



**BOARD OF TRUSTEES  
Village of Watkins Glen  
OFFICIAL NOTICE OF REGULAR MEETING  
OCTOBER 5, 2021**

A meeting of the Board of Trustees for the Village of Watkins Glen will be held on October 5, 2021 at 6:00 pm in the Board Room of the Municipal Building, 303 North Franklin Street, Watkins Glen, New York

**AGENDA**

**1. PLEDGE OF ALLEGIANCE**

**2. NEW ADDITIONS TO AGENDA**

**3. PUBLIC HEARING**

- a. Short-Term Rental Moratorium III

**4. PUBLIC BE HEARD**

**5. APPROVAL OF MINUTES**

- a. Minutes from Regular Board Meeting held on September 21, 2021

**6. REPORTS**

- a. Parks Report
- b. Streets Report
- c. Codes Report
- d. Water Report *\*no attach*
- e. Electric Report *\*no attach*
- f. Sewer Report
- g. Superintendents Report
- h. Police Report
- i. Fire Report *\*no attach*
- j. Treasurer's Report *\*no attach*

**7. VOTING ITEMS**

- a. Proclamation – The Walk to End Alzheimer's – October 14, 2021
- b. Municipal Solutions – amend contract to include application for WIIA Grant
- c. Hunt Engineers – Water Treatment Plant & Distribution Systems Operations Agreement
- d. Special Event Application – Holiday Fair (Event Center) 12/03/21 (5pm-9pm) & 12/04/21 (9:00am-5:00pm)
- e. Special Event Application – Village Christmas (Franklin St.) 12/10/21 (5:00pm – 8:15pm)
- f. Special Event Application – Ringing in the New Year (Event Center) 12/31/21(7pm – 1am)

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input, Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.



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- g. New Hires – Temporary Seasonal Park Staff (Steven Dickerman, Bobby Heun, Nicholas Lupo) \$14.00/hr. starting October 6, 2021 *\*no attach*
- h. Additional Temporary Seasonal Laborers for Parks/Skate Programs – Pay Rate of \$14.00/hr. *\*no attach*
- i. Create additional Water Treatment Plant Operator Trainee position *\*no attach*
- j. Full-Time Temp Police Officer Alyssah Newell – additional 3 months (11/01/21 @ \$19.70/hr.) *\*no attach*
- k. Part-Time Police Officer Bryce Bush to On-Call Temp for 3 months (10/11/21 @ \$18.00/hr.) *\*no attach*

**8. CONFERENCE REQUESTS**

- a. Law Enforcement In Service Training – Corning Community College, September 23, 2021 (Aaron Jumper) \$25.00

**9. AUDIT**

- a. General Audit dated October 4, 2021 = \$263,054.08
- b. Online Audit = \$2,534,690.90
  - i. EFC interest payment Montour = \$8,872.71
  - ii. Sept Sales Tax = \$6,123.10
  - iii. Green County Ban payment \$2,519,695.14

**10. BOARD CONCERNS/NEW BUSINESS**

- a. Health Insurance Premium Increase for 2022 = 5% for all plans *\*no attach*
- b. Campground Expansion *\*no attach*
- c. Cannabis Legalization – Village decision
- d. Seneca Lake Event Center Café - draft layout
- e. Department of Public Service – online broadband service survey
- f. Resignation – James (Jimmy) Adesso from the Planning Board (effective September 21, 2021)
- g. Parks Grant: Community Foundation/Elmo Royce Haight – ice-skating equip. (\$4,000 – no match) *\*no attach*
- h. Parks Grant: NYS Urban Forestry Council - Arbor Day Event/Tree planting (\$1,000 – no match) *\*no attach*
- i. Parks Grant: 2021 Tourism Assistance Program – funds events/programs in our area (no match) *\*no attach*
- j. Parks Grant: Elks Club, Watkins Montour Lions Club and Watkins Montour Rotary – support ice-skating equipment (no match) *\*no attach*

**11. MAYORAL APPOINTMENTS**

- a. Heather Sorensen – Planning Board Member (replace James Adesso – term end date 03/31/24) *\*no attach*

**12. EXECUTIVE SESSION**

**13. ADJOURNMENT**

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# LOCAL LAW NO. \_\_\_ OF YEAR 2021

Be it enacted by the BOARD OF TRUSTEES of the

Village of WATKINS GLEN, COUNTY OF SCHUYLER, as follows:

## A LOCAL LAW TO AMEND THE ZONING CODE OF THE VILLAGE OF WATKINS GLEN, NY

**Section 1.** This Local Law is enacted pursuant to the Village Law of the State of New York and the Municipal Home Rule Law of the State of New York.

**Section 2.** The purpose of this Local Law is to amend Local Law No. 4 of 2016, as amended, to extend the temporary moratorium on the growth of short-term rentals (STR's) per Local Law No. 5 of 2019, Local Law No. 5 of 2020 and Local Law No. 4 of 2021 in the Village pending the development and adoption of one or more local laws designed to regulate and govern the growth of short-term rentals in the Village. This Local Law is a land use regulation.

**Section 3.** This Local Law shall supersede and suspend those provisions of the Zoning Ordinance of the Village of Watkins Glen and New York State law which require the Planning Board and/or the Village Code Enforcement officer to accept, process and approve certain land use applications within certain statutory time periods.

**Section 4.** The Village Board has made the following legislative findings:

- A. It is necessary to extend the moratorium for a reasonable timeframe to permit the Village adequate time to draft suitable land use regulations governing the growth of short-term rentals, which regulations will benefit the Village as a whole.
- B. There is a valid public purpose in the extension of such a moratorium because if the Village allows unrestricted growth of short-term rentals, the goals of the Village Comprehensive Plan will be undermined and the general nature of the community may be dramatically changed.
- C. Because of the potential of unrestricted growth of short-term rentals to change the general nature of the community, the advantages to the community at large in extending the moratorium greatly outweigh any potential hardships to landowners.
- D. An additional period of twelve (12) months from the effective date of this Local Law will provide the Village a reasonable amount of time to develop and adopt local laws designed to regulate and govern the growth of short-term rentals in the Village, but such time is no longer than absolutely necessary for the municipality to develop and adopt such local laws.

**Section 5.** Local Law No. 4 of 2021, Section 9.34.7 is hereby amended as follows:

**9.34.7 Extension of Temporary Moratorium on Issuance of Short-Term Rental Approvals.**

- A. Notwithstanding any other provision of the Zoning Code to the contrary, beginning on the effective date of Local Law No. \_\_\_\_ of 2021, and continuing until the earlier of: (1) a date which is twelve (12) months from the effective date of Local Law No. \_\_\_\_ of 2021; or (2) the effective date of a Village Board resolution stating that the need for the moratorium contained in this Section 9.34.7 no longer exists, no application for a permit, short-term rental permit, zoning permit, special permit, zoning variance, building permit, operating permit, site plan approval, subdivision approval, certificate of occupancy, certificate of compliance, temporary certificate, or other Village-level approval of any nature shall be accepted, processed, entertained, approved, approved conditionally, or issued by any board, employee, official or agent of the Village of Watkins Glen, for the construction, establishment, or use of operation of any land, body of water, building, or other structure located within the Village of Watkins Glen for a short-term rental.
- B. This moratorium and prohibition shall apply to all real property within the Village of Watkins Glen, and all land use applications for the siting or creation of short-term rental units within the Village of Watkins Glen.
- C. Under no circumstances shall the failure of the Village Board of Watkins Glen, the Zoning Board of Appeals of the Village of Watkins Glen, the Planning Board of the Village of Watkins Glen, or the Code Enforcement Officer for the Village of Watkins Glen to take any action upon any application for a permit, zoning permit, special permit, zoning variance, building permit, operating permit, site plan approval, subdivision approval, certificate, or other Village-level approval referred to in Section 9.34.7 above constitute an approval of any application therefor.
- D. Notwithstanding the above, nothing contained in this Section 9.34.7 shall prevent the Village or any of its boards, agencies or representatives from modifying any approval referred to in Section 9.34.7(A) if such valid approval was issued prior to the effective date of this Section 9.34.7, except that no such modification of an existing approval shall result in a more intensive use of the building, structure or premises to which such approval relates.
- E. Nothing contained in this Section 9.34.7 shall be deemed to prevent the reconstruction of a building, structure or premises used as a short-term rental in the event of casualty or act of God, provided that, as of the effective date of this Section 9.34.7, such building, structure or premises had been legally used for a short-term rental, and further provided that any reconstruction shall be substantially similar in physical dimension, area coverage and location to the building, structure or premises which existed prior to said reconstruction.

F. During the stated term of this legislation, unless the stated term hereof shall be modified or abridged by the Village Board, this moratorium shall supersede any contradictory local law, ordinance, regulation or Zoning Code provision.

G. If a landowner desires to apply for relief from the restrictions imposed by this Section 9.34.7, such landowner shall make such application under Article 11 of the Zoning Code.

**Section 6.** The invalidity of any section, clause, sentence, or provision of this Local Law shall not affect the validity of any other part of this Local Law that can be given effect without such invalid part or parts;

**Section 7.** This Local Law shall take effect immediately upon filing with the New York Secretary of State.



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, SEPTEMBER 21, 2021

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also, present were Parks and Event Center Manager Craig Bond, Code Enforcement Officer Darrin Stocum, Sergeant-in-Charge Ethan Mosher and Electric Supervisor Minard LaFever. There was one other person in attendance.

### PUBLIC BE HEARD

There were no comments from the public.

### APPROVAL OF MINUTES

Minutes for Regular Meeting September 7, 2021

Deputy Mayor Louie Perazzini made the motion to approve the minutes for the Regular Board of Trustees meeting held on September 7, 2021. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The Board was informed that the Parks Department will be meeting with the NYS Department of Health on September 28, 2021 regarding the warming kitchen in the new Events Center.

Parks and Event Center Manager Craig Bond also stated that he has applied for two grants for the Parks. The first grant is a \$4,000 grant with the intended use to be the purchase of ice skates for the new rink. The second grant was a NYS Urban Forestry Council grant for \$2,000 to help purchase trees for the park.

### VOTING ITEMS

Keyboard Specialist Jennifer Schoffner – Pay Increase

Trustee Laurie DeNardo made the motion to approve a one-year anniversary pay increase for Keyboard Specialist Jennifer Schoffner of \$1.25, moving her hourly wage to \$16.00/hr. effective September 14, 2021. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Temporary Seasonal Laborer Positions for Parks Skate Programs

Trustee Nan Woodworth made the motion to allow the Village Clerk to post vacancies for three temporary seasonal laborer positions for the Parks Department to work the skate programs at a rate of \$14.00/hr. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

New Hire, Full Time Cleaner – Jordan Tuttle

Trustee Bob Carson made the motion to hire Jordan Tuttle as a full time cleaner starting September 27, 2021 at a rate of \$14.36/hr. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### **Adoption of the Continuation of Operations Plan**

Trustee Nan Woodworth made the motion to adopt the Continuation of Operations Plan as presented. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### **Adoption of the Section 504 Grievance Procedure**

Deputy Mayor Louie Perazzini made the motion to adopt the following Section 504 Grievance Procedure for the Village of Watkins Glen. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

It is the policy of the Village of Watkins Glen not to discriminate on the basis of disability. The Village of Watkins Glen has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) of the U.S. Department of Health and Human Services regulations implementing the Act. Section 504 prohibits discrimination on the basis of disability in any program or activity receiving Federal financial assistance. The Law and Regulations may be examined in the office of the Village Clerk, 303 N Franklin St, Watkins Glen, NY 14891, (607)535-2736, who has been designated to coordinate the efforts of the Village of Watkins Glen to comply with Section 504; and

Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for the Village of Watkins Glen to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

#### **Procedure:**

- Grievances must be submitted to the Section 504 Coordinator within 10 days of the date the person filing the grievance becomes aware of the alleged discriminatory action.
- A complaint must be in writing, containing the name and address of the person filing it. The complaint must state the problem or action alleged to be discriminatory and the remedy or relief sought.
- The Section 504 Coordinator (or her/his designee) shall conduct an investigation of the complaint. This investigation may be informal, but it must be thorough, affording all interested persons an opportunity to submit evidence relevant to the complaint. The Section 504 Coordinator will maintain the files and records of the Village of Watkins Glen relating to such grievances.
- The Section 504 Coordinator will issue a written decision on the grievance no later than 30 days after its filing.
- The person filing the grievance may appeal the decision of the Section 504 Coordinator by writing to the Village of Watkins Glen Board of Trustees within 15 days of receiving the Section 504 Coordinator's decision. The Village of Watkins Glen Board of Trustees shall issue a written decision in response to the appeal no later than 30 days after its filing.
- The availability and use of this grievance procedure does not prevent a person from filing a complaint of discrimination on the basis of disability with the U. S. Department of Health and Human Services, Office for Civil Rights.

The Village of Watkins Glen will make appropriate arrangements to ensure that disabled persons are provided other accommodations, if needed, to participate in this grievance process. Such arrangements may include, but are not limited to, providing interpreters for the deaf, providing taped cassettes of material for the blind, or assuring a barrier-free location for the proceedings. The Section 504 Coordinator will be responsible for such arrangements.

## Resolution Regarding Procurement Policy for MWBE and EEO

Trustee Nan Woodworth made the motion to approve the following resolution. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen (herein the Village) maintains a Procurement Policy adopted by the Village Board of the Village of Watkins Glen; and

WHEREAS, the Village of Watkins Glen is the recipient of Office of Community Renewal Community Development Block Grant (CDBG) funds for the Water Improvements Project; and

WHEREAS, the Office of Community Renewal requires that the Village of Watkins Glen develop the NYS CDBG Program Local Recipient Administrative Plan prior to release of funds; and

WHEREAS, CDBG Recipients must have a local procurement policy that includes Equal Employment Opportunity (EEO) language; and

WHEREAS, CDBG Recipients must demonstrate good-faith efforts to contact Minority and Women Owned Business (M/WBE) firms.

NOW, THEREFORE, BE IT RESOLVED, For CDBG funded projects, the Village of Watkins Glen will, at a minimum, comply with the following standards relating to MWBE:

- Ensure that small businesses, minority-owned firms, and women's business enterprises are used fully practicable.
- Make information on forthcoming opportunities available and arrange time frames for purchases and contracts to encourage and facilitate participation by small businesses, minority-owned firms, and women's business enterprises.
- Consider in the contract process whether firms competing for larger contracts intend to subcontract with small businesses, minority-owned firms, and women's business enterprises
- Encourage contracting with consortiums of small businesses, minority-owned firms and women's business enterprises when a contract is too large for one of these firms to handle individually.
- Use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Department of Commerce's Minority Business Development Agency in the solicitation and utilization of small businesses, minority-owned firms and women's business enterprises. The Village will obtain a list of Minority and Women-Owned Business Enterprises (MBE/WBE) certified firms by contacting the, ESD Division of MWBD, Albany, NY 12245, (518) 292-5250 or utilize the website-based retrieval process at <http://www.esd.ny.gov/MWBE.html>. C. Section 3 of the Housing and Urban Development Act of 1968 (12 USC 170); and

IT IS FURTHER RESOLVED, that for CDBG funded projects, the Village of Watkins Glen will, at a minimum, comply with the following standards relating to Section 3:

- Ensure that employment and other economic opportunities generated using NYS CDBG funds, shall, to the greatest extent feasible, be directed to low- and very-low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns that provide economic opportunities to low- and very-low-income persons.
- Ensure that hired Contractor's with contract amounts exceeding \$100,000
- comply with the standards stated in the "Section 3 Rider" attached hereto and made a part hereof.



IT IS FURTHER RESOLVED, that the Village Board of the Village of Watkins Glen hereby will, at a minimum, comply with the following EEO standards for CDBG funded projects:

- All non-exempt federally-assisted construction contracts awarded in excess of \$10,000 shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity,"; and
- Ensure that all federally-assisted construction contractors and subcontractors on a NYS CDBG-assisted construction project take affirmative actions to ensure that employees and applicants for employment are not discriminated against because of race, color, religion, sex or national origin.

This resolution shall take effect immediately.

## AUDIT

### General Audit

Trustee Laurie DeNardo made the motion to approve the general audit dated September 20, 2021 in the following amounts:

General	\$45,379.95	Sewer	\$159.10
Electric	\$217,527.86	Water	\$3,015.66
Joint Activity (CVWRF)	\$5,247.50		

Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### Online Audit

Trustee Bob Carson made the motion to approve the online audit to pay the August fines and fees payment totaling \$3,156.00 and the EFC interest payment in the amount of \$21,853.52. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## BOARD CONCERNS

### Water Treatment Plant Operator-in-Charge Resignation

WTP Operator-in-Charge Martin Pierce tendered his resignation effective October 30, 2021. Martin Pierce has provided the Village of Watkins Glen with almost thirty years of service.

### New Phone System – Municipal Building & Parks Department

The Municipal Building and Parks Department new phone system is now operational. Parks and Events Center Manager Craig Bond stated that it has helped significantly with customer support and satisfaction having three operational lines at the park office instead of only one.

### Code Enforcement Department moving to Municipal Building

The Codes Department has been transitioning over to the back portion of the Municipal Building. They should be completely out of the Shared Services building by the end of this month.

### Short-Term Rental Moratorium Extension

The Village Clerk informed the Board that the Village will hold a public hearing at the next Board meeting on October 5, 2021 for proposed law to extend the Short-Term Rental Moratorium until the completion of the new zoning law.

### DRI BAN renewal update

The Village Treasurer updated the Board on the current BAN for \$2.5 million that was taken out to cover the

expenses incurred during the Clute Park Improvements Project. The BAN will come due in October. The recommendation is to renew the BAN at \$750,000 to cover the costs until the project is completed. Parks and Event Center Manager Craig Bond stated that the project should be complete in the spring of 2022.

### Zoning Violations Pertaining to Completed Projects

Code Enforcement Officer Darrin Stocum updated the Board on the next steps that need to occur for those properties that have been found to be in direct violation of the Zoning Code. The property owners will need to apply for a variance from the Zoning Board of Appeals. He then discussed a property on Second Street that is looking to obtain a waiver from the Village Board allow a historically four unit dwelling to be rebuilt in a district that does not currently allow for this type of construction. The building was partially destroyed in a fire and has been empty for more than one year, causing his current grandfathered permit to expire. Under the new zoning law, the building would be permissible. The Board waiver would allow him to begin the construction several months earlier. The Board was in favor of considering a waiver.

### Adoption of the Clute Park Rates for 2022

Trustee Laurie DeNardo made the motion to approve the following park rates. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Campground Rates

Full Hook-up Site	\$ 70.00
Tent Site (8)	\$ 40.00
Weekly	\$ 450.00
Monthly	\$ 925.00
Peak Month	\$ 1,250.00
Seasonal Campsite	\$ 2,900.00
*Discount if paid by April 15th	\$ 2,800.00
Seasonal Monthly	\$ 4,625.00
Cable TV	\$ 250.00
Winter Camper Storage	\$ 250.00

#### Parking

Lakeside	\$ 7.00
Boat Launch Daily	\$ 7.00
Launch Seasonal Parking	\$ 230.00
Seasonal Campers w/Boat	\$ 80.00
Winter Boat Storage	\$ 225.00

#### Dock Rentals (20)

Seasonal - Apr to Oct	\$ 850.00
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#### Misc.

Firewood	\$ 8.00
Ice	\$ 2.00
Dump Station	\$ 12.00
Kayak Storage	\$ 40.00
Propane	\$ 25.00
Roller Skate Admission	\$ 7.00
Ice Skate Admission	\$ 7.00
Seneca Lake Event Center	\$ 1,000.00
Community Center	\$ 500.00
Lakeside Pavilion	\$ 225.00
East and West Pavilion	\$ 25.00
Splash Pad - B-day Rental	\$ 50.00
Roller Skate B-day Rental	\$ 100.00
Jet Ski	\$ 110.00
Camping in Park/Vendor	\$ 35.00
Kayak Vendor Rent	\$ 500.00
Concession Stand Vendor Rent	\$ 750.00
Café Vendor Rent	\$ 1,000.00
Farmer's Market	\$ 50.00
Summer Concerts	\$ 50.00

### Water Treatment Plant Operator 2A Resignation

The Board accepted the resignation of WTP Operator 2A John Rekczi effective October 5, 2021.

### EXECUTIVE SESSION

Trustee Nan Woodworth made the motion to exit public session and enter into executive session at 6:33 pm for the following items: Current Litigation, Codes Department and Water Department personnel matter regarding employment status. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

**ADJOURN**

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:09 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater  
Treasurer

## **Parks and Events Board Report**

For October 5, 2021

### **Hiring/Staffing:**

- 3 Seasonal Temporary Positions – Hire at \$14.00, starting date Oct 6<sup>th</sup>
- 2 Seasonal Temporary Positions – Ice Skating Receipts/Clerical - \$14/hour – Oct 25<sup>th</sup> start date – to cover Thu and Sun 11 to 5, Fri and Sat 11 to 7 – ice-skating
- First Aid/CPR and AED – needed for ice-skating staff, background checks

### **Recreation Programs:**

- Ice-Skating – Nov to Mar
- Roller-Skating – Feb/Mar to May
- Use of Volunteers – liability waiver and background checks

### **Beautification of Clute Park:**

- Split Rail fence – nearing completion
- 4 more Trees to be removed, 24 more planted October 18<sup>th</sup>

### **Seneca Lake Events Center:**

- Trane – HVAC maintenance contract – securing more bids or inhouse
- Department of Health – Joanne Clark insights for kitchen set up
- Training on Air – I-pad programming
- Techline Communications – revised bid requested for cabling and conduit work
- Audio Equipment – for Skating area – 6 speakers mounted outside – 3 Bids required
- Insulation of Ice-rink – will use Lakeside Pavilion
- Board of Trustee – field trip requested 2<sup>nd</sup> week of October – date pending

### **Upcoming Special Events – Applications Attached:**

- Holiday Christmas Lighting – Sat Nov 27 – Craig to oversee
- Holiday Fair – Dec 3, 4 – Craig to oversee
- Village Christmas – Dec 10 – Special Event

### **Grants:**

- Community Foundation - Elmo Royce Haight application – Equipment Support – Parks & Rec
- Lakeside Ice-skating – 100 pairs of skates – grant to support
- New Your State Urban Forestry Council – Arbor Day Event – approval needed
- 2021 Tourism Assistance Program – Chamber of Commerce due Oct 7 – approval needed
- Elks Club and Watkins Montour Lions Club – grant for ice-skating equipment

### **Concerns and Celebrations:**

- Christmas Tree Donation Secured – Schichtel's Nursery – Oct 18
- In-kind Donations – Clute Park Decorations via Watkins Glen Promotions
- Hobart Stone in-kind donation – Bridgette Hobart – Oct 5<sup>th</sup> pick up moved to spring
- Kayak 3-year lease renewal – rfp needed
- Holiday Decorations for streets – Chamber of Commerce Support and CDC date Nov 6 & 13

Thanks for reading – Craig - Parks and Event Center Manager

**STREET DEPARTMENT**  
September 20, 2021 – October 3, 2021

September 20th thru September 26th

- Bags and brush pick up
- Did UFPO's
- Trash pickup
- Managers Meeting
- Mowed out cemetery's
- Cleaned out storm basins
- Mowed for Town of Reading
- Stump grinding at park
- Pulled out old fence at park
- Worked with soil and water to do north Monroe Street project ditch line
- Second street storm sewer repair has been completed
- Seeded and strawed Monroe St. Project

September 27th thru October 3rd

- Bags and Brush pick up
- Did UFPO'S
- Trash Pickup
- Managers Meeting
- Mowed Cemetery's
- Mowed for Town of Reading
- Patched in Second St. in with Blacktop
- Patched in with Blacktop on water digs on both North Monroe and South Monroe
- Repaired and patched blacktop in Glenwood Cemetery where we replaced Storm drain and pot hole
- Trimmed up trees hanging over roadways

## **September 2021 Codes Department Report**

### **Complaints/Violations: 8**

1. Rubbish & property maintenance – 4
2. Zoning Violations – 3– Signs; Illegal STR
3. Working without a building permit. - 1

### **Permits issued in September 2021:**

1. 8 new permits issued: Roof; Driveway; Deck/Porch; Interior apartment remodel; New garage; Siding; Electric service.

### **September 16<sup>th</sup> - Zoning Board Meeting:**

1. Greg Harding (113 E. 2nd St.) Use variance - **Denied**
2. Raleigh Kelsey (316 E. 4th St.) Use variance - **Denied**
3. All future Meeting times changed to 6:30 PM.

### **September 22<sup>nd</sup> - Planning Board Meeting:**

1. No new or continuing applications
2. Meeting changed to workshop to discuss Zoning Code topics.
3. Note: Planning Board meeting date for November changed to Nov. 17<sup>th</sup>.

### **Zoning Advisory Committee:**

1. Barton & Loguidice delivered comprehensive draft September 7<sup>th</sup>.
2. Zoning Update Committee – Project complete. Committee disbanded.
3. Barton & Loguidice – “Joint Board Workshop” September 15<sup>th</sup>.
4. Second “Joint Board Workshop” scheduled for October 13<sup>th</sup>.
5. “Public Work-shop, open house” To be determined

### **Building safety Inspector**

1. New Hire is Scot Cole. Starting date was September 13<sup>th</sup>.
2. Training underway.
3. Moved Codes office from shared services to Municipal Building.

**SCOPED / DRI Projects:** 15 N. Franklin St. (Former Little Joe’s Texaco) Helped move personal items out on September 25<sup>th</sup>

WASTEWATER DEPARTMENT  
WORK REPORT

Sept 16th, 2021 – Oct 5th, 2021

- Operation and maintenance of WW facility
- Daily and weekly samples
- Daily lab testing
- Training of OIT (ongoing)
- UFPOs
- Vouchers done
- Sludge removal
- Take delivery of polymer
- Asset management training 9/20 and 21<sup>st</sup>
- Replace lamp-hole between on 5<sup>th</sup> St.
- DMR and Ops report completed for August and submitted to DEC and EPA
- Attend NYWEA conference 9/24 in Dansville
- Flush Maddison from Steuben St
- Sewer complaint 9/25 from Maddison, flush again, main clear homeowner problem
- Flush sewer 2<sup>nd</sup> and 4<sup>th</sup> grease build up restaurants inspected.
- Call Cummins, could not reset generator fault on Watkins station
- Flyght working on telemetry for outlying stations, onsite
- Receive 2200 gal alum delivery (phosphorous removal chemical)
- Clean effluent pit
- Conference call with Fluidyne and LDG
- Training on gate operation, all work completed on programming, licensing etc.
- Contact CUES over camera replacement (ongoing)

Regards  
Terry A Wilcox

## SUPERINTENDENTS REPORT

Sept 16th 2021 – Oct 5<sup>th</sup>, 2021

- Attend bi-weekly board meetings
- Attend monthly JPC meetings
- Weekly Managers meetings
- Vouchers signed all departments
- Board reports
- Meet with LDG water upgrade and collection study (ongoing)
- Onsite for storm sewer repair 2<sup>nd</sup> St., notify businesses of street closure
- Gas meters taken in for repair
- Onsite for watermain break 9/19
- Onsite N. Monroe, storm ditch rehab
- Asset management training
- Conference call with Teamsters union
- Contact Tim Stead Hunt Engineers for contract operator water plant
- Conference call with Enterprise Management (fleet)
- Review draft zoning code re driveways and storm sewer sections
- Numerous calls and complaints over steel plates on 4<sup>th</sup> and Porter Sts
- Onsite for paving at 4<sup>th</sup> and Porter
- Call from developer over parcel behind Walmart
- Contact Schuler Hass (cable runs new Event Centre) and solicit quote
- Inspect grease traps at two restaurants on Franklin St, letters sent to repair.
- Letter sent to homeowner on tree removal from storm ditch
- Troubleshoot valve issue at water plant
- Contact Dezurik over valves at water plant, 30 yr old valves
- Notify Montour of pump failure at rock Cabin

Regards  
Terry A Wilcox



**POLICE DEPARTMENT - VILLAGE OF WATKINS GLEN**

**MONTHLY BOARD REPORT  
AUGUST 2021**

**TOTAL MONTHLY CALLS FOR SERVICE- 317**(year to date calls for service; 2,306)

**TRAFFIC TICKETS- 33** (year to date traffic tickets; 355)

**ARRESTS- 15** (year to date Arrests; 160)

**CALLS FOR SERVICE**

**11PM and 7AM – 66**

**7AM and 3PM – 105**

**3PM and 11PM -- 146**

**NOTABLE COMPLAINTS**

Animal Complaints- 12

Parking Complaints- 4

School Resource Officer- 0

Vehicle and Traffic Complaints- 16

Aided Case- 13

Warrants (arrested or added) - 5

Suspicious condition- 12

Records- 24

Larceny- 7

Noise Complaint- 5

Burglar Alarms- 9

Fire Alarm- 0

Assist Citizen- 25

Assist other Agencies- 4

Check Well Being- 8

Domestic/Disorderly- 16

Harassment Complaints- 9

Mental Health Incidents- 2

Motor vehicle accidents- 22

Property Checks- 36

DWI- 0

Death Investigation- 1

911 Unknown- 10

## **OTHER NOTABLE DEPARTMENTAL ACTIVITY**

Sheldon W. Lavigne, 21, of Corning NY, was wanted by the Watkins Glen Police Department on the following charges:

- Criminal Possession of a Firearm, a class E Felony
- Criminal Possession of a weapon in the third degree, a class D Felony
- Criminal Possession of a weapon in the fourth degree, a class A Misdemeanor
- Reckless Endangerment in the second degree, a class A Misdemeanor
- Menacing in the second degree, 2 counts, class A Misdemeanors

The active arrest warrant is the result of an investigation conducted by the Watkins Glen Police Department, stemming from an incident which occurred on August 15, 2021 in the village of Watkins Glen.

Lavigne was arrested on 8/25/2021 at 7:30am and is awaiting CAP arraignment.

RILEE J. KUPARINEN, 18, of Cayuta NY, was wanted by the Watkins Glen Police Department for Criminal Mischief in the third degree, a class E Felony. The signed arrest warrant stemmed off an incident from July 15, 2021 that occurred in the village of Watkins Glen.

As of August 18, 2021, RILEE turned himself in and was released on an appearance ticket for a later date.

On August 15, 2021 at about 12:51 AM, Officers from the Watkins Glen Police Department, Schuyler County Sheriff's Office and New York State Police were dispatched to the parking lot of Landon's Pub and Pizza for the report of a fight in progress involving a hand gun.

As officers arrived on scene, there were dozens of people in the parking lot screaming and yelling as officers began to gain control of the situation and attempt to locate the individual who had the handgun. It was quickly determined an individual who was involved was now at the 7-Eleven gas station in an orange sedan. Officers quickly responded to the 7-Eleven and located a male operator.

The male was identified as Tyler M. Vancise, 21, from Corning NY, and admittedly told Officers he was in possession of a handgun which was in his pocket. Officers detained Vancise and did locate a loaded .45 caliber handgun which was determined to be the one used in the altercation in Landon's parking lot. While the investigation was ongoing, officers then began a DWI investigation on Vancise as he appeared to be impaired on alcohol. A Dwi investigation revealed that Vancise was in fact over the legal limit, had a BAC of .17. Vancise was charged by the Watkins Glen Police Department with the following;

- Criminal Possession of a weapon in the third degree, a class D Felony
- Criminal Possession of a firearm, a class E Felony
- Criminal Possession of a weapon in the fourth degree, a class A misdemeanor
- Driving While Intoxicated with a prior conviction in 10 years, a class E Felony
- DWI with a BAC over a .08, a class E felony
- Aggravated Unlicensed Operation in the first degree, a class E Felony.

Vancise was processed and was held for CAP Court arraignment and was ultimately remanded to the custody of the Schuyler County Jail.

## Arrest and Complaint numbers in 2021 compared to 2020

Complaints in June 2020   **244**  
Complaints in June 2021   **317 (+73)**

Arrests in June 2020     **21**  
Arrests in June 2021     **15 (-6)**

Traffic tickets in June 2020   **76**  
Traffic tickets in June 2021   **33 (-43)**

Total traffic tickets through June 2020   **229**  
Total traffic tickets through June 2021   **354 (+125)**

Total calls for service through June 2020   **1589**  
Total calls for service through June 2021   **2306 (+717)**

Total arrests through June 2020   **86**  
Total arrests through June 2021   **160 (+74)**

Respectfully Submitted,

*Ethan T. Mosher*

Sergeant-in-Charge

Luke Leszyk, Mayor  
Louie Perazzini, Deputy Mayor  
Bob Carson, Trustee  
Laurie DeNardo, Trustee  
Nan Woodworth, Trustee



Terry Wilcox, Superintendent of Public Works  
Lonnie Childs, Village Clerk  
Rhonda Slater, Village Treasurer  
Barbara Peterson, Deputy Clerk/ Treasurer  
Darrin Stocum, Code Enforcement Officer

*The Village of Watkins Glen, 303 N. Franklin St., Watkins Glen, NY 14891*  
Phone: 607-535-2736 – Fax: 607-535-7621 – TTY: 800-662-1220 – [www.watkinsglen.us](http://www.watkinsglen.us)

## PROCLAMATION

### Proclaiming October 14, 2021 as The Walk to End Alzheimer's

**WHEREAS**, The Walk to End Alzheimer's was established as the nation's largest event to raise awareness and funds for Alzheimer's care, support and research. Held annually in more than 600 communities nationwide, this inspiring event calls on participants of all ages and abilities to reclaim the future for millions.; and

**WHEREAS**, The Walk to End Alzheimer's has mobilized millions of Americans in the fight against the disease, now we continue to lead the way with the Walk to End Alzheimer's®. The end of Alzheimer's disease starts here.

**WHEREAS**, The Walk to End Alzheimer's is a day where citizens work together to raise funds to benefit the care, support and research efforts of the Alzheimer's Association in our community; and

**WHEREAS**, it is fitting and proper on this day to recognize the tremendous impact of the philanthropy, volunteerism, and community service in support of those afflicted with Alzheimer's and all forms of dementia, their caregivers, family and all those affected in the Village of Watkins Glen; and

**NOW, THEREFORE**, I, Luke Leszyk, Mayor of the Village of Watkins Glen, do hereby proclaim October 14, 2021 as The Walk to End Alzheimer's in the Village of Watkins Glen, and encourage all citizens to join together to give back to the community in any way that is personally meaningful.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Village of Watkins Glen, New York, to be affixed this 14th day of October 2021.

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Luke Leszyk, Mayor

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**Municipal  
Solutions, Inc.**  
Municipal Financial Advisors

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September 29, 2021

Luke Leszyk, Mayor  
Village of Watkins Glen  
303 N. Franklin Street  
Watkins Glen, New York 14891

Dear Mayor Leszyk:

Municipal Solutions, Inc. is submitting this amendment to our original contract dated January 25, 2021 to add the submission of an application for a Water Infrastructure Improvement Grant (WIIA) for the Village of Watkin Glen's water project.

Per the Municipal Securities Rulemaking Board's (MSRB) Rule G-42, we must have a current contract in place prior to work commencing. This contract must state fair market value rates and fees and be accepted by both the municipality and Municipal Solutions, Inc. We must, under rule G-42, show that we've acted in good faith with the issuer and to ensure the accuracy of representation in our contracts regarding the agreed upon scope and fees, whether the contract be a Preliminary Authorization to Proceed or a Full Contract.

The Securities and Exchange Commission (SEC) enforces the rules and regulations set by the MSRB. Municipal Solutions, Inc. is registered as a recognized municipal advisor with the SEC (MS ID #867-00383) and the MSRB (MS ID #K0173) as mandated by the Dodd-Frank Wall Street Reform and Consumer Protection Act (the Dodd-Frank Act).

This proposal is divided into the following parts:

- I. Application for Water Infrastructure Improvement Grant
- II. Conflicts of Interest and Other Required Disclosures
- III. Miscellaneous

**I. Application for Water Infrastructure Improvement Grant**

- 1) Submission of an application and any documentation required for a Water Infrastructure Improvement Grant (WIIA).

The application for Water Infrastructure Improvement Grant will be billed at an hourly rate of \$148 with a minimum fee of \$1,500.

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*Municipal Solutions, Inc. is a Member of the National Association of Municipal Advisors*

62 Main Street, LeRoy, NY 14482 Phone: 585-768-2136 Fax: 585-394-4092  
2528 State Route 21, Canandaigua, NY 14424 Phone: 585-394-4090 Fax: 585-394-4092  
[www.municipalsolution.com](http://www.municipalsolution.com)

## II. Conflicts of Interest and Other Required Disclosures

Rule G-42 of the Municipal Securities Rulemaking Board requires us to provide you with certain disclosures regarding conflicts of interest and other required disclosures (the "Disclosures"). Those Disclosures are attached hereto in Appendix A. We further covenant and agree to provide to the Village updated Disclosures as required by Municipal Securities Rulemaking Board Rule G-42 to the extent any arise after the date of this letter. The Disclosures, and each delivery thereof, as provided from time to time, shall be incorporated by reference as of the date thereof into this letter to the same extent as if set forth herein.

We at Municipal Solutions, Inc. operate with a core value of honesty and integrity in all aspects of our business. We pride ourselves in our competent and friendly staff and our services go above and beyond what our contracts call for. We do our very best to keep costs down and pass any savings back to our clients. If you have any concerns that are not addressed in this contract, we would be happy to discuss them with you at your convenience.

## III. Miscellaneous

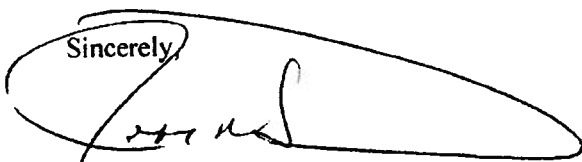
Municipal Solutions, Inc. agrees to comply with the funding agency requirements of the New York State Environmental Facilities Corporation related to MWBE participation.

Upon acceptance of this proposal, please execute and return one copy to our LeRoy office located at 62 Main Street, LeRoy, New York 14482 following the next Board meeting. The terms set forth above are subject to change if we do not receive a signed contract within 30 days. This contract will remain in effect until terminated by either party. You have the right to terminate this contract for any reason at any time.

We agree to promptly amend or supplement this letter to reflect any material changes or additions to the agreement evidenced by this letter.

If you should have any questions concerning this proposal, please do not hesitate to contact me. We look forward to our continued working relationship with the Village.

Sincerely,



Jeffrey R. Smith, President  
Certified Independent Professional Municipal Advisor

JRS/amp

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**Village of Watkins Glen, New York  
Amendment No. 2 to Contract Dated January 25, 2021  
Water Project  
Accepted by:**

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

## APPENDIX A

### VILLAGE OF WATKINS GLEN, NEW YORK Amendment No. 2 to Contract Dated January 25, 2021 Water Project

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#### DISCLOSURE OF CONFLICTS OF INTEREST

Municipal Securities Rulemaking Board Rule G-42 requires us, as your municipal advisor, to provide written disclosure to you about material conflicts of interest.

We have determined, after exercising reasonable diligence, that we have no known material conflicts of interest that would impair our ability to provide advice to the Village in accordance with our fiduciary duty to municipal entity clients. The attached paragraphs outline areas of potential conflicts of interest we have reviewed to make this no material conflict of interest determination.

#### FORMS OF COMPENSATION AS POTENTIAL CONFLICTS

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an advisor to recommend one course of action over another if it is more beneficial to the advisor to do so. This document discusses various forms of compensation and the timing of payments to the advisor.

**Fixed fee** - Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor's fee is contingent upon the successful completion of a financing, as described below.

**Hourly fee** - Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the client and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (e.g., a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.



**Fee contingent upon the completion of a financing or other transaction** - Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the client, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

**Fee paid under a retainer agreement** - Under a retainer agreement, fees are paid to a municipal advisor periodically (*e.g.*, monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (*e.g.*, a fixed fee per month regardless of the number of hours worked) or an hourly basis (*e.g.*, a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).

**Fee based upon principal** - Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (*e.g.*, bonds). This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation.

From time to time, Municipal Solutions, Inc. does provide municipal advisory assistance to surrounding municipalities including, but not limited to, the Watkins Glen Central School District, the Village of Montour Falls, and Schuyler County. Municipal Solutions, Inc. is not aware of any material conflicts of interest that this relationship would bring to our fiduciary responsibility to the Village as of the date of this Agreement. If Municipal Solutions, Inc. becomes aware of any conflict of interest that could interfere with our fiduciary obligations to the Village, Municipal Solutions, Inc. will notify the Village that a conflict has been identified and we will meet with the Village to discuss the impacts of the conflict and possible methods to resolve the identified conflict areas.

### **RELIANCE ON OUTSIDE INFORMATION**

In formulating our recommendations as it comes to the issuance of municipal securities, we often have to rely on information provided by outside sources such as engineering firms, architectural firms, CPAs, attorneys, and other professional entities, as well as the municipality itself. We must rely on the expertise and professional knowledge of these entities in that the information they are providing is reasonable and correct. As part of our fiduciary duty to our clients, we will do our best to make sure this is the case. If we feel that the information provided to us is inaccurate, inconsistent or incomplete, we will ensure to tell you before providing any recommendations based on the material.

**LEGAL OR DISCIPLINARY EVENTS**

Municipal Solutions, Inc. is registered as a “municipal advisor” pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the United States Securities and Exchange Commission (“SEC”) and the Municipal Securities Rulemaking Board (“MSRB”). As part of this registration, we are required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Municipal Solutions, Inc. Pursuant to MSRB Rule G-42, Municipal Solutions, Inc. is required to disclose any legal or disciplinary event that is material to the Village’s evaluation of Municipal Solutions, Inc. or the integrity of its management or advisory personnel.

We have determined that no such event exists.

Copies of Municipal Solutions, Inc. filings with the United States Securities and Exchange Commission can currently be found by accessing the SEC’s EDGAR Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Municipal Solutions, Inc. or for our CIK number which is 0001612999.

The MSRB has made available on its website ([www.msrb.org](http://www.msrb.org)) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

September 30, 2021

Village of Watkins  
303 North Franklin Street  
Watkins Glen, NY 14891

Attn: Mr. Terry Wilcox, Water Reclamation Plant Supervisor

**Re: Water Treatment Plant & Distribution System Operations  
Proposal for Engineering Services**

Dear Mr. Wilcox;

The Village of Watkins Glen (*the Village*) owns and maintains a water distribution system and treatment plant requiring C, D, and 2A water licenses for operation. The Village has reached out to Hunt Engineers, Architects, Land Surveyors & Landscape Architect, D.P.C. (HUNT) to assist in supplying both primary and backup operators as a result of upcoming Village employee transitions. This assistance shall be provided by HUNT for the period while the Village solicits, secures and trains adequate staff to meet NYSDOH operational requirements or unless otherwise agreed upon.

HUNT prides itself on our strong water system experience, background, and overall understanding. Harley Connelly maintains the required water licenses and possess intimate knowledge of the water system to continue day to day operations with minimal acclimation. As a result of Harley's experience with the Village's system and availability we have developed the following comprehensive Scope of Services to provide the needed operational assistance:

#### **I. SCOPE OF SERVICES**

- A. Provide the Village of Watkins Glen appropriate operator certifications and coordinate with the New York State Department of Health to convey or document that all operational requirements (e.g., certifications) are met.
- B. Conduct a kick-off meeting with the Village including all appropriate personnel to understand roles and responsibilities.
- C. Coordinate with the current 2A operator to review SCADA, operations and updated methodologies.
- D. Upon commencement of operations, conduct a full review of the Village's operations shall be conducted to include:
  - Review of plant operational records,

- Review of plant conditions,
  - Assessment of plant resources and water system materials,
  - Review of working system components (e.g., SCADA, pumps, analyzers, alarms, etc.), and
  - Develop a memo to the Village documenting status of visually inspectable water system components directly impacting operations.
- E. Complete C, D, & 2A operational requirements according to NYSDOH guidelines including but not limited to; coordinating with Village management to ensure suitable water system supplies are maintained that would allow water staff to complete necessary tasks and allow water systems components (e.g., chemical feed systems) to perform as intended, certify monthly operating reports, complete annual NYSDEC water withdrawal reports, complete annual water quality report, coordinating and providing information to Village management or its representatives, coordinating with management as to the direction of water department staff, and providing direction associated with water system maintenance efforts as necessary (e.g., emergencies, watermain breaks, etc.).
- F. Complete weekly meetings with Water Reclamation Plant Supervisor to discuss water system status, tasks for the week, anticipated number of hours for week, staffing issues. These meetings should occur each Monday or Friday of the prior week.
- G. Assist with developing of water system budgets.
- H. Assist with training of new staff as necessary.
- I. Meeting with equipment representatives as necessary to discuss maintenance or operational issues of water system components.
- J. Coordinate sampling with designated laboratory and water staff. Work with water staff to conduct sampling, deliver samples to lab and review sample results. These results shall be discussed with Water Reclamation Plant Supervisor.
- K. Completing operational oversight of the Town of Dix water system and directing water staff accordingly to perform day to day documentation as required.

**II. ITEMS SPECIFICALLY EXCLUDED:**

- A. Completion of physical improvements (i.e. pump replacement, electrical work, watermain breaks, etc.).
- B. Attendance at regularly held Village board meetings. Operator may choose to attend meetings as a member of the general public, without compensation, at the discretion of the operator.

- C. This proposal does not address backup operations
- D. Operator shall not manage personnel issues (e.g., staffing, write up, etc.).

### III. ITEMS OF UNDERSTANDING

- A. Operator will maintain water license for period of contract including all necessary continuing education costs, licensure costs, etc.
- B. Operator will utilize only water department pickup but will not operate any other significant equipment (e.g. tapping machines, backhoes, compaction equipment, demo saws, or other similar equipment).
- C. It is anticipated that operations will average approximately 20 hours per week but may deviate slightly from this at the discretion of the Village.
- D. If primary operator is unavailable for regularly scheduled vacations the backup operator shall fill in for WTP operations only for certification purposes only.

### IV. COMPENSATION

HUNT proposes to complete the above listed work for on an hourly basis. The cost for a 2A primary water operator shall be ninety-two dollars per hour (\$92/hour) up to 40 hours per week and one hundred thirty-eight dollars per hour (\$138/hour) for each hour beyond 40 hours per week. Disbursements such as mileage are included in the above referenced fees.

In closing, I would like to thank the Board and the Water Department for this opportunity, and we look forward to work with the Village continue successful operations of the water system. Please review the attached agreement and if acceptable, sign and return. Electronic or original are acceptable.

Sincerely,

HUNT ENGINEERS, ARCHITECTS, LAND SURVEYORS & LANDSCAPE ARCHITECT, DPC



Timothy K. Steed, PE

cc. Mr. Christopher J. Bond, HUNT  
Mr. Harley Connolly, HUNT

## AGREEMENT FOR PROFESSIONAL SERVICES

The Terms and Conditions set out herein and in the referenced cover letter constitute an offer by Hunt Engineers, Architects, Land Surveyors, & Landscape Architect, D. P.C. (hereinafter called HUNT), to perform for the Village of Watkins Glen, the services described. HUNT's offer constitutes a Contract on these same Terms and Conditions when received or acknowledged by the CLIENT. This Contract supersedes all previous understandings, if any, and constitutes the entire Agreement between HUNT and the CLIENT relating to the services described.

### TERMS AND CONDITIONS

**CLIENT OBLIGATIONS:** At such time as HUNT may request, the CLIENT at his expense, shall provide full, complete and correct information, including a written program of objectives, constraints and criteria, with respect to which the services are performed.

**HUNT OBLIGATIONS:** Professional Services, basic to the Scope of Work, shall be performed, findings obtained, and recommendations prepared in accordance with generally accepted engineering, architectural, and land surveying practices. This Warranty is in lieu of all other Warranties expressed or implied. HUNT assures no responsibility for interpretations made by others based upon the work or recommendations made by HUNT. Project cost estimates are to the best of HUNT's knowledge and are not guarantees of actual construction costs.

**ADDITIONAL SERVICES:** Additional services or changes requested in writing by the CLIENT, beyond the original Scope of Work agreed upon as described per the referenced cover letter, shall be performed by HUNT in the same methods and manner as herein stated. Payment to HUNT for additional services shall be the same as outlined under PAYMENT of these Terms and Conditions, unless superseded by Separate Terms and Conditions as may be proposed and agreed to in writing by both parties.

**PAYMENT:** Payment for services rendered shall be monthly as billed. No percentage of bills shall be withheld or retained. In the event that any payment is not made within thirty (30) days from the date of billing.

**LIMIT OF LIABILITY:** The HUNT's liability for claims arising from this agreement related to negligent acts.

**WAIVER:** The CLIENT and HUNT mutually agree to waive all claims of consequential damages arising from disputes, claims, or other matters relating to this agreement.

If this Agreement is not signed and accepted within thirty (30) days, HUNT reserves the right to review, revise and/or withdraw the Agreement.

This Agreement may be terminated by either party upon thirty (30) days written notice to the other. In the event of termination, HUNT shall be compensated for services performed up to the date of termination, plus reasonable termination costs. Upon receipt of final payment to HUNT, all finished or unfinished documents prepared to the date of termination shall become the property of the CLIENT and shall be surrendered to the CLIENT by HUNT.

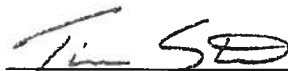
### ACCEPTANCE:

I have read and understand the Scope of Work as described in the attached email from Timothy Steed dated September 30, 2021 regarding Water Treatment Plant & Distribution System Operations and the above Terms and Conditions, and accept the terms and costs as stated. I hereby retain Hunt Engineers, Architects, Land Surveyors & Landscape Architect, D.P.C. to provide services as necessary to accomplish the Scope of Work.

\_\_\_\_\_  
Honorable Luke Leszyk, Mayor

VILLAGE OF WATKINS GLEN

Date: \_\_\_\_\_

  
\_\_\_\_\_  
Timothy K. Steed, Principal

HUNT ENGINEERS, ARCHITECTS,  
SURVEYORS & LANDSCAPE ARCHITECT, DPC

Date: 9/30/2021



**The Village of Watkins Glen**  
 303 North Franklin Street  
 Watkins Glen, NY 14891  
 Phone: (607)-535-2736  
 Fax: (607)-535-7621  
 TTY: (800) 662-1220

**Application for a Special Event**

**Event Information:**

Name of Event: Holiday Fair

Location: Seneca Lakes Events Center

Date(s) of Event: 12/03 12/04

Time of Event: 5-9 pm 9 to 5 pm

Date and Time for Set up: 12/01

Date and Time for Take down: 12/04 + 12/05

Event Activities: Carriage Rides, Artisan Market; Wreath

Making; Winery Vendor; Elk Land + Cookie Heaven  
 (Entertainment, vending, fireworks, gaming, etc. Please attach any additional information)

Purpose: To raise funds to support the Ice Road

Estimated Attendance: 650

**Contact Information:**

Name: Craig Bond

Phone: 607 535 4438

Email Address: parkmanager@watkinsglen.ny.us

Address: 155 S Ante Park Dr.

Will Alcoholic Beverages be served?  Yes / No Sold?  Yes / No

Does the Event require Fire/EMT equipment? Yes /  No  
 (If yes, please complete and sign Fire Department Checklist attached.)



**The Village of Watkins Glen**  
 303 North Franklin Street  
 Watkins Glen, NY 14891  
 Phone: (607)-535-2736  
 Fax: (607)-535-7621  
 TTY: (800) 662-1220

**Special Equipment/ Services Requested:**

Item	Quantity	Details – locations, types, sizes, etc.
<b>Police:</b>		
Traffic control		
Street Closings		
Security (company)		
<b>Streets:</b>		
Barricades		
Stop signs		KB
Traffic cones		
<b>Water:</b>		
Water test	0	MP
<b>Sewer:</b>		
Port-a-johns		
Grease barrels		
<b>Electric:</b>		
Power needs		ML
Additional power		
<b>Codes:</b>		
Tents - (sizes, certified, stakes)		AS
Access - crowd movement		
<b>Parks:</b>		
Trash cans		Additional equipment as needed
Trash removal		
Parking		





**The Village of Watkins Glen**  
 303 North Franklin Street  
 Watkins Glen, NY 14891  
 Phone: (607)-535-2736  
 Fax: (607)-535-7621  
 TTY: (800) 662-1220

\*\*\*\*\*

**For Village Use Only**

**Departments Contacted and Approved:**

Board _____	Office _____	Parks <u>CB</u>	Electric <u>W/L</u>
Streets <u>K/S</u>	Police _____	Water <u>MP</u>	Fire _____
Sewer <u>✓</u>	EMS _____	Code <u>DS</u>	Super <u>✓</u>

*OK per Council TW* *Key per Council TW*

Does this event require firefighting equipment?	Yes	<u>No</u>	
If yes, where is the designated location for fire equipment?			
Are there food vendors on site?	<u>Yes</u>	No	
* If so, what fuel sources are being used?	Propane	<u>Electric</u>	
Will there be generators on site?	Yes	<u>No</u>	
* If so, what fuel sources are being used?	Propane	Gas	Diesel
Will there be temporary electric provided?	Yes	<u>No</u>	
Will there be fireworks?	Yes	<u>No</u>	
* If so, what is the location?			
Is there a need for EMS services at this event?	Yes	<u>No</u>	
* If yes, where is the designated location for EMS equipment?			
Has a map of the festival/event been provided?	Yes	<u>No</u>	
* Please indicate generators, fuel source locations, electric services, vendors and booths.			



**The Village of Watkins Glen**  
303 North Franklin Street  
Watkins Glen, NY 14891  
Phone: (607)-535-2736  
Fax: (607)-535-7621  
TTY: (800) 662-1220

**\* Disclaimer**

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Failure to provide this information could result in the Watkins Glen Fire Department not covering the festival/event.

*Craig Bond*

\_\_\_\_\_  
Event Coordinator Signature

*8/24/21*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fire Chief Signature

\_\_\_\_\_  
Date



RECEIVED

The Village of Watkins Glen  
303 North Franklin Street  
Watkins Glen, NY 14891  
Phone: (607)-535-2736  
Fax: (607)-535-7621  
TTY: (800) 662-1220

VILLAGE OF WATKINS GLEN

**Application for a Special Event**

**Event Information:**

Name of Event: Village Christmas  
Location: Franklin St. / State Rte 14 / Seneca Harbor Park  
Date(s) of Event: December 10, 2021  
Time of Event: 5:00 pm - 8:15 pm  
Date and Time for Set up: 2:00 pm 12/10/21 ~~12/11/21~~  
Date and Time for Take down: 8:15 pm 12/10/21  
Event Activities: Street vendors, parade from 8<sup>th</sup> Street to 2<sup>nd</sup> St,  
Fireworks @ Seneca Harbor Park  
(Entertainment, vending, fireworks, gaming, etc. Please attach any additional information)  
Purpose: Community Spirit  
Estimated Attendance: 2000

**Contact Information:**

Name: Watkins Glen Promotions / Susanne Vedder  
Phone: 607-535-3003  
Email Address: events@watkinsglen.com  
Address: 211 North Franklin St. Watkins Glen, NY 14891

Will Alcoholic Beverages be served? Yes  No  Sold? Yes /  No

Does the Event require Fire/EMT equipment? Yes  No   
(If yes, please complete and sign Fire Department Checklist attached.)



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**Special Equipment/ Services Requested:**

Item	Quantity	Details – locations, types, sizes, etc.
<b>Police:</b>		
Traffic control		No traffic crossing Franklin St. @ 4 <sup>th</sup> St.
Street Closings		Franklin St. from 1 <sup>st</sup> St. to 8 <sup>th</sup> St.
Security (company)		cones + barricades to divert traffic down 1 <sup>st</sup> St. to Decatur St.
<b>Streets:</b>		
Barricades	K.A.	Yes "No Parking" Signs on 3 <sup>rd</sup> St. + 5 <sup>th</sup> St.
Stop signs		No all day (Vendors need access to these spots)
Traffic cones	K.A.	Yes "No Parking" Signs on Franklin St. @ 2 pm
<b>Water:</b>		
Water test		no Vehicles need to be off street so Vendors can set-up.
<b>Sewer:</b>		
Port-a-johns		no
Grease barrels		no
<b>Electric:</b>		
Power needs		Vendors may require electricity
Additional power		
<b>Codes:</b>		
Tents - (sizes, certified, stakes)		no [Signature]
Access - crowd movement		no [Signature]
<b>Parks:</b>		
Trash cans	Obv	Please provide additional trash receptacles
Trash removal		Please ensure trash receptacles are emptied prior to start of event so patron
Parking		have room to throw garbage from event.

Fire + EMS will be set up on 3<sup>rd</sup> St.  
 Fireworks @ pier



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 303 North Franklin Street  
 Watkins Glen, NY 14891  
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 Fax: (607)-535-7621  
 TTY: (800) 662-1220

\*\*\*\*\*

**For Village Use Only**

**Departments Contacted and Approved:**

Board \_\_\_\_\_ Office \_\_\_\_\_ Parks CB  
 Streets KD Police ETM Water MP Electric ML  
 Sewer ✓ EMS \_\_\_\_\_ Code \_\_\_\_\_ Fire JH  
JK per Email JK per email

Does this event require firefighting equipment?	Yes	No	
If yes, where is the designated location for fire equipment?			
Are there food vendors on site?	Yes	No	
* If so, what fuel sources are being used?	Propane	Electric	
Will there be generators on site?	Yes	No	
* If so, what fuel sources are being used?	Propane	Gas	Diesel
Will there be temporary electric provided?	Yes	No	
Will there be fireworks?	Yes	No	
* If so, what is the location?			
Is there a need for EMS services at this event?	Yes	No	
* If yes, where is the designated location for EMS equipment?			
Has a map of the festival/event been provided?	Yes	No	
* Please indicate generators, fuel source locations, electric services, vendors and booths.			



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Failure to provide this information could result in the Watkins Glen Fire Department not covering the festival/event.

*Susanne Vedder*

Event Coordinator Signature

*8/19/21*

Date

*[Signature]*

Fire Chief Signature

*9/7/21*

Date

- Specific to downtown
- Vendors
- Santa

Clute Memorial Park  
155 S. Clute Park Drive  
Watkins Glen, NY 14891  
Phone: (607) 535-4438  
Email: [parksdept@watkinsglen.us](mailto:parksdept@watkinsglen.us)



Village of Watkins Glen  
303 North Franklin Street  
Watkins Glen, NY 14891  
Phone: (607)-535-2736  
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SPECIAL EVENT APPLICATION

Calendar  Walk Through  Deposit & Contract  Liability Insurance

EVENT INFORMATION:

Name of Event: Ring in the New Year  
Location: Seneca Lake Events Center  
Date of Event: Dec 31, 2021  
Time of Event: 7pm - 1am  
Date and Time for Set up: Dec 31 - Noon  
Date and Time for Take down: Jan 1 2022 -  
Event Activities: Sit Down dinner, dancing, band, lite bites

(entertainment, vending, fireworks, gaming, etc. Please attach any additional information)

Purpose: To celebrate the end of 2021

Estimated Attendance: 200

- Prime Rib  
- Chicken  
- Fish

**CONTACT INFORMATION:**

Name: Craig Bond

Phone: 720.237.8888

Email Address: parkmanager@watkinsglen.us

Address: 155 S Clute Park Dr

Will Alcoholic Beverages be served?

Yes / No

Sold? Yes / No

Does the Event require Fire/EMT equipment?

Yes / No

12 Fireworks  
Chamber

**SPECIAL EQUIPMENT/ SERVICES REQUESTED:**

Item	Quantity	Details – locations, types, sizes, etc.
Police:		
Traffic control		yes
Street Closings		no
Security (company)		

KA Streets:

Barricades		
Stop signs		
Traffic cones		

Water:

Water test		n/a
------------	--	-----

Sewer:

Port-a-johns		n/a
Grease barrels		

Electric:

Power needs		n/a
Additional power		

Fire/ EMS:

Fire-fighting equipment		
First aid needs		

Codes:

Tents -(sizes, certified, stakes covered)		n/a
Access - crowd movement		n/a

Parks:

Trash cans		yes - additional needed
Trash removal		yes -
Parking		within Clute Park

NYS DOT: Road Closure		
-----------------------	--	--

For Village use only

**DEPARTMENTS CONTACTED AND APPROVED:**

Board of Trustees   
 Streets   
 Sewer

Village Office   
 Police   
 EMS

Parks  *ab*  
 Water   
 Codes

Electric  *pu*  
 Fire



**Clute Memorial Park**  
 155 S. Clute Park Drive  
 Watkins Glen, NY 14891  
 Phone: (607) 535-4438  
 Email: [parksdept@watkinsglen.us](mailto:parksdept@watkinsglen.us)



**Village of Watkins Glen**  
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 Phone: (607)-535-2736  
 Fax: (607)-535-7621  
 TTY: (800) 662-1220

Does this event require firefighting equipment?	Yes	No	
If yes, where is the designated location for fire equipment?			
Are there food vendors on site? <i>Catering Company</i>	Yes	<input checked="" type="radio"/> No	
*if so, what fuel sources are being used?	Propane	Electric	
Will there be generators on site?	Yes	No	
*If so, what fuel sources are being used?	Propane	Gas	Diesel
Will there be temporary electric provided	Yes	<input checked="" type="radio"/> No	
Will there be fireworks?	<input checked="" type="radio"/> Yes	No	
*If so, what is the location? <i>Clute Park</i>			
Is there a need for EMS services at this event?	Yes	<input checked="" type="radio"/> No	
*If yes, where is the designated location for EMS equipment?			
Has a map of the festival/event been provided?	<input checked="" type="radio"/> Yes	No	
*Please indicate generators, fuel source locations, electric Services, vendors and booths.			

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*Craig A Bond*

Event Coordinator Signature

*9/15/2021*

Date

Fire Chief Signature

Date

23-SEP-2021 12:49:37 PM Corning Community College

PAGE

1

TERM: 202210

BILLING INVOICE

TSRTBIL



Watkins Glen Police Department  
 C00201943  
 303 North Franklin Street  
 Watkins Glen, NY 14891

TERM	ITEM DATE	DESCRIPTION	CHARGES
CREDITS			
* PREVIOUS BILLED BALANCE *			.00
- CURRENT CHARGES/CREDITS -			
INVOICE NUMBER -	* NONE *		
202210	C00185454	Jumper, Aaron	
	23-SEP-21	Law Enf In Svc Training	25.00
		STUDENT TOTALS	25.00
.00		* CURRENT BILLED BALANCE *	25.00
NOTE: Non-cash credits are estimated based on current term charges			
PAST DUE: .00	FUTURE BALANCE: 0.00	TOTAL DUE: 25.00	

Voucher Abstract

Village of Watkins Glen

VC 00026708 Anti-Freeze- acct # 1872646470  
09/27/2021 18,748

001 DETAIL DESCRIPTION  
Anti-Freeze- acct # 1872646470

000ADVANCE Advance Auto Parts  
9 2021  
AMOUNT ACCOUNT NO  
18.99 AA.5110.420

18.99  
ACCOUNT DESCRIPTION  
STREET MAINT - CONTR. - MATERIALS &  
MAINTENANCE

VC 00026709 Tire Shine- Acct # 1872893617  
09/27/2021 18,748

001 DETAIL DESCRIPTION  
Tire Shine- Acct # 1872893617

000ADVANCE Advance Auto Parts  
9 2021  
AMOUNT ACCOUNT NO  
9.98 AA.3410.400

9.98  
ACCOUNT DESCRIPTION  
FIRE - CONTRACTUAL

VC 00026768 Brake Fluid- Acct # 1872646470  
10/01/2021 18,748

001 DETAIL DESCRIPTION  
Brake Fluid- Acct # 1872646470

000ADVANCE Advance Auto Parts  
10 2021  
AMOUNT ACCOUNT NO  
9.49 AA.5110.200

9.49  
ACCOUNT DESCRIPTION  
STREET MAINT - EQUIPMENT EXP

TOTAL VOUCHERS FOR VENDOR: 000ADVANCE

# OF VOUCHERS: 3

TOTAL AMOUNT:

38.46

VP 00003611 payroll contributions  
09/29/2021 18,761

001 DETAIL DESCRIPTION  
Payroll Contribution

ALLSTATELI Allstate Life Insurance Company of NY  
9 2021 03 AC1670 09/29/2021  
AMOUNT ACCOUNT NO  
85.96 TA.0020.000

85.96  
ACCOUNT DESCRIPTION  
GROUP INSURANCE

TOTAL VOUCHERS FOR VENDOR: ALLSTATELI

# OF VOUCHERS: 1

TOTAL AMOUNT:

85.96

VC 00026707 Vehicle first aid kits 25 person  
09/27/2021 18,748

001 DETAIL DESCRIPTION  
Vehicle first aid kits 25 person

000APPLIED Applied Industrial Technologies, Inc.  
9 2021  
AMOUNT ACCOUNT NO  
375.66 EE.0785.100

375.66  
ACCOUNT DESCRIPTION  
EMPLOYEES WELFARE EXPENSES

VC 00026751 fuse holder, battery terminal, terminal ends  
09/29/2021 18,748

001 DETAIL DESCRIPTION

000APPLIED Applied Industrial Technologies, Inc.  
9 2021  
AMOUNT ACCOUNT NO

151.99  
ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001 fuse holder, battery terminal, terminal ends

151.99 EE.0787.000

REPAIRS TO GENERAL PROPERTY

TOTAL VOUCHERS FOR VENDOR: 000APPLIED

# OF VOUCHERS: 2

TOTAL AMOUNT:

527.65

VC 00026710 FD Wireless phone & tablet- 8/12/21 - 9/11/21

09/27/2021 18,748

00FIRSTNET AT&T MOBILITY

9 2021

87.86

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 FD Wireless phone & tablet- 8/12/21 - 9/11/21

87.86 AA.3410.410

FIRE - CONTR. UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00FIRSTNET

# OF VOUCHERS: 1

TOTAL AMOUNT:

87.86

VC 00026711 3 curb boxes

09/27/2021 18,748

00000BLAIR Blair Supply Corp

9 2021

239.34

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 3 curb boxes

239.34 FF.8320.430

SOURCE OF SUPPLY - MATERIALS & SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 00000BLAIR

# OF VOUCHERS: 1

TOTAL AMOUNT:

239.34

VC 00026753 Recycling- October 2021 service

09/29/2021 18,748

00CARDINAL Cardinal Disposal

9 2021

4,250.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 Recycling- October 2021 service

4,250.00 AA.8160.400

REFUSE & GARBAGE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00CARDINAL

# OF VOUCHERS: 1

TOTAL AMOUNT:

4,250.00

Voucher Abstract

Village of Watkins Glen

VC 00026770	battery	00CARQUEST	Carquest Auto Parts	158.99	AA.5110.200	STREET MAINT - EQUIPMENT EXP
10/01/2021	18,748	10 2021		158.99		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	battery	158.99	AA.5110.200			

VC 00026781	washer fluid	00CARQUEST	Carquest Auto Parts	63.48	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
10/04/2021	18,748	10 2021		63.48		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	washer fluid	63.48	AA.5110.420			

VC 00026782	belt for mower	00CARQUEST	Carquest Auto Parts	39.12	AA.8810.420	CEMETERY - CONTR - MATERIALS & MAINTENANCE
10/04/2021	18,748	10 2021		39.12		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	belt for mower	39.12	AA.8810.420			

VC 00026783	return slave cylinder	00CARQUEST	Carquest Auto Parts	-139.65	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
10/04/2021	18,748	10 2021		-139.65		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	return slave cylinder	-139.65	AA.5110.420			

VC 00026784	cleaning supplies	00CARQUEST	Carquest Auto Parts	18.19	AA.3410.400	FIRE - CONTRACTUAL
10/04/2021	18,748	10 2021		18.19		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	cleaning supplies	18.19	AA.3410.400			
002	return connectors	-53.68	AA.3410.400			
003	butt connectors	53.68	AA.3410.400			

TOTAL VOUCHERS FOR VENDOR: 00CARQUEST # OF VOUCHERS: 5 TOTAL AMOUNT: 140.13

VC 00026714	repair oil leak, hydraulic hose & fluid	CATLINHILL	Catlin Hill Garage	188.63	AA.7110.420	PARKS - CONTR. - MATERIALS & MAINTENANCE
09/28/2021	18,748	9 2021		188.63		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	repair oil leak on 1996 Chevy, hydraulic hose & fluid	188.63	AA.7110.420			

Voucher Abstract

Village of Watkins Glen

VC 00026785      brake line repair  
10/04/2021      18,748

CATLINHILL      Catlin Hill Garage

10    2021

122.38

AMOUNT    ACACCOUNT NO  
122.38    AA.5110.420

ACCOUNT DESCRIPTION  
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

LINE    DETAIL DESCRIPTION  
001    brake line repair

TOTAL VOUCHERS FOR VENDOR: CATLINHILL

# OF VOUCHERS: 2

TOTAL AMOUNT:

311.01

VC 00026758      Hampton Inn, GVC Meeting, Morrisville College  
09/30/2021      18,748

000000CCTC      Chemung Canal Trust Company

9    2021

2,813.35

LINE    DETAIL DESCRIPTION  
001    Hampton Inn- Dane Hughey 9/7/21 - 9/10/21  
002    Genesee Valley Chapter Annual Meeting- Terry Wilcox  
003    Hampton Inn- Yanni Prodromou 9/14/21 - 9/17/21  
004    Grade 3 Supervision & Tech Operations- Brad Gallow-  
          Morrisville State College  
005    Activated Sludge Wastewater Treatment Process- Logan  
          Corey- Morrisville State College  
006    Basic Operations of Wastewater Treatment Plants- Logan  
          Corey- Morrisville State College

AMOUNT    ACACCOUNT NO  
327.00    EE.0781.500  
50.00    JT.8130.444  
361.35    EE.0781.500  
575.00    JT.8130.444  
525.00    JT.8130.444  
975.00    JT.8130.444

ACCOUNT DESCRIPTION  
OFFICE SUPPLIES & EXPENSE  
TREATMENT -  
TRAINING/MEMBERSHIP/CONFERENCES  
OFFICE SUPPLIES & EXPENSE  
TREATMENT -  
TRAINING/MEMBERSHIP/CONFERENCES  
TREATMENT -  
TRAINING/MEMBERSHIP/CONFERENCES  
TRAINING/MEMBERSHIP/CONFERENCES

VC 00026761      zoom, MSFT, floor mats, sign boards, utility cart  
09/30/2021      18,748

000000CCTC      Chemung Canal Trust Company

9    2021

997.48

LINE    DETAIL DESCRIPTION  
001    Zoom  
002    Microsoft Office licenses  
003    Microsoft Office licenses  
004    Microsoft Office licenses  
005    Microsoft Office licenses  
006    Microsoft Office licenses  
007    Microsoft Office licenses  
008    Microsoft Office licenses  
009    Microsoft Office licenses  
010    Microsoft Office licenses  
011    Microsoft Office licenses  
012    Microsoft Office licenses  
013    Microsoft Office licenses  
014    WebstaurantStore- floor mats  
015    Displays2Go- sign boards

AMOUNT    ACACCOUNT NO  
14.99    AA.1410.420  
4.00    AA.1210.400  
16.00    AA.1010.400  
20.00    AA.1410.400  
12.00    AA.3120.420  
8.00    AA.5110.400  
8.00    EE.0781.500  
4.00    AA.1220.400  
8.00    AA.8010.400  
8.00    FF.8310.400  
12.00    AA.7110.400  
4.00    JT.8110.425  
4.00    AA.1110.400  
180.56    AA.1620.420  
454.47    AA.7110.430

ACCOUNT DESCRIPTION  
CLERK - MATERIALS & MAINTENANCE  
MAYOR - CONTRACTUAL  
BOARD OF TRUSTEES-CONTRACTUAL  
CLERK - CONTRACTUAL  
POLICE - CONTR. MATERIALS & MAINTENANCE  
STREET MAINT - CONTR EXP  
OFFICE SUPPLIES & EXPENSE  
SUPT - CONTRACTUAL EXPENSE  
ZONING - CONTRACTUAL  
ADMIN - CONTRACTUAL  
PARKS - CONTRACTUAL  
SEWER ADMINISTRATION - OFFICE SUPPLIES  
MUNICIPAL COURT - CONTRACTUAL  
MUN BLDGS - CONTR EXP - MATERIALS & MAINTENANCE  
PARKS - MATER & SUPPL EXP

Voucher Abstract

Village of Watkins Glen

016 Amazon- rolling utility cart  
017 SafetySign.com- beach closed sign

152.98 AA.7110.430  
86.48 AA.7110.430

PARKS - MATER & SUPPL EXP  
PARKS - MATER & SUPPL EXP

TOTAL VOUCHERS FOR VENDOR: 000000CCTC

# OF VOUCHERS: 2

TOTAL AMOUNT:

3,810.83

VC 00026713 condensor for blower  
09/27/2021 18,748

LINE DETAIL DESCRIPTION  
001 condensor for blower

00CJKUSTOM CJ's Kustom Auto  
9 2021  
AMOUNT ACCOUNT NO  
63.50 AA.5110.420

63.50  
ACCOUNT DESCRIPTION  
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 000CJKUSTOM

# OF VOUCHERS: 1

TOTAL AMOUNT:

63.50

VC 00026712 security camera & gate install PO # 1335  
09/27/2021 18,748

LINE DETAIL DESCRIPTION  
001 security camera & gate install PO # 1335

CONVERGINT Convergent Technologies LLC  
9 2021  
AMOUNT ACCOUNT NO  
29,064.40 JT.8130.200

29,064.40  
ACCOUNT DESCRIPTION  
SEWAGE TREAT DISP - EQUIPMENT

VC 00026786 security gate install  
10/04/2021 18,748

LINE DETAIL DESCRIPTION  
001 security gate installation (part 3)

CONVERGINT Convergent Technologies LLC  
10 2021  
AMOUNT ACCOUNT NO  
2,076.03 JT.8130.200

2,076.03  
ACCOUNT DESCRIPTION  
SEWAGE TREAT DISP - EQUIPMENT

TOTAL VOUCHERS FOR VENDOR: CONVERGINT

# OF VOUCHERS: 2

TOTAL AMOUNT:

31,140.43

VC 00026769 Training for Aaron Jumper- Law Enf In Svc Training  
10/01/2021 18,748

LINE DETAIL DESCRIPTION  
001 Training for Aaron Jumper- Law Enf In Svc Training

0000000CCC Corning Community College  
10 2021  
AMOUNT ACCOUNT NO  
25.00 AA.3120.421

25.00  
ACCOUNT DESCRIPTION  
Police - Maint Conferences/Trainings

**Voucher Abstract**

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 0000000000CC # OF VOUCHERS: 1 TOTAL AMOUNT: 25.00

VC 00026748 Vision & Dental Insurance- 10/1/21 - 10/31/21 00000000039 CSEA EMPLOYEE BENEFIT FUND 4,148.12  
 09/29/2021 18,748 9 2021

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	general- Vision & Dental Insurance- 10/1/21 - 10/31/21	1,863.55	AA.9060.800	HOSPITAL & MEDICAL INS
002	water- Vision & Dental Insurance- 10/1/21 - 10/31/21	284.24	FF.9060.800	HOSPITAL & MEDICAL INSURANCE
003	sewer- Vision & Dental Insurance- 10/1/21 - 10/31/21	197.42	GG.9060.800	HOSPITAL & MEDICAL INS
004	electric- Vision & Dental Insurance- 10/1/21 - 10/31/21	1,073.89	EE.0785.100	EMPLOYEES WELFARE EXPENSES
005	sewer- Vision & Dental Insurance- 10/1/21 - 10/31/21	234.28	JT.9060.800	HOSPITAL & MEDICAL INS
006	general- Vision & Dental Insurance- 10/1/21 - 10/31/21- retirees	429.63	AA.9089.800	COMPENSATED ABSENCES
007	water- Vision & Dental Insurance- 10/1/21 - 10/31/21- retirees	21.70	FF.9089.000	COMPENSATED ABSENCES
008	sewer- Vision & Dental Insurance- 10/1/21 - 10/31/21- retirees	21.70	GG.9089.000	COMPENSATED ABSENCES
009	electric- Vision & Dental Insurance- 10/1/21 - 10/31/21- retirees	21.71	EE.0233.000	COMPENSATED ABSENCES

TOTAL VOUCHERS FOR VENDOR: 0000000039 # OF VOUCHERS: 1 TOTAL AMOUNT: 4,148.12

VC 00026787 bottled water & equipment rental 00CULLIGAN Culligan Water 192.80  
 10/04/2021 18,748 10 2021

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Bottled Water Service	47.80	JT.8110.400	SEWER ADMINISTRATION - CONTRACTUAL
002	Bottled Water Service	35.00	AA.7110.400	PARKS - CONTRACTUAL
003	Bottled Water Service	55.00	EE.0781.500	OFFICE SUPPLIES & EXPENSE
004	Bottled Water Service	55.00	AA.5110.400	STREET MAINT - CONTR EXP

TOTAL VOUCHERS FOR VENDOR: 00CULLIGAN # OF VOUCHERS: 1 TOTAL AMOUNT: 192.80

VC 00026765 Manual Call September 2021 - location transmission 00000000DIG Dig Safely NY Inc (UFP0) 5.00  
 10/01/2021 18,748 10 2021

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Manual Call September 2021 - location transmission	5.00	FF.8310.400	ADMIN - CONTRACTUAL



Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 0000000DIG

# OF VOUCHERS: 1

TOTAL AMOUNT:

5.00

VC 00026754 Repair gas detector  
09/29/2021 18,748

00000DIVAL DIVAL Safety Equipment, INC  
9 2021

343.18

LINE DETAIL DESCRIPTION  
001 repair gas detector

AMOUNT ACCOUNT NO  
343.18 FF.8310.430

ACCOUNT DESCRIPTION  
ADMIN - Clothing & Safety Supplies

TOTAL VOUCHERS FOR VENDOR: 00000DIVAL

# OF VOUCHERS: 1

TOTAL AMOUNT:

343.18

VC 00026771 2- 6" alpha couplings  
10/01/2021 18,748

0000EJPRES EJ Prescott Inc  
10 2021

780.00

LINE DETAIL DESCRIPTION  
001 2- 6" alpha couplings

AMOUNT ACCOUNT NO  
780.00 FF.8340.430

ACCOUNT DESCRIPTION  
TRANSMISSION - MATERIALS & SUPPLIES EXP

TOTAL VOUCHERS FOR VENDOR: 0000EJPRES

# OF VOUCHERS: 1

TOTAL AMOUNT:

780.00

VP 00003608 payroll taxes  
09/29/2021 18,761

00000EFTPS Electronic Federal Tax Pmt System  
9 2021 03 AC1667 09/30/2021

20,095.06

LINE DETAIL DESCRIPTION  
001 Federal taxes  
002 Medicare  
003 FICA

AMOUNT ACCOUNT NO  
7,159.28 TA.0022.000  
2,451.86 TA.0025.000  
10,483.92 TA.0026.000

ACCOUNT DESCRIPTION  
FEDERAL INCOME TAX  
MEDICARE  
SOCIAL SECURITY TAX

TOTAL VOUCHERS FOR VENDOR: 00000EFTPS

# OF VOUCHERS: 1

TOTAL AMOUNT:

20,095.06

**Voucher Abstract**

Village of Watkins Glen

VC 00026750	grease removal lift station WG	ELKENVIRON	Elk Environmental Services
09/29/2021	18,748	9 2021	3,440.00
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	grease removal lift station WG	3,440.00	JT.8130.426
			<u>ACCOUNT DESCRIPTION</u>
			SEWAGE TREAT DISP - SOLIDS DISPOSAL EXP

TOTAL VOUCHERS FOR VENDOR: ELKENVIRON # OF VOUCHERS: 1 TOTAL AMOUNT: 3,440.00

VC 00026749	Insurance November 2021	00EMPLOYEE	Employees Trust Fund
09/29/2021	18,748	9 2021	23,539.52
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	health insurance- November 2021	9,809.92	AA.9060.800
002	health insurance - November 2021	1,593.79	FF.9060.800
003	health insurance- November 2021	2,389.94	JT.9060.800
004	health insurance- November 2021	5,828.12	EE.0785.100
005	health insurance- November 2021	3,472.55	AA.9089.800
006	health insurance- November 2021	148.40	FF.9089.000
007	health insurance- November 2021	148.40	GG.9089.000
008	health insurance- November 2021	148.40	EE.0233.000
			<u>ACCOUNT DESCRIPTION</u>
			HOSPITAL & MEDICAL INS
			HOSPITAL & MEDICAL INSURANCE
			HOSPITAL & MEDICAL INS
			EMPLOYEES WELFARE EXPENSES
			COMPENSATED ABSENCES
			COMPENSATED ABSENCES
			COMPENSATED ABSENCES
			COMPENSATED ABSENCES

TOTAL VOUCHERS FOR VENDOR: 00EMPLOYEE # OF VOUCHERS: 1 TOTAL AMOUNT: 23,539.52

VC 00026721	ESO Software	0000000ESO	ESO Solutions
09/27/2021	18,748	9 2021	7,387.53
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	ESO Software	7,387.53	AA.3410.400
			<u>ACCOUNT DESCRIPTION</u>
			FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0000000ESO # OF VOUCHERS: 1 TOTAL AMOUNT: 7,387.53

Voucher Abstract

Village of Watkins Glen

VC 00026788	pants for David LaBarr	000FAMOUSB	Famous Brands Outlet	
10/04/2021	18,748	10 2021		7.60
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	return pants for LaBarr	-25.64	AA.5110.423	Street Maint - Clothing and Safety Supplies
002	replacement pants for LaBarr	33.24	AA.5110.423	Street Maint - Clothing and Safety Supplies

TOTAL VOUCHERS FOR VENDOR: 000FAMOUSB # OF VOUCHERS: 1 TOTAL AMOUNT: 7.60

VC 00026715	Service & brake repair	0000FLAUTO	Finger Lakes Automotive	
09/27/2021	18,748	9 2021		894.52
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	KS-76 PM service & front brake repair	498.70	AA.3410.400	FIRE - CONTRACTUAL
002	KS-51 PM service	83.93	AA.3410.400	FIRE - CONTRACTUAL
003	KM-50 PM service	134.35	AA.3410.400	FIRE - CONTRACTUAL
004	KF-52 PM service	177.54	AA.3410.400	FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0000FLAUTO # OF VOUCHERS: 1 TOTAL AMOUNT: 894.52

VC 00026789	1st Aid/CPRA/AED cards	0000FLREMS	Finger Lakes Regional EMS Council, Inc	
10/04/2021	18,748	10 2021		600.00
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	1st Aid/CPRA/AED cards	100.00	EE.0781.500	OFFICE SUPPLIES & EXPENSE
002	1st Aid/CPRA/AED cards	40.00	AA.1410.400	CLERK - CONTRACTUAL
003	1st Aid/CPRA/AED cards	100.00	AA.5110.421	Street Maint - Conferences/Training
004	1st Aid/CPRA/AED cards	120.00	AA.7110.421	Parks Maint - Conferences/Training
005	1st Aid/CPRA/AED cards	60.00	FF.8320.421	Training, memberships, conferences
006	1st Aid/CPRA/AED cards	20.00	GG.8110.400	SEWER ADMINISTRATION - CONTRACTUAL
007	1st Aid/CPRA/AED cards	80.00	JT.8130.444	TREATMENT -
008	1st Aid/CPRA/AED cards	60.00	AA.3120.421	TRAINING/MEMBERSHIP/CONFERENCES
009	1st Aid/CPRA/AED cards	20.00	AA.8010.400	Police - Maint Conferences/Trainings
				ZONING - CONTRACTUAL

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 0000FLREMS

# OF VOUCHERS: 1

TOTAL AMOUNT:

600.00

VC 00026763 2018 Ford F150 XL

10/01/2021 18,748

0FORDMOTOR Ford Credit Company

10 2021

7,920.32

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 2018 Ford F150 XL

7,920.32 FF.9785.600

Installation purchase debt principal

TOTAL VOUCHERS FOR VENDOR: 0FORDMOTOR

# OF VOUCHERS: 1

TOTAL AMOUNT:

7,920.32

VC 00026716 tourniquet case, duty belt, patches, cuff case

09/27/2021 18,748

00000GALLS Gall's

9 2021

180.58

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 tourniquet case (2)

85.98 AA.3120.430

POLICE - CONTR. MATER&SUPPL.EXP

002 duty belt (2)

45.98 AA.3120.430

POLICE - CONTR. MATER&SUPPL.EXP

003 back patches (4)

3.96 AA.3120.430

POLICE - CONTR. MATER&SUPPL.EXP

004 cuff case (2)

39.98 AA.3120.430

POLICE - CONTR. MATER&SUPPL.EXP

005 shipping

4.68 AA.3120.430

POLICE - CONTR. MATER&SUPPL.EXP

TOTAL VOUCHERS FOR VENDOR: 00000GALLS

# OF VOUCHERS: 1

TOTAL AMOUNT:

180.58

VC 00026790 high viz sweatshirt - LaBarr

10/04/2021 18,748

00GEMPLERS Gempler's

10 2021

50.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 high viz sweatshirt - LaBarr

50.00 AA.5110.423

Street Maint - Clothing and Safety Supplies

TOTAL VOUCHERS FOR VENDOR: 00GEMPLERS

# OF VOUCHERS: 1

TOTAL AMOUNT:

50.00

Voucher Abstract

Village of Watkins Glen

VC 00026767 subpoena, PBA negotiations, personnel issue

0000GIRVIN Girvin & Ferlazzo, PC

1,313.50

10 2021 AMOUNT ACCOUNT NO  
1,313.50 AA.1420.400

ACCOUNT DESCRIPTION  
LAW - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0000GIRVIN

# OF VOUCHERS: 1

TOTAL AMOUNT: 1,313.50

VC 00026791 phones

0001PITOMY IPitomy Communications, LLC

10 2021

68.35

10 2021 AMOUNT ACCOUNT NO  
68.35 JT.8130.411

ACCOUNT DESCRIPTION  
TREATMENT - PHONE

VC 00026792 phones

0001PITOMY IPitomy Communications, LLC

10 2021

134.73

10 2021 AMOUNT ACCOUNT NO  
26.95 AA.1410.410  
26.95 AA.7180.410  
26.95 AA.8010.410  
26.95 AA.1110.410  
26.93 AA.3120.410

ACCOUNT DESCRIPTION  
CLERK - CONTRACTUAL UTILITIES EXP  
CAMPGROUND - UTILITIES EXP  
ZONING - UTILITIES EXP  
MUNICIPAL COURT - CONTR UTILITIES EXP  
POLICE - CONTR. UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 0001PITOMY

# OF VOUCHERS: 2

TOTAL AMOUNT: 203.08

VC 00026726 standard with sink 9/2/21 - 9/29/21- Lafayette

JEFFSPORTA Jeff's Portable Toilets

9 2021

105.00

9 2021 AMOUNT ACCOUNT NO  
105.00 AA.7110.430

ACCOUNT DESCRIPTION  
PARKS - MATER & SUPPL EXP

VC 00026772 portable toilets for boat launch & kayak launch

JEFFSPORTA Jeff's Portable Toilets

10 2021

170.00

10 2021 AMOUNT ACCOUNT NO  
85.00 AA.7180.420  
85.00 AA.7110.430

ACCOUNT DESCRIPTION  
CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE  
PARKS - MATER & SUPPL EXP

Voucher Abstract

Village of Watkins Glen

VC 00026773 toilet rental 9/13/21 - 10/10/21  
10/01/2021 18,748

LINE DETAIL DESCRIPTION  
001 standard rental- cemetery - 9/13/21 - 10/10/21

TOTAL VOUCHERS FOR VENDOR: JEFFSPORTA

# OF VOUCHERS: 3

TOTAL AMOUNT: 360.00

JEFFSPORTA Jeff's Portable Toilets  
10 2021

AMOUNT ACCOUNT NO  
85.00 AA.5110.400.

85.00  
ACCOUNT DESCRIPTION  
STREET MAINT - CONTR EXP

VC 00026809 Clute Park/LaFayette Park rule signs  
10/04/2021 18,748

LINE DETAIL DESCRIPTION  
001 Clute Park/LaFayette Park rule signs

TOTAL VOUCHERS FOR VENDOR: 00JHDESIGN

# OF VOUCHERS: 1

TOTAL AMOUNT: 470.00

00JHDESIGN JH DESIGN  
10 2021

AMOUNT ACCOUNT NO  
470.00 AA.7110.430

470.00  
ACCOUNT DESCRIPTION  
PARKS - MATER & SUPPL EXP

VC 00026727 sdr fitting, lamp hole stands 8in  
09/28/2021 18,748

LINE DETAIL DESCRIPTION  
001 sdr fitting, lamp hole stands 8in

TOTAL VOUCHERS FOR VENDOR: 000JOHNNYS

# OF VOUCHERS: 1

TOTAL AMOUNT: 468.65

000JOHNNYS Johnny's Wholesale Inc  
9 2021

AMOUNT ACCOUNT NO  
468.65 GG.8120.420

468.65  
ACCOUNT DESCRIPTION  
SANITARY SEWERS - COLLECTION SYSTEM

VC 00026717 gas  
09/27/2021 18,748

LINE DETAIL DESCRIPTION  
001 gas  
002 adjustment

00000LAKES Lakes Gas  
9 2021

AMOUNT ACCOUNT NO  
78.00 AA.5110.435  
-10.49 AA.5110.435

67.51  
ACCOUNT DESCRIPTION  
STREET MAINT CONT (FUEL-VEHICLES)  
STREET MAINT CONT (FUEL-VEHICLES)

Voucher Abstract

Village of Watkins Glen

VC 00026718 gas can  
09/27/2021 18,748

LINE DETAIL DESCRIPTION  
001 gas can  
002 adjustment

0000LAKES Lakes Gas  
9 2021  
AMOUNT ACCOUNT NO  
12.30 AA.3410.435  
-1.72 AA.3410.435

10.58  
ACCOUNT DESCRIPTION  
FIRE - CONTR. M&S (FUEL GASOLINE)  
FIRE - CONTR. M&S (FUEL GASOLINE)

VC 00026719 gas  
09/27/2021 18,748

LINE DETAIL DESCRIPTION  
001 gas  
002 adjustment

0000LAKES Lakes Gas  
9 2021  
AMOUNT ACCOUNT NO  
54.00 AA.5110.435  
-7.02 AA.5110.435

46.98  
ACCOUNT DESCRIPTION  
STREET MAINT CONT (FUEL-VEHICLES)  
STREET MAINT CONT (FUEL-VEHICLES)

VC 00026728 non ethenol gas  
09/28/2021 18,748

LINE DETAIL DESCRIPTION  
001 non ethenol gas

0000LAKES Lakes Gas  
9 2021  
AMOUNT ACCOUNT NO  
150.88 AA.7110.435

150.88  
ACCOUNT DESCRIPTION  
PARKS CONT - FUEL-VEHICLES

TOTAL VOUCHERS FOR VENDOR: 0000LAKES

# OF VOUCHERS: 4

TOTAL AMOUNT:

275.95

VC 00026762 Watkins Glen 2021 Water System Imp  
09/30/2021 18,748

LINE DETAIL DESCRIPTION  
001 Watkins Glen 2021 Water System Imp

0000LARSON LDG Engineers & Architects, PC  
9 2021  
AMOUNT ACCOUNT NO  
59,355.32 H4.8397.200

59,355.32  
ACCOUNT DESCRIPTION  
equipment and capital outlay

TOTAL VOUCHERS FOR VENDOR: 0000LARSON

# OF VOUCHERS: 1

TOTAL AMOUNT:

59,355.32

VC 00026776 interpreter services  
10/01/2021 18,748

LINE DETAIL DESCRIPTION  
001 interpreter services

MARJORCYCLE Marjory Cleaveland-Yeakel  
10 2021  
AMOUNT ACCOUNT NO  
198.45 AA.1110.400

198.45  
ACCOUNT DESCRIPTION  
MUNICIPAL COURT - CONTRACTUAL

Date: 10/04/2021  
Time: 12:48:46PM

# Voucher Abstract

Village of Watkins Glen

User: RHOND  
Page: 14

TOTAL VOUCHERS FOR VENDOR: MARJORCYCLE

# OF VOUCHERS: 1

TOTAL AMOUNT:

198.45

VC 00026774 Return Security Dep- CC Rental 9/25/21  
10/01/2021 18,748

MEGANDUPAY Megan Dupay

10 2021

250.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 Return Security Dep- CC Rental 9/25/21

250.00 AA:0615.000

CUSTOMER DEPOSITS

TOTAL VOUCHERS FOR VENDOR: MEGANDUPAY

# OF VOUCHERS: 1

TOTAL AMOUNT:

250.00

VC 00026730 consultation - parks department  
09/28/2021 18,748

000000HYDE Michelle Hyde

9 2021

131.25

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 1 hour consultation parks dept

35.00 AA:7110.421

Parks Maint - Conferences/Training

002 2.75 hour consultation parks dept

96.25 AA:7110.421

Parks Maint - Conferences/Training

TOTAL VOUCHERS FOR VENDOR: 000000HYDE

# OF VOUCHERS: 1

TOTAL AMOUNT:

131.25

VC 00026731 2 HAB Tests  
09/28/2021 18,748

00MICROBAC Microbac Laboratories, Inc

9 2021

717.50

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 tests

358.75 FF:8320.425

Source of Supply - lab analysis

002 test

358.75 FF:8320.425

Source of Supply - lab analysis

VC 00026755 HAB tests  
09/29/2021 18,748

00MICROBAC Microbac Laboratories, Inc

9 2021

358.75

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 tests

358.75 FF:8320.425

Source of Supply - lab analysis



Voucher Abstract

Village of Watkins Glen

VC 00026775	2 HAB tests	00MICROBAC	Microbac Laboratories, Inc	358.75	
10/01/2021	18,748	10 2021		358.75	
	<u>LINE</u> <u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>		
001	tests	358.75	FF.8320.425	Source of Supply - lab analysis	

TOTAL VOUCHERS FOR VENDOR: 00MICROBAC # OF VOUCHERS: 3 TOTAL AMOUNT: 1,435.00

VC 00026720	TKN, CBOD, TP, TSS, fecal	00MICROB-G	Microbac Laboratories, Inc.	340.81	
09/27/2021	18,748	9 2021		340.81	
	<u>LINE</u> <u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>		
001	lab work	340.81	JT.8130.425	SEWAGE TREAT DISP - LAB ANALYSES EXP	
VC 00026729	TKN, CBOD, TP, TSS, fecal	00MICROB-G	Microbac Laboratories, Inc.	681.62	
09/28/2021	18,748	9 2021		681.62	
	<u>LINE</u> <u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>		
001	lab work	340.81	JT.8130.425	SEWAGE TREAT DISP - LAB ANALYSES EXP	
002	lab work	340.81	JT.8130.425	SEWAGE TREAT DISP - LAB ANALYSES EXP	

TOTAL VOUCHERS FOR VENDOR: 00MICROB-G # OF VOUCHERS: 2 TOTAL AMOUNT: 1,022.43

VC 00026732	Monthly Fee- October 2021 Saas	000MISSION	Mission Management Information Systems, Inc	241.29	
09/28/2021	18,748	9 2021		241.29	
	<u>LINE</u> <u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>		
001	Monthly Fee- October 2021 Saas	241.29	AA.7180.400	CAMPGROUND - CONTRACTUAL	

TOTAL VOUCHERS FOR VENDOR: 000MISSION # OF VOUCHERS: 1 TOTAL AMOUNT: 241.29

Voucher Abstract

Village of Watkins Glen

LINE    DETAIL DESCRIPTION  
 001    129 Marina Drive- 1004-8923-071- Montour's pump station  
           elect

AMOUNT    ACCOUNT NO  
 2,106.92    JT.8130.415

ACCOUNT DESCRIPTION  
 Utility Expense Natural Gas

VC 00026734    129 Marina Drive- Montour's pump station electric  
 09/28/2021    18,748

00000NYSEG    New York State Electric & Gas  
 9    2021  
AMOUNT    ACCOUNT NO  
 46.76    JT.8130.415

ACCOUNT DESCRIPTION  
 Utility Expense Natural Gas

VC 00026735    129 Marina Drive- 1004-8923-071  
 09/28/2021    18,748

00000NYSEG    New York State Electric & Gas  
 9    2021  
AMOUNT    ACCOUNT NO  
 1,312.52    JT.8130.415

ACCOUNT DESCRIPTION  
 Utility Expense Natural Gas

VC 00026736    129 Marina Drive- 1004-8923-071  
 09/28/2021    18,748

00000NYSEG    New York State Electric & Gas  
 9    2021  
AMOUNT    ACCOUNT NO  
 30.51    JT.8130.415

ACCOUNT DESCRIPTION  
 Utility Expense Natural Gas

VC 00026764    Near 3600 State Route 329 - prv  
 10/01/2021    18,748

00000NYSEG    New York State Electric & Gas  
 10    2021  
AMOUNT    ACCOUNT NO  
 18.70    FF.8320.410

ACCOUNT DESCRIPTION  
 SOURCE OF SUPPLY - UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00000NYSEG

# OF VOUCHERS: 5

TOTAL AMOUNT:

3,515.41

VC 00026737    transmission fees for August 2021  
 09/28/2021    18,748

00000NYSEG2    New York State Electric & Gas  
 9    2021  
AMOUNT    ACCOUNT NO  
 8,867.36    EE.0721.000  
 118.41    EE.0721.000

8,985.77  
ACCOUNT DESCRIPTION  
 ELECTRICITY PURCHASED  
 ELECTRICITY PURCHASED

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 0000NYSSEG2

# OF VOUCHERS: 1

TOTAL AMOUNT:

8,985.77

VP 00003610 payroll contributions  
09/29/2021 18,761

0000NYSDEF NYS Deferred Comp Plan  
9 2021 03 AC1669 09/30/2021

850.63

LINE DETAIL DESCRIPTION  
001 payroll contributions  
002 payroll contributions

AMOUNT ACCOUNT NO  
780.63 TA.0017.000  
70.00 TA.0016.000

ACCOUNT DESCRIPTION  
DEFERRED COMPENSATION  
INDIVIDUAL RETIREMENT ACCOUNT

TOTAL VOUCHERS FOR VENDOR: 0000NYSDEF

# OF VOUCHERS: 1

TOTAL AMOUNT:

850.63

VP 00003609 payroll taxes  
09/29/2021 18,761

00NYSINCOM NYS Tax Department  
9 2021 03 AC1668 09/30/2021

3,591.35

LINE DETAIL DESCRIPTION  
001 payroll taxes

AMOUNT ACCOUNT NO  
3,591.35 TA.0021.000

ACCOUNT DESCRIPTION  
NY STATE INCOME TAX

TOTAL VOUCHERS FOR VENDOR: 00NYSINCOM

# OF VOUCHERS: 1

TOTAL AMOUNT:

3,591.35

VC 00026793 SPEDES permits  
10/04/2021 18,748

0000NYSDEC NYSDEC  
10 2021

10,000.00

LINE DETAIL DESCRIPTION  
001 SPEDES permit old plant  
002 SPEDES permit new plant

AMOUNT ACCOUNT NO  
2,000.00 JT.8130.439  
8,000.00 JT.8130.439

ACCOUNT DESCRIPTION  
SPEDES/Permits  
SPEDES/Permits

TOTAL VOUCHERS FOR VENDOR: 0000NYSDEC

# OF VOUCHERS: 1

TOTAL AMOUNT:

10,000.00

Voucher Abstract

Village of Watkins Glen

VC 00026722	top soil	PERFECTCUT	Perfect Cut Landscaping
09/27/2021	18,748	9 2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	top soil	125.00	AA.5110.420
			STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: PERFECTCUT # OF VOUCHERS: 1 TOTAL AMOUNT: 125.00

VC 00026723	VFIS policy- Fire Dept	00000PERRY	Perry & Carroll
09/27/2021	18,748	9 2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	VFIS policy- Fire Dept	303.00	AA.3410.440
			FIRE - CONTR. INSURANCE EXP

TOTAL VOUCHERS FOR VENDOR: 00000PERRY # OF VOUCHERS: 1 TOTAL AMOUNT: 303.00

VC 00026738	ink, storage boxes, chairs, clips, Business cards	00000QUILL	Quill
09/29/2021	18,748	9 2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	HP63XL Black ink cartridge (2)	79.98	AA.5110.430
002	HP63 Tricolor ink cartridge	28.99	AA.5110.430
003	Storage boxes 1ctn	36.99	AA.8010.400
004	Storage boxes 2 ctns	73.98	AA.1410.420
005	dab n seal 1 pk	14.49	AA.1410.420
006	chair big n tall black (4)	955.96	AA.5110.430
007	binder clips med 3 bx	8.67	AA.1410.420
008	Avery business cards	17.50	AA.7180.420
009	Avery business cards	17.49	AA.1410.420

VC 00026808	ink refills	00000QUILL	Quill
10/04/2021	18,748	10 2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	ink refill	7.49	AA.1410.420
002	ink refill	5.89	AA.1410.420
003	ink refill	6.49	AA.1410.420

TOTAL AMOUNT: 1,234.05

ACCOUNT DESCRIPTION

STREET MAINT - MATER & SUPPL EXP

STREET MAINT - MATER & SUPPL EXP

ZONING - CONTRACTUAL

CLERK - MATERIALS & MAINTENANCE

CLERK - MATERIALS & MAINTENANCE

STREET MAINT - MATER & SUPPL EXP

CLERK - MATERIALS & MAINTENANCE

CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE

CLERK - MATERIALS & MAINTENANCE

ACCOUNT DESCRIPTION

CLERK - MATERIALS & MAINTENANCE

CLERK - MATERIALS & MAINTENANCE

CLERK - MATERIALS & MAINTENANCE

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00000QUILL

# OF VOUCHERS: 2

TOTAL AMOUNT:

1,253.92

VC 00026743 treated lumber- ballard installation for generator  
09/29/2021 18,748

000WLUMBER RCA3 Inc dba Watkins Lumber, Inc

9 2021

75.74

LINE DETAIL DESCRIPTION  
001 treated lumber- ballard installation for generator conduit-  
municipal bldg

AMOUNT ACCOUNT NO  
75.74 EE.0787.000

ACCOUNT DESCRIPTION  
REPAIRS TO GENERAL PROPERTY

VC 00026747 quikrete mason mix, brick, brick return, pavers  
09/29/2021 18,748

000WLUMBER RCA3 Inc dba Watkins Lumber, Inc

9 2021

21.93

LINE DETAIL DESCRIPTION  
001 quikrete mason mix  
002 brick, block  
003 brick return  
004 pavers

AMOUNT ACCOUNT NO  
8.85 GG.8120.420  
10.68 GG.8120.420  
-4.72 GG.8120.420  
7.12 GG.8120.420

ACCOUNT DESCRIPTION  
SANITARY SEWERS - COLLECTION SYSTEM  
SANITARY SEWERS - COLLECTION SYSTEM  
SANITARY SEWERS - COLLECTION SYSTEM  
SANITARY SEWERS - COLLECTION SYSTEM

TOTAL VOUCHERS FOR VENDOR: 000WLUMBER

# OF VOUCHERS: 2

TOTAL AMOUNT:

97.67

VC 00026740 garbage bags, toilet tissue, toilet bowl cleaner  
09/29/2021 18,748

0000SANICO Sanico, Inc

9 2021

219.84

LINE DETAIL DESCRIPTION  
001 garbage bags  
002 case of toilet tissue  
003 case of toilet bowl cleaner

AMOUNT ACCOUNT NO  
67.41 AA.7110.430  
77.63 AA.7110.430  
74.80 AA.7110.430

ACCOUNT DESCRIPTION  
PARKS - MATER & SUPPL EXP  
PARKS - MATER & SUPPL EXP  
PARKS - MATER & SUPPL EXP

TOTAL VOUCHERS FOR VENDOR: 0000SANICO

# OF VOUCHERS: 1

TOTAL AMOUNT:

219.84

# Voucher Abstract

Village of Watkins Glen

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	phone charges- 9/1/21 - 9/30/21	21.50	AA.8010.410	ZONING - UTILITIES EXP
002	phone charges- 9/1/21 - 9/30/21	26.88	AA.5110.410	STREET MAINT- CONTR EXP -UTILITIES
003	phone charges- 9/1/21 - 9/30/21	26.87	EE.0741.220	DISTRIB SUPERVISION SUPPLIES

TOTAL VOUCHERS FOR VENDOR: SCHYINFOTE      # OF VOUCHERS: 1      TOTAL AMOUNT: 75.25

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	replace battery	131.57	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE
002	lower control arms, sway bar, struts, alignment	743.18	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00SCHYHIGH      # OF VOUCHERS: 1      TOTAL AMOUNT: 874.75

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	POLICE	726.16	AA.3120.435	POLICE CONTRACTUAL - GASOLINE
002	SEWER	187.58	GG.8120.420	SANITARY SEWERS - COLLECTION SYSTEM
003	SEWER (DIESEL)	222.18	JT.8130.435	SEWAGE TREAT DISP - FUEL, VEHICLES
004	STREET	860.91	AA.5110.435	STREET MAINT CONT (FUEL-VEHICLES)
005	STREET (DIESEL)	722.95	AA.5110.435	STREET MAINT CONT (FUEL-VEHICLES)
006	PARKS	62.56	AA.7110.435	PARKS CONT - FUEL-VEHICLES
007	WATER	345.06	FF.8340.435	TRANSMISSION MAT & SUPP - FUEL, VEHICLES
008	ELECTRIC	82.03	EE.0804.000	TRANSPORTATION CLEARING
009	ELECTRIC (DIESEL)	84.53	EE.0804.000	TRANSPORTATION CLEARING
010	FIRE DEPT	409.79	AA.3410.435	FIRE - CONTR. M&S (FUEL GASOLINE)

TOTAL VOUCHERS FOR VENDOR: 00SCHYFUEL      # OF VOUCHERS: 1      TOTAL AMOUNT: 3,703.75

**Voucher Abstract**  
 Village of Watkins Glen

VC 00026796	mileage	00SCOTCOLE	Scot Cole	
10/04/2021	18,748	10 2021		31.36
		<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	mileage	31.36	AA.8010.435	ZONING - CONT M&S FUEL, VEHICLE

TOTAL VOUCHERS FOR VENDOR: 00SCOTCOLE # OF VOUCHERS: 1 TOTAL AMOUNT: 31.36

VC 00026756	laptop & accessories	0000000SCT	SCT Computers	
09/29/2021	18,748	9 2021		977.50
		<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	laptop & accessories	977.50	FF.8310.425	Maintenance & Repairs - Office Supplies

TOTAL VOUCHERS FOR VENDOR: 0000000SCT # OF VOUCHERS: 1 TOTAL AMOUNT: 977.50

VC 00026780	remote server support for September 2021	0000000SCT	SCT Computers	
10/01/2021	18,748	10 2021		45.00
		<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	remote server support for September 2021	45.00	AA.1620.420	MUN BLDGS - CONTR EXP - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 0000000SCT # OF VOUCHERS: 3 TOTAL AMOUNT: 1,055.00

VC 00026779	Chlorine, Alum, Sodium Hypochlorite	000000SLACK	Slack Chemical	
10/01/2021	18,748	10 2021		2,222.40
		<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Chlorine, Alum, Sodium Hypochlorite- Reading 1-3	111.12	FF.0440.600	DUE FROM OTHER GOV'TS - READING
002	Chlorine, Alum, Sodium Hypochlorite- Reading 2	111.12	FF.0440.600	DUE FROM OTHER GOV'TS - READING
003	Chlorine, Alum, Sodium Hypochlorite- Dix	666.72	FF.0440.000	DUE FROM OTHER GOV'TS - DIX
004	Chlorine, Alum, Sodium Hypochlorite- Watkins	2,099.44	FF.8330.400	WATER PURIFICATION - Chlorine
005	Credit	-766.00	FF.8330.400	WATER PURIFICATION - Chlorine

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00000SLACK

# OF VOUCHERS: 1

TOTAL AMOUNT:

2,222.40

VC 00026739 Un-towable auger install split rail fence  
09/29/2021 18,748

LINE DETAIL DESCRIPTION  
001 Un-towable auger install split rail fence

SOUTHERNFL Southern Fingerlakes Equipment LLC  
9 2021 153.36  
AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION  
153.36 AA.7110.430 PARKS - MATER & SUPPL EXP

VC 00026777 Little Beaver Un-Towable Auger  
10/01/2021 18,748

LINE DETAIL DESCRIPTION  
001 Little Beaver Un-Towable Auger

SOUTHERNFL Southern Fingerlakes Equipment LLC  
10 2021 76.68  
AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION  
76.68 AA.7110.430 PARKS - MATER & SUPPL EXP

TOTAL VOUCHERS FOR VENDOR: SOUTHERNFL

# OF VOUCHERS: 2

TOTAL AMOUNT:

230.04

VC 00026724 Police Department Cable TV- 9/16/21 - 10/15/21  
09/27/2021 18,748

LINE DETAIL DESCRIPTION  
001 Police Department Cable TV- 9/16/21 - 10/15/21

00SPECTRUM Spectrum  
9 2021 19.38  
AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION  
19.38 AA.3120.410 POLICE - CONTR. UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00SPECTRUM

# OF VOUCHERS: 1

TOTAL AMOUNT:

19.38

VC 00026778 surfloc 574 (polymer)  
10/01/2021 18,748

LINE DETAIL DESCRIPTION  
001 surfloc 574 (polymer)

SURPASSSCHE Surpass Chemical Co., Inc.  
10 2021 4,044.49  
AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION  
4,044.49 JT.8130.443 TREATMENT - POLYMER

4,044.49



Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: SURPASSCHE

# OF VOUCHERS: 1

TOTAL AMOUNT:

4,044.49

VC 00026797 time and materials - setup phones

10/04/2021 18,748

00TECHLINE Techline Communications

10 2021

478.44

LINE DETAIL DESCRIPTION

001 time and materials - setup phones

AMOUNT ACCOUNT NO  
478.44 AA.7140.420

ACCOUNT DESCRIPTION  
COMM CENTER - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00TECHLINE

# OF VOUCHERS: 1

TOTAL AMOUNT:

478.44

VC 00026798 help wanted ads

10/04/2021 18,748

00000DAILY The Daily News

10 2021

102.80

LINE DETAIL DESCRIPTION

001 seasonal laborer

AMOUNT ACCOUNT NO  
46.80 AA.7110.400

ACCOUNT DESCRIPTION  
PARKS - CONTRACTUAL  
ADMIN - CONTRACTUAL

002 water treatment plant laborer

AMOUNT ACCOUNT NO  
56.00 FF.8310.400

TOTAL VOUCHERS FOR VENDOR: 00000DAILY

# OF VOUCHERS: 1

TOTAL AMOUNT:

102.80

VC 00026752 Neptune Meter Head

09/29/2021 18,748

00TI-SALES TI-SALES, Inc.

9 2021

198.19

LINE DETAIL DESCRIPTION

001 Neptune Meter Head

AMOUNT ACCOUNT NO  
198.19 FF.8320.430

ACCOUNT DESCRIPTION  
SOURCE OF SUPPLY - MATERIALS & SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 00TI-SALES

# OF VOUCHERS: 1

TOTAL AMOUNT:

198.19

**Voucher Abstract**

Village of Watkins Glen

VC 00026741	lease, deposition, assessments, code review	000TREVETT	Trevett Cristo Attorneys	
09/29/2021	18,748	9	2021	1,359.50
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	vendor lease for event center	351.00	AA.1420.400	LAW - CONTRACTUAL
002	review deposition notes & objection to discovery responses	117.00	AA.1420.400	LAW - CONTRACTUAL
003	NYS exemption for special assessments	97.50	FF.8310.401	ADMIN - CONTR ATTORNEY
004	clearance of drinking water project	39.00	GG.8110.401	SEWER ADMINISTRATION - CONTRACTUAL - ATTORNEY
005	memorandum, zoning code review, vacant structures, short-term renters, Sorensen Code issues, Specchio	755.00	AA.1420.400	LAW - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000TREVETT # OF VOUCHERS: 1 TOTAL AMOUNT: 1,359.50

VC 00026742	Court env- item #292125 #10 plain w/ pressure seal	00000USPS2	USPS Stamp Fulfillment Services	
09/29/2021	18,748	9	2021	700.90
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	court envelopes- Item #292125- #10 plain with pressure seal	700.90	AA.1110.420	MUNICIPAL COURT - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00000USPS2 # OF VOUCHERS: 1 TOTAL AMOUNT: 700.90

VC 00026810	data conversion agreement	UTILITYSOF	Utility Software Acquisitions, LLC	
10/04/2021	18,748	10	2021	1,500.00
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	data conversion agreement	1,500.00	EE.0782.000	MANAGEMENT SERVICES

TOTAL VOUCHERS FOR VENDOR: UTILITYSOF # OF VOUCHERS: 1 TOTAL AMOUNT: 1,500.00

VC 00026800	cell phones	00VERIZONW	Verizon Wireless	
10/04/2021	18,748	10	2021	214.52
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>

Voucher Abstract

Village of Watkins Glen

001	cell phones	31.28	AA.8010.410
002	cell phones	31.28	EE.0781.500
003	cell phones	89.40	JT.8130.411
004		62.56	FF.8320.410

ZONING - UTILITIES EXP  
 OFFICE SUPPLIES & EXPENSE  
 TREATMENT - PHONE  
 SOURCE OF SUPPLY - UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00VERIZONW

# OF VOUCHERS: 1

TOTAL AMOUNT:

214.52

VC 00026799 e/w/s  
10/04/2021 18,748

000VILLAGE Village of Watkins Glen

10 2021

37,215.19

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	e/w/s municipal bldg	664.87	AA.1620.410
002	w/s library	124.00	AA.7410.400
003	e/w/s fire house	552.24	AA.3410.410
004	electric - streetlights	3,144.09	AA.5182.400
005	electric - school lights	12.17	AA.3989.400
006	e/w/s - parks	297.72	AA.7110.411
007	e/w/s - community center	17,902.33	AA.7140.410
008	e/w/s - campground	3,919.74	AA.7180.411
009	e/w/s - Glenwood cemetery	16.34	AA.8810.400
010	e/s - water dept	3,230.71	FF.8320.410
011	e/s - water	51.88	FF.8340.420
012	sewer lift stations	121.90	GG.8120.410
013	sewer plant water	112.50	JT.8130.413
014	sewer plant electric	7,064.70	JT.8130.414

ACCOUNT DESCRIPTION

MUN BLDGS - CONTR EXP - UTILITIES  
 LIBRARY - CONTRACTUAL  
 FIRE - CONTR. UTILITIES EXP  
 STREET LIGHTING - CONTRACTUAL  
 MISC PUBLIC SAFETY - CONTRACTUAL  
 PARKS - Utilities Water/Sewer/Elect  
 COMM CENTER - CONTR EXP - UTILITIES  
 Campground - utilities water/sewer/ electric  
 CEMETERY - CONTRACTUAL  
 SOURCE OF SUPPLY - UTILITIES EXP  
 TRANSMISSION - MAINTENANCE & REPAIRS  
 SANITARY SEWERS - UTILITIES EXP  
 TREATMENT - WATER  
 TREATMENT - ELECTRIC

TOTAL VOUCHERS FOR VENDOR: 000VILLAGE

# OF VOUCHERS: 1

TOTAL AMOUNT:

37,215.19

VC 00026801 water, disinfectant, bleach, ink  
10/04/2021 18,748

000WALMART Wal-Mart Community

10 2021

60.12

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	ink	20.97	AA.7110.430
002	water, disinfectant, bleach, aerosol	39.15	AA.7110.430

ACCOUNT DESCRIPTION

PARKS - WATER & SUPPL EXP  
 PARKS - WATER & SUPPL EXP

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 000WALMART

# OF VOUCHERS: 1

TOTAL AMOUNT:

60.12

VC 00026744 nuts, bolts, screws, drill bits, terro ribbon, key  
09/29/2021 18,748

00WGSUPPLY Watkins Glen Supply Inc

203.16

LINE	DETAIL DESCRIPTION	AMOUNT	ACACCOUNT NO	ACACCOUNT DESCRIPTION
001	nuts, bolts, crews, drill bits	153.10	EE.0787.000	REPAIRS TO GENERAL PROPERTY
002	hammer drill bit	22.49	EE.0787.000	REPAIRS TO GENERAL PROPERTY
003	terro ribbon	8.07	EE.0787.000	REPAIRS TO GENERAL PROPERTY
004	tool bit, key duplicate	19.50	EE.0787.000	REPAIRS TO GENERAL PROPERTY

VC 00026745 nylon bars  
09/29/2021 18,748

00WGSUPPLY Watkins Glen Supply Inc

3.04

LINE	DETAIL DESCRIPTION	AMOUNT	ACACCOUNT NO	ACACCOUNT DESCRIPTION
001	nylon bars	3.04	JT.8130.420	SEWAGE TREAT DISP - MAINT & REPAIRS EXP

VC 00026746 squeeze and handle  
09/29/2021 18,748

00WGSUPPLY Watkins Glen Supply Inc

31.08

LINE	DETAIL DESCRIPTION	AMOUNT	ACACCOUNT NO	ACACCOUNT DESCRIPTION
001	squeeze and handle	31.08	FF.8320.427	Source of Supply - building maintenance

VC 00026802 highlighters, hub, screwdriver set, pliers  
10/04/2021 18,748

00WGSUPPLY Watkins Glen Supply Inc

275.14

LINE	DETAIL DESCRIPTION	AMOUNT	ACACCOUNT NO	ACACCOUNT DESCRIPTION
001	highlighters, wall plate, nylon	13.74	AA.7110.430	PARKS - MATER & SUPPL EXP
002	cap hub	25.19	AA.7110.430	PARKS - MATER & SUPPL EXP
003	screwdriver set, pliers, socket set	236.21	AA.7110.430	PARKS - MATER & SUPPL EXP

VC 00026803 sampler tubing  
10/04/2021 18,748

00WGSUPPLY Watkins Glen Supply Inc

75.90

LINE	DETAIL DESCRIPTION	AMOUNT	ACACCOUNT NO	ACACCOUNT DESCRIPTION
001	sampler tubing	75.90	JT.8130.420	SEWAGE TREAT DISP - MAINT & REPAIRS EXP

TOTAL VOUCHERS FOR VENDOR: 00WGSUPPLY

# OF VOUCHERS: 5

TOTAL AMOUNT:

588.32

Voucher Abstract  
Village of Watkins Glen

VC 00026804	legal ads - zba	000WREVIEW	Watkins Review and Express		
10/04/2021	18,748	10 2021		51.72	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	legal ad - zba	22.98	AA.8010.400	ZONING - CONTRACTUAL	
002	legal ad - zba	28.74	AA.8010.400	ZONING - CONTRACTUAL	

VC 00026805	help wanted ad - cleaner	000WREVIEW	Watkins Review and Express		
10/04/2021	18,748	10 2021		84.00	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	help wanted ad - cleaner	21.00	AA.1620.400	MUN BLDGS - CONTRACTUAL	
002	help wanted ad - cleaner	21.00	AA.7110.400	PARKS - CONTRACTUAL	
003	help wanted ad - cleaner	21.00	FF.8310.400	ADMIN - CONTRACTUAL	
004	help wanted ad - cleaner	21.00	JT.8110.400	SEWER ADMINISTRATION - CONTRACTUAL	

VC 00026806	temp laborer ad	000WREVIEW	Watkins Review and Express		
10/04/2021	18,748	10 2021		70.00	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	temp laborer ad	70.00	AA.7110.400	PARKS - CONTRACTUAL	

TOTAL VOUCHERS FOR VENDOR: 000WREVIEW # OF VOUCHERS: 3 TOTAL AMOUNT: 205.72

VC 00026757	Decatur pump rebuild - PO 1360	XYLEMDEWAT	Xylem Dewatering Solutions, Inc		
09/29/2021	18,748	9 2021		3,108.51	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	Decatur pump rebuild - PO 1360	3,108.51	GG.8120.430	SANITARY SEWERS - SEWAGE PUMP STATIONS	

TOTAL VOUCHERS FOR VENDOR: XYLEMDEWAT # OF VOUCHERS: 1 TOTAL AMOUNT: 3,108.51

VC 00026807	all purpose cleaner	0000000ZEP	Zep Manufacturing Co		
10/04/2021	18,748	10 2021		93.54	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	all purpose cleaner	93.54	JT.8110.421	Sewer Admin - janitorial supplies	

Date: 10/04/2021

Time: 12:48:46PM

Voucher Abstract

Village of Watkins Glen

User: RHOND

Page: 28

TOTAL VOUCHERS FOR VENDOR: 0000000ZEP

# OF VOUCHERS: 1

TOTAL AMOUNT:

93.54

TOTAL # OF VOUCHERS: 106

TOTAL AMOUNT:

263,054.08

Voucher Abstract

Village of Watkins Glen

Summary

		Total
AA-GENERAL FUND	AA.0200.000	69,372.93
	Total	69,372.93
EE-ELECTRIC ENTERPRISE FUND	EE.0121.000	19,440.50
	Total	19,440.50
FF-WATER FUND	FF.0200.000	20,151.55
	Total	20,151.55
GG-SEWER FUND	GG.0200.000	4,335.09
	Total	4,335.09
H4-Madison Ave/Rte 14 project	H4.0200.000	59,355.32
	Total	59,355.32
JT-Catherine Valley Water Reclamation Facility	JT.0200.000	65,775.69
	Total	65,775.69
TA-TRUST AND AGENCY	TA.0200.000	24,623.00
	Total	24,623.00
Total		263,054.08

# **CANNABIS LEGALIZATION**

## **Local Opt-Out of Retail Sales General Provisions**

Cities, villages, and towns may opt out of allowing retail dispensaries and/or on-site consumption establishments from locating and operating within their boundaries. To effectuate the opt-out, such local governments must adopt a local law subject to a permissive referendum on or before December 31, 2021. A town opt-out only applies to the area of the town outside of any village(s) located therein. No city, village, or town may opt out after December 31, 2021.

## **State Preemption & Local Time, Place, and Manner Restrictions**

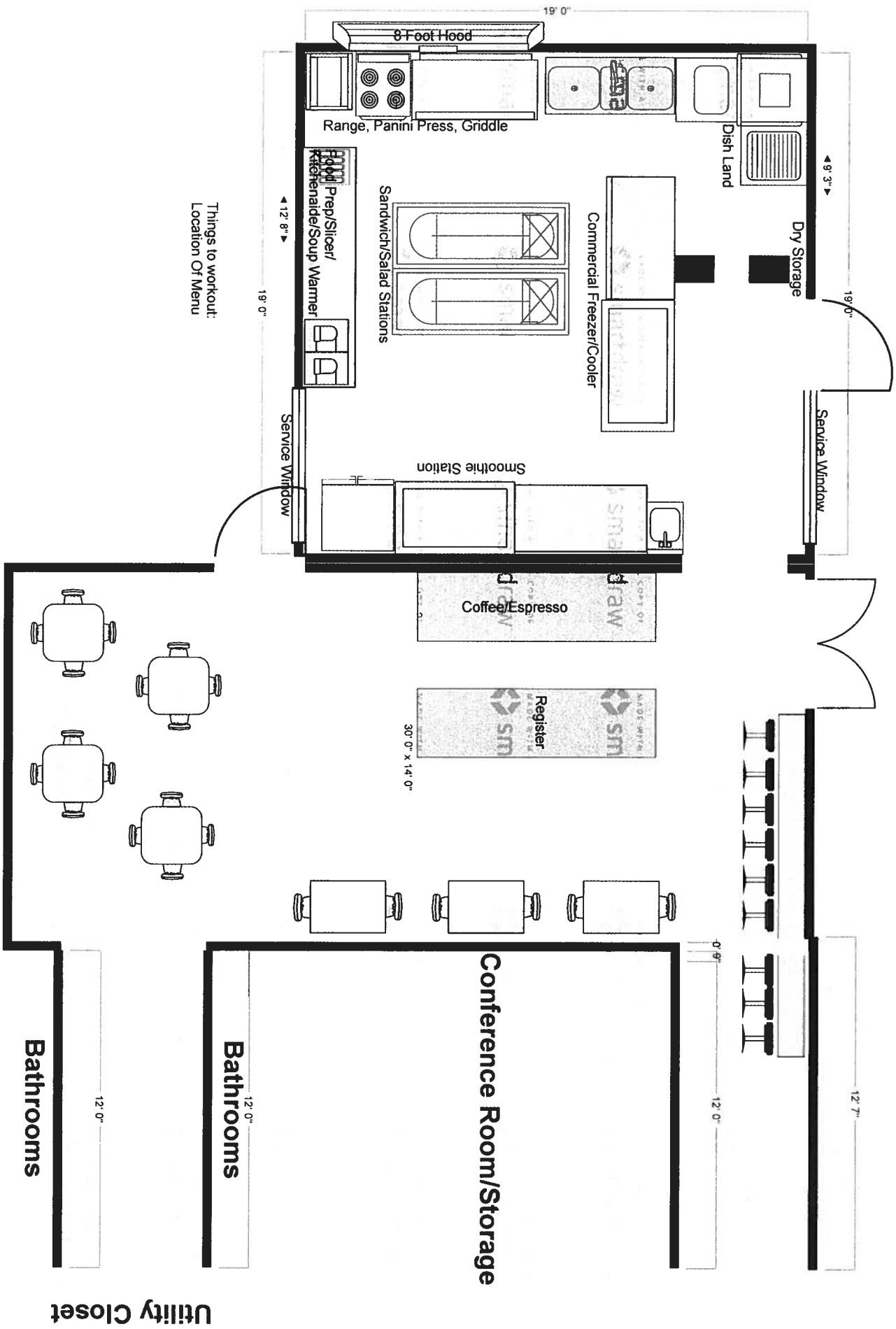
Counties, cities, villages, and towns are preempted from adopting any law, rule, ordinance, regulation or prohibition pertaining to the operation or licensure of registered organizations, adult-use cannabis licenses or cannabinoid hemp licenses. Cities, villages, and towns may nonetheless pass local laws and regulations governing the time, place and manner of the operation of licensed adult-use cannabis retail dispensaries and/or on-site consumption site, provided such laws or regulations do not make the operation of such licensed retail dispensaries or on-site consumption sites unreasonably impracticable as determined by the Cannabis Board. All adult-use licensees must comply with local zoning regulations. Notwithstanding any local regulations, retail dispensary signage is prohibited except as authorized by the Cannabis Control Board. In addition, neither retail dispensaries nor on-site consumption establishments may be located within 500 feet of school grounds as such term is defined in the NYS Education Law or within 200 feet of a house of worship.

## **Local Revenues from Cannabis Sales**

The MRTA adds a new Article 20-C to the New York State Tax Law, entitled Tax on Adult-Use Cannabis Products. Article 20-C imposes multiple State taxes on both the distribution and the retail sale of adult-use cannabis. In addition, Tax Law § 493(c) imposes a 4% local tax on the retail sale of adult-use cannabis which will be distributed to the county and the city, village, or town in which the sale occurs. Thus, if a city, village, or town has opted out of allowing retail cannabis dispensaries and on-site cannabis consumption establishments to locate within their boundaries, that municipality will not receive any revenue from the local cannabis sales tax. The New York State Comptroller will distribute taxes collected pursuant to Tax Law § 493(c) to counties in which adult-use cannabis retail sales occur. The counties are entitled to retain 25% of the monies distributed by the Comptroller. The counties must distribute the remaining 75% of the monies to the cities, villages, and towns within the county in proportion to the sales of adult-use cannabis products by the retail dispensaries in such cities, villages, and towns. If a retail dispensary is located in a village within a town that also permits cannabis retail sales, then the county must distribute the monies attributable to such retail dispensary to the town and village as agreed upon by the governing bodies of those local governments. In the absence of such an agreement, the county must evenly divide the monies between the town and village. The moneys will be distributed on a quarterly basis. There are no restrictions placed on how the local governments may use these local revenues.



# EVENT CENTER CAFE



Things to workout:  
Location Of Menu



## Department of Public Service

Public Service Commission  
John B. Howard  
Chair and  
Chief Executive Officer

Three Empire State Plaza, Albany, NY 12223-1350  
[www.dps.ny.gov](http://www.dps.ny.gov)

Diane X. Burman  
James S. Alesi  
Tracey A. Edwards  
David J. Valesky  
John B. Maggiore  
Rory M. Christian  
Commissioners

September 27, 2021

Dear Elected Official:

The Comprehensive Broadband Connectivity Act, enacted in May of this year, amended the Public Service Law to add a new section 224-c. Among other things, the Act requires the Public Service Commission (PSC or the Commission) to study the availability, reliability, and cost of high-speed internet and broadband services in New York state, and produce and publish on its website, a detailed internet access map of the state, indicating access to internet service by location. In addition, the Act requires the Commission to submit a report of its findings and recommendations from the study to the governor, and Senate and Assembly leaders in May 2022, and update the report annually thereafter.

We write to you today to inform you of our activities in this important work project, and to request your help in the project's success.

The Department of Public Service (the Department or DPS), the Commission's staff arm, has hired ECC Technologies (ECC), a New York State based company with expertise in technology and communications consulting services, to gather the necessary data to develop the detailed internet access map and to produce the report of findings and recommendations related the availability, reliability, and cost of high-speed internet and broadband services in New York state. ECC will use data collected from internet service providers, data gathered from its own field activities, and data collected from consumers to form the basis for the broadband map and report.

The Department and ECC will employ an online broadband service survey as the main element of the consumer data gathering effort. Consumers completing the survey will provide valuable information back to DPS and ECC on the status of broadband services availability and use at their homes and businesses. The survey is easy to follow and takes less than 10 minutes to complete. The survey webpage also includes an optional broadband speed test, whereby consumers can test their current broadband connection for upload and download speed. The weblink for the online survey can be found at: [www.empirestatebroadband.com](http://www.empirestatebroadband.com).

September 27, 2021

We are asking for your help in disseminating this weblink to your constituency via posting on your municipal website, direct emails to your constituency, comments and notices at public meetings, and whatever other means you use for community outreach. We are confident that your assistance and promotion of this online survey will help generate significant consumer participation in your area. Accompanying this letter are flyers containing the weblink and scannable QR code to help facilitate your outreach efforts.

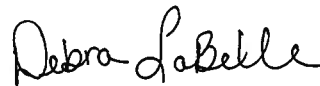
ECC has field staff traveling to many areas of the state, documenting their observations of communications infrastructure. ECC staff will have company identification credentials, including management contact information, on their person at all times, and shall provide such identification and/or contact information upon request or as needed to effectuate their field work activities on behalf of the Department. ECC staff may provide a general explanation of their work on behalf of DPS, however, ECC staff are not authorized to disclose confidential or proprietary information. ECC staff are not authorized to enter private property, or other areas not clearly identified or deemed to be public access or public rights-of-way, in the conduct of their work for the Department.

In addition, the report of our findings and recommendations will include instances where local governments have notified the Commission of alleged non-compliance with franchise agreements that have a direct impact on internet access. Instances of alleged non-compliance of a video provider with the network build requirements contained in its franchise agreements (i.e., buildout of primary service area or line extensions) should be filed with the Secretary, with a copy to Debra LaBelle, Director of the Office of Telecommunications at the Department.

Questions or concerns about the online survey or ECC field activities can be directed to ECC company management, or to the undersigned Department representative. Thank you in advance for your assistance in promoting the broadband online survey and the state's broadband mapping project.

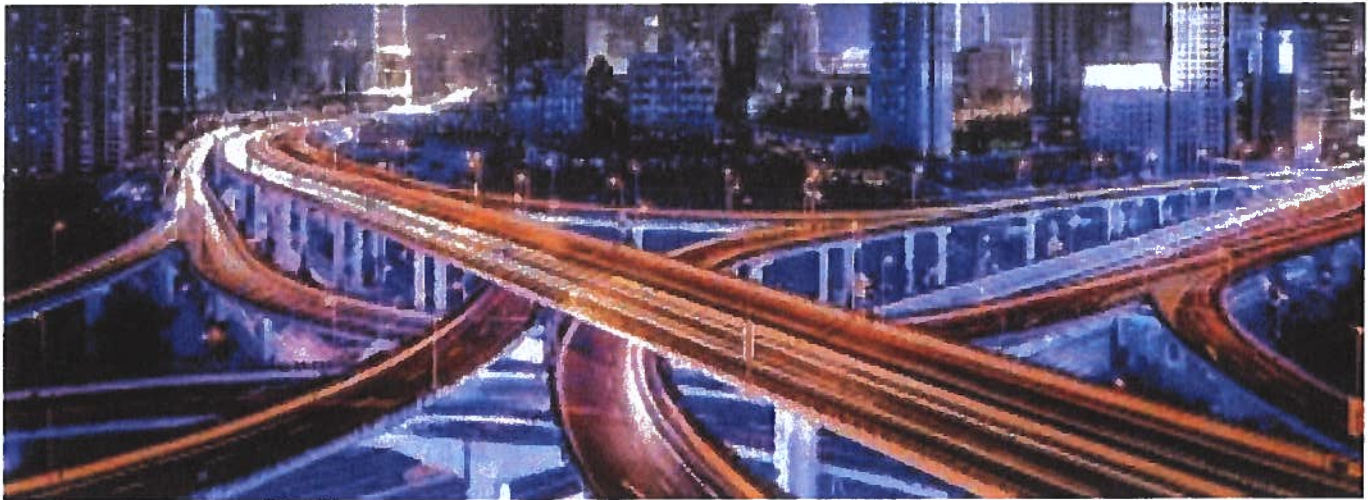


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Debra LaBelle  
Director, Office of Telecommunications  
NYS Department of Public Service  
(518) 486-2430  
[Debra.LaBelle@dps.ny.gov](mailto:Debra.LaBelle@dps.ny.gov)

cc: Joe Starks



# INTERNET ACCESS

An informative online survey put together by **New York State Department of Public Service** and **ECC Technologies**. Take the survey to provide your Internet service experience, and help tell us where there is greater need for Internet service within New York State. The DPS wants to hear from you! Follow the link below to find out more.

[www.empirestatebroadband.com](http://www.empirestatebroadband.com)



Department  
of Public  
Service



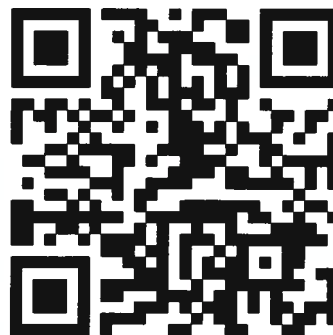
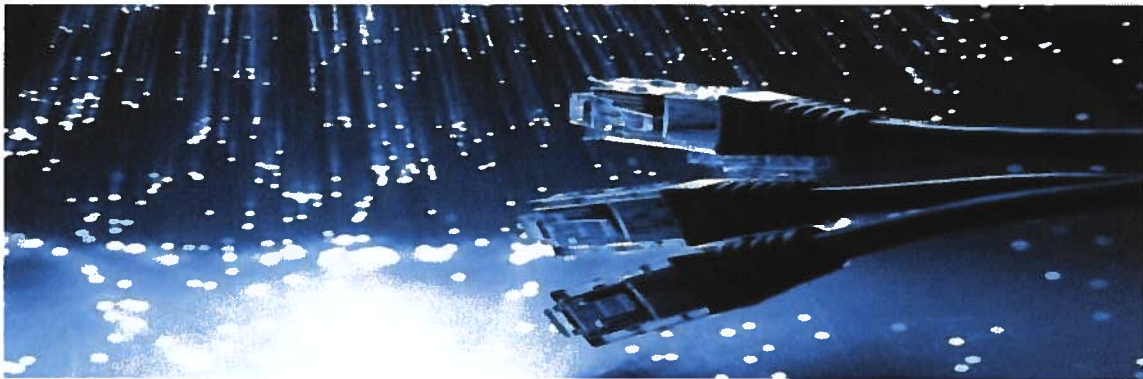


Department  
of Public  
Service



# Try Our Broadband Survey

The **New York State Department of Public Service** has partnered with **ECC Technologies** to request consumers' help in better understanding your experience with broadband access in the state. Please take the brief survey below and let us hear from you.



[www.empirestatebroadband.com](http://www.empirestatebroadband.com)

**Lonnie Childs**

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**From:** jadesso@stny.rr.com  
**Sent:** Tuesday, September 21, 2021 5:56 PM  
**To:** Lonnie Childs; 'Joseph Fazzary'; Barbara Peterson; KxVanHorn@schuyler.ny.us  
**Subject:** Official Resignation

Tuesday-September 21, 2021

Dear Lonie,

I submit my official resignation from the Village of Watkins Glen, Planning Board. Due to health concerns and family commitments, my wife Barbara and I will be leaving the Glen by the fast approaching holidays. I have enjoyed my 14+yrs of planning goals and objectives starting with the village as an advisor, Schuyler County Planning Commissioner/ Chairman and returning to the village as a Planning Board Member. During this time I learned a lot of valuable information under the tutelage of County Planning Director, Kristin VanHorn –Village of WG Planning Board Chairman, Joe Fazzary and the Southern Tier Central Regional Planning and Development Board.

Please advise the Mayor, Deputy Mayor and the Village Board of this, my “Official Notice” and thank you and Barb for all of your time, concerns and dedication that you both provided me during my tenure.

Respectably;  
James, (Jimmy) Adesso