



BOARD OF TRUSTEES
Village of Watkins Glen
OFFICIAL NOTICE OF REGULAR MEETING
JULY 20, 2021

A meeting of the Board of Trustees for the Village of Watkins Glen will be held on July 20, 2021 at 6:00 pm in the Board Room of the Municipal Building, 303 North Franklin Street, Watkins Glen, New York

AGENDA

1. PLEDGE OF ALLEGIANCE

2. NEW ADDITIONS TO AGENDA

3. PUBLIC HEARING

- a. Short-Term Rental Moratorium Extension II

4. PUBLIC BE HEARD

5. APPROVAL OF MINUTES

- a. Minutes from Regular Board Meeting held on July 6, 2021

6. REPORTS

- a. Parks Report
- b. Streets Report
- c. Codes Report **no attach*
- d. Water Report
- e. Electric Report
- f. Sewer Report **no attach*
- g. Superintendents Report
- h. Police Report
- i. Fire Report
- j. Treasurer's Report **no attach*

7. VOTING ITEMS

- a. Resolution – MEUA Annual Conference Delegate
- b. Resolution – Water and Sewer Capital Recovery Fees
- c. Resolution – JCAP Grant Application for Court
- d. Special Event Application – Italian American Festival – Clute Park Lakeside (Aug. 13th & 14th)
- e. Special Event Application – East Coast Watercross – Clute Park Lakeside (Aug. 21st & 22nd, 7am – 7pm)
- f. Special Event Application – Grand Prix Festival – Franklin St., between 2nd & 10th (Sept. 10th)
- g. Member Application for use of Fire Department Building – Jud Smith, Bridal Shower (Aug. 31st, Noon – 4pm)
- h. Police Department Copier – Higher Information Group (\$862.92 plus Maintenance Contract \$0.250 per copy)
- i. Surplus – Sewer Department, 1983 Ford Van (aka Ambulance/Camera Truck) **no attach*

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input. Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.



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8. CONFERENCE REQUESTS

- a. MEUA 91st Annual Conference – Minard LaFever & Tom Ballard, Chautauqua Harbor Hotel, Celoron, NY
(Aug. 31st – Sept 3rd) = \$1,638.00

9. AUDIT

- a. General Audit dated July 19, 2021 = \$908,730.44
- b. Online Audit - June Fines and Fees = \$3,362.00 **no attach*

10. BOARD CONCERNS/NEW BUSINESS

- a. Italian American Festival – parking fees **no attach*
- b. Park Department Staffing Plan/Positions

11. EXECUTIVE SESSION

12. ADJOURNMENT

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input. Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.

LOCAL LAW NO. _____ OF YEAR 2021

Be it enacted by the BOARD OF TRUSTEES of the

Village of WATKINS GLEN, COUNTY OF SCHUYLER, as follows:

**A LOCAL LAW TO AMEND THE ZONING CODE OF
THE VILLAGE OF WATKINS GLEN, NY**

Section 1. This Local Law is enacted pursuant to the Village Law of the State of New York and the Municipal Home Rule Law of the State of New York.

Section 2. The purpose of this Local Law is to amend Local Law No. 4 of 2016, as amended, to extend the temporary moratorium on the growth of short-term rentals (STR's) per Local Law No. 5 of 2019 and per Local Law No. 5 of 2020 in the Village pending the development and adoption of one or more local laws designed to regulate and govern the growth of short-term rentals in the Village. This Local Law is a land use regulation.

Section 3. This Local Law shall supersede and suspend those provisions of the Zoning Ordinance of the Village of Watkins Glen and New York State law which require the Planning Board and/or the Village Code Enforcement officer to accept, process and approve certain land use applications within certain statutory time periods.

Section 4. The Village Board has made the following legislative findings:

- A. It is necessary to extend the moratorium for a reasonable timeframe to permit the Village adequate time to draft suitable land use regulations governing the growth of short-term rentals, which regulations will benefit the Village as a whole.
- B. There is a valid public purpose in the extension of such a moratorium because if the Village allows unrestricted growth of short-term rentals, the goals of the Village Comprehensive Plan will be undermined and the general nature of the community may be dramatically changed.
- C. Because of the potential of unrestricted growth of short-term rentals to change the general nature of the community, the advantages to the community at large in extending the moratorium greatly outweigh any potential hardships to landowners.
- D. An additional period of three (3) months from the effective date of this Local Law will provide the Village a reasonable amount of time to develop and adopt local laws designed to regulate and govern the growth of short-term rentals in the Village, but such time is no longer than absolutely necessary for the municipality to develop and adopt such local laws.

Section 5. Local Law No. 5 of 2020, Section 9.34.7 is hereby amended as follows:

9.34.7 Extension of Temporary Moratorium on Issuance of Short-Term Rental Approvals.

- A. Notwithstanding any other provision of the Zoning Code to the contrary, beginning on the effective date of Local Law No. ___ of 2021, and continuing until the earlier of: (1) a date which is three (3) months from the effective date of Local Law No. ___ of 2021; or (2) the effective date of a Village Board resolution stating that the need for the moratorium contained in this Section 9.34.7 no longer exists, no application for a permit, short-term rental permit, zoning permit, special permit, zoning variance, building permit, operating permit, site plan approval, subdivision approval, certificate of occupancy, certificate of compliance, temporary certificate, or other Village-level approval of any nature shall be accepted, processed, entertained, approved, approved conditionally, or issued by any board, employee, official or agent of the Village of Watkins Glen, for the construction, establishment, or use of operation of any land, body of water, building, or other structure located within the Village of Watkins Glen for a short-term rental.
- B. This moratorium and prohibition shall apply to all real property within the Village of Watkins Glen, and all land use applications for the siting or creation of short-term rental units within the Village of Watkins Glen.
- C. Under no circumstances shall the failure of the Village Board of Watkins Glen, the Zoning Board of Appeals of the Village of Watkins Glen, the Planning Board of the Village of Watkins Glen, or the Code Enforcement Officer for the Village of Watkins Glen to take any action upon any application for a permit, zoning permit, special permit, zoning variance, building permit, operating permit, site plan approval, subdivision approval, certificate, or other Village-level approval referred to in Section 9.34.7 above constitute an approval of any application therefor.
- D. Notwithstanding the above, nothing contained in this Section 9.34.7 shall prevent the Village or any of its boards, agencies or representatives from modifying any approval referred to in Section 9.34.7(A) if such valid approval was issued prior to the effective date of this Section 9.34.7, except that no such modification of an existing approval shall result in a more intensive use of the building, structure or premises to which such approval relates.
- E. Nothing contained in this Section 9.34.7 shall be deemed to prevent the reconstruction of a building, structure or premises used as a short-term rental in the event of casualty or act of God, provided that, as of the effective date of this Section 9.34.7, such building, structure or premises had been legally used for a short-term rental, and further provided that any reconstruction shall be substantially similar in physical dimension, area coverage and location to the building, structure or premises which existed prior to said reconstruction.

- F. During the stated term of this legislation, unless the stated term hereof shall be modified or abridged by the Village Board, this moratorium shall supersede any contradictory local law, ordinance, regulation or Zoning Code provision.
- G. If a landowner desires to apply for relief from the restrictions imposed by this Section 9.34.7, such landowner shall make such application under Article 11 of the Zoning Code.

Section 6. The invalidity of any section, clause, sentence, or provision of this Local Law shall not affect the validity of any other part of this Local Law that can be given effect without such invalid part or parts;

Section 7. This Local Law shall take effect immediately upon filing with the New York Secretary of State.



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JULY 6, 2021

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also, present were Parks and Event Center Manager Craig Bond, Code Enforcement Officer Darrin Stocum and Sergeant-in-Charge Ethan Mosher. Absent was Superintendent Terry Wilcox. There were three other persons in attendance.

VOTING ITEMS – Part 1

Water System Improvements Project CDBG Public Hearing and Grant Submittal Resolution

Trustee Laurie DeNardo made the motion at approve the following resolution. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen is eligible to apply for funding for the proposed Water System Improvements Project through the Office of Homes and Community Renewal's Community Development Block Grant (CDBG) Public Infrastructure Program; and

WHEREAS, in order to apply for a Community Development Block Grant (CDBG) to help fund the Water System Improvements Project a public hearing is required prior to submittal of the grant application; and

WHEREAS, the Village Board desires to pursue 2021 Community Development Block Grant (CDBG) funding in the amount of \$1,250,000 to assist in the completion of the proposed improvements;

THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Watkins Glen finds the proposed improvements to the public water system to be in the public interest; and

BE IT RESOLVED, that the Village Board authorizes a public hearing be held to discuss the submission of a Community Development Block Grant (CDBG) application for the 2021 program year.

BE IT FURTHER RESOLVED, that the Village Board of the Village of Watkins Glen fully supports the Community Development Block Grant application and authorizes Larson Design Group to execute the application and all related forms and documents.

PUBLIC HEARINGS

CDBG Public Infrastructure Application and Grant Submittal

The public hearing on the CDBG grant was opened at 6:01 pm with a motion by Trustee Laurie DeNardo and a second by Trustee Nan Woodworth. The Board then voted on the motion and all were in favor. Motion Carried.

Amanda Ratchford, with Larson Design Group, went through a slideshow presentation on the Community Development Block Grant program, how it works and the general overview of needs for the proposed water infrastructure project that will be funded using the grant funds if awarded. There were no comments or questions from the public.

Franchise Agreement with Spectrum Northeast, LLC/Charter Communications Inc

The public hearing on the Spectrum Northeast, LLC/Charter Communications franchise agreement was opened at 6:02 pm with a motion by Trustee Nan Woodworth and a second by Trustee Bob Carson. The Board then voted on the motion and all were in favor. Motion Carried.

PUBLIC BE HEARD

There were no comments from the public.

APPROVAL OF MINUTES

Minutes for Regular Meeting June 2, 2021

Trustee Nan Woodworth made the motion to approve the minutes for the Regular Board of Trustees meeting held on June 15, 2021. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Minutes for Special Meeting June 21, 2021

Deputy Mayor Louie Perazzini made the motion to approve the minutes for the Special Board of Trustees meeting held on June 21, 2021. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth

Nays: None

Abstain: Trustee Laurie DeNardo, Trustee Bob Carson Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS – Part 2

Town of Dix Sewer Credit Request – 3304 Wedgewood Rd

Trustee Laurie DeNardo made the motion approve a sewer credit to the Town of Dix for their customer William Tague, 3304 Wedgewood Rd, in the amount of \$850.51 for a broken water line. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Reimbursement for Tire Damage – Jessica Sczepanski

Trustee Laurie DeNardo made the motion to reimburse Jessica Sczepanski for tire damage incurred from hitting a curb at the intersection of Twelfth & Decatur Streets. Trustee Nan Woodworth seconded the motion. The Board was informed that the Streets Department went out and examined the curb in question and that it is within legal limits for height. The Police Department stated that it was illegal to hit a curb and she could have been ticketed. Discussion followed. The Board then voted on the motion and all were opposed. Motion Failed.

American Rescue Plan Act – Coronavirus Local Fiscal Recovery Funds

Trustee Laurie DeNardo made the motion for the Village to request funding from the American Rescue Plan Act's coronavirus local fiscal recovery funds to non-entitlement units on behalf of the United States Department of Treasury. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Rural Development Award Letter

Trustee Laurie DeNardo made the motion to accept the Rural Development funding package offering \$4.5 million in a rural development loan with a 1.375% interest rate for 38 years. Deputy Mayor Louie Perazzini seconded the

motion. The Board was informed that the Village could accept the award as presented or decline it and request Rural Development to consider a loan and grant package in the National Pool. Discussion followed. Trustee Laurie DeNardo rescinded her original motion and re-motivated to decline the current offer and try for the loan and grant combo package in the National Pool. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Seneca Lake Event Center Café RFP

Deputy Mayor Louie Perazzini made the motion approve the Village Clerk to put out an RFP for the rental of the Seneca Lake Event Center Café. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Temporary Seasonal Laborers – Parks Department

Deputy Mayor Louie Perazzini made the motion to hire Wyatt Hodlofski and Ernest Panarites as seasonal laborers at a rate of \$12.50/hr. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Temporary Seasonal Hires, Lifeguard – Parks Department

Trustee Nan Woodworth made the motion to hire Owen Bingham as seasonal lifeguard at a rate of \$15.80/hr. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Post Full-Time Cleaner Position

Deputy Mayor Louie Perazzini made the motion to approve the Village Clerk to post a full-time cleaner position (40 hours per week), with benefits for the Village of Watkins Glen. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Memorandum of Understanding – Teamsters Contract, Cleaner Position

Trustee Laurie DeNardo made the motion approve the following memorandum of understanding increasing the wage of the cleaner position in the Teamsters Contract. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The following sets forth the terms established by this Memorandum of Understanding and Agreement by and between Teamsters Local Union 118 (“Union”) and the Village of Watkins Glen (“Village”), collectively described as “the parties”, to amend the June 1, 2020 through May 31, 2024 collective bargaining agreement (“Agreement”):

WHEREAS, the Village of Watkins Glen would like to increase the rate of pay for the “CLEANER” job classification that is listed in the current collective bargaining agreement, and

WHEREAS, the Parties agree to increase the rate of pay for the “CLEANER” job classification,

NOW, THEREFORE, BE IT RESOLVED that the Parties agree to amend the Agreement as follows;

7.1.1 Base Wage Rates shall be amended as follows:

	Current	July 11, 2021	June 1, 2022	June 1, 2023
CLEANER	\$12.50	\$15.96	\$16.36	\$16.77

Except as set forth in this Memorandum of Agreement, all terms and provisions of the Parties’ CBA running from June 1, 2020 through May 31, 2024 shall remain unchanged and in full force and effect.

Part-Time Police Officer New Hire – Police Department

Trustee Nan Woodworth made the motion to hire Anthony Sciarra as a part-time police officer primarily working in the Bike Patrol Division at a rate of \$18.00/hr. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

CONFERENCE REQUESTS

State of New York Police Juvenile Officers and School Resource Officers Training

Trustee Laurie DeNardo made the motion to approve SRO Officer James Coleman, SRO Officer Michael Champion and Sergeant-in-Charge Ethan Mosher to attend the State of New York Police Juvenile Officers and School Resource Officers Training at the Fort William Henry Conference Center in Lake George, NY from August 30- September 3, 2021. The Watkins Glen School District will pay for the two School Resource Officers to attend the conference. The Village of Watkins Glen will only have to pay for Sergeant Mosher to attend at an approximate cost of \$1,200.00. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Bob Carson made the motion to approve the general audits dated June 16 & 29, 2021 and July 2, 2021 in the following amounts:

General	\$146,798.75	Sewer	\$2,960.34
Electric	\$177,986.81	Water	\$13,598.31
Joint Activity (CVWRF)	\$15,225.64	Water Improvements	\$75,703.83

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Online Audit

Trustee Nan Woodworth made the motion to approve the online audit to pay the June sales tax payment in the amount of \$5,478.00, the 2020 serial bond principal payment in the amount of \$95,000, the 2020 serial bond interest payment in the amount of \$6,684.38 and the May fines and fees payment in the amount of \$2,927.00. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

JPC Audit

Deputy Mayor Louie Perazzini made the motion to approve the JPC audit in the amount of \$6,474.00. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Political Signage

Trustee Laurie DeNardo requested a reminder be sent out to Village Residents regarding political signage and the need to remove such signs until closer to the November elections.

Clute Park Seasonal Parking Passes

The Village Board discussed the possibility of offering Schuyler County residents an option to purchase a seasonal parking pass to Clute Park. The Board discussed waiting to implement this program until next year once fees to run the new spray park and facilities are known. No final decisions were made.

Creation of a Fire District

The Village Board discussed a proposition to allow the Watkins Glen Fire Department to break away from the Village and create their own fire district. The Board members were in favor of looking into it further and requested more information on what these potential changes might look like.

Marijuana Dispensaries

Mayor Luke Leszyk requested that the Board members get in touch with the local residents to get a feel for how accepting the general public would be to allowing marijuana dispensaries to run businesses here in the Village. Village's will have the discretion to either approve or prohibit the recreational sale of marijuana within their jurisdictions. If the Village of Watkins Glen allows the marijuana dispensaries, the Village will receive some sales tax revenue from the sales. If the Village of Watkins Glen wants to opt-out, it must do so by December 31, 2021.

Private Investment from Lily Broadcasting/WENY-TV

Lily Broadcasting/WENY-TV has offered to donate \$50,000 to the Clute Park Project in exchange for some time of recognition. The Village Board was in favor of having a plaque placed in the vestibule of the pavilion, as well as magnets with Lily Broadcasting/WENY-TV being placed on the Zamboni.

Letter of Resignation

The Board accepted the resignation of Cleaner Margaret Wilcox effective July 4, 2021.

Watkins Glen Chamber Fireworks Assistance

The Board informed the public that with the assistance of Trustee Laurie DeNardo, the Watkins Glen Chamber was able to secure the \$1,500.00 funding for the Fourth of July fireworks display from Cargill, Inc instead of coming out of Village funds.

Notice of Public Hearing

The Board will hold a public hearing on the proposed extension of the Short-Term Rental Moratorium on July 20, 2021. The extension will be for a three-month period, beginning in August 2021.

Building Safety Inspector Position

The Village has not received any applications to fill the vacant Building Safety Inspector position. Deputy Mayor Louie Perazzini made the motion to re-advertise the position as a full-time (40 hours per week), with benefits position. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Enterprise Fleet Update

Mayor Luke Leszyk updated the Board members with the progress being made with Enterprise Fleet. The Village is looking to start our agreement with Enterprise Fleet with the leasing of six vehicles. The first vehicles are not expected to come in until February 2022, due to issues with supply.

End of COVID State of Emergency & Outdoor Dining

The Governor has ended the COVID State of Emergency effective June 24, 2021 by not extending Executive Order 202.109. The issue of outdoor dining and the temporary authority for State liquor licensees to extend their licensed premises onto municipal property (ie sidewalks) has not been resolved yet as there is legislation in front of the governor to extend this and it is expected to be approved.

End of COVID State of Emergency & Utility Service Termination Moratorium

With the ending of the state of emergency, the utility services termination moratorium has been lifted. This will allow the Village of Watkins Glen to enforce the nonpayment of utility charges through service terminations in accordance with our local laws. The only changes to the Village's current policy is that the Village must provide 30 days-notice prior to termination and the protection of being able to provide a self-certified statement of financial

hardship in conjunction with the COVID-19 state of emergency to avoid service termination for 180 days from June 24, 2021. The Village will start service terminations and late fees with the August billing cycle.

PUBLIC HEARING – Revisited

CDBG Public Infrastructure Application and Grant Submittal

With no comments from the public, the public hearing on the CDBG grant was closed at 7:30 pm with a motion by Trustee Laurie DeNardo and a second by Deputy Mayor Louie Perazzini. The Board then voted on the motion and all were in favor. Motion Carried.

Franchise Agreement with Spectrum Northeast, LLC/Charter Communications Inc

The public hearing on the Spectrum Northeast, LLC/Charter Communications franchise agreement was closed at 7:31 pm with a motion by Trustee Nan Woodworth and a second by Trustee Bob Carson. The Board then voted on the motion and all were in favor. Motion Carried.

Deputy Mayor Louie Perazzini made the motion to approve the following resolution in conjunction with the franchise agreement. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

An application has been duly made to the Board of the Village of Watkins Glen, County of Schuyler, New York, by Spectrum Northeast, LLC, an indirect subsidiary of Charter Communications, Inc. (“Charter”), a limited liability company organized and existing in good standing under the laws of State of Delaware doing business at 2604 Seneca Avenue, Niagara Falls, NY 14305, for the approval of a renewal agreement for Charter's cable television franchise for ten (10) years commencing with the date of approval by the Public Service Commission.

The franchise renewal agreement would bring the franchise into conformity with certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and certain court rulings.

A public hearing was held in the Village of Watkins Glen, New York on July 6, 2021 at 6 P.M. and notice of the hearing was published in the Watkins Review and Express on June 23, 2021.

WHEREAS, the Board of the Village of Watkins Glen finds that:

1. Spectrum Northeast, LLC has substantially complied with the material terms and conditions of its existing franchise and with applicable law; and
2. Spectrum Northeast, LLC has the financial, legal and technical ability to provide these services, facilities and equipment as set forth in its proposal attached; and
3. Spectrum Northeast, LLC can reasonably meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.

BE IT RESOLVED, that the Board of the Village of Watkins Glen hereby grants the cable television franchise of Spectrum Northeast, LLC and the Village of Watkins Glen for ten (10) years commencing with the date of approval by the Public Service Commission and expiring ten (10) years hence.

THEREFORE, BE IT RESOLVED, that the Board of the Village of Watkins Glen hereby confirms acceptance of this franchise renewal agreement.

PROJECTS

Water System Improvement Update – Larson Design Group

Larson Design Group provided an update to the Board with their progress with the design, permitting and approvals. They are currently working on the NEPA review that is required for our CDBG funding and have scheduled geotechnical borings for September.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 7:35 pm for Town of Reading Water District Agreements, a Water Department personnel matter and a pending litigation matter – code violation. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

EXIT EXECUTIVE SESSION & RE-ENTER PUBLIC SESSION

Deputy Mayor Louie Perazzini made the motion to exit executive session and re-enter public session at 8:24 pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS – Part 3

CDBG Grant Designation of Officers

Trustee Laurie DeNardo made the motion to approve the following resolution designating officers for the CDBG grant. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, the Village of Watkins Glen is a recipient of the Community Development Block Grant (CDBG) funding through the United States Department of Homes and Community Renewal, administered by the New York State Governor's Office for Small Cities; and

WHEREAS, the rules and regulations governing the Community Development Block Program require that the Village of Watkins Glen is responsible for taking specific actions to affirmatively further fair housing (AFFH) practices in the Village of Watkins Glen; and

WHEREAS, the rules and regulations governing the Community Development Block Program require that the Village of Watkins Glen be responsible for ensuring compliance with Section 3 of the Housing and Urban Development Act of 1968, as amended, including the appointment of a Section 3 Officer to oversee compliance; and

WHEREAS, the rules and regulations governing the Community Development Block Program require that the Village of Watkins Glen to be responsible for ensuring compliance with Davis Bacon and Related Labor Standards Acts including the appointment of a Labor Standards Officer to review and/or oversee compliance;

NOW, THEREFORE, BE IT RESOLVED, that it is the policy of the Village of Watkins Glen to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, handicap or disability, or familial status or national origin, and that discrimination in the sale, rental, leasing, financing of housing to be used for construction of housing, or in the provision of brokerage services, because of race, color, religion, ancestry, sex, national origin, handicap or disability, is prohibited by Title VIII of the Civil Rights Act of 1968

(Federal Housing Law); and

BE IT FURTHER RESOLVED, that the Village of Watkins Glen will undertake the following AFFH actions within one (1) year of the award of CDBG funds:

1. Display fair housing posters and distribute fair housing materials prepared by New York State, the municipality, U.S. Department of Housing and Urban Development (HUD), or fair housing organizations to community residents, landlords, real estate professional and lenders;
2. Hold an annual public meeting to address fair housing issues and obtain community input;
3. Elected officials, municipality staff in charge of planning, zoning, building, housing, community and economic development, and their third-party consultants attend and online fair housing training seminar; and

BE IT FURTHER RESOLVED, that Lonnie Childs, Village Clerk for the Village of Watkins Glen, shall be designated as the Fair Housing Officer for the Village of Watkins Glen for the 2021-2022 Fiscal Year; and

BE IT FURTHER RESOLVED, that Terry Wilcox, Superintendent of Public Works for the Village of Watkins Glen, shall be designated as the Section 3 Officer for the Village of Watkins Glen for the 2021-2022 Fiscal Year; and

BE IT FURTHER RESOLVED, that Larson Design Group shall be designated as the Labor Standards Officer for the Village of Watkins Glen for the 2021-2022 Fiscal Year; and

BE IT FURTHER RESOLVED, that these positions of Fair Housing Officer, Section 3 Officer and Labor Standards Officer shall be renewed annually.

BE IT FURTHER RESOLVED, that the Village of Watkins Glen Board may, on its own initiative or on petition, amend, supplement, or repeal the provisions of this resolution in conformity with applicable rules and regulations and in their interpretation and application, the provisions of this resolution shall be held to be minimum requirements, adopted for the promotion of the public health, morals, safety, or the general welfare. Whenever the requirements of this resolution are at variance with the requirements of any other lawfully adopted rules, regulations, or ordinances, the most restrictive, or that imposing the highest standards, shall govern; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 8:25 pm. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater
Treasurer

Parks and Events Board Report

For July 20, 2021

Hiring/Staffing Updates:

Parks Maintenance and Parks Campground Staffing Plan – Board Approval Needed:

I have been working on staffing plan for the year and have completed an analysis of what positions we need to get the Ice-rink, camping receipts, and grounds maintenance for this budget year. I have attached preliminary DRAFT job descriptions for the positions moving ahead. Working within budget I am asking that you approve the revised job descriptions and the new job descriptions – to then work with Civil Service/Human Resources to get positions in place before September.

The positions are:

Parks and Ground Maintenance – New Position, job description attached (operates Zamboni, watering, park maintenance)

Parks Maintenance Laborer – Existing Position, change from seasonal to full-time hourly in October

Parks Campground Laborer – Existing Position, change from Seasonal Laborer clerk to full-time

Parks and Recreation Coordinator (Diane) – Job Description revised

Parks Maintenance Coordinator – (Derick) Job Descriptions revised and reporting change back to

Parks and Event Center Manager

Event Coordinator – New Position, Part-Time beginning September 2021 (Budget permitting)

Lakeside/Clute Park:

Split rail fencing around flowers and walking areas bids have been completed

Working on master landscaping plan for Clute Park

New Business Hours – Parking 9 to 7pm, based on sales volumes

5-foot Walking Path with FLX Land Services – UFPO submitted, work done before Italian Festival

Seneca Lake Events Center:

RFP – Vendors for Café being promoted and due back for Aug 17 meeting

5 feet pathway to separate center from general public – retention wall needed

Dry Swales – update from 7/20 @ 10:30 am

Tables, Ice Machine, and Umbrellas have arrived

Photographer for website promotion researched

Inquiries and Rentals – have begun

Upcoming Dates/Calendar:

July 29 – Rotary Luncheon – 1st event

Special Events for Board Approval:

Grand Prix Sep 9-12

Italian Festival Aug 13, 14

LaFayette Park Concert Series:

Collaboration with Watkins Glen Promotions working well

Tracking document in place for donations collected

Concerns and Celebrations:

Cargill donated a large shed – 16x10x11

Swarthout's will move the shed – donated as well, now placement?

Thanks for reading – Craig

Parks and Event Center Manager

STREET DEPARTMENT
July 5, 2021 – July 18, 2021

July 5th thru July 11th

- Bags and brush pick up
- Did UFPO's
- Trash pickup
- Managers Meeting
- Mowed out cemetery's
- Mowed for town of Reading
- Weed wacked around Fire Hydrants
- Went around Patching Potholes
- Cleaned Storm Basins
- Coned and taped off former sewer dept site
- Cleaned up after Storm damage

July 12th thru July 18th

- Bags and Brush pick up
- Did UFPO'S
- Trash Pickup
- Managers Meeting
- Mowed Cemetery's
- Cleaned off Storm Basins after weekend rain storm
- Paint stopping blocks in parking lots
- Put up parking signs behind municipal building
- Storm damage clean up
- Weed wacked behind Municipal Building
- Trimmed up trees hanging over the sidewalks
- Finished Brush Hogging at Lakeview Cemetery
- Did some cold patch pothole repairs

WATER DEPARTMENT BI-WEEKLY REPORT, 7/6/21 – 7/19/21

Daily operations, UFPO's. Drew PFOA & PFOS samples. Repaired leak on Porter Street, ordered new chlorine scales, scale 1 on old scale stopped working but got it working again. Still replacing it. Color coding recently installed fire hydrants. Checked accuracy of new TOPS meter. Kept extra attention on Dix pumps during SAHLENS weekend. New meter base taken to Wildflower café (replumbing building). Spent more time at plant due to all the rain. Drew monthly bac-t samples. Ordered and received chemicals. Repaired water meter at Frog Hollow.

BOARD MINUTES FOR ELECTRIC DEPARTMENT

July 16th 2021

Week of July 5th 2021

- Substation checks.
- * UFPOs, safety review.
- * Confirming pole numbers on street inventory.
- Home town hero banners maintenance.
- Trucks materials and storeroom. Deliveries.
- Meter reading, transfers.
- Service complaints/requests.
- Scheduling and meeting with contractors, ongoing jobs.
- Safety review and scheduling.
- Changing out street lights to LOED style, sidehill.
- Tree trim, Lafayette Park.
- Call out, Pine Street, tree damage from wind, wires and service repairs.
- Tree damage clarence street, service wires.
- New service 215 Reading Road.

Week of July 12th 2021

- Meter reading.
- Substation
- UFPOs
- Working on village square, 3rd street, sails and lights.
- Clean and maintenance of shop.
- Vehicle maintenance and cleaning.
- Pole line records and field work.
- Transferring primary conductors to new pole near substation E 4th street, 3 sets of conductors.
- New service 2nd and Decatur streets.
- Installed new secondary wires and street light E 4th street, truck damage from 2020.

SUPERINTENDENTS REPORT

July 6th 2021 – July 20th, 2021

- Attend bi-weekly board meetings
- Attend monthly JPC meetings
- Weekly Managers meetings
- Weekly meetings with Parks Maintenance
- Discuss with homeowner tree issue Erway St.
- Tour of water plant with Supervisor candidate
- Meeting with Electrical Dept and IBEW personnel issue
- Meet with Bath Superintendent, equipment preference for their upgrade
- Meet with Park Manager over staffing plan
- Meeting with Mayor, Water Manager, and one applicant for Supervisor position
- Tour of WWTP with WEF (Water Environment Federation)
- Off sick from 5th to 19th

Regards
Terry A Wilcox

POLICE DEPARTMENT - VILLAGE OF WATKINS GLEN

**MONTHLY BOARD REPORT
JUNE 2021**

TOTAL MONTHLY CALLS FOR SERVICE- 341(year to date calls for service; 1,648)

TRAFFIC TICKETS- 22 (year to date traffic tickets; 293)

ARRESTS- 21 (year to date Arrests; 130)

CALLS FOR SERVICE

11PM and 7AM – 77

7AM and 3PM – 116

3PM and 11PM -- 148

NOTABLE COMPLAINTS

Animal Complaints- **24**

Parking Complaints- **3**

School Resource Officer- **12**

Vehicle and Traffic Complaints- **9**

Aided Case- **4**

Warrants (arrested or added) - **2**

Suspicious condition- **14**

Records- **17**

Larceny- **11**

Noise Complaint- **5**

Burglar Alarms- **7**

Fire Alarm- **1**

Assist Citizen- **25**

Assist other Agencies- **3**

Check Well Being- **10**

Domestic/Disorderly- **14**

Harassment Complaints- **10**

Mental Health Incidents- **2**

Motor vehicle accidents- **26**

Property Checks- **40**

DWI- **1**

Death Investigation- **2**

911 Unknown- **7**

OTHER NOTABLE DEPARTMENTAL ACTIVITY

ROAD RAGE ASSAULT INCIDENT

On June 27, 2021 at about 2:38pm the Watkins Glen Police Department received a call regarding a male victim who had just been physically attacked and assaulted. The Victim stated an unknown male followed him to his residence before getting off a motorcycle and attacking the victim. The victim stated the unknown male attacked him physically, knocking him to the ground where the assault continued. The suspect eventually got back onto his motorcycle and left the area after the assault. The assault is believed to be the result of some type of road rage incident.

The victim required medical attention at a local hospital where he suffered a laceration to his face and several abrasions to his face and knees. The suspect has been identified as 34 year old Michael D. Crosson Jr, last known address Beaver Dams NY. Crosson Jr was arrested and charged with Assault in the third degree, a class A misdemeanor and Disorderly Conduct, a violation.

VEHICLE PURSUIT OF ASSAULT AND CHILD KIDNAPPING SUSPECT

On June 22, 2021 at about 12:35pm the Watkins Glen Police Department and other county law enforcement agencies received a Be On the Look Out "BOLO" for a suspect and suspect vehicle which was just involved in an assault and child kidnapping in Chemung County, according to dispatch.

At about 12:44pm Officers with the Watkins Glen Police Department located the suspect vehicle and subsequently stopped the suspect vehicle on N. Franklin Street in the Village of Watkins Glen. Upon approaching the suspect vehicle, officers immediately noticed a small female child in the backseat of the suspect vehicle. The male operator was immediately uncooperative with officers and refused to speak to officers and refused to exit the vehicle. Officers attempted to gain entry to the vehicle and attempted to get the child out of the vehicle. The suspect ignored all verbal commands and then fled the scene with the child still inside the vehicle. The suspect nearly hit an Officer and continued Northbound through the Village as officers pursued the vehicle.

The pursuit continued Northbound at speeds in excess of 100mph on State Route 14 through Schuyler County, as several marked WGPD units pursued the suspect. The pursuit continued on State Route 14 at over 100mph as the pursuit entered into Yates County. At this time, members of the Schuyler County Sheriff's Office, Yates County Sheriff's Office and New York State Police also joined in the pursuit as the Watkins Glen Police Department continued as the lead car in the pursuit.

Eventually the NYSP took over as the lead car in the pursuit as the pursuit continued Northbound on State Route 14. A Yates County Deputy was able to deploy stop sticks in the roadway ahead of the pursuit, in an attempt to apprehend the fleeing suspect. A short time later the suspect lost control of the vehicle and went off the roadway and into a ditch. The suspect was then taken into custody as members of the Watkins Glen Police Department removed the child from the vehicle and brought her to safety. The child suffered what appeared to be minor injuries and was transported to the hospital for an evaluation, as a precaution. A Watkins Glen Police patrol car and NYSP patrol car were deemed disabled once the pursuit ended, and both cars needed to be towed from the scene. The pursuit lasted nearly 20 miles at over 100mph nearly the entire time. The NYSP remained on scene to reconstruct the accident.

The suspect was identified as Richard R. Somers II, 35, of Elmira Heights NY. The Watkins Glen Police Department charged Richard with the following;

- Endangering the welfare of a child, a class A Misdemeanor
- Obstructing Governmental Administration in the 2nd degree, a class A misdemeanor
- Reckless Driving, and Unclassified Misdemeanor
- Unlawful fleeing a police officer in a motor vehicle in the 3rd degree, a class A Misdemeanor
- Speed in Zone, 91mph in a posted 30mph zone.

Further charges are pending.

Somers was processed and released to the custody of the Chemung County Sheriff's Office to face further charges.

DEATH INVESTIGATION

On June 16th 2021, at about 4:30pm, Officers received a call at the South Seneca Marina for a male subject unresponsive in the water. Upon arrival, Officers observed the man floating in the water, unresponsive under a dock.

Members of Schuyler Ambulance and the Watkins Glen Fire Department also arrived on scene and it was determined that the male victim was deceased.

Members from the Fire Department extracted the man's body from the water. At this time, with assistance from the Schuyler County Coroner's Office, the death is believed to be caused by a medical emergency. With respect to the family, all names have been kept confidential.

Watkins Glen Fire Department and Schuyler Ambulance assisted on scene.

FIGHT IN PROGRESS/DOMESTIC DISTURBANCE

On June 13, 2021 at about 8:30am dispatch received a call about an active physical altercation in the parking lot of Dunkin Donuts. Officers were dispatched to this location for the reported fight in progress.

Upon arrival the Watkins Glen Police Department observed a male laying on the ground with a female on top of him. The male was detained and was identified as Shane Woodard, 29, of Watkins Glen. After the initial investigation by the Watkins Glen Police Department, it was determined that Shane had followed a male and female victim into the parking lot of Dunking Donuts. It was determined that Shane exited his vehicle, while leaving two small children inside, and approached the victim's vehicle. Shane then attacked a male operator through the window of the vehicle, striking him in the face multiple times. The altercation then proceeded with the two men going to the ground after the victim exited the vehicle. The fight was broken up by another female victim as officers arrived on scene.

It was later determined there was an active court order of protection in place against the female victim. Woodard was arrested and charged with the following;

- Criminal Contempt in the 2nd degree, a Class A misdemeanor
- Two counts of Endangering the Welfare of a Child, class A misdemeanors
- Harassment in the 2nd Degree, a violation
- Disorderly Conduct, a violation

Woodard is being held at the Schuyler County Jail waiting CAP arraignment. The NYSP and Schuyler County Sheriff's office assisted on scene.

Arrest and Complaint numbers in 2021 compared to 2020

Complaints in June 2020 **237**
Complaints in June 2021 **341 (+104)**

Arrests in June 2020 **10**
Arrests in June 2021 **21 (+11)**

Traffic tickets in June 2020 **24**
Traffic tickets in June 2021 **22 (-2)**

Total traffic tickets through June 2020 **134**
Total traffic tickets through June 2021 **293 (+159)**

Total calls for service through June 2020 **1051**
Total calls for service through June 2021 **1648 (+597)**

Total arrests through June 2020 **46**
Total arrests through June 2021 **130 (+84)**

Respectfully Submitted,

Ethan T. Mosher

Sergeant-in-Charge

Watkins-Glen

Incident Type Report (Summary)

Alarm Date Between {06/01/2021} And {06/30/2021}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	2.12%	\$0	0.00%
131 Passenger vehicle fire	1	2.12%	\$0	0.00%
134 Water vehicle fire	1	2.12%	\$5,000	28.40%
137 Camper or recreational vehicle (RV) fire	1	2.12%	\$12,600	71.59%
143 Grass fire	1	2.12%	\$0	0.00%
	<u>5</u>	<u>10.63%</u>	<u>\$17,600</u>	<u>100.00%</u>
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	18	38.29%	\$0	0.00%
311 Medical assist, assist EMS crew	3	6.38%	\$0	0.00%
321 EMS call, excluding vehicle accident with	1	2.12%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	1	2.12%	\$0	0.00%
	<u>23</u>	<u>48.93%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	2	4.25%	\$0	0.00%
410 Combustible/flammable gas/liquid condition,	1	2.12%	\$0	0.00%
444 Power line down	2	4.25%	\$0	0.00%
460 Accident, potential accident, Other	1	2.12%	\$0	0.00%
	<u>6</u>	<u>12.76%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
500 Service Call, other	1	2.12%	\$0	0.00%
510 Person in distress, Other	1	2.12%	\$0	0.00%
551 Assist police or other governmental agency	1	2.12%	\$0	0.00%
	<u>3</u>	<u>6.38%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611 Dispatched & cancelled en route	4	8.51%	\$0	0.00%
	<u>4</u>	<u>8.51%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	3	6.38%	\$0	0.00%
733 Smoke detector activation due to	1	2.12%	\$0	0.00%
743 Smoke detector activation, no fire -	2	4.25%	\$0	0.00%

Watkins-Glen

Incident Type Report (Summary)

Alarm Date Between {06/01/2021} And {06/30/2021}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	6	12.76%	\$0	0.00%

Total Incident Count: 47

Total Est Loss: \$17,600

WATKINS GLEN FIRE DEPARTMENT
201 N. PERRY STREET
WATKINS GLEN NY, 14891
607-535-7700
CHIEF: JASON HUDSON
jason.hudson@wgfire.com

July 13, 2021

Village Board Meeting Agenda:

- New EPCR system that NYS is require all EMS agency to go to. Will have to change software for incident reporting etc.
- Clute Park Fireworks: Need to coordinate better with Fire Chief: Was unable to put emergency apparatus were needed. People lighting off fireworks inside Clute Park. Roped off areas need to be done via blockades not caution tape.
- Drone is in service and has been used on a search detail: was able to cover a lot of ground with in 5 minutes of the call. This would have taken at least an hour utilizing manpower.
- Trainings and calls are up for 2021 compared to last year. Village PD and WGFD have been working very well together and look forward to the future.
- Need to have a meeting with fire advisory board to start coming up with large truck replacement program: Ladder 29 is overdue for replacement 22yrs old, Heavy Rescue is due in 2028, Engine is due in 2031, Tanker is due in 2036. NFPA says large trucks need to be replaced every 20yrs.
- Looking to expand: Need to add more truck bays to accommodate our equipment. Looking to add 3 bays coming from the Company Office out to Perry Street.
- LOSAP: Need to finalize the first round of LOSAP that was started via grant. This has been handed down from Chief to Chief and still has not been completed.



**RESOLUTION
BOARD OF TRUSTEES
of the
VILLAGE OF WATKINS GLEN
JULY 20, 2021**

At a regular meeting of the Board of Trustees of the Village of Watkins Glen, New York, held on July 20, 2021, the following resolution was adopted:

**RESOLUTION DESIGNATING DELEGATE TO THE ANNUAL
CONFERENCE OF THE MUNICIPAL ELECTRIC UTILITIES
ASSOCIATION OF NEW YORK STATE**

WHEREAS, The Village of Watkins Glen is a municipal member of the Municipal Electric Utilities Association of New York State; and

WHEREAS, The Annual Conference of the Municipal Electric Utilities Association of New York State has been called on August 31, 2021 – September 3, 2021, to be held at Chautauqua Harbor Hotel, Celoron, NY and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Watkins Glen hereby designates Thomas Ballard as the accredited delegate of the Village of Watkins Glen, New York.

I, Lonnie M. Childs, hereby certify that the foregoing is a true and exact copy of the resolution adopted by the Board of Trustees of the Village of Watkins Glen at its July 20, 2021 meeting.

Ms. Lonnie M. Childs
Village Clerk

Dated: July 20, 2021
Resolution No.:

RESOLUTION
BOARD OF TRUSTEES
of the
VILLAGE OF WATKINS GLEN
JULY 20, 2021

At a regular meeting of the Board of Trustees of the Village of Watkins Glen, New York, held on July 20, 2021, the following resolution was adopted:

RESOLUTION TO AMEND LOCAL LAW 1 of 2021 – WATER USE CAPITAL RECOVERY & LOCAL LAW 2 of 2021 - SEWER USE CAPITAL RECOVERY

WHEREAS, the Village of Watkins Glen has adopted Local Law 1 of 2021 Water Use Capital Recovery and Local Law 2 of 2021 Sewer Use Capital Recovery to allow for the addition of collection charges for capital improvements in an equitable fashion; and

WHEREAS, Local Law 1 of 2021 Water Use Capital Recovery and Local Law 2 of 2021 Sewer Use Capital Recovery allow the collection charges to be set by resolution of the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Watkins Glen Board of Trustees does hereby set the water debt capital recovery fee at a flat \$2.00 a month for all water connections within the water system and the sewer debt capital recovery fee at a flat \$20.00 a month for all sewer connections within the sewer system for the recovery of the costs of capital improvements.

I, Lonnie M Childs, hereby certify that the foregoing is a true and exact copy of the Resolution adopted by the Board of Trustees of the Village of Watkins Glen at its July 20, 2021 meeting.

Lonnie M Childs
Village Clerk

Dated: July 20, 2021
Resolution No.:



**RESOLUTION
BOARD OF TRUSTEES
of the
VILLAGE OF WATKINS GLEN
JULY 20, 2021**

At a regular meeting of the Board of Trustees of the Village of Watkins Glen, New York, held on July 20, 2021, the following resolution was adopted:

**RESOLUTION IN SUPPORT OF THE JUSTICE COURT ASSISTANCE PROGRAM
2021-22 GRANT APPLICATION FOR THE VILLAGE OF WATKINS GLEN
JUSTICE DEPARTMENT.**

WHEREAS, the State of New York Unified Court System is soliciting applications from local governments under the Justice Court Assistance Program to assist local Justice Departments with needed equipment, automation, furniture, supplies and training.

WHEREAS, the funding available under the State of New York Unified Court System would facilitate local efforts in upgrading the Villages Justice Department.

THEREFORE, BE IT RESOLVED, the Board of the Village of Watkins Glen authorizes the Watkins Glen Village Court to apply for the JCAP grant in the 2021-2022 grant cycle up to \$30,000.

I, Lonnie M. Childs, hereby certify that the foregoing is a true and exact copy of the resolution adopted by the Board of Trustees of the Village of Watkins Glen at its July 20, 2021 meeting.

Ms. Lonnie M. Childs
Village Clerk

Dated: July 20, 2021
Resolution No.:

Entire Lakeside
Police ✓
Fire Dept ✓

Rec'd Clute
8/25/21 Park

APPLICATION FOR A SPECIAL EVENT

VILLAGE OF WATKINS GLEN
303 NORTH FRANKLIN STREET
WATKINS GLEN, NY 14891
607-535-2736

EVENT INFORMATION:

Name of Event: Italian-American Festival

Location: Clute Park

Date(s) of Event: Aug. 13th + 14th

Time of Event: _____

Date and Time for Set up: Aug. 12th 9AM

Date and Time for Take down: Aug 14th 9AM

Event Activities: Food Vendors, Poles, crafts

Beer Garden, Entertainment, Fireworks
(entertainment, vending, fireworks, gaming, etc. Please attach any additional information)

Purpose: _____

Estimated Attendance: 5,000

CONTACT INFORMATION:

Name: howie Perazzini

Phone: 220-4918

Email Address: zinni57@aol.com

Address: _____

Will Alcoholic Beverages be served? Yes / No Sold? Yes / No

Does the Event require Fire/EMT equipment? Yes / No
(if yes, please complete and sign Fire Department Checklist attached)

SPECIAL EQUIPMENT/ SERVICES REQUESTED:

Item	Quantity	Details – locations, types, sizes, etc.
Police:		
Traffic control		In Contact with Sgt. Musler
Street Closings		Village
Security (company)		Phil Barnes

Streets:		
Barricades		Village
Stop signs	None	
Traffic cones		Village

Water:		
Water test		

Sewer:		
Port-a-johns	42	Tub's
Grease barrels	1	

Electric:		
Power needs		Village
Additional power	None	

Codes:		
Tents -(sizes, certified, stakes)	2	Kurt Connelly
Access - crowd movement		

JA

Parks:		
Trash cans	30	IAF
Trash removal		Boy Scouts - Cassella
Parking	6	IAF

** For Village Use Only **

DEPARTMENTS CONTACTED AND APPROVED:

Board	Office	Parks	Electric
Streets <i>K.B.</i>	Police	Water <i>MP</i>	Fire <i>J.H.</i>
Sewer	EMS	Code <i>JA</i>	Super

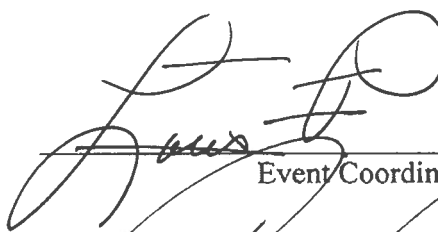
Does this event require firefighting equipment?	<u>Yes</u>	No	
If yes, where is the designated location for fire equipment?			
Are there food vendors on site?	<u>Yes</u>	No	
* If so, what fuel sources are being used?	Propane	Electric	
Will there be generators on site?	Yes	No	
* If so, what fuel sources are being used?	Propane	Gas	Diesel
Will there be temporary electric provided?	Yes	No	
Will there be fireworks?	<u>Yes</u>	No	
* If so, what is the location?			
Is there a need for EMS services at this event?	<u>Yes</u>	No	
* If yes, where is the designated location for EMS equipment?			
Has a map of the festival/event been provided?	Yes	<u>No</u>	
* Please indicate generators, fuel source locations, electric services, vendors and booths.			

*** Disclaimer**

The Watkins Glen Fire Department provides Fire Protection and non-transporting BLS EMS services for events when needed.

All Fire/EMS staging/parking locations are subject to change per the Watkins Glen Fire Chief. There must be a minimum of two parking spaces available at all times for Fire and EMS vehicles.

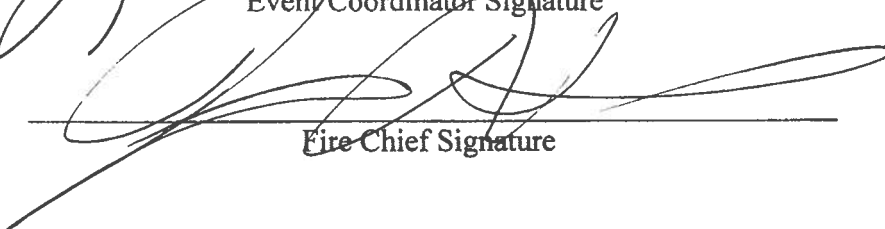
Failure to provide this information could result in the Watkins Glen Fire Department not covering the festival/event.



 Event Coordinator Signature

6/25/21

 Date



 Fire Chief Signature

7/15/21

 Date

Lakeside Park

Police ✓

Fire Department ✓

APPLICATION FOR A SPECIAL EVENT

VILLAGE OF WATKINS GLEN
303 NORTH FRANKLIN STREET
WATKINS GLEN, NY 14891
607-535-2736

Lakeside Park

EVENT INFORMATION:

Name of Event: EAST COAST WATERCROSS

Location: CLUTE MEMORIAL PARK

Date(s) of Event: SETUP 8/20/21 Event 8/21 + 8/22

Time of Event: 7:30 AM → 7:00 PM

Date and Time for Set up: 8/20/21 11 AM

Date and Time for Take down: 8/22/21 7 PM

Event Activities: PWC RACING

(entertainment, vending, fireworks, gaming, etc. Please attach any additional information)

Purpose: ENTERTAINMENT

Estimated Attendance: 75 Athletes, 75 Crew + FAMILY, PARK GOERS?

✓ calendar

CONTACT INFORMATION:

Name: CHRISTOPHER TATES

Phone: 518.844.4080

Email Address: INFO@EASTCOASTWATERCROSS.COM

Address: P.O. Box 4443 SPRING SPRINGS NY 12885

Will Alcoholic Beverages be served?

Yes / No

Sold? Yes / No

Does the Event require Fire/EMT equipment?

Yes / No

(if yes, please complete and sign Fire Department Checklist attached)

SPECIAL EQUIPMENT/ SERVICES REQUESTED:

Item	Quantity	Details - locations, types, sizes, etc.
Police:		
Traffic control	0	
Street Closings	0	
Security (company)	0	
Streets:		
Barricades	0	
Stop signs	0	
Traffic cones	0	
Water:		
Water test	0	
Sewer:		
Port-a-johns	2	WE PROVIDE
Grease barrels	0	
Electric:		
Power needs	0	
Additional power	0	
Codes:		
Tents -(sizes, certified, stakes)	30	SMALL EZ-UP 10x10 RAREBOND SUN TENTS
Access - crowd movement	0	
Parks:		
Trash cans	10	
Trash removal	SOMEONE	
Parking	50	LINES ARE TYPICALLY PAINTED

* For Village Use Only *

DEPARTMENTS CONTACTED AND APPROVED:

Board Streets Sewer **KB.**
 Office Police EMS **ETM**
 Parks Water Code **MP**
 Electric Fire Super **JH**

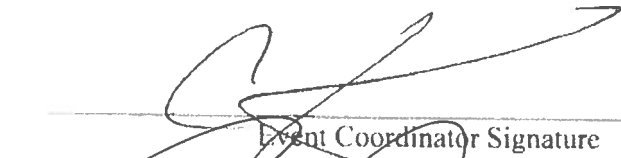
Does this event require firefighting equipment?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If yes, where is the designated location for fire equipment?	WATERS EDGE	
Are there food vendors on site?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
* If so, what fuel sources are being used?	Propane	Electric
Will there be generators on site?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
* If so, what fuel sources are being used?	Propane	<input checked="" type="radio"/> Gas Diesel
Will there be temporary electric provided?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Will there be fireworks?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
* If so, what is the location?		
Is there a need for EMS services at this event?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
* If yes, where is the designated location for EMS equipment?	WATERS EDGE	
Has a map of the festival/event been provided?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
* Please indicate generators, fuel source locations, electric services, vendors and booths.		

*** Disclaimer**

The Watkins Glen Fire Department provides Fire Protection and non-transporting BLS EMS services for events when needed.

All Fire/EMS staging/parking locations are subject to change per the Watkins Glen Fire Chief. There must be a minimum of two parking spaces available at all times for Fire and EMS vehicles.

Failure to provide this information could result in the Watkins Glen Fire Department not covering the festival/event.



 Event Coordinator Signature


 Fire Chief Signature

6/9/21

 Date
 7/15/21

 Date



Police ✓
Fire ✓

RECEIVED

MAY 21 2021

VILLAGE OF WATKINS GLEN

~~Lafayette Park~~
The Village of Watkins Glen
303 North Franklin Street
Watkins Glen, NY 14891
Phone: (607)-535-2736
Fax: (607)-535-7621
TTY: (800) 662-1220

Village Streets

Application for a Special Event

Event Information:

Name of Event: Grand Prix Festival

Location: Franklin St between 2nd and 10th; Lafayette Park

Date(s) of Event: Thursday Sept 9th Lafayette Park, Friday Sept 10th Franklin AND Lafayette

Time of Event: Thurs Lafayette Park: 8am - 2:30pm, Friday: 9am - 8pm

Date and Time for Set up: Thurs Lafayette 8am, Fri Lafayette 10am, Thurs Franklin 10pm, Fri Franklin 10am

Date and Time for Take down: Fri 9/10 8pm

Event Activities: Vintage Car Displays, Parades of cars, vendors

(Entertainment, vending, fireworks, gaming, etc. Please attach any additional information)

Purpose: Tourism celebration of The Village's Motorsports History

Estimated Attendance: Free event, estimate 8,000 attendees

Contact Information:

Name: Michaela Christensen / Watkins Glen Promotions

Phone: 607 535 3003

Email Address: cvents@watkinglen.com

Address: 211 N Franklin St / PO Box 332 Watkins Glen, NY 14891

Not by Watkins Glen Promotions.

Will Alcoholic Beverages be served? Yes/No Sold? Yes/No

Does the Event require Fire/EMT equipment? Yes/No
(If yes, please complete and sign Fire Department Checklist attached.)



The Village of Watkins Glen
 303 North Franklin Street
 Watkins Glen, NY 14891
 Phone: (607)-535-2736
 Fax: (607)-535-7621
 TTY: (800) 662-1220

Special Equipment/ Services Requested:

Item **Quantity** **Details – locations, types, sizes, etc.**

Police:

Traffic control		will meet with PD+ Sheriff as usual. @ 4000 hrs @
Street Closings		Franklin St 2nd - 10 th 1pm - 5pm, and some side streets
Security (company)		As arranged with law enforcement

Streets:

Barricades	2	will meet with P.D. ETM
Stop signs		
Traffic cones		

Water:

Water test	NA	
------------	----	--

Sewer:

Port-a-johns	2	will order NAWL OFFSITE
Grease barrels		

Electric:

Power needs	2	
Additional power		

Codes:

Tents - (sizes, certified, stakes)		
Access - crowd movement		

Parks:

Trash cans	CRB	we provide extra barrels for street
Trash removal		we remove trash
Parking		Lafayette Park is requested to reserve 9/9-9/10 per this application.



The Village of Watkins Glen
 303 North Franklin Street
 Watkins Glen, NY 14891
 Phone: (607)-535-2736
 Fax: (607)-535-7621
 TTY: (800) 662-1220

For Village Use Only

Departments Contacted and Approved:

Board _____ Office _____ Parks CB
 Streets KB Police EDM Water MP Electric ML
 Sewer W EMS _____ Code DD Fire JT
 Super A

Does this event require firefighting equipment?	Yes	<u>No</u>	
If yes, where is the designated location for fire equipment?			
Are there food vendors on site?	<u>Yes</u>	No	
* If so, what fuel sources are being used?	Propane	Electric	
Will there be generators on site?	Yes	No	
* If so, what fuel sources are being used?	Propane	Gas	Diesel
Will there be temporary electric provided?	Yes	<u>No</u>	
Will there be fireworks?	Yes	<u>No</u>	
* If so, what is the location?			
Is there a need for EMS services at this event?	Yes	<u>No</u>	
* If yes, where is the designated location for EMS equipment?			
Has a map of the festival/event been provided?	Yes	<u>No</u>	
* Please indicate generators, fuel source locations, electric services, vendors and booths.			

we can update once we have vendors working at this time



The Village of Watkins Glen
303 North Franklin Street
Watkins Glen, NY 14891
Phone: (607)-535-2736
Fax: (607)-535-7621
TTY: (800) 662-1220

*** Disclaimer**

The Watkins Glen Fire Department provides Fire Protection and non-transporting BLS EMS services for events when needed.

All Fire/EMS staging/parking locations are subject to change per the Watkins Glen Fire Chief. There must be a minimum of two parking spaces available at all times for Fire and EMS vehicles.

Failure to provide this information could result in the Watkins Glen Fire Department not covering the festival/event.

Michaela Chilton
Event Coordinator Signature

5/21/2021
Date

[Signature]
Fire Chief Signature

7/15/21
Date

VILLAGE OF WATKINS GLEN
MUNICIPAL BUILDING
303 N. FRANKLIN STREET
WATKINS GLEN, NY 14891

MEMBER APPLICATION FOR USE OF WGFD BUILDING

MEMBER NAME: Paul Surke
ADDRESS: 309 3rd Watkins Glen NY 14891
(Street) (City) (State) (Zip)
PHONE NUMBER: (607) 344-0853 EMAIL: jsurke@nyc.gov
TYPE OF ACTIVITY: Bridal Shower
DATE(S) REQUESTED: 7-31-21 TIME(S) REQUESTED: 12:00 - 4:00
KITCHEN: YES or NO CATERED: YES or NO BY: _____

CLEANING: The facility must be clean upon vacating the premises including bathrooms and kitchen. Kitchen (if used) must be left in the order it was found including appliances, sinks and counters. All tables and chairs must be wiped clean, folded and placed on the appropriate racks. All floor areas used must be swept and mopped regardless of their condition. A dumpster is provided at the rear of the building.

NO ALCOHOL SERVICE AND/OR CONSUMPTION AGREEMENT

- MEMBER AGREES THAT THERE SHALL BE NO SERVICE OF AND/OR CONSUMPTION OF ALCOHOL
- Member agrees to refuse to allow alcohol to be served to, and/or consumed by, any person.
 - Member shall monitor all activity and specifically acknowledges that Member is solely liable for the consumption of any alcohol by any person on the Premises and that such liability shall extend to any aspect regarding the consumption of alcohol.
 - The Village of Watkins Glen reserves the right to terminate rental and require the entire party to leave if guests are consuming alcohol and/or any guest appears intoxicated.
 - Member and guests shall indemnify and hold the Village of Watkins Glen and Fire Department, its officers, employees, and agents harmless from all liability for use of alcohol.

Failure to abide by this agreement will cause immediate rental termination and subject the Member to additional financial liability.

Signature indicates the Member agrees to all terms and conditions stated herein.

Member Signature: [Signature] Date: 7-7-21
Fire Chief Signature: [Signature] Date: 7/9/21
Approved by: _____ Date: _____

400 N. Blue Ribbon Ave
Harrisburg, PA 17112



Phone: (717) 652-3310
(800) 564-7002
Fax: (717) 540-1558

HIGHER INFORMATION GROUP
DIGITAL COPIERS • FAX MACHINES • SERVICE • SUPPLIES

CUSTOMER'S ORDER

Purchase Supplies Maintenance Customer # _____ Date Rec'd 7/13/2021

Bill To: Village of Watkins Glen 303 N Franklin St Watkins Glen, NY 14891	Ship To: Village of Watkins Glen 303 N Franklin St Watkins Glen, NY 14891
--	--

Sales Representative Mike Brand	Telephone 607-535-2736	Date Delivery Requested ~	Purchase Order
---	----------------------------------	-------------------------------------	-----------------------

Qty.	Make/Model	Description	Serial No.	Price	Total
1	Xerox B405	36 PPM Mono Printer		\$799.00	\$799.00
Total Equipment					\$799.00
Trade Allowance					-
Discount Amount					-
Subtotal					\$799.00
State Sales Tax					\$63.92
TOTAL					\$862.92

Equipment Traded In

Model: _____ Serial No: _____

Total Amount Payable	Cash with signed contract	Balance Due	No. of Monthly Payments	Amount per Payment	Due Date of 1 st Payment

CONDITIONS OF SALE: Net cash upon invoice. F.O.B. Destination unless otherwise specified below.

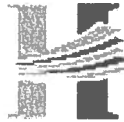
Please deliver the equipment described above (hereinafter called property) subject to the terms and conditions stated below:

- It is agreed that the above property is sold and purchased conditionally, and that the title to each of said chattels is reserved in Seller and shall not pass to the Buyer until full purchase price of all the chattels and other monies due or secured hereunder have been paid in cash and all terms and conditions set forth in this contract have been complied with.
- This property shall not be resold, pledged, mortgaged, removed from location hereinabove specified, or in any way disposed of without the written consent of the Seller, while this contract is in force.
- The Buyer assumes the risk of and agrees to indemnify the Seller against injury and destruction from any cause whatsoever to the property, after same has been delivered to any carrier consigned to the Buyer, and also any damage by the property to person or property and no such injury, damage or destruction shall excuse payments or other liabilities hereunder.
- In case of default in the payment of any regular installment or other monies, secured or due hereunder, or breach of any term or provision hereof, the Seller, at its option, without being limited thereto, may (a) sue for the amount then due without repossession and without accelerating or otherwise affecting Future installments; (b) treat all unpaid installment and other monies which are or may become due in hereunder as immediately due and sue therefore; (c) enter the premises where the property is then located and repossess same without liability for tort or trespass on so doing; (d) separately there from or concurrently therewith pursue any and all other remedies as then be lawful in the premises, including but not limited to the right to resell the property after repossession and sue for deficiency judgment for any balance due hereunder. All reasonable expenses incident to such repossession or pursuit of other remedies shall be borne by the Buyer, including but not being limited to reasonable counsel fees.

NAME _____ TITLE _____
(Please Print)

AUTHORIZED SIGNATURE _____ DATE _____

400 N. Blue Ribbon Ave
Harrisburg, PA 17112



Phone: (717) 652-3310
(800) 564-7002
Fax: (717) 540-1558

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MAINTENANCE CONTRACT

Customer Information

Customer Name: Village of Watkins Glen

Address: 303 N Franklin St

City / State / Zip: Watkins Glen, NY 14891

Contact Name: Lonnie Childs

Phone No.: 607-535-2736

Email: deputyclerk@watkinglen.us

Type "A" Contract / Includes all labor, parts and supplies (except paper and staples.)

Model	Xerox B405	Serial#				
Mono	Total Copies:	Cost: \$.0250	Start Meter:	Overage:	<input type="checkbox"/> Q	<input checked="" type="checkbox"/> M <input type="checkbox"/> Y
Color	Total Copies:	Cost:	Start Meter:	Overage:	<input type="checkbox"/> Q	<input checked="" type="checkbox"/> M <input type="checkbox"/> Y

Model		Serial#				
Mono	Total Copies:	Cost:	Start Meter:	Overage:	<input type="checkbox"/> Q	<input checked="" type="checkbox"/> M <input type="checkbox"/> Y
Color	Total Copies:	Cost:	Start Meter:	Overage:	<input type="checkbox"/> Q	<input checked="" type="checkbox"/> M <input type="checkbox"/> Y

Model		Serial#				
Mono	Total Copies:	Cost:	Start Meter:	Overage:	<input type="checkbox"/> Q	<input type="checkbox"/> M <input type="checkbox"/> Y
Color	Total Copies:	Cost:	Start Meter:	Overage:	<input type="checkbox"/> Q	<input type="checkbox"/> M <input type="checkbox"/> Y

Model		Serial#				
Mono	Total Copies:	Cost:	Start Meter:	Overage:	<input type="checkbox"/> Q	<input type="checkbox"/> M <input type="checkbox"/> Y
Color	Total Copies:	Cost:	Start Meter:	Overage:	<input type="checkbox"/> Q	<input type="checkbox"/> M <input type="checkbox"/> Y

Customer's Signature: _____ Date: _____



Municipal Electric Utilities Association of New York State

6652 Hammersmith Drive, East Syracuse, New York, 13057

Phone: 315/453-7851 Fax: 315/453-7849

Email: info@meua.org web site: www.meua.org

TO: Municipal Members
FROM: Narin Ly
DATE: June 28, 2021
SUBJECT: **2021 MEUA Annual Conference Notice and Forms**
Agenda to follow shortly

The Municipal Electric Utilities Association of New York State will be celebrating its 91st Annual Conference at the Chautauqua Harbor Hotel in Celoron, NY on August 31 - September 3, 2021.

Enclosed you will find:

- Official Notice of the 2021 MEUA Annual Conference,
- Two Sample Resolution Forms- designating an accredited delegate to the conference,
- MEUA 2021 Annual Conference Registration Form,
- Chautauqua Harbor Hotel Reservation Form; Please duplicate these forms as needed. Individual meal ticket options are available by contacting Narin @ MEUA.

In accordance with the Constitution and Bylaws of the MEUA of NYS, the attached notice of the Annual Conference is being sent to each member at least thirty days before the time appointed for the meeting.

Every municipal member of the association shall be entitled to vote at any regular or special meeting. Each member may send as many representatives as it desires, but only one accredited delegate shall have the right to cast the vote for the member. An accredited delegate is defined as a person authorized by a municipal member to represent, and vote for said municipality. Such authorization shall be in writing, properly executed, and filed with the MEUA Executive Secretary prior to the meeting.

It is therefore requested that the governing board execute the appropriate resolution and file a copy with MEUA of NYS, 6652 Hammersmith Drive, East Syracuse, NY, 13057.

PLEASE NOTE: All completed forms must be returned to Narin @ MEUA by July 31st. **Folks, this is a hard deadline!** The Chautauqua Harbor Hotel has reserved a set number of rooms for our group. First come, first served. Please don't wait! Rooms will sell out fast.



***Municipal Electric Utilities Association
of New York State***

6652 Hammersmith Drive, East Syracuse, New York, 13057

Phone: 315-453-7851 Fax: 315-453-7849

Email: info@meua.org Website: www.meua.org

OFFICIAL NOTICE OF THE ANNUAL CONFERENCE

*Notice is hereby given, that the Annual Conference of the
Municipal Electric Utilities Association of New York State
will be held at the Chautauqua Harbor Hotel, Celoron, NY
on August 31 – September 3, 2021 for the transaction of such
business as may be properly brought before the meeting.*

MEUA 91st Annual Conference: Chautauqua Harbor Hotel Reservation Form August 31st – September 3rd 2021

Please use one (1) reservation form per room.
You may duplicate these form as needed.

Room 1 of 2

Municipality WATKINS Glen

Contact Person Minard LaFever

Contact Phone 607-742-6881

Contact Email minardLaFever31@Gmail.com

Arrival Date 8/31/21

Departure Date 9/3/21

Room Preference (cannot be guaranteed, please check appropriate box):

Single Queen Bed

King Size Bed

Double Queen Beds

Guest 1 _____

Guest 2 _____

Are you Tax Exempt? Yes No

Tax exemption forms must be submitted with your registration to be eligible for the tax-exempt rate.

Package Selection(s):

- | | | |
|---------------------------|-------------------------------------|------------------|
| 1. 3 Day Full Package | <input checked="" type="checkbox"/> | \$ <u>709.00</u> |
| 2. 3 Day Golfer Package | <input type="checkbox"/> | \$ _____ |
| 3. Tuesday Only Package | <input type="checkbox"/> | \$ _____ |
| 4. Wednesday Only Package | <input type="checkbox"/> | \$ _____ |
| 5. Thursday Only Package | <input type="checkbox"/> | \$ _____ |

3 Day Full Package

Single: \$ 765 Tax Exempt Single: \$ 709

Double: \$ 1059 Tax Exempt Double: \$ 1002

Check in on Tuesday, August 31, 2021

Check-out on Friday, September 3, 2021

3 Breakfasts (Wed, Thurs, Fri)

2 Lunches (Wed, Thurs)

1 Boxed Lunch (Fri)

3 Receptions and Dinner (Wed, Thurs, Fri)

3 Day Golfer Package

Single: \$ 745 Tax Exempt Single: \$ 671

Double: \$ 1020 Tax Exempt Double: \$ 925

Check in on Tuesday, August 31, 2021

Check-out on Friday, September 3, 2021

3 Breakfasts (Wed, Thurs, Fri)

2 Lunches (Wed, Thurs)

1 Boxed Lunch (Fri)

3 Receptions and Dinner (Wed, Thurs, Fri)

Tuesday Only Package

Single: \$ 241 Tax Exempt Single: \$ 217

Double: \$ 325 Tax Exempt Double: \$ 295

Check in on Tuesday, August 31, 2021

Check-out on Friday, September 3, 2021

1 Cocktail Receptions and Dinner (Tues)

1 Breakfast (Wed)

1 Lunch (Wed)

Wednesday Only Package

Single: \$ 263 Tax Exempt Single: \$ 237

Double: \$ 1059 Tax Exempt Double: \$335

Check in on Wednesday, September 1, 2021

Check-out on Thursday, September 2, 2021

1 Cocktail Reception and Dinner (Wed)

1 Breakfast (Thurs)

1 Lunch (Thurs)

Thursday Only Package

Single: \$ 260 Tax Exempt Single: \$ 235

Double: \$ 364 Tax Exempt Double: \$ 331

Check in on Thursday, September 2, 2021

Check-out on Friday, September 3, 2021

1 Cocktail Reception and Dinner (Thurs)

1 Breakfast (Fri)

1 Boxed Lunch (Fri)

MEUA 91st Annual Conference: Chautauqua Harbor Hotel Reservation Form

August 31st – September 3rd 2021

Please use one (1) reservation form per room.
You may duplicate these form as needed.

Room 2 of 2
 Municipality WATKINS Glen
 Contact Person Tom Ballard
 Contact Phone 607-351-8464
 Contact Email Lineman422@ME.com
 Arrival Date 8/31/21
 Departure Date 9/3/21
 Room Preference (cannot be guaranteed, please check appropriate box):

- Single Queen Bed
 King Size Bed
 Double Queen Beds

Guest 1 _____
 Guest 2 _____

Are you Tax Exempt? Yes No
Tax exemption forms must be submitted with your registration to be eligible for the tax-exempt rate.

Package Selection(s):

- | | | |
|---------------------------|-------------------------------------|------------------|
| 1. 3 Day Full Package | <input checked="" type="checkbox"/> | \$ <u>709.00</u> |
| 2. 3 Day Golfer Package | <input type="checkbox"/> | \$ _____ |
| 3. Tuesday Only Package | <input type="checkbox"/> | \$ _____ |
| 4. Wednesday Only Package | <input type="checkbox"/> | \$ _____ |
| 5. Thursday Only Package | <input type="checkbox"/> | \$ _____ |

3 Day Full Package

Single: \$ 765 Tax Exempt Single: \$ 709
Double: \$ 1059 Tax Exempt Double: \$ 1002
 Check in on Tuesday, August 31, 2021
 Check-out on Friday, September 3, 2021
 3 Breakfasts (Wed, Thurs, Fri)
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 3 Receptions and Dinner (Wed, Thurs, Fri)

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 1 Breakfast (Thurs)
 1 Lunch (Thurs)

Thursday Only Package

Single: \$ 260 Tax Exempt Single: \$ 235
Double: \$ 364 Tax Exempt Double: \$ 331
 Check in on Thursday, September 2, 2021
 Check-out on Friday, September 3, 2021
 1 Cocktail Reception and Dinner (Thurs)
 1 Breakfast (Fri)
 1 Boxed Lunch (Fri)

Municipal Member

Method of Payment for Room Reservation Only:

Check Check # _____

Credit Card

Cardholder's Name _____

Credit Card # _____

Exp. Date _____ CVC _____

By signing below, I authorize the Chautauqua Harbor Hotel to charge the above credit card for charges incurred during this guest's stay as restricted above.

Authorized Signature _____

Date _____

All reservations must be guaranteed with a check or credit card. Checks may be issued and mailed to:

Chautauqua Harbor Hotel
c/o MEUA Conference
10 Dunham Avenue
Celoron, NY 14720

Checks must be received at least 2 weeks prior to the event. Reservations made without form of payment will not be accepted.

Check-in: 4:00 PM Check-out: 11:00 AM

Room Cancellation must be received by:
4:00 PM, August 24 to receive a full refund. Please call Narin at MEUA to request a cancellation form. 315-453-7851.

Guest 1 Minard LaFever

Guest 1 Conference Activities (no additional charge):

Wednesday Boat Tour

Thursday Comedy Tour

Golf

Guest 1 Thursday Dinner Selection:

Prime Rib

Orange Roughy

Chicken Cordon Bleu

Guest 2 Tom Ballard

Guest 2 Conference Activities (no additional charge):

Wednesday Boat Tour

Thursday Comedy Tour

Golf

Guest 2 Thursday Dinner Selection:

Prime Rib

Orange Roughy

Chicken Cordon Bleu



Municipal Electric Utilities Association of New York State

6652 Hammersmith Drive, East Syracuse, New York, 13057
Phone: 315-453-7851 Fax: 315-453-7849
Email: info@meua.org Website: www.meua.org

MEUA 91st Annual Conference Registration Form August 31st – September 3rd 2021

MEUA Member Fee Pricing

3 Day Admission..... \$110
1 Day Admission..... \$50

MEUA Non-Member Fee Pricing

3 Day Admission..... \$160
1 Day Admission..... \$70

**Please list all registrants from your organization.
Spouses sharing a room with a participating
member may waive the admission fee.**

Participant 1:

Name: Minard LaFever \$ _____

Spouse: _____

Arrival Date August 31

Departure Date Sept 3rd

Participant 2:

Name: Tom Ballard \$ _____

Spouse: _____

Arrival Date August 31st

Departure Date Sept 3rd

Participant 3:

Name: _____ \$ _____

Spouse: _____

Arrival Date _____

Departure Date _____

Municipality WATKINS Glen

Contact Person Minard LaFever

Contact Phone 607-742-6881

Contact Email electricSuper@watkinsGlen

Please email (info@meua.org) or
fax (315-453-7849) your completed registration
forms to the MEUA. (Including hotel reservation
form, 3 pages total)

An MEUA invoice for your admission fees will be
delivered to your contact email inbox within 1-2
business days. Payment is due upon receipt.

Total to be Invoiced

\$ 220.00

Check # _____

MEUA does not accept credit card payments.

*Continue on to Chautauqua Harbor Hotel Reservation
Form. Please send all forms to Narin @MEUA.*

Voucher Abstract

Village of Watkins Glen

VOUCHER	DESCRIPTION	VENDOR NUMBER / NAME	AMOUNT	EFT	DP
TRANS DATE	BATCH NO	POST MO/YR BANK ID CHECK NO CHECK DATE			

VC 00026183	Ladder testing	0000AERIAL	Aerial Testing Company		
07/13/2021	18,437	7 2021		1,994.00	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	Ladder testing	1,994.00	AA.3410.400	FIRE - CONTRACTUAL	

TOTAL VOUCHERS FOR VENDOR: 0000AERIAL # OF VOUCHERS: 1 TOTAL AMOUNT: 1,994.00

VC 00026182	pest control	000ALLPEST	All Season Pest Control		
07/13/2021	18,437	7 2021		150.00	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	pest control	150.00	AA.3410.400	FIRE - CONTRACTUAL	

TOTAL VOUCHERS FOR VENDOR: 000ALLPEST # OF VOUCHERS: 1 TOTAL AMOUNT: 150.00

VC 00026200	Refund Security Deposit- Lakeside Pavilion 7/10/21	00BOUDINOT	Andrew or Jennifer Boudinot		
07/14/2021	18,437	7 2021		100.00	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	Refund Security Deposit- Lakeside Pavilion 7/10/21	100.00	AA.0615.000	CUSTOMER DEPOSITS	

TOTAL VOUCHERS FOR VENDOR: 00BOUDINOT # OF VOUCHERS: 1 TOTAL AMOUNT: 100.00

VC 00026180	cleanse packs, insect repell wipes, burn dressing	000APPLIED	Applied Industrial Technologies, Inc.		
07/13/2021	18,437	7 2021		51.49	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	poison ivy cleanse packs	16.91	EE.0787.000	REPAIRS TO GENERAL PROPERTY	
002	insect repell wipes	26.72	EE.0787.000	REPAIRS TO GENERAL PROPERTY	
003	burn dressing	7.86	EE.0787.000	REPAIRS TO GENERAL PROPERTY	

TOTAL VOUCHERS FOR VENDOR: 000APPLIED # OF VOUCHERS: 3 TOTAL AMOUNT: 51.49

VC 00026181 handicap stencil
 07/13/2021 18,437
LINE DETAIL DESCRIPTION
 001 handicap stencil

000APPLIED Applied Industrial Technologies, Inc.
 7 2021
AMOUNT ACCOUNT NO
 169.96 AA.5110.420

169.96
ACCOUNT DESCRIPTION
 STREET MAINT - CONTR. - MATERIALS &
 MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 000APPLIED

OF VOUCHERS: 2

TOTAL AMOUNT:

221.45

VC 00026254 Trash & Recycling - June 2021
 07/19/2021 18,437
LINE DETAIL DESCRIPTION
 001 WWTP Monthly Service
 002 WWTP Fuel Fee
 003 Clute Park Trash
 004 Clute Park Recycling
 005 Clute Park Fuel Fee
 006 Streets trash removal
 007 Village Hall Recycling
 008 Fire Dept Trash
 009 Fire Dept Fuel Fee

00ARROWHEA Arrowhead Disposal LLC
 7 2021
AMOUNT ACCOUNT NO
 250.00 JT.8130.410
 5.00 JT.8130.410
 695.00 AA.7180.400
 25.00 AA.7180.400
 5.00 AA.7180.400
 695.00 AA.8160.400
 25.00 AA.8160.400
 40.00 AA.3410.410
 5.00 AA.3410.410

1,745.00
ACCOUNT DESCRIPTION
 SEWAGE TREAT DISP - UTILITIES EXP -
 GARBAGE REMOVA
 SEWAGE TREAT DISP - UTILITIES EXP -
 GARBAGE REMOVA
 CAMPGROUND - CONTRACTUAL
 CAMPGROUND - CONTRACTUAL
 CAMPGROUND - CONTRACTUAL
 REFUSE & GARBAGE - CONTRACTUAL
 REFUSE & GARBAGE - CONTRACTUAL
 FIRE - CONTR: UTILITIES EXP
 FIRE - CONTR: UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00ARROWHEA

OF VOUCHERS: 1

TOTAL AMOUNT:

1,745.00

VC 00026184 grass seed for park
 07/13/2021 18,437
LINE DETAIL DESCRIPTION
 001 grass seed for park

00BANFIELD Banfield-Baker Corp
 7 2021
AMOUNT ACCOUNT NO
 185.00 AA.7110.420

185.00
ACCOUNT DESCRIPTION
 PARKS - CONTR. - MATERIALS &
 MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00BANFIELD

OF VOUCHERS: 1

TOTAL AMOUNT:

185.00

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00CGOKHALE

OF VOUCHERS: 1

TOTAL AMOUNT:

40.00

VC 00026167	keystock	00CARQUEST	Carquest Auto Parts	3.42	<u>ACCOUNT DESCRIPTION</u>
07/11/2021	18,437	7	2021		STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		
001	keystock	3.42	AA.5110.420		

VC 00026168	motor oil	00CARQUEST	Carquest Auto Parts	29.97	<u>ACCOUNT DESCRIPTION</u>
07/11/2021	18,437	7	2021		Street Maint - Lubrication
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		
001	motor oil	29.97	AA.5110.422		

VC 00026188	3000 psi gauge	00CARQUEST	Carquest Auto Parts	34.95	<u>ACCOUNT DESCRIPTION</u>
07/13/2021	18,437	7	2021		REPAIRS TO GENERAL PROPERTY
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		
001	3000 psi gauge	34.95	EE.0787.000		

VC 00026256	hydraulic hoses and fittings	00CARQUEST	Carquest Auto Parts	57.94	<u>ACCOUNT DESCRIPTION</u>
07/19/2021	18,437	7	2021		STREET MAINT - EQUIPMENT EXP
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		
001	hydraulic hoses and fittings	57.94	AA.5110.200		

TOTAL VOUCHERS FOR VENDOR: 00CARQUEST # OF VOUCHERS: 4 TOTAL AMOUNT: 126.28

VC 00026187	Camping refund- 7/18 - 7/20/20	00CALMONTE	Cassandra Almonte	5.00	<u>ACCOUNT DESCRIPTION</u>
07/13/2021	18,437	7	2021		CAMPGROUND RECEIPTS
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		
001	Camping refund- 7/18 - 7/20/20	5.00	AA.2002.000		

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 000CALMONTE

OF VOUCHERS: 1

TOTAL AMOUNT:

5.00

VC 00026186	Camping refund- 7/23 - 7/25/20	0000CRHONE	Cheyenne Rhone	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
07/13/2021	18,437	7	2021	5.00	AA.2002.000	CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: 0000CRHONE

OF VOUCHERS: 1

TOTAL AMOUNT:

5.00

VC 00026185	Camping refund- 6/13 - 6/15/20	000CMACOCK	Christopher Maccock	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
07/13/2021	18,437	7	2021	30.00	AA.2002.000	CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: 000CMACOCK

OF VOUCHERS: 1

TOTAL AMOUNT:

30.00

VC 00026190	bottled water & equipment rental	000CULLIGAN	Culligan Water	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
07/14/2021	18,437	7	2021	67.00	JT.8130.400	SEWAGE TREAT DISP - CONTRACTUAL
				52.80	AA.7110.400	PARKS - CONTRACTUAL
				110.00	AA.5110.400	STREET MAINT - CONTR EXP

TOTAL VOUCHERS FOR VENDOR: 000CULLIGAN

OF VOUCHERS: 1

TOTAL AMOUNT:

229.80

Voucher Abstract

Village of Watkins Glen

VC 00026169	sludge removal- June 2021	000DICKSON	Dicksons Environmental Service
07/11/2021	18,437	7 2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	sludge removal- June 2021	9,504.56	GG:8130.426
			<u>ACCOUNT DESCRIPTION</u>
			SEWAGE TREAT DISP - SOLIDS DISPOSAL EXP
			9,504.56

TOTAL VOUCHERS FOR VENDOR: 000DICKSON # OF VOUCHERS: 1 TOTAL AMOUNT: 9,504.56

VC 00026191	Website SAAS- June 2021	0000DSDWEB	DSD Web Works, Inc
07/14/2021	18,437	7 2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	Website Hosting/Maintenance Fees	215.00	AA.1620.400
002	Website Hosting/Maintenance Fees	50.00	FF.8310.400
003	Website Hosting/Maintenance Fees	50.00	GG.8110.400
004	Website Hosting/Maintenance Fees	50.00	EE.0781.500
			<u>ACCOUNT DESCRIPTION</u>
			MUN BLDGS - CONTRACTUAL
			ADMIN - CONTRACTUAL
			SEWER ADMINISTRATION - CONTRACTUAL
			OFFICE SUPPLIES & EXPENSE
			365.00

TOTAL VOUCHERS FOR VENDOR: 0000DSDWEB # OF VOUCHERS: 1 TOTAL AMOUNT: 365.00

VC 00026170	2 Alpha Couplings	0000EJPRES	EJ Prescott Inc
07/11/2021	18,437	7 2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	2 Alpha Couplings	780.00	FF.8320.420
			<u>ACCOUNT DESCRIPTION</u>
			SOURCE OF SUPPLY - MAINTENANCE & REPAIRS
			780.00

TOTAL VOUCHERS FOR VENDOR: 0000EJPRES # OF VOUCHERS: 1 TOTAL AMOUNT: 780.00

VC 00026257	Internet - 7/1/21 - 7/31/21	EMPIREACCE	Empire Access
07/19/2021	18,437	7 2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>
001	Internet - Community Center	100.00	AA.7140.410
002	Internet - campground	416.67	AA.7180.400
			<u>ACCOUNT DESCRIPTION</u>
			COMM CENTER - CONTR EXP - UTILITIES
			CAMPGROUND - CONTRACTUAL
			1,388.60

TOTAL VOUCHERS FOR VENDOR: 0000EJPRES # OF VOUCHERS: 1 TOTAL AMOUNT: 1,388.60

Voucher Abstract

Village of Watkins Glen

003	internet - Water Plant	48.00	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
004	internet - Municipal Bldg	110.00	AA.1620.410	MUN BLDGS - CONTR EXP - UTILITIES
005	internet/cable/tele/fax - fire dept	143.93	AA.3410.410	FIRE - CONTR. UTILITIES EXP
006	internet - pump station	280.00	JT.8130.412	TREATMENT - INTERNET
007	SCADA - raw water intake	60.00	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
008	Padua Tank	60.00	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
009	Seneca Lake Event Center	170.00	AA.7140.410	COMM CENTER - CONTR EXP - UTILITIES

TOTAL VOUCHERS FOR VENDOR: EMPIREACCE # OF VOUCHERS: 1 TOTAL AMOUNT: 1,388.60

VC 00026171	Boots- John Rekczis	000FAMOUSB	Famous Brands Outlet
07/11/2021	18,437	7	2021
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>
001	Boots- John Rekczis	150.00	FF.8310.430
			ADMIN - Clothing & Safety Supplies

TOTAL VOUCHERS FOR VENDOR: 000FAMOUSB # OF VOUCHERS: 1 TOTAL AMOUNT: 150.00

VC 00026192	Camping refund- 8/20 - 8/23/20	000RVTOURS	Fantasy RV Tours
07/14/2021	18,437	7	2021
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>
001	Camping refund- 8/20 - 8/23/20	975.00	AA.2002.000
			CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: 000RVTOURS # OF VOUCHERS: 1 TOTAL AMOUNT: 975.00

VC 00026229	Hot water heater repair	FINGERLAKE	Finger Lakes Climate Control
07/15/2021	18,437	7	2021
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>
001	Hot water heater repair	300.00	AA.3410.400
			FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: FINGERLAKE # OF VOUCHERS: 1 TOTAL AMOUNT: 300.00

TOTAL VOUCHERS FOR VENDOR: FINGERLAKE

OF VOUCHERS: 1

TOTAL AMOUNT:

300.00

VC 00026193 med carry kits
 07/14/2021 18,437

00000GALLS Gall's
 7 2021
 AMOUNT ACCOUNT NO
 157.44 AA.3120.423

157.44
 ACCOUNT DESCRIPTION
 Police Maint - Clothing & Safety Supplies

TOTAL VOUCHERS FOR VENDOR: 00000GALLS

OF VOUCHERS: 1

TOTAL AMOUNT:

157.44

VC 00026258 general matters- Matthews foil, pba negotiations
 07/19/2021 18,437

0000GIRVIN Girvin & Ferlazzo, PC
 7 2021
 AMOUNT ACCOUNT NO
 1,202.50 AA.1420.400

1,202.50
 ACCOUNT DESCRIPTION
 LAW - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0000GIRVIN

OF VOUCHERS: 1

TOTAL AMOUNT:

1,202.50

VC 00026172 #10 logo envelopes
 07/11/2021 18,437

GOVERNFORMS Government Forms and Supplies LLC
 7 2021
 AMOUNT ACCOUNT NO
 19.64 AA.1410.400
 19.64 FF.8310.400
 19.64 GG.8110.425
 19.64 EE.0781.500
 19.64 JT.8110.400

98.20
 ACCOUNT DESCRIPTION
 CLERK - CONTRACTUAL
 ADMIN - CONTRACTUAL
 SEWER ADMINISTRATION - OFFICE SUPPLIES
 OFFICE SUPPLIES & EXPENSE
 SEWER ADMINISTRATION - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: GOVERNFORMS

OF VOUCHERS: 1

TOTAL AMOUNT:

98.20

VC 00026231	Work Boots - LaFever	00GRAINGER	Granger, Inc	158.08
07/16/2021	18,437	7	2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Wrok Boots - LaFever	158.08	EE.0781.500	OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 00GRAINGER # OF VOUCHERS: 1 TOTAL AMOUNT: 158.08

VC 00026259	Contract base & overage charges 4/1/21 - 4/30/21	HIGHERINFO	Higher Information Group LLC	93.83
07/19/2021	18,437	7	2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Contract overage charges 4/1/21 - 4/30/21	33.29	AA.1110.420	MUNICIPAL COURT - MATERIALS & MAINTENANCE
002	Contract base charges 4/1/21 - 4/30/21	20.48	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE
003	Contract overage charges 4/1/21 - 4/30/21	15.92	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE
004	Contract base charges 4/1/21 - 4/30/21	8.00	AA.3410.400	FIRE - CONTRACTUAL
005	Contract overage charges 4/1/21 - 4/30/21	16.14	AA.3410.400	FIRE - CONTRACTUAL

VC 00026260	Contract base & overage charges 5/1/21 - 5/31/21	HIGHERINFO	Higher Information Group LLC	77.44
07/19/2021	18,437	7	2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Contract overage charges 5/1/21 - 5/31/21	19.92	AA.1110.420	MUNICIPAL COURT - MATERIALS & MAINTENANCE
002	Contract base charges 5/1/21 - 5/31/21	20.48	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE
003	Contract overage charges 5/1/21 - 5/31/21	17.63	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE
004	Contract base charges 5/1/21 - 5/31/21	9.00	AA.3410.400	FIRE - CONTRACTUAL
005	Contract overage charges 5/1/21 - 5/31/21	10.41	AA.3410.400	FIRE - CONTRACTUAL

VC 00026261	Base & overage charges 6/1/21 - 6/30/21	HIGHERINFO	Higher Information Group LLC	29.48
07/19/2021	18,437	7	2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Contract base charges 6/1/21 - 6/30/21	20.48	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE
002	Contract base charges 6/1/21 - 6/30/21	9.00	AA.3410.400	FIRE - CONTRACTUAL

VC 00026262	Base & overage charges - 6/1/21 - 6/30/21	HIGHERINFO	Higher Information Group LLC	76.79
07/19/2021	18,437	7	2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>

Voucher Abstract

Village of Watkins Glen

001 Contract overage charges 6/1/21 - 6/30/21
 002 Contract overage charges 6/1/21 - 6/30/21
 003 Contract overage charges 6/1/21 - 6/30/21

35.70 AA.1110.420
 11.94 AA.3120.420
 29.15 AA.3410.400

MUNICIPAL COURT - MATERIALS &
 MAINTENANCE
 POLICE - CONTR. MATERIALS &
 MAINTENANCE
 FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: HIGHERINFO

OF VOUCHERS: 4

TOTAL AMOUNT: 277.54

VC 00026195 bags of ice
 07/14/2021 18,437

00HILLSIDE Hillside Ice
 7 2021

186.20

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	30 bags of ice	28.50	AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE
002	104 bags of ice	98.80	AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE
003	62 bags of ice	58.90	AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00HILLSIDE

OF VOUCHERS: 1

TOTAL AMOUNT: 186.20

VC 00026194 1/8" stainless steel cable, ratchet straps
 07/14/2021 18,437

0000HIMROD Himrod Farm Supply Hardware
 7 2021

526.90

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	1/8" stainless steel cable, ratchet straps	526.90	EE.0787.000	REPAIRS TO GENERAL PROPERTY

TOTAL VOUCHERS FOR VENDOR: 0000HIMROD

OF VOUCHERS: 1

TOTAL AMOUNT: 526.90

VC 00026196 kWhs for June - 5341170
 07/14/2021 18,437

000000IEEP Independent Energy Efficiency Program, Inc
 7 2021

5,341.17

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	kwhs for June - 5341170	5,341.17	EE.0782.000	MANAGEMENT SERVICES

TOTAL VOUCHERS FOR VENDOR: 000000IEEP

OF VOUCHERS: 1

TOTAL AMOUNT: 5,341.17

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 000000IEEP

OF VOUCHERS: 1

TOTAL AMOUNT:

5,341.17

VC 00026173 leaf bags
07/11/2021 18,437

ITHACAAGWA ITHACA AGWAY & TRUE VALUE
7 2021

2,072.00

LINE DETAIL DESCRIPTION
001 leaf bags
002 leaf bags

AMOUNT ACCOUNT NO
1,036.00 AA.8170.400
1,036.00 AA.8170.400

ACCOUNT DESCRIPTION
STREET CLEANING - CONTRACTUAL
STREET CLEANING - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: ITHACAAGWA

OF VOUCHERS: 1

TOTAL AMOUNT:

2,072.00

VC 00026179 Standard porta potty- boat launch 6/24 - 7/21/21
07/13/2021 18,437

JEFFSPORTA Jeff's Portable Toilets
7 2021

85.00

LINE DETAIL DESCRIPTION
001 Standard porta potty- boat launch 6/24 - 7/21/21

AMOUNT ACCOUNT NO
85.00 AA.7180.400

ACCOUNT DESCRIPTION
CAMPGROUND - CONTRACTUAL

VC 00026263 toilet rentals
07/19/2021 18,437

JEFFSPORTA Jeff's Portable Toilets
7 2021

85.00

LINE DETAIL DESCRIPTION
001 toilet rental- Cemetery

AMOUNT ACCOUNT NO
85.00 AA.5110.400

ACCOUNT DESCRIPTION
STREET MAINT - CONTR EXP

TOTAL VOUCHERS FOR VENDOR: JEFFSPORTA

OF VOUCHERS: 2

TOTAL AMOUNT:

170.00

VC 00026197 zoning review- refund
07/14/2021 18,437

KEITHCASLI Keith Caslin
7 2021

35.00

LINE DETAIL DESCRIPTION
001 zoning review- refund

AMOUNT ACCOUNT NO
35.00 AA.2112.000

ACCOUNT DESCRIPTION
ZONING VARIANCE APPL FEES

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: KEITHCASLI

OF VOUCHERS: 1

TOTAL AMOUNT:

35.00

VC 00026202 Lakeside Pavilion Refund- 7/17/21

07/14/2021 18,437

0000DURBEC Kristin A. Durbec

7 2021

75.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 Lakeside Pavilion Refund- 7/17/21

75.00 AA.0615.000

CUSTOMER DEPOSITS

TOTAL VOUCHERS FOR VENDOR: 0000DURBEC

OF VOUCHERS: 1

TOTAL AMOUNT:

75.00

VC 00026281 engineering services- grant C1001302

07/19/2021 18,437

000LABELLA Labella

7 2021

2,583.20

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 engineering services- grant C1001302

2,583.20 H0.7110.401

DRI projects - LaFayette, Wayfinding, E 4th St

TOTAL VOUCHERS FOR VENDOR: 000LABELLA

OF VOUCHERS: 1

TOTAL AMOUNT:

2,583.20

VC 00026203 engineering services CVWRF

07/14/2021 18,437

0000LARSON LDG Engineers & Architects, PC

7 2021

4,051.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 engineering services CVWRF

4,051.00 JT.8130.401

CONTRACTUAL - ENGINEERS

TOTAL VOUCHERS FOR VENDOR: 0000LARSON

OF VOUCHERS: 1

TOTAL AMOUNT:

4,051.00

VC 00026174 COBRA monthly billing- May 2021

07/11/2021 18,437

00LIFETIME Lifetime Benefit Solutions

7 2021

55.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001	COBRA	11.00	AA.9060.800	HOSPITAL & MEDICAL INS
002	COBRA	11.00	FF.9060.800	HOSPITAL & MEDICAL INSURANCE
003	COBRA	11.00	JT.9060.800	HOSPITAL & MEDICAL INS
004	COBRA	11.00	EE.0785.100	EMPLOYEES WELFARE EXPENSES
005	COBRA	11.00	GG.9060.800	HOSPITAL & MEDICAL INS

TOTAL VOUCHERS FOR VENDOR: 00LIFETIME # OF VOUCHERS: 1 TOTAL AMOUNT: 55.00

VC 00026199	advertising- Summer Guide 2021	MANSFIELDP	MANSFIELD PENNY SAVER	
07/14/2021	18,437	7	2021	100.00
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	advertising- Summer Guide 2021	100.00	AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: MANSFIELDP # OF VOUCHERS: 1 TOTAL AMOUNT: 100.00

VC 00026265	membership dues for 2021, 2nd installment	000000MEUA	MEUA of NYS	
07/19/2021	18,437	7	2021	4,595.00
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	membership dues for 2021, 2nd installment	4,595.00	EE.0781.500	OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 000000MEUA # OF VOUCHERS: 1 TOTAL AMOUNT: 4,595.00

VC 00026238	5 Coliform tests	00MICROBAC	Microbac Laboratories, Inc	
07/16/2021	18,437	7	2021	107.63
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	tests Reading 1-3	21.52	FF.0440.600	DUE FROM OTHER GOV'TS- READING
002	tests Reading 2	21.52	FF.0440.600	DUE FROM OTHER GOV'TS- READING
003	tests Dix	21.52	FF.0440.600	DUE FROM OTHER GOV'TS- READING
004	tests Watkins Glen	43.07	FF.8320.425	Source of Supply - lab analysis

TOTAL VOUCHERS FOR VENDOR: 00MICROBAC

OF VOUCHERS: 1

TOTAL AMOUNT:

107.63

VC 00026175 Iron, cond, chloride, corrosivity tests, tp, cbod
07/11/2021 18,437

00MICROB-G Microbac Laboratories, Inc.
7 2021

562.98

LINE DETAIL DESCRIPTION
001 lab work
002 lab work

AMOUNT ACCOUNT NO
222.17 JT.8130.425
340.81 JT.8130.425

ACCOUNT DESCRIPTION
SEWAGE TREAT DISP - LAB ANALYSES EXP
SEWAGE TREAT DISP - LAB ANALYSES EXP

VC 00026204 cbod, tkn, ss, tp, fecal
07/14/2021 18,437

00MICROB-G Microbac Laboratories, Inc.
7 2021

340.81

LINE DETAIL DESCRIPTION
001 lab work

AMOUNT ACCOUNT NO
340.81 JT.8130.425

ACCOUNT DESCRIPTION
SEWAGE TREAT DISP - LAB ANALYSES EXP

TOTAL VOUCHERS FOR VENDOR: 00MICROB-G

OF VOUCHERS: 2

TOTAL AMOUNT:

903.79

VC 00026198 June 2021 book your site
07/14/2021 18,437

00MISSION Mission Management Information Systems, Inc.
7 2021

470.00

LINE DETAIL DESCRIPTION
001 June 2021 book your site

AMOUNT ACCOUNT NO
470.00 AA.7180.400

ACCOUNT DESCRIPTION
CAMPGROUND - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00MISSION

OF VOUCHERS: 1

TOTAL AMOUNT:

470.00

VC 00026264 spare keys - Mini excavator
07/19/2021 18,437

MONROETRAC Monroe Tractor
7 2021

19.22

LINE DETAIL DESCRIPTION
001 spare keys - Mini excavator

AMOUNT ACCOUNT NO
19.22 AA.5110.420

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: MONROETRAC

OF VOUCHERS: 1

TOTAL AMOUNT:

19.22

VC 00026237 Demand 9740 & Regular 4557350 kwh
 07/16/2021 18,437

000000NYPA New York Power Authority
 7 2021
AMOUNT ACCOUNT NO
 274,426.51 EE.0721.000

274,426.51
ACCOUNT DESCRIPTION
 ELECTRICITY PURCHASED

TOTAL VOUCHERS FOR VENDOR: 000000NYPA

OF VOUCHERS: 1

TOTAL AMOUNT:

274,426.51

VC 00026205 65 Salt Point Road
 07/14/2021 18,437

000000NYSEG New York State Electric & Gas
 7 2021
AMOUNT ACCOUNT NO
 33.88 FF.8320.410

33.88
ACCOUNT DESCRIPTION
 SOURCE OF SUPPLY - UTILITIES EXP

VC 00026206 303 N Franklin
 07/14/2021 18,437

000000NYSEG New York State Electric & Gas
 7 2021
AMOUNT ACCOUNT NO
 79.88 AA.1620.410

79.88
ACCOUNT DESCRIPTION
 MUN BLDGS - CONTR EXP - UTILITIES

VC 00026207 406 Steuben Street
 07/14/2021 18,437

000000NYSEG New York State Electric & Gas
 7 2021
AMOUNT ACCOUNT NO
 41.33 FF.8320.410

41.33
ACCOUNT DESCRIPTION
 SOURCE OF SUPPLY - UTILITIES EXP

VC 00026208 201 N Perry
 07/14/2021 18,437

000000NYSEG New York State Electric & Gas
 7 2021
AMOUNT ACCOUNT NO
 35.70 AA.3410.410

35.70
ACCOUNT DESCRIPTION
 FIRE - CONTR. UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 000000NYSEG

OF VOUCHERS: 4

TOTAL AMOUNT:

190.79

VC 00026266	membership dues	00000NYRWA	NYRWA	
07/19/2021	18,437	7	2021	461.00
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	membership dues	461.00	FF.8320.421	Training, memberships, conferences

TOTAL VOUCHERS FOR VENDOR: 00000NYRWA # OF VOUCHERS: 1 TOTAL AMOUNT: 461.00

VC 00026282	Clute Park redevelopment	000POSTLER	Poster & Jaeckle Corp	
07/19/2021	18,437	7	2021	152,114.95
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Clute Park redevelopment- LWRP #1	4,940.00	H8.7110.400	PARKS CONTRACTUAL
002	Clute Park redevelopment- DRI	147,174.95	H0.7110.400	Parks Contractual - Clute Park Redevelopment

TOTAL VOUCHERS FOR VENDOR: 000POSTLER # OF VOUCHERS: 1 TOTAL AMOUNT: 152,114.95

VC 00026176	floor cleaner, paper towels, post its, req books	00000QUILL	Quill	
07/11/2021	18,437	7	2021	158.30
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Mr. Clean floor cleaner	42.99	JT.8110.421	Sewer Admin - janitorial supplies
002	tri-fold paper towels	34.99	JT.8110.421	Sewer Admin - janitorial supplies
003	post its 4x6	30.58	AA.1410.420	CLERK - MATERIALS & MAINTENANCE
004	requisition books	49.74	AA.1410.420	CLERK - MATERIALS & MAINTENANCE
005	credit for Mr. Clean floor cleaner	-42.99	JT.8110.421	Sewer Admin - janitorial supplies
006	Mr. Clean floor cleaner	42.99	JT.8110.421	Sewer Admin - janitorial supplies

VC 00026267	laminator, tape, credit card receipt rolls, toner	00000QUILL	Quill	
07/19/2021	18,437	7	2021	422.94
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	laminator	98.98	AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE
002	magic tape	24.99	AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE
003	thermal credit card receipt paper rolls	42.99	AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE

Voucher Abstract

Village of Watkins Glen

004 lenmark X264 toner

255.98 AA.7180.420

CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00000QUILL

OF VOUCHERS: 2

TOTAL AMOUNT:

581.24

VC 00026201 2x10's & 2x12's for arch bridge at Clute Park
07/14/2021 18,437

000WLUMBER RCA3 Inc dba Watkins Lumber, Inc
7 2021

618.58

LINE DETAIL DESCRIPTION
001 12- 2x10's for arch bridge for clute park
002 12- 2x12's for arch bridge for clute park

AMOUNT ACACCOUNT NO
478.68 AA.7110.430
139.90 AA.7110.430

ACCOUNT DESCRIPTION
PARKS - MATER & SUPPL EXP
PARKS - MATER & SUPPL EXP

VC 00026234 Stone/Mortar/Mason Mixes
07/16/2021 18,437

000WLUMBER RCA3 Inc dba Watkins Lumber, Inc
7 2021

18.63

LINE DETAIL DESCRIPTION
001 Stone Mix
002 Mortar Mix
003

AMOUNT ACACCOUNT NO
4.05 AA.5110.420
5.99 AA.5110.420
8.59 AA.5110.420

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

VC 00026235 Stone Mix
07/16/2021 18,437

000WLUMBER RCA3 Inc dba Watkins Lumber, Inc
7 2021

67.98

LINE DETAIL DESCRIPTION
001 Stone Mix
002 Stone Mix
003 Stone Mix

AMOUNT ACACCOUNT NO
24.95 AA.5110.420
34.93 AA.5110.420
8.10 AA.5110.420

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

VC 00026236 2x12 Lumber/Galv Carriage/Price Adj Box
07/16/2021 18,437

000WLUMBER RCA3 Inc dba Watkins Lumber, Inc
7 2021

328.95

LINE DETAIL DESCRIPTION
001 Treated Lumber 2x12 Treated
002 Galv Carriage/Price Adj Box

AMOUNT ACACCOUNT NO
269.97 AA.7140.430
58.98 AA.7110.430

ACCOUNT DESCRIPTION
COMM CENTER - MATER&SUPPL EXP
PARKS - MATER & SUPPL EXP

VC 00026273 quickrete mason mix
07/19/2021 18,437

000WLUMBER RCA3 Inc dba Watkins Lumber, Inc
7 2021

8.59

LINE DETAIL DESCRIPTION

AMOUNT ACACCOUNT NO

ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001 quickrete mason mix

8.59 AA.5110.420

STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

VC 00026276 lag bolts
07/19/2021 18.437

000WLUMBER RCA3 Inc dba Watkins Lumber, Inc
7 2021

7.39

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

VC 00026279 paint brush
07/19/2021 18.437

000WLUMBER RCA3 Inc dba Watkins Lumber, Inc
7 2021

3.98

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 000WLUMBER

OF VOUCHERS: 7

TOTAL AMOUNT:

1,054.10

VC 00026177 top soil
07/11/2021 18.437

00RKHOWELL RK Howell Gravel Products
7 2021

152.46

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00RKHOWELL

OF VOUCHERS: 1

TOTAL AMOUNT:

152.46

VC 00026209 Reimbursement for BEFO class
07/14/2021 18.437

0ROBPHENES Rob Phenes
7 2021

40.00

ACCOUNT DESCRIPTION
FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0ROBPHENES

OF VOUCHERS: 1

TOTAL AMOUNT:

40.00

Voucher Abstract

Village of Watkins Glen

VC 00026211	hand soap, toilet tissue, paper towels	0000SANICO	Sanico, Inc	
07/14/2021	18,437	7	2021	357.11
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	hand soap, toilet tissue, paper towels	357.11	AA.7110.430	PARKS - MATER & SUPPL EXP

VC 00026214	lotion hand soap	0000SANICO	Sanico, Inc	
07/14/2021	18,437	7	2021	55.44
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	lotion hand soap	55.44	AA.7110.400	PARKS - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0000SANICO # OF VOUCHERS: 2 TOTAL AMOUNT: 412.55

VC 00026283	Clute Park redevelopment	SCHULER-HA	Schuler-Haas Electric Corp	
07/19/2021	18,437	7	2021	9,127.48
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Clute Park redevelopment- LWRP #1	6,841.67	H8.7110.400	PARKS CONTRACTUAL
002	Clute Park redevelopment- NYS Parks	36.10	HA.7110.400	PARKS CONTRACTUAL
003	Clute Park redevelopment- DRI	2,249.71	H0.7110.400	Parks Contractual - Clute Park Redevelopment

TOTAL VOUCHERS FOR VENDOR: SCHULER-HA # OF VOUCHERS: 1 TOTAL AMOUNT: 9,127.48

VC 00026216	Phone charges 7/1/21 - 7/31/21	SCHYINFOTE	Schuyler County Building and Grounds	
07/14/2021	18,437	7	2021	75.25
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Phone charges 7/1/21 - 7/31/21	21.50	AA.8010.410	ZONING - UTILITIES EXP
002	Phone charges 7/1/21 - 7/31/21	26.88	AA.5110.410	STREET MAINT- CONTR EXP -UTILITIES
003	Phone charges 7/1/21 - 7/31/21	26.87	EE.0741.220	DISTRIB SUPERVISION SUPPLIES

TOTAL VOUCHERS FOR VENDOR: SCHYINFOTE # OF VOUCHERS: 1 TOTAL AMOUNT: 75.25

Voucher Abstract

Village of Watkins Glen

VC 00026178	HEAP refund: Renee Shock #10480	000SCHYDSS	Schuyler County DSS	163.08	ACCOUNT DESCRIPTION
07/11/2021	18,437	7	2021		ADVANCE BILLING AND PAYMENT
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>		
001	HEAP refund: Renee Shock #10480	163.08	EE.0251.000		

TOTAL VOUCHERS FOR VENDOR: 000SCHYDSS # OF VOUCHERS: 1 TOTAL AMOUNT: 163.08

VC 00026213	routine software maintenance	0000000SCT	SCT Computers	32.50	ACCOUNT DESCRIPTION
07/14/2021	18,437	7	2021		FIRE - CONTRACTUAL
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>		
001	routine software maintenance	32.50	AA.3410.400		

VC 00026271 Routine software maintenance & laptop setup 0000000SCT SCT Computers 227.50
 07/19/2021 18,437 7 2021

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Routine software maintenance	55.71	AA.1410.400	CLERK - CONTRACTUAL
002	Routine software maintenance	41.79	AA.7110.400	PARKS - CONTRACTUAL
003	Routine software maintenance	13.93	AA.8010.400	ZONING - CONTRACTUAL
004	Routine software maintenance	13.93	AA.5110.400	STREET MAINT - CONTR EXP
005	Routine software maintenance	13.93	AA.1210.400	MAYOR - CONTRACTUAL
006	Routine software maintenance	13.93	EE.0781.500	OFFICE SUPPLIES & EXPENSE
007	Routine software maintenance	13.93	FF.8310.400	ADMIN - CONTRACTUAL
008	Routine software maintenance	27.86	JT.8110.400	SEWER ADMINISTRATION - CONTRACTUAL
009	set up laptop for park dept	32.49	AA.7110.400	PARKS - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0000000SCT # OF VOUCHERS: 2 TOTAL AMOUNT: 260.00

VC 00026268	Disability Premiums	SHELTERPNT	ShelterPoint Life Insurance Co	413.00	ACCOUNT DESCRIPTION
07/19/2021	18,437	7	2021		DISABILITY INSURANCE
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	disability premiums	263.62	AA.9055.800	DISABILITY INSURANCE	
002	disability premiums	41.02	FF.9055.800	DISABILITY INSURANCE	
003	disability premiums	21.42	GG.9055.800	DISABILITY INSURANCE	
004	disability premiums	36.12	JT.9055.800	DISABILITY INSURANCE	

005 disability premiums

50.82 EE.0785.100

EMPLOYEES WELFARE EXPENSES

VC 00026269 Disability premiums
07/19/2021 18,437

SHELLTERPNT ShelterPoint Life Insurance Co

7 2021

-107.25

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	disability premiums	-65.34	AA.9055.800	DISABILITY INSURANCE
002	disability premiums	-11.04	FF.9055.800	DISABILITY INSURANCE
003	disability premiums	-6.54	GG.9055.800	DISABILITY INSURANCE
004	disability premiums	-8.79	JT.9055.800	DISABILITY INSURANCE
005	disability premiums	-15.54	EE.0785.100	EMPLOYEES WELFARE EXPENSES

TOTAL VOUCHERS FOR VENDOR: SHELLTERPNT

OF VOUCHERS: 2

TOTAL AMOUNT:

305.75

VC 00026217 4 barrels sta floe 8639 & delivery
07/14/2021 18,437

00000SLACK Slack Chemical

7 2021

3,920.00

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	4 barrels sta floe 8639 & delivery	3,920.00	JT.8130.442	TREATMENT - ALUM

TOTAL VOUCHERS FOR VENDOR: 00000SLACK

OF VOUCHERS: 1

TOTAL AMOUNT:

3,920.00

VC 00026212 Auger for planting flowers & shrubs @ event center
07/14/2021 18,437

SOUTHERNFL Southern Fingerlakes Equipment LLC

7 2021

76.68

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Auger for planting flowers & shrubs @ event center	76.68	AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE

VC 00026215 new motor "cemetery mower"
07/14/2021 18,437

SOUTHERNFL Southern Fingerlakes Equipment LLC

7 2021

2,899.00

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	new motor "cemetery mower"	2,899.00	AA.8810.420	CEMETERY - CONTR - MATERIALS & MAINTENANCE

VC 00026270 bar wrench and bolt
07/19/2021 18,437

SOUTHERNFL Southern Fingerlakes Equipment LLC

7 2021

13.19

Voucher Abstract

Village of Watkins Glen

LINE DETAIL DESCRIPTION
 001 bar wrench and bolt

AMOUNT ACCOUNT NO
 13.19 AA.5110.420

ACCOUNT DESCRIPTION
 STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: SOUTHERNFL

OF VOUCHERS: 3

TOTAL AMOUNT:

2,988.87

VC 00026210 Clute Park Campground Cable TV
 07/14/2021 18,437

00SPECTRUM Spectrum
 7 2021

1,195.23

LINE DETAIL DESCRIPTION
 001 cable tv for campground, month of July

AMOUNT ACCOUNT NO
 1,195.23 AA.7180.400

ACCOUNT DESCRIPTION
 CAMPGROUND - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00SPECTRUM

OF VOUCHERS: 1

TOTAL AMOUNT:

1,195.23

VC 00026227 Cheif's bar light
 07/15/2021 18,437

0SPEEDTECH Speedtech Lights, Inc.
 7 2021

832.72

LINE DETAIL DESCRIPTION
 001 Cheif's bar light

AMOUNT ACCOUNT NO
 832.72 AA.3410.400

ACCOUNT DESCRIPTION
 FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00SPEEDTECH

OF VOUCHERS: 1

TOTAL AMOUNT:

832.72

VC 00026284 Clute Park redevelopment
 07/19/2021 18,437

000STANTEC Stantec Consulting Services Inc
 7 2021

25,898.98

LINE DETAIL DESCRIPTION
 001 Clute Park redevelopment- LWRP #1
 002 Clute Park redevelopment- LWRP #2
 003 Clute Park redevelopment- NYS Parks
 004 Clute Park redevelopment- DRI
 005 Clute Park redevelopment- other

AMOUNT ACCOUNT NO
 4,623.00 H8.7110.400
 7,250.00 H9.7110.400
 2,280.00 HA.7110.400
 11,076.00 H0.7110.400
 669.98 H0.7110.400

ACCOUNT DESCRIPTION
 PARKS CONTRACTUAL
 PARKS Contractual - Pavilion
 PARKS CONTRACTUAL
 Parks Contractual - Clute Park Redevelopment
 Parks Contractual - Clute Park Redevelopment

TOTAL VOUCHERS FOR VENDOR: 000STANTEC

OF VOUCHERS: 1

TOTAL AMOUNT:

25,898.98

VC 00026218	bolt eyes #B14A	0000STUART	Stuart C Irbv Co	468.05	
07/14/2021	18,437	7 2021			
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		<u>ACCOUNT DESCRIPTION</u>
001	bolt eyes #B14A	468.05	EE.0123.000		MATERIALS & SUPPLIES

VC 00026219	5/8" double arming bolts	0000STUART	Stuart C Irbv Co	327.12	
07/14/2021	18,437	7 2021			
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		<u>ACCOUNT DESCRIPTION</u>
001	5/8" double arming bolts	327.12	EE.0123.000		MATERIALS & SUPPLIES

VC 00026220	Manta Ray Anchors	0000STUART	Stuart C Irbv Co	690.86	
07/14/2021	18,437	7 2021			
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		<u>ACCOUNT DESCRIPTION</u>
001	Manta Ray Anchors	571.33	EE.0123.000		MATERIALS & SUPPLIES
002	Manta Ray Anchors	119.53	EE.0123.000		MATERIALS & SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 0000STUART

OF VOUCHERS: 3

TOTAL AMOUNT:

1,486.03

VC 00026239	4 barrels Surfloc 574 & freight	SURPASSSCHE	Surpass Chemical Co., Inc.	3,899.44	
07/16/2021	18,437	7 2021			
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		<u>ACCOUNT DESCRIPTION</u>
001	4 barrels Surfloc 574 & freight	3,899.44	JT.8130.442		TREATMENT - ALUM

TOTAL VOUCHERS FOR VENDOR: SURPASSSCHE

OF VOUCHERS: 1

TOTAL AMOUNT:

3,899.44

VC 00026222	Camping refund: 7/27 - 8/1/21	0000MASSER	Tammy Masser	300.00	
07/15/2021	18,437	7 2021			

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Camping refund: 7/27 - 8/1/21	300.00	AA.2002.000	CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: 0000MASSER

OF VOUCHERS: 1

TOTAL AMOUNT:

300.00

VC 00026221	Ipitomey IP cloud services 40% final payment	00TECHLINE	Techline Communications	6,559.49
07/15/2021	18,437	7	2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Ipitomey IP cloud services 40% final payment	3,123.56	AA.1620.200	MUN BLDGS - EQUIPMENT
002	Ipitomey IP cloud services 40% final payment	2,186.51	AA.7140.200	COMM CENTER - EQUIPMENT EXP
003	Ipitomey IP cloud services 40% final payment	1,249.42	AA.7110.200	PARKS - EQUIPMENT

VC 00026224 Phone system repair CVWRF

07/15/2021 18,437

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Phone system repair CVWRF	93.00	JT.8130.420	SEWAGE TREAT DISP - MAINT & REPAIRS EXP

TOTAL VOUCHERS FOR VENDOR: 00TECHLINE

OF VOUCHERS: 2

TOTAL AMOUNT:

6,652.49

VC 00026230	Review legal PH zoning Lisk	00OBSERVER	The Observer	27.98
07/16/2021	18,437	7	2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Review legal PH zoning Lisk	27.98	AA.8010.400	ZONING - CONTRACTUAL

VC 00026272	review legal - cable tv agreement	00OBSERVER	The Observer	34.82
07/19/2021	18,437	7	2021	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	review legal - cable tv agreement	34.82	AA.1420.400	LAW - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00OBSERVER

OF VOUCHERS: 2

TOTAL AMOUNT:

62.80

Voucher Abstract

VC 00026285 insurance policy 2020-2021 18,437
 07/19/2021 18,437

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	insurance policy	4,358.94	GG.8110.440	SEWER ADMINISTRATION - INSURANCE EXP
002	insurance policy	34,871.52	FF.8310.440	ADMIN - INSURANCE EXPENSE
003	insurance policy	34,871.52	EE.0783.100	INSURANCE EXPENSE
004	insurance policy	34,871.52	AA.3120.440	POLICE - CONTR. INSURANCE EXP
005	insurance policy	34,871.52	AA.5110.440	STREET MAINT - INSURANCE EXP
006	insurance policy	34,871.52	AA.7110.400	PARKS - CONTRACTUAL
007	insurance policy	4,358.94	AA.3410.440	FIRE - CONTR. INSURANCE EXP
008	insurance policy	34,871.52	JT.8110.440	SEWER ADMINISTRATION - INSURANCE EXP

TOTAL VOUCHERS FOR VENDOR: 0TRAVELERS # OF VOUCHERS: 1 TOTAL AMOUNT: 217,947.00

VC 00026225 Martin Wojcik claim 18,437
 07/15/2021 18,437

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Martin Wojcik claim	858.00	AA.1420.400	LAW - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: TRAVELEDDU # OF VOUCHERS: 1 TOTAL AMOUNT: 858.00

VC 00026286 short-term rental local law 18,437
 07/19/2021 18,437

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	short-term rental local law	325.00	AA.1420.400	LAW - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000TREVETT # OF VOUCHERS: 1 TOTAL AMOUNT: 325.00

VC 00026223 FR clothing electric dept
 07/15/2021 18,437

000TYNDALE Tyndale Enterprises, Inc
 7 2021

1,086.90
ACCOUNT DESCRIPTION
 OFFICE SUPPLIES & EXPENSE
 OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 000TYNDALE

OF VOUCHERS: 1

TOTAL AMOUNT: 1,086.90

VC 00026226 pole line records, programming - PO 1346
 07/15/2021 18,437

UTILITYSOFT Utility Software Acquisitions, LLC
 7 2021

6,500.00
ACCOUNT DESCRIPTION
 TRANSMISSION SUPERVISION &
 ENGINEERING

TOTAL VOUCHERS FOR VENDOR: UTILITYSOFT

OF VOUCHERS: 1

TOTAL AMOUNT: 6,500.00

VC 00026242 phone services- 7/1/21 - 7/31/21
 07/16/2021 18,437

00VERIZON1 Verizon
 7 2021

748.71
ACCOUNT DESCRIPTION
 CLERK - CONTRACTUAL UTILITIES EXP
 POLICE - CONTR. UTILITIES EXP
 CAMPGROUND - UTILITIES EXP
 PARKS - UTILITIES EXP -Phones
 SOURCE OF SUPPLY - UTILITIES EXP
 POLICE - CONTR. UTILITIES EXP
 COMM CENTER - CONTR EXP - UTILITIES
 MUNICIPAL COURT - CONTR.UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00VERIZON1

OF VOUCHERS: 1

TOTAL AMOUNT: 748.71

VC 00026241	07/16/2021	18,437	OVERIZONLD	7 2021	Verizon Business	16.14
<u>LINE</u>		<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001		long distance 535-2736	1.82	AA.1410.410	CLERK - CONTRACTUAL UTILITIES EXP	
002		long distance 535-2737	1.52	AA.3120.410	POLICE - CONTR. UTILITIES EXP	
003		long distance 535-4438	5.27	AA.7180.410	CAMPGROUND - UTILITIES EXP	
004		long distance 535-7621	0.28	AA.1410.410	CLERK - CONTRACTUAL UTILITIES EXP	
005		long distance 535-7883	6.22	AA.3120.410	POLICE - CONTR. UTILITIES EXP	
006		long distance 535-9717	0.13	AA.1110.410	MUNICIPAL COURT - CONTR.UTILITIES EXP	
007		long distance 535-7181	0.05	AA.3120.410	POLICE - CONTR. UTILITIES EXP	
008		long distance 535-6914	0.85	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP	

TOTAL VOUCHERS FOR VENDOR: OVERIZONLD # OF VOUCHERS: 1 TOTAL AMOUNT: 16.14

VC 00026228	07/15/2021	18,437	00VERIZONW	7 2021	Verizon Wireless	226.59
<u>LINE</u>		<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001		cell phones	31.28	AA.8010.410	ZONING - UTILITIES EXP	
002		cell phones	31.28	EE.0781.500	OFFICE SUPPLIES & EXPENSE	
003		cell phones	31.28	AA.1410.410	CLERK - CONTRACTUAL UTILITIES EXP	
004		cell phones	-19.17	AA.7110.410	PARKS - UTILITIES EXP -Phones	
005		cell phones	89.36	JT.8130.411	TREATMENT - PHONE	
006		cell phones	62.56	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP	

TOTAL VOUCHERS FOR VENDOR: 00VERIZONW # OF VOUCHERS: 1 TOTAL AMOUNT: 226.59

VC 00026243	07/16/2021	18,437	000VILLAGE	7 2021	Village of Watkins Glen	112,085.88
<u>LINE</u>		<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001		jwmp payment for July	112,085.88	GG.8130.400	SEWAGE TREAT DISP - CONTRACTUAL	

VC 00026244	07/16/2021	18,437	000VILLAGE	7 2021	Village of Watkins Glen	21,739.97
<u>LINE</u>		<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
		Electric & Water Use				
			21,739.97			

001 e/w/s - community center
002 e/s - water dept

21,434.00 AA.7140.410
305.97 FF.8320.410

COMM CENTER - CONTR EXP - UTILITIES
SOURCE OF SUPPLY - UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 000VILLAGE

OF VOUCHERS: 2

TOTAL AMOUNT:

133,825.85

VC 00026245 spare keys

07/16/2021 18,437

00WGSUPPLY Watkins Glen Supply Inc

7 2021

12.30

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 spare keys
002 late charge

7.50 AA.3120.430
4.80 AA.3120.432

POLICE - CONTR. MATER&SUPPL.EXP
Police Maint - range fees and ammunition

VC 00026246 staples, bleach, conduit, ppe, paint, drill bit

07/16/2021 18,437

00WGSUPPLY Watkins Glen Supply Inc

7 2021

488.31

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 box of staples
002 bleach, rigid conduit
003 nuts, bolts, epoxy
004 safety ppe
005 orange paint
006 spline drill bit, hex rod, jigsaw blades shrink assortment
007 grommet kit, shop towels
008 late fee

26.99 EE.0787.000
100.53 EE.0787.000
114.07 EE.0787.000
34.19 EE.0787.000
83.88 EE.0787.000
88.68 EE.0787.000
30.97 EE.0787.000
9.00 EE.0785.200

REPAIRS TO GENERAL PROPERTY
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MISCELLANEOUS GENERAL EXPENSES

VC 00026247 paint rollers and handles

07/16/2021 18,437

00WGSUPPLY Watkins Glen Supply Inc

7 2021

40.56

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 paint rollers and handles

40.56 AA.5110.420

STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

VC 00026248 pipe fittings, tape measures

07/16/2021 18,437

00WGSUPPLY Watkins Glen Supply Inc

7 2021

80.56

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 pipe fittings
002 tape measures

62.58 JT.8130.420
17.98 GG.8120.420

SEWAGE TREAT DISP - MAINT & REPAIRS EXP
SANITARY SEWERS - COLLECTION SYSTEM

VC 00026249 liquid chlorine deposit, tape measure, wrench

07/16/2021 18,437

00WGSUPPLY Watkins Glen Supply Inc

7 2021

63.67

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001 liquid chloring- deposit
 002 tape measure, wrench

-2.00 FF.8330.400
 65.67 FF.8320.425

WATER PURIFICATION - Chlorine
 Source of Supply - lab analysis

VC 00026250 paint, brushes, key, filler wood, heater
 07/16/2021 18,437

00WGSUPPLY Watkins Glen Supply Inc
 7 2021

140.41

LINE DETAIL DESCRIPTION
 001 exterior flat balck paint, brushes, key
 002 Exterior flat black paint & green spray paint
 003 Filler wood; 2 ext. cords, engine block heater

AMOUNT ACCOUNT NO
 42.90 AA.7110.430
 47.97 AA.7110.430
 49.54 AA.7110.430

ACCOUNT DESCRIPTION
 PARKS - MATER & SUPPL EXP
 PARKS - MATER & SUPPL EXP
 PARKS - MATER & SUPPL EXP

VC 00026251 paint, brushes, batteries
 07/16/2021 18,437

00WGSUPPLY Watkins Glen Supply Inc
 7 2021

72.82

LINE DETAIL DESCRIPTION
 001 paint, brushes, batteries

AMOUNT ACCOUNT NO
 72.82 JT.8130.420

ACCOUNT DESCRIPTION
 SEWAGE TREAT DISP - MAINT & REPAIRS EXP

VC 00026252 asphalt lute
 07/16/2021 18,437

00WGSUPPLY Watkins Glen Supply Inc
 7 2021

47.69

LINE DETAIL DESCRIPTION
 001 Asphalt lute

AMOUNT ACCOUNT NO
 47.69 AA.5110.420

ACCOUNT DESCRIPTION
 STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

VC 00026274 marker paint & white paint pails
 07/19/2021 18,437

00WGSUPPLY Watkins Glen Supply Inc
 7 2021

34.83

LINE DETAIL DESCRIPTION
 001 marker paint
 002 white paint pails

AMOUNT ACCOUNT NO
 15.96 FF.8320.430
 18.87 FF.8320.430

ACCOUNT DESCRIPTION
 SOURCE OF SUPPLY - MATERIALS & SUPPLIES
 SOURCE OF SUPPLY - MATERIALS & SUPPLIES

VC 00026277 paint & keys
 07/19/2021 18,437

00WGSUPPLY Watkins Glen Supply Inc
 7 2021

54.77

LINE DETAIL DESCRIPTION
 001 paint
 002 keys

AMOUNT ACCOUNT NO
 47.99 AA.5110.420
 6.78 AA.5110.420

ACCOUNT DESCRIPTION
 STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
 STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

VC 00026278 paint, rollers, paint thinner
 07/19/2021 18,437

00WGSUPPLY Watkins Glen Supply Inc
 7 2021

70.36

LINE DETAIL DESCRIPTION
 001 paint for stopping blocks
 002 rollers, paint thinner

AMOUNT ACCOUNT NO
 47.99 AA.5110.420
 22.37 AA.5110.420

ACCOUNT DESCRIPTION
 STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
 STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00WGSUPPLY # OF VOUCHERS: 11 TOTAL AMOUNT: 1,106.28

VC 00026275	short sleeve t-shirts- w/logo CWWRP	00WGSUPORT	Watkins Sporting Goods Inc	185.00	ACCOUNT DESCRIPTION
07/19/2021	18,437	7	2021		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>		<u>ACCOUNT DESCRIPTION</u>
001	short sleeve t-shirts- w/logo CWWRP	185.00	JT.8110.430		SEWER ADMINISTRATION - CLOTHING & SAFETY SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 000WGSUPORT # OF VOUCHERS: 1 TOTAL AMOUNT: 185.00

VC 00026233	Burkwood Viburnum/Serviceberry Bushes	WATSONFARM	Watson Farms LLC	1,324.00	ACCOUNT DESCRIPTION
07/16/2021	18,437	7	2021		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>		<u>ACCOUNT DESCRIPTION</u>
001	Burkwood Viburnum Bushes	550.00	AA.7110.420		PARKS - CONTR. - MATERIALS & MAINTENANCE
002	Serviceberry Bushes	774.00	AA.7110.420		PARKS - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: WATSONFARM # OF VOUCHERS: 1 TOTAL AMOUNT: 1,324.00

VC 00026253	Meter usage- 5/21/21 - 6/21/21	00000XEROX	Xerox Corporation	244.25	ACCOUNT DESCRIPTION
07/16/2021	18,437	7	2021		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>		<u>ACCOUNT DESCRIPTION</u>
001	copier fees	18.05	AA.1410.400		CLERK - CONTRACTUAL
002	copier fees	18.05	EE.0781.500		OFFICE SUPPLIES & EXPENSE
003	copier fees	18.05	FF.8310.400		ADMIN - CONTRACTUAL
004	copier fees	18.04	GG.8110.400		SEWER ADMINISTRATION - CONTRACTUAL
005	copier fees	18.05	JT.8110.400		SEWER ADMINISTRATION - CONTRACTUAL
006	copier fees	24.62	AA.1410.400		CLERK - CONTRACTUAL
007	copier fees	24.63	FF.8310.400		ADMIN - CONTRACTUAL
008	copier fees	24.62	JT.8110.400		SEWER ADMINISTRATION - CONTRACTUAL

Voucher Abstract

Village of Watkins Glen

009 copier fees
010 copier fees
011 copier fees

24.63 EE.0781.500
24.62 GG.8110.400
30.89 JT.8110.400

OFFICE SUPPLIES & EXPENSE
SEWER ADMINISTRATION - CONTRACTUAL
SEWER ADMINISTRATION - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00000XEROX

OF VOUCHERS: 1

TOTAL AMOUNT:

244.25

VC 00026232 Catch Basin Tops
07/16/2021 18,437

0000ZEISER Zeiser Wilbur Vault Inc
7 2021
AMOUNT ACCOUNT NO
1,074.00 AA.5110.420

1,074.00
ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 0000ZEISER

OF VOUCHERS: 1

TOTAL AMOUNT:

1,074.00

TOTAL # OF VOUCHERS: 120

TOTAL AMOUNT:

908,730.44

		Total
AA-GENERAL FUND	AA.0200.000	169,423.56
	Total	169,423.56
EE-ELECTRIC ENTERPRISE FUND	EE.0121.000	329,960.62
	Total	329,960.62
FF-WATER FUND	FF.0200.000	37,281.45
	Total	37,281.45
GG-SEWER FUND	GG.0200.000	126,105.54
	Total	126,105.54
H0-DRI Projects	H0.0200.000	166,753.84
	Total	166,753.84
H8-LWRP #1	H8.0200.000	16,404.67
	Total	16,404.67
H9-LWRP #2	H9.0200.000	11,496.78
	Total	11,496.78
HA-OPRHP PARKS CAPITAL PROJECT	HA.0200.000	2,316.10
	Total	2,316.10
JT-Catherine Valley Water Reclamation Facility	JT.0200.000	48,987.88
	Total	48,987.88
Total		908,730.44

To the Supervisor:
I hereby certify that the vouchers on this abstract dated July 19, 2021 and consisting of these previous pages were audited and allowed in the amounts shown.

Authorized Official

07/19/2021

PARK DEPARTMENT STAFFING/POSITIONS:

I have been working on staffing plan for the year and have completed an analysis of what positions we need to get the Ice-rink, camping receipts, and grounds maintenance for this budget year. I have attached preliminary DRAFT job descriptions for the positions moving ahead. Working within budget I am asking that you approve the revised job descriptions and the new job descriptions – to then work with Civil Service/Human Resources to get positions in place before September.

The positions are:

Parks and Ground Maintenance – New Position, job description attached (operates Zamboni, watering, park maintenance)

Parks Maintenance Laborer – Existing Position, change from seasonal to full-time hourly in October

Parks Campground Laborer – Existing Position, change from Seasonal Laborer clerk to full-time

Parks and Recreation Coordinator (Diane) – Job Description revised

Parks Maintenance Coordinator – (Derick) Job Descriptions revised and reporting change back to Parks and Event Center Manager

Event Coordinator – New Position, Part-Time beginning September 2021 (Budget permitting)

Village of Watkins Glen, NY 14891

Parks Department

Revised 07/15/2021

Parks Maintenance Coordinator (Laborer)

Jurisdiction: Schuyler County

Jurisdictional Class: Labor

Adopted: March 1, 2004; Reviewed: July 20, 2021

Full Time with Benefits

DISTINGUISHING FEATURES OF THE JOB:

The Parks Maintenance Coordinator is a fulltime benefited position that reports to the Parks and Event Center Manager. This position is responsible for installing, inspecting, maintaining, and repairing a variety of plumbing, electrical and mechanical systems within and/or connected to buildings and facilities of the Parks Department; also, to maintain, repair, and improve buildings and grounds: transport, load and unload equipment and supplies. Use of basic and specialized hand and power tools to perform skilled mechanical work familiar to the buildings trade. The applying candidate will operate motorized equipment as necessary for the maintenance and beautification of the buildings, facility, beach and grounds. The applying candidate will oversee the performance of daily/maintenance, arduous and repetitive tasks requiring manual labor. Ability to lift 50 pounds. This work will be performed under the supervision of the Parks and Event Center Manager.

Duties to include but not limited to:

Helping the Parks and Event Center Manager to hire, train, and retain the Temporary Seasonal Park Maintenance Crew each year.

Schedule the Parks Maintenance staff to cover the hours of operation for Clute Park and the Seneca Lake Events Center, including weekends and holidays

Monitor the mechanical systems, pressure gauges and temperatures of all equipment for the Parks Department facilities.

Lead carpentry tasks including refurbishing rooms, construction, and installing frames, forms, cabinets, work stations, shelves, walls, ceiling grids and panels

Masonry work to include constructing forms, mixing and pouring of concrete, laying blocks/bricks

Maintain the beautification of the park: rake/weeding/mow, and weed whacking, and trim hedges and trees

Collecting trash and debris on the grounds/beach/boatyard

Removal of snow/ice from building/facility/grounds

Paint and Power Washing of all facilities

Tree removal and chop and stack wood

Park Maintenance Supervisor – Parks Department

Unloading of inventory/supplies and/or shipments from delivery truck
Move furniture and equipment as needed
Boat Launch, Community Center and Clute Park Maintenance of Grounds
Take down and put up of seating/tables for events
Inspect building/facility for deterioration/aging/wear, and/or rodent invasion
Emptying trash receptacles
Serve as lead worker in projects related to Clute Park and/or Maintenance
Assists other Parks Personnel as directed.
Daily reports or updates to the Parks and Event Center Manager

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITY AND PERSONAL CHARACTERISTICS:

Good knowledge of techniques; working knowledge of cleaning/ disinfecting methods, material and equipment maintenance and repair; materials, tools, equipment along with safety precautions involved in installation, repair and general day to day operations safety precautions
Skilled in use of lawn mowers, weed whackers, cleaning equipment, carpet shampooers and floor buffers;
Able to drive a truck and/or operate a forklift
Ability to understand and follow simple oral and written directions;
Ability to perform work requiring bending, climbing, reaching and repetitive motion;
Ability to get along with others and accept and take direction.
Possess a valid New York State driver's license
Ability to work cohesively as part of the Parks and Events Team
Ability to communicate effectively via email, radio, phone and in person with the Events Team

Evaluation:

This position is evaluated annually by the Parks and Event Center Manager

Village of Watkins Glen, NY 14891

Parks Department

Revised 07/15/2021

Grounds Keeper/Watering/Ice Maintenance

Jurisdiction: Schuyler County

Jurisdictional Class: Labor

Reviewed: July 20, 2021

Full Time with Benefits

DISTINGUISHING FEATURES OF THE JOB:

The Grounds Keeper/Watering/Ice Maintenance is a fulltime benefited position that reports to the Parks and Event Center Manager. This position is responsible for installing, inspecting, maintaining, and repairing a variety of plumbing, electrical and mechanical systems within and/or connected to buildings and facilities of the Parks Department; also, to maintain, repair, and improve buildings and grounds: transport, load and unload equipment and supplies. Use of basic and specialized hand and power tools to perform skilled mechanical work familiar to the buildings trade. The applying candidate will operate motorized equipment as necessary for the maintenance and beautification of the buildings, facility, beach and grounds. The applying candidate will oversee the performance of daily/maintenance, arduous and repetitive tasks requiring manual labor. Ability to lift 50 pounds. This work will be performed under the supervision of the Parks and Event Center Manager.

Duties to include but not limited to:

Helping the Parks and Event Center Manager to hire, train, and retain the Temporary Seasonal Park Maintenance Crew each year.

Schedule the Parks Maintenance staff to cover the hours of operation for Clute Park and the Seneca Lake Events Center, including weekends and holidays

Monitor the mechanical systems, pressure gauges and temperatures of all equipment for the Parks Department facilities.

Lead carpentry tasks including refurbishing rooms, construction, and installing frames, forms, cabinets, work stations, shelves, walls, ceiling grids and panels

Masonry work to include constructing forms, mixing and pouring of concrete, laying blocks/bricks

Maintain the beautification of the park: rake/weeding/mow, and weed whacking, and trim hedges and trees

Collecting trash and debris on the grounds/beach/boatyard

Removal of snow/ice from building/facility/grounds

Paint and Power Washing of all facilities

Tree removal and chop and stack wood

Parks and Grounds Keeper – Parks Department

Unloading of inventory/supplies and/or shipments from delivery truck
Move furniture and equipment as needed
Boat Launch, Community Center and Clute Park Maintenance of Grounds
Take down and put up of seating/tables for events
Inspect building/facility for deterioration/aging/wear, and/or rodent invasion
Emptying trash receptacles
Serve as lead worker in projects related to Clute Park and/or Maintenance
Assists other Parks Personnel as directed.
Daily reports or updates to the Parks and Event Center Manager

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITY AND PERSONAL CHARACTERISTICS:

Good knowledge of techniques; working knowledge of cleaning/ disinfecting methods, material and equipment maintenance and repair; materials, tools, equipment along with safety precautions involved in installation, repair and general day to day operations safety precautions
Skilled in use of lawn mowers, weed whackers, cleaning equipment, carpet shampoos and floor buffers;
Able to drive a truck and/or operate a forklift
Ability to understand and follow simple oral and written directions;
Ability to perform work requiring bending, climbing, reaching and repetitive motion;
Ability to get along with others and accept and take direction.
Possess a valid New York State driver's license
Ability to work cohesively as part of the Parks and Events Team
Ability to communicate effectively via email, radio, phone and in person with the Events Team

Evaluation:

This position is evaluated annually by the Parks and Event Center Manager

Village of Watkins Glen, NY 14891

Parks Department

Revised 07/16/2021

Parks and Recreation Coordinator

Jurisdiction: Schuyler County

Jurisdictional Class: Non-Competitive

Adopted: March 1, 2004; Reviewed: July 20, 2021

Full Time with Benefits

DISTINGUISHING FEATURES OF THE JOB:

The Parks and Recreation Coordinator is a fulltime benefited position that reports to the Parks and Event Center Manager. The position is responsible for the operation of the park's office, which included clerical duties and supervises the other park office clerks. The incumbent is responsible for directing and coordination the operation of the recreation facilities in the parks and reports on the park's maintenance needs to the Park Maintenance Supervisor. Supervises, security and operation of the parks and recreation department. Oversees the receipts and collections of all financial transactions associated with camping at Clute Park, including camp site rentals, ice sales, firewood, boat launch and Lakeside parking. Does related work as required.

Responsibility of securing building and the facility before and after scheduled events. The conversion of the buildings from Summer to Winter programming each year; including the support of the ice-skating rink and splash pad operation. This position will work closely with the Parks Maintenance Coordinator and reports the Parks and Event Center Manager.

Duties to include but not limited to:

Helps to hire and train Temporary Seasonal Park Office staff with the Parks and Event Center Manager

Supervises and trains assigned employees

Classifies a variety of receipts and expenditures, distributes items according to prescribed practices

Receives remittance by mail, in person, electronically, verifies amounts, and posts daily sales with the Astra and other software

Monitors email and daily sales from the Book Your Site camping software

Operation of word processing programs, other computer programs and office machines

Park Maintenance Lead Laborer – Parks Department

Assigns duties to Park Office staff daily

Greets all arriving campground guests and accurately check-in and check-out of all campers from May to October

Works on some weekends as needed

Inspects park for overall improvements and suggests next steps in improvements to Clute Park

Other duties as necessary

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITY AND PERSONAL CHARACTERISTICS:

Working knowledge of office terminology, procedures and equipment;

Ability to plan, train, assign and supervise subordinates;

Ability to develop effective working relationships and deal diplomatically with the public;

Ability to understand and interpret oral instructions and/or written directions;

Ability to organize and maintain accurate records and files;

Ability to compile accurate reports;

Ability to effectively communicate orally and in writing;

Ability to deal courteously and tactfully with the public;

Good powers of observation;

Integrity and good judgement;

Physical condition commensurate with the demands of the position

MINIMUM QUALIFICATIONS:

A. Graduation from high school or GED; AND

B. One year of supervision and/or administrative experience OR one year experience in park operations.

ANNUAL EVALUATION:

An annual evaluation is done in conjunction with the Parks and Event Center Manager

Village of Watkins Glen, NY 14891

Parks Department

Revised 07/06/2021

Parks Maintenance Laborer

Jurisdiction: Schuyler County

Jurisdictional Class: Non-Competitive

Adopted: March 1, 2004; Reviewed: July 20, 2021

Full Time with Benefits

DISTINGUISHING FEATURES OF THE JOB:

The Parks Maintenance Laborer is a fulltime benefited position that reports to the Parks and Event Center Manager. This position is responsible to perform daily building maintenance, requiring some manual labor and occasional utilization of power tools and heavy equipment to support the Seneca Lake Event Center, the Community Center, and the Lakeside Pavilion. The ability to lift 50 pounds. Cleaning tasks performed according to a well-established procedure. Responsibility of securing building and the facility before and after scheduled events. The conversion of the buildings from Summer to Winter programming each year; including the support of the ice-skating rink and splash pad operation. This position will work closely with the Parks Maintenance Coordinator and reports the Parks and Event Center Manager.

Duties to include but not limited to:

Mopping Floors/Cleaning Windows/Wash Walls

Removal of snow/ice from around the Parks Department Facilities

Maintain the beautification of the park: Rake/weeding/trim hedges and trees

Collecting trash and debris on the grounds

Spreading mulch, stone, and other ground coverings when required

Responsible and accountable for keys to building/facility

Maintain Inventory of Bathroom/Cleaning Supplies and ordering

Possible unloading of inventory and/or shipments from delivery truck

Move furniture and equipment

Take down and put up of seating/tables for events

Emptying of trash receptacles

Assists the Maintenance Department on occasion, as needed

Other duties as necessary

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITY AND PERSONAL CHARACTERISTICS:

Working knowledge of cleaning and disinfecting methods, material and equipment;

Skilled in use of cleaning equipment, vacuum cleaners, carpet shampoos and floor buffers;

Ability to understand and follow simple oral and written directions;

Ability to perform work requiring bending, climbing, reaching and repetitive motion;

Ability to get along with others and accept and take direction.

Annual Evaluation

An annual evaluation is done in conjunction with the Parks and Event Center Manager and the Park Maintenance Supervisor

Village of Watkins Glen, NY 14891

Parks Department

Revised 07/06/2021

Event Center Coordinator

Jurisdiction: Schuyler County

Jurisdictional Class: Non-Competitive

Reviewed: July 20, 2021

Part Time with no benefits at 20 hours a week

Effective Oct 1, 2021

DISTINGUISHING FEATURES OF THE JOB:

The Event Center Coordinator is a part time position that reports to the Parks and Event Center Manager. The position is responsible for the operation and bookings of the Seneca Lake Event Center, the Lakeside Pavilion, the Clute Park Community Center, the Village Square, and all events held within the Village of Watkins Glen Parks. This position works closely with the Parks and Event Center Manager to book and oversee all special events. This person helps to tour, greet and secure bookings at all of the venues, including capturing fees, ensuring that all insurance and liability waivers are in place for all events. Does related work as required.

Responsibility for ensuring that all scheduled events meet the standards that have been prescribed by the Parks and Event Center Manager under the directive from the Board of Trustees.

Duties to include but not limited to:

Helps to train and educate the Parks Team on needs for special events

Classifies a variety of receipts and expenditures, distributes items according to prescribed practices

Receives remittance by mail, in person, electronically, verifies amounts, and posts daily sales within a designated customer management software

Monitors email daily to promote events

Greets all arriving guests and accurately check-in and check-out of all guests for events year-round

Works on some weekends as needed

Inspects all facilities daily to ensure that set-up and take down of equipment was properly completed

Other duties as necessary

Park Maintenance Lead Laborer – Parks Department

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITY AND PERSONAL CHARACTERISTICS:

- Working knowledge of office terminology, procedures and equipment;
- Ability to develop effective working relationships and deal diplomatically with the public;
- Ability to understand and interpret oral instructions and/or written directions;
- Ability to organize and maintain accurate records and files;
- Ability to compile accurate reports;
- Ability to effectively communicate orally and in writing;
- Ability to deal courteously and tactfully with the public;
- Good powers of observation;
- Integrity and good judgement;
- Physical condition commensurate with the demands of the position

MINIMUM QUALIFICATIONS:

- A. Graduation from high school or GED; AND
- B. One year of supervision and/or administrative experience OR one year experience in special events or reservations

ANNUAL EVALUATION:

An annual evaluation will be given from the Parks and Event Center Manager