,006	\$46,403	\$51,401	\$53,118
General Aggregate	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Products/Completed Ops Aggregate	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Personal & Advertising Injury	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Each Occurrence	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Fire Damage Liability	\$100,000	\$100,000	\$100,000	\$100,000
Medical Expense	Excluded	Excluded	Excluded	Excluded
Aggregate applies:	Per Policy	Per Policy	Per Policy	Per Policy
Sewage Back-Up Limit	\$500,000	\$500,000	\$500,000	\$500,000
Failure to Supply Limit	\$500,000	\$500,000	\$500,000	\$500,000
Abuse or Molestation Occurrence Limit	\$100,000	Excluded	Excluded	Excluded
Abuse or Molestation Aggregate Limit	\$200,000	Excluded	Excluded	Excluded
Blanket Waiver of Subrogation	Yes	Yes	Yes	Yes
Who Is an Insured Includes:				
Public Entity	Yes	Yes	Yes	Yes
Elected or Appointed Officials	Yes	Yes	Yes	Yes
Board Members	Yes	Yes	Yes	Yes
Employees and Volunteer Workers	Yes	Yes	Yes	Yes
Watercraft Users	Yes	Yes	Yes	Yes
Fire Department	Yes	Yes	No	No
Blanket Additional Insured to Include:				
Owners, Managers or Lessors of Premises	Yes	Yes	Yes	Yes
Lessors of Leased Equipment	Yes	Yes	Yes	Yes
Persons or Organizations for your ongoing operations required by written contract	Yes	Yes	Yes	Yes



ESTABLISHED 1894

PERRY & CARROLL

Village of Watkins Glen Premium History Spreadsheet

Employee Benefits Liability	\$192	\$192	\$192	\$192
Each Employee Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Aggregate Limit	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Retro Date	None	None	None	None
Deductible - Each Employee (Loss Only)	\$1,000	\$1,000	\$1,000	\$1,000
Who Is an Insured Includes:				
Public Entity	Yes	Yes	Yes	Yes
Employees	Yes	Yes	Yes	Yes
Law Enforcement Liability	\$8,577	\$11,854	\$10,372	\$11,363
Each Wronful Act Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Aggregate Limit	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Deductible - Each Wrongful Act (Damages Only)	\$10,000	\$10,000	\$10,000	\$10,000
* Limits are not reduced by payment of deductible or SIR				
Supplementary Payment for property of others at time of arrest	\$25,000	\$25,000	\$25,000	\$25,000
Definition of Wrongful Act	Any act, error or omission	Any act, error or omission	Any act, error or omission	Any act, error or omission
Exposure				
Group 1: FT Officers, Detectives, Investigators, Seargants...	6	4	4	4
Group 2: PT Reserve/Auxiliary/Court Officer (armed)	10	9	9	6
Group 3: Crossing Guard	1	1	1	1
Insurance Applies To:				
Bodily Injury, Personal Injury & Property Damage	Yes	Yes	Yes	Yes
Injury due to use of mace, pepper spray or tear gas	Yes	Yes	Yes	Yes
Violations of civil rights protected under federal/state/local law	Yes	Yes	Yes	Yes
Authorized Moonlighting	Yes	Yes	Yes	Yes
Canine and Equine Exposures	Yes	Yes	Yes	Yes
False Arrest, Detention or Imprisonment	Yes	Yes	Yes	Yes
False or Improper Service of Process	Yes	Yes	Yes	Yes
Mutual Aid Agreements	Yes	Yes	Yes	Yes
Who Is an Insured Includes:				
Public Entity	Yes	Yes	Yes	Yes
Elected and Appointed Officials	Yes	Yes	Yes	Yes
Executive Officers and Directors	Yes	Yes	Yes	Yes
Employees and Volunteer Workers	Yes	Yes	Yes	Yes
Legal Representatives	Yes	Yes	Yes	Yes
Coverage Highlights				
Pay on behalf of basis	Yes	Yes	Yes	Yes
Duty to Defend	Yes	Yes	Yes	Yes
Damages incl plaintiff attorney fees if awarded/paid in settlement	Yes	Yes	Yes	Yes
Defense Outside Limits	Yes	Yes	Yes	Yes
Defense for criminal acts by you until found guilty	Yes	Yes	Yes	Yes
Contractual Liability Exclusion does not apply to injury/damage if you would have liability for damages even without the contract	Yes	Yes	Yes	Yes
Covg for first aid/medical services provided by non-medical staff	Yes	Yes	Yes	Yes



**Village of Watkins Glen
Premium History Spreadsheet**

Public Entity Management Liability	\$4,207	\$4,816	\$4,916	\$4,966
Aggregate	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Each Wrongful Act Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Deductible - Each Wrongful Act (Damages Only)	\$10,000	\$10,000	\$10,000	\$10,000
Retroactive Date	6/1/2015	6/1/2015	6/1/2015	6/1/2015
* Limits are not reduced by payment of deductible or SIR				
Who Is an Insured Includes:				
Public Entity	Yes	Yes	Yes	Yes
Elected and Appointed Officials	Yes	Yes	Yes	Yes
Executive Officers and Directors	Yes	Yes	Yes	Yes
Boards and Board Members	Yes	Yes	Yes	Yes
Employees (Incl Employees of entity's boards)	Yes	Yes	Yes	Yes
Volunteer Workers	Yes	Yes	Yes	Yes
Legal Representatives	Yes	Yes	Yes	Yes
Coverage Highlights				
Pay on behalf of basis	Yes	Yes	Yes	Yes
Duty to Defend	Yes	Yes	Yes	Yes
Coverage for zoning disputes that seek damages	Yes	Yes	Yes	Yes
Breach of contract does not apply to mutual aid	Yes	Yes	Yes	Yes
Def. of suit incl arbitration/alternative dispute resolution seeking money damages	Yes	Yes	Yes	Yes
Defense is outside limits	Yes	Yes	Yes	Yes
Defense for criminal acts by you until found guilty	Yes	Yes	Yes	Yes
Public Entity EPLI	\$9,505	\$11,251	\$11,678	\$12,370
Aggregate	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Employment Practices Liability	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Deductible	\$10,000	\$10,000	\$10,000	\$10,000
Retroactive Date	6/1/2015	6/1/2015	6/1/2015	6/1/2015
* Limits are not reduced by payment of deductible or SIR				
Who Is an Insured Includes:				
Public Entity	Yes	Yes	Yes	Yes
Elected and Appointed Officials	Yes	Yes	Yes	Yes
Executive Officers and Directors	Yes	Yes	Yes	Yes
Boards and Board Members	Yes	Yes	Yes	Yes
Employees (Incl Employees of entity's boards)	Yes	Yes	Yes	Yes
Volunteer Workers	Yes	Yes	Yes	Yes
Legal Representatives	Yes	Yes	Yes	Yes
Coverage Highlights				
Pay on behalf of basis	Yes	Yes	Yes	Yes
Duty to Defend	Yes	Yes	Yes	Yes
Broad Definition of Employment Practice Offense	Yes	Yes	Yes	Yes
Duty to Defend for EEOC Proceedings	Yes	Yes	Yes	Yes
Defense Expense Outside of Limits	Yes	Yes	Yes	Yes
Breach of Contract Excl applies only to written contracts	Yes	Yes	Yes	Yes
Defense is outside limits	Yes	Yes	Yes	Yes
Damages include Back/Front Pay if awarded	Yes	Yes	Yes	Yes
Defense for criminal acts by you until found guilty	Yes	Yes	Yes	Yes



Insurance since 1890

PERRY & CARROLL

Village of Watkins Glen Premium History Spreadsheet

Business Auto	\$38,557	\$43,342	\$26,703	\$32,126
# of units covered	44	42	31	32
Liability - Combined Single Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Personal Injury Protection	\$50,000	\$50,000	\$50,000	\$50,000
SUM	\$100,000	\$100,000	\$100,000	\$100,000
Comp/Collision deductible on certain vehicles	\$500	\$500	\$500	\$500
Hired and Non-owned Liability	Included	Included	Included	Included
Mutual Aid Endorsement	Not on Policy	Not on Policy	Not on Policy	Not on Policy
Blanket Waiver of Subrogation	Yes	Yes	Yes	Yes
Composite Rated	Yes	Yes	Yes	Yes
Who Is an Insured Includes:				
Public Entity	Yes	Yes	Yes	Yes
Board Members	Yes	Yes	Yes	Yes
Owner of a Comandeered Auto	Yes	Yes	Yes	Yes
Elected and Appointed Officials	Yes	Yes	Yes	Yes
Volunteer or Employee Firefighters	Yes	Yes	Yes	Yes
Umbrella	\$15,775	\$16,576	\$19,361	\$20,183
General Aggregate Limit	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000
Products/Completed Operations Aggregate Limit	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000
Personal & Advertising Injury Any 1 Person/Organization Limit	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000
Each Occurrence Limit	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000
Self Retained Limit	\$10,000	\$10,000	\$10,000	\$10,000
Underlying Policies				
General Liability	Yes	Yes	Yes	Yes
Employee Benefits Liability	Yes	Yes	Yes	Yes
Auto Liability	Yes	Yes	Yes	Yes
Law Enforcement Liability	Yes	Yes	Yes	Yes
Public Entity Management Liability	Yes	Yes	Yes	Yes
Employment-Related Practices Liability	Yes	Yes	Yes	Yes
Additional Insured	Per Underlying	Per Underlying	Per Underlying	Per Underlying
Blanket Waiver of Subrogation	Yes	Yes	Yes	Yes
OCP for Highway Permits	\$750	\$750	\$750	\$1,000
Each Occurrence Limit	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Existence Hazard Aggregate Limit	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
General Aggregate Limit	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
Total Travelers	\$159,157	\$175,820	\$163,146	\$175,724



Village of Watkins Glen Premium History Spreadsheet

Workers Compensation	Comp Alliance \$68,695	Comp Alliance \$76,362	Comp Alliance \$73,093	Comp Alliance \$72,191
Class Codes	<u>Audited Payroll</u>	<u>Audited Payroll</u>	<u>Estimated Payroll</u>	<u>Estimated Payroll</u>
5506: Street or Road Maintenance	\$149,500	\$160,137	\$140,000	\$177,000
7520: Waterworks	\$117,394	\$141,888	\$147,070	\$203,610
7539: Electric Power Company	\$136,391	\$256,000	\$229,100	\$232,000
7580: Sewer Plant	\$177,401	\$233,725	\$276,975	\$266,975
7720: Police Department	\$336,500	\$348,390	\$361,800	\$374,000
8810: Clerical Office	\$398,421	\$452,654	\$483,040	\$455,450
9015: Lifeguards and Beaches	\$23,500	\$27,500	\$27,500	\$27,500
9063: Recreation	\$43,000	\$44,700	\$8,700	\$0
9093: Bowling Lane	Incl in 9063	Incl in 9063	Incl in 9063	Incl in 9063
9101: Schools: All Others	\$3,600	\$3,960	\$3,750	\$4,248
9102: Parks Maintenance	\$121,000	\$124,575	\$138,210	\$146,150
9402: Street Cleaning	\$16,920	\$39,855	\$57,500	\$18,000
9403: Refuse Collection	\$3,605	\$3,510	\$3,000	\$0
9410: Municipal Employees	\$8,425	\$8,625	\$9,505	\$22,000
9999 V: All Volunteers	If Any	If Any	If Any	If Any
TOTAL PAYROLL	\$1,535,657	\$1,845,519	\$1,886,150	\$1,926,933
Experience Mod				
NYS Assessment	\$4,122	\$4,807	\$4,570	\$4,570
<hr/>				
TOTAL PREMIUM ALL LINES	\$227,852	\$252,182	\$236,239	\$247,915



PERRY & CARROLL



Julie Ann Darling Sissel
Concerts in the Park, Chairperson
4125 Route 14
Rock Stream, NY 14878
716-868-8606 (cell phone)

May 2020

Watkins Glen Board of Trustees
303 North Franklin St.
Watkins Glen, NY 14891

Dear Watkins Glen Board of Trustees,

As with everything else in this difficult time the world is in, the Watkins Glen Concerts in the Park Series has to adapt as well. In preparation and hope that some form of the concerts will take place, we will still focus on having a variety of music to appeal to a wider group of people and attract more tourists to the concerts and to the area. However, because no one knows yet what summer and tourism will look like in Watkins Glen, our 2020 concert season plans are tentative. With so many people and businesses affected by the restrictions, I will not be asking for any businesses to monetarily support us this year to lift the burden from our loyal businesses in financially supporting the concert series.

Obviously, plans for our summer 2020 series are different this year and the tentative schedule would be a smaller amount of concerts and will depend on the phase and timeline of lifting various restrictions in New York State. Once again, we would like to hold the concerts in Watkins Glen at Lafayette Park on several Tuesday evenings but they will start later in July and August. The tentative plan would be to begin on July 21st and go through August 18th or 25th. We would of course adhere to all social distancing and quarantine guidelines. We would appreciate your support and approval in continuing the concert tradition, albeit in a different manner.

All of the stakeholders and participants in our concert community appreciate your support and should see that, if at all possible, the musical performances will continue as a bright spot on Tuesday summer evenings. I am glad that you see the importance all of the extra activity, business, and tourism the concerts bring to town. They continue to play an important role in our community and I hope that we can have them as a focal point on Tuesdays later in the summer.

Have a fantastic rest of spring and I hope to see you this summer at the Concerts in the Park 2020! Please let me know if I can do anything to assist you or answer any questions.

Thank you for your continued support.

Sincerely,

Julie Ann Darling Sissel
Chairperson, Concerts in the Park