



BOARD OF TRUSTEES
Village of Watkins Glen
OFFICIAL NOTICE OF REGULAR MEETING
June 15, 2021

A meeting of the Board of Trustees for the Village of Watkins Glen will be held on June 15, 2021 at 6:00 pm in the Board Room of the Municipal Building, 303 North Franklin Street, Watkins Glen, New York

AGENDA

1. PLEDGE OF ALLEGIANCE

2. NEW ADDITIONS TO AGENDA

3. PUBLIC HEARING

- a. Proposed Local Law to regulate Vacant Buildings

4. PUBLIC BE HEARD

5. APPROVAL OF MINUTES

- a. Minutes from Regular Board Meeting held on June 2, 2021

6. REPORTS

- a. Parks Report
- b. Streets Report
- c. Codes Report
- d. Water Report
- e. Electric Report **no attach*
- f. Sewer Report
- g. Superintendents Report
- h. Police Report **no attach*
- i. Fire Report **no attach*
- j. Treasurer's Report **no attach*

7. VOTING ITEMS

- a. Assist the Chamber with fireworks cost in the amount of \$1,500.00 **no attach*
- b. New Hire – Ticket Booth, Barrett Logan (June 21, 2021 @ \$12.50/hr.) **no attach*
- c. Lakeside Pavilion – request to waive fees for volunteer thank you picnics
 - i. Schuyler County Mental Health (June 24th 11am – 2pm)
 - ii. Schuyler County Public Health (June 25th 11am – 3pm)
- d. New Phone System for Municipal Building and Parks

8. CONFERENCE REQUESTS

- a. CPR, AED and First Aid Training – Anthony Nieves, EMS Captain (\$60 per employee) **no attach*

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input. Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.



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9. AUDIT

- a. General Audits dated June 7, 2021 = \$16,480.50 & June 14, 2021 = \$618,339.77
- b. Online Audit – May Sales Tax = \$541.73 and April Fines & Fees = \$9,744.00
- c. JPC Audit = \$6,474.00

10. BOARD CONCERNS/NEW BUSINESS

- a. Notice of Public Hearing - June 21, 2021 for proposed electric rate increase **no attach*
- b. Notice of Public Hearing - July 6, 2021 for CDBG community development grant needs **no attach*
- c. Property & Casualty Insurance Renewal – overall premium increase of 7% or \$18,539
- d. Uniform Justice Court Act - Village Court records available for audit
- e. Italian-American Festival Parade – Saturday, August 14, 2021 @ Noon (Board Participation?)
- f. Senior Banners on Decatur Street **no attach*

11. PROJECTS

- a. Water System Improvement Update – Larson Design Group

12. EXECUTIVE SESSION

- a. Streets Department Personnel Matter – FMLA

13. ADJOURNMENT

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input, Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.

PROPOSED LOCAL LAW NO. ____ OF YEAR 2021

Be it enacted by the BOARD OF TRUSTEES of the VILLAGE OF WATKINS GLEN, COUNTY OF SCHUYLER, STATE OF NEW YORK, as follows:

A local law to regulate vacant buildings in the Village of Watkins Glen, New York.

Section 1.

This Local Law is enacted pursuant to the Village Law of the State of New York and the Municipal Home Rule Law of the State of New York.

Section 2. Legislative Intent; Purpose.

It is the finding of the Board of Trustees that buildings which remain vacant, with access points boarded over, are unsightly, unsafe, and have a negative effect on their surroundings. The purpose of this local law is to establish a registration requirement as a mechanism to protect neighborhoods from the negative impact and conditions that can occur due to vacancy, absentee ownership, lack of adequate maintenance and security, and to provide a method to expeditiously identify parties and their contact person(s) for each property necessary for this protection.

Section 3. Definitions.

PMCNYS – Property Maintenance Code of New York State, as amended from time to time.

SECURED BY OTHER THAN NORMAL MEANS – A building secured by means other than those used in the design of the building.

UNOCCUPIED BUILDING – A building which is not being used for an occupancy authorized by the owner.

UNSECURED BUILDING – A building or a portion of a building which is open to entry by unauthorized persons without the use of tools or ladders.

VACANT BUILDING – A building or portion of a building which is:

- A. An unoccupied and unsecured building;
- B. An unoccupied building secured by other than normal means;
- C. An unoccupied building which is an unsafe building pursuant to the PMCNYS, as the same may be amended from time to time, as determined by the Code Enforcement Official;

- D. An unoccupied building which has multiple housing or building code violations;
- E. An illegally occupied building; or
- F. Unoccupied for a period of time over 180 consecutive days, and during which time the Code Enforcement Official has issued an order to correct one or more code violations.

VACANT PROPERTY – Those parcel(s) of real estate that upon which a vacant building sits, including such vacant building, accessory structures and any other improvements located thereon.

VACANT PROPERTY OWNER – Those persons or entities shown to be the owner or owners on the records at the Schuyler County Tax Assessors Office. Any such person shall be jointly and severally obligated to comply with the provisions of this local law.

Section 4: Registration of Vacant Buildings.

Registration; maintenance; inspections; notice; remedial action by Village.

- A. A vacant property owner shall register a vacant building with the Code Enforcement Official not later than thirty (30) days after any building in the Village becomes a vacant building. The Code Enforcement Official may identify vacant buildings through his or her routine inspection process as well as through notification by residents, neighborhood associations and other community groups that a building may be eligible for inclusion on the registry.
- B. The registration shall be submitted on forms provided by the Code Enforcement Official, shall be accompanied by the registration fee and initial annual fee required by Section 5, and shall include the following information supplied by the vacant property owner:
 - 1. A description of the vacant property, along with the property address.
 - 2. The names, mailing address, e-mail address, telephone numbers (including cellular telephone numbers) of the vacant property owner or owners.
 - 3. If the vacant property owner does not reside in Schuyler County or in a county contiguous with Schuyler County, the name, mailing address, e-mail address and telephone numbers of a property manager located within a 25-mile radius of the Village of Watkins Glen responsible for management of the property. By designating an authorized agent under the provisions of this section, the vacant property owner consents to the property manager's receipt of any and all notices relating to the vacant property and conformance of any and all laws and

regulations. The property manager shall sign the registration and agree to be bound to the provisions of this Local Law applicable to such property managers.

4. The names, mailing address, email address and telephone number of all known lienholders and all other parties with an ownership or security interest in the vacant property.
 5. A telephone number where a party responsible for the vacant property can be reached at all times during business and nonbusiness hours.
 6. A statement whether the building is currently insured by a policy of fire insurance and, if so, the name, address and telephone number of the insurance company and the insurance agent and the amount of the coverage. If the vacant building is not currently covered by fire insurance, the vacant property owner shall set forth the reason(s) why it is not covered.
 7. A vacant building plan as described in 4.C.
- C. The vacant property owner shall within thirty (30) days of a building becoming a vacant building submit a vacant building plan which must meet the approval of the Code Enforcement Official and must contain information from one of the following three choices for the vacant property:
1. If the vacant building is to be demolished, a demolition plan must be carried out within 270 days from the date the vacant property owner submits the plan to the Code Enforcement Official.
 2. If the vacant building is to remain vacant, a plan for the securing of the vacant building, along with the procedure that will be used to maintain the vacant building and a statement of the reasons why the vacant building will remain vacant.
 3. If the vacant building is to be returned to permitted occupancy or use, a rehabilitation plan for the vacant property. The rehabilitation plan shall not extend past 365 days from the date the vacant property owner submits the plan to the Code Enforcement Official, unless the Code Enforcement Official grants an extension upon receipt of a written statement from the vacant property owner detailing good reason for the extension. Any repairs, improvements, alterations to, or demolition of, the vacant building must comply with any applicable zoning, housing, historic preservation, and building codes and must be secured as per local code, if applicable, during the rehabilitation.
- D. The vacant property owner shall at all times comply with applicable laws and codes. The vacant property owner shall notify the Code Enforcement Official of any changes in information of their vacant building registration within thirty (30) days of the change. If the vacant building plan is revised in any material way, the

revisions must be in writing and must be approved by the Code Enforcement Official.

E. All vacant buildings shall be kept secured or shall be kept boarded up, both as defined in Section 4.E.1, and shall be maintained in accordance with Section 4.E.2. If a building remains a vacant building for a period of time of three (3) consecutive months or more, the vacant property owner shall provide evidence, as described in Section 4.E.6., that the vacant property owner is proceeding in an expeditious manner to remove the building from its vacant status.

1. The term "secured," for the purposes of this Section 4, shall mean that all means of ingress and egress, including but not limited to all doorways and windows, shall be in a state of good repair, without any broken glass or other damage that might allow entry or create an eyesore, and shall be securely locked. Any vacant building that is not so secured shall be promptly "boarded up," meaning that all means of ingress and egress at all floor levels shall be covered over, as specified hereinafter, so as to ensure the continued security of the vacant building and to reduce the negative impact on the neighborhood. The vacant property owner shall board up the vacant building using, at a minimum, the following materials and methods unless another equivalent system is proposed and approved in writing by the Code Enforcement Official prior to using such system.

(a) Exterior grade plywood or sheathing at least 7/16 inches nominal thickness, shall be used for board material. It shall be cut to fit easily into each opening so that it covers the entire window or door frame but does not overlap onto the adjacent wall surfaces.

(b) Openings in excess of three feet wide shall be braced by installing at least one wood stud measuring two-inch-by-four-inch (nominal), or equal, at the midspan and for the full height of the opening.

(c) The boarding material shall be secured to the building in a manner approved by the Code Enforcement Official, except that one doorway shall be secured in such a manner that it can provide access to the vacant building by authorized persons. If such door contains any glass panels or wood panels less than one-inch thick, it shall be entirely covered with board material.

(d) The door shall be secured with a keyed lock, and its hinges shall have concealed fastenings.

(e) All boarding material shall be finished on the exterior with one coat of primer and two coats of exterior-grade paint in a color matching that of the adjacent walls.

- (f) The secured vacant building shall be provided with adequate ventilation to prevent the accumulation of moisture which might deteriorate the finishes and the structure. Adequate ventilation shall be deemed to be a minimum of two louvered and screened ventilation openings, each having an opening size of at least 144 square inches and placed in opposite walls of the building at the uppermost floor level, or other approved location. Interior doors at all floor levels shall be left in the open position in order to allow circulation of air. If circulation of air within and between all floors is not possible using only two vents, then additional vents shall be installed to achieve such circulation.
2. In addition to securing or boarding up the vacant building, the following minimum requirements shall be met for all vacant buildings:
 - (a) The roof shall be structurally sound and weather tight. Any damaged or missing rafters, decking, or roofing materials shall be repaired or replaced with equivalent, or similar approved material, all installed in a workmanlike manner.
 - (b) All combustible trash and debris shall be removed from the building. Any portions of the exterior of the main building or accessory buildings, including, but not limited to walls, porches, stairs, parapet walls, and chimneys, that are deteriorated so as to be in danger of collapse or to otherwise constitute a hazard or allow penetration of water into the building shall be repaired or replaced or otherwise made safe and weather tight.
 - (c) The grounds surrounding the building shall be cleared and kept cleared of all litter, rubble, debris, trash, and junk and of all grass or weeds in excess of ten inches in height. Overgrown trees shall be trimmed so as not to be in contact with the building.
 3. When it is required by this Local Law, that a vacant building be boarded up, it shall be the responsibility of the vacant property owner to have the electric and gas service, if any, temporarily shut off from the vacant building by contacting the power provider's customer service. Service may not be reconnected until approved by the Code Enforcement Official.
 4. All plumbing and heating systems that contain water shall be completely drained and kept empty between October 15 and April 15, and an antifreeze solution shall be added to all plumbing traps in the building. The foregoing requirement shall not apply if the vacant building is adequately heated during that time period.
 5. Upon the request of the Code Enforcement Official, the vacant property owner shall arrange to provide access to the interior of the vacant building by representatives of the Code Enforcement Official to inspect for compliance with

the requirements above that pertain to the interior. However, the Code Enforcement Official shall not conduct such an inspection without the consent of the vacant property owner or, if applicable, the property management company tasked with managing the vacant property, unless the Code Enforcement Official has first obtained a warrant from a court of competent jurisdiction.

6. If a vacant building remains vacant for a period of three (3) consecutive months or more for any reason, the vacant property owner shall be subject to the procedures of this Section 4.E.6. By the end of such three-month time period, the vacant property shall demonstrate to the Code Enforcement Official that said vacant property owner has taken all positive action to abate the vacancy of the vacant building in an expeditious manner. This action may include but is not limited to:

(a) Applying for and obtaining a work permit to repair and rehabilitate the vacant building or to demolish it, and proceeding with the work in a timely fashion;

(b) Providing competent evidence that the vacant building is listed for sale by a licensed realtor and is being periodically advertised for sale in a local newspaper or other journal; and/or

(c) Providing a proposed schedule of action to undertake repair and rehabilitation of the vacant building, including a detailed financial plan for its accomplishment.

F. The Code Enforcement Official shall examine or cause to be examined every building reported as unsafe, damaged, or vacant and shall make a written record of each such examination. He/she shall have inspected as frequently as is necessary, all buildings that are vacant or abandoned to ensure that they are properly secured or boarded up and maintained.

G. Whenever the Code Enforcement Official determines that a building, structure, or a portion thereof is an unsafe (as defined in the PMCNYS, as the same may be amended from time to time) or a vacant building, he or she shall give the owner, agent, or person in control of such building or structure an order to remedy stating the defects thereof. The order to remedy shall require the owner within a stated time either to complete repairs or improvements specified by the Code Enforcement Official with reference to the PMCNYS and/or this Local Law, as applicable, and/or register the property as a vacant property. In the event the repairs or improvements specified in the order to remedy are not completed in accordance within the time specified therein, the owner, agent, or person in control of such building or structure shall be subject to further enforcement pursuant to Section 11 of this Local Law and any other remedies otherwise available to the Village.

- H. If the Code Enforcement Official determines that there is actual and immediate danger of failure or collapse of a building, structure, or portion thereof so as to endanger life:
1. The order to remedy delivered pursuant to Subsection 4(G) above shall require the building, structure, or portion thereof to be vacated forthwith and not reoccupied until repairs and improvements specified by the Code Enforcement Official with reference to the PMCNYS and/or this Local Law, as applicable, are completed, inspected, and approved by the Code Enforcement Official. The Code Enforcement Official shall cause to be posted at each entrance of such building a notice which includes the statement: "This building is unsafe, and its use or occupancy has been prohibited by the Code Enforcement Office, Village of Watkins Glen." Such notice shall remain posted until the required repairs or demolition is completed. No person, firm or corporation, or their agents or other servants, shall remove such notice without the prior written permission of the Code Enforcement Official. No person shall enter the building except for the purpose of making the required repairs or of demolishing the same.
 2. If an owner of a property and the property manager (if any), fail, neglect, or refuse to comply with the order to remedy within the time limits specified therein, in addition to enforcement under this Local Law, the Code Enforcement Official shall, upon order of the Board of Trustees, apply to a court of competent jurisdiction for the repair or removal of the vacant building. For this purpose, the Code Enforcement Official may at once enter such building or structure and with such assistance and at such cost as may be necessary.
 3. The Code Enforcement Official may vacate adjacent structures and protect the public by appropriate barricades or such other means as be necessary and for this purpose may close a public or private way. For this purpose, if a building or the grounds around are so poorly maintained that, in the opinion of the Code Enforcement Official, the property is in violation of any applicable state or local property maintenance regulations (including but not limited to the PMCNYS), such condition shall also constitute such an emergency empowering the Village to take responsive action under this Local Law.
- I. Costs incurred by the Village in connection with proceedings to repair or remove a building or structure, as provided under Sections 4.H.2. and 3., including the actual cost of repairing or removing the same, shall be assessed against the land on which said building or structure is located, and shall be collected by the Village Clerk/Treasurer in the same manner as other special assessments are collected. Failure of the owner or any subsequent owners to maintain the building, structure, or grounds which results in remedial action taken by the Village shall be grounds for revocation of the approval plan and shall be subject to any applicable penalties provided by the law.

- J. Subject to Section 8 below, the Code Enforcement Official may inspect vacant buildings on an “as needed” basis and shall issue an order to remedy in the event of any accumulation of trash or debris, rodent infestation, the failure to keep said vacant building secured or boarded up as provided in this Local Law or other violation of law, ordinance, Village or state code or regulation applicable to the vacant property.
1. The vacant property owner and its property manager (if any) shall comply with the order to remedy within the time specified therein. The Code Enforcement Official may consider the danger to the health, safety, and welfare of the public in determining the time within which the vacant property owner and its property manager (if any) must comply with the order to remedy.
 2. If the vacant property owner and its property manager (if any) fail to comply with the order to remedy, the Code Enforcement Official may, upon order of the Board of Trustees, seek an order from a court of competent jurisdiction enter on the vacant property, correct said condition and assess the cost of such work against the vacant property.
 3. Assessment of any costs incurred by the Village for such work performed by the Village to correct such conditions at said the vacant property shall be relieved against the vacant property with the Village taxes.
- K. A new owner of vacant property shall register or re-register the vacant building with the Code Enforcement Official within thirty (30) days of the transfer of a legal interest in the vacant property. The new vacant property owner shall comply with the approved plan and timetable submitted by the previous vacant property owner until any proposed changes are submitted and meet the approval of the Code Enforcement Official.

Section 5 Fees.

Every vacant property owner shall pay a registration fee and an annual fee for the period the building remains vacant as stated on Schedule A. Schedule A may be from time-to-time amended by resolution of the Board of Trustees of the Village, which fees shall be reasonably related to the administrative costs of the Village in monitoring and inspecting the vacant property, and act as a mechanism to protect the character and stability of residential and commercial areas, as well as, the preservation of the value of land and buildings throughout the Village of Watkins Glen.

- A. The registration fee shall be paid within thirty (30) days after the building becomes vacant.
- B. The first-year annual fee shall be paid no later than thirty (30) days after the building becomes vacant. If the fee is not paid within thirty (30) days of being due, the vacant property owner shall be subject to collection action and/or the levying of a lien against the vacant property (the amount of which shall be added to the Village

taxes applicable to the vacant property), as well as additional penalties as prescribed herein. If a vacant building plan is extended beyond 365 days, subsequent annual fees shall be paid as determined by resolution of the Board of Trustees.

- C. The annual fee imposed by this Section 5 may be prorated and a refund may be issued if the building is: 1) No longer deemed vacant under the provisions of this Local Law; 2) The Code Enforcement Official has determined that all exterior work is complete under the relevant building permit, including items such as landscaping, parking areas, siding, windows, roofing; etc. 3) No property owner has an outstanding fines or other financial obligation to the Village of Watkins Glen.
- D. All delinquent fees shall be paid by the vacant property owner prior to any transfer of an ownership interest in any vacant property. The vacant property owner will give the purchaser written notice that the vacant property in question is vacant property under this Local Law. If the fees are not paid prior to any transfer, the new vacant property owner shall pay the annual fee no later than thirty (30) days after the transfer of ownership, and subsequent annual fees shall be due on the new anniversary date. A lien may be placed on the vacant property to collect the delinquent fees and any resulting penalties.
- E. The vacant building registration fees and annual vacant building fees shall be delivered, by mail or in person, to the Village Office. A late charge of 2% per month or any part thereof, will be assessed on any invoice which is unpaid after thirty (30) days from the date of the demand for payment or an invoice. A \$25 processing fee will be charged for each check returned due to insufficient funds or any other reason. A replacement payment must be made in cash, money order, bank or certified check, and must include the processing fee and any applicable late charges. Invoices and any additional fees that remain unpaid will be added to the vacant property owner's tax bill and will include an additional fee.

Section 6 Filing of property-specified information.

The Code Enforcement Official shall include in the file any property-specific written statements from community organizations, other interested parties or citizens regarding the history, problems, status or blighting influence of a vacant building.

Section 7 Exemptions from registration requirements.

The following properties shall be exempt from the registration requirements imposed by this Local Law:

- A. A building which has suffered fire damage or damage caused by extreme weather events, or other approved manner shall be exempt from the registration requirement for a period of 180 days after the date of the fire or extreme weather event, if the property owner submits a request for exemption, in writing, to the Code

Enforcement Official. This request shall include the following information supplied by the property owner:

1. A description of the premises.
 2. The names and addresses of the owner or owners.
 3. A statement of intent to repair or reoccupy the building in an expedient manner, or the intent to demolish the building.
- B. A building under active construction/renovation and having a valid building permit(s) at the time of initial inspection shall be exempt from the registration requirement for a period of 180 days.
- C. A building that is for sale and listed with a licensed State of New York realtor or for lease shall be exempted for a period of 180 days from the start of vacancy, provided that the owner submits proof to the Code Enforcement Official of such listing and for the sale or lease status.
- D. A building that has been granted an exemption pursuant to the following. Any owner of a vacant building may request an exemption from the provisions of this Local Law by filing a written application as detailed in Section 10. In determining whether a request for exemption should be granted, the Zoning Board of Appeals shall consider the following: the applicant's prior record as it pertains to Building Code violations; the amount of vacant property the applicant currently has within the Village; and the length of time that the building for which the exemption is sought has been vacant.

Section 8 Access to Buildings for Inspection.

The Code Enforcement Official shall inspect any property in the Village to enforce and assure compliance with the provision of this Local Law. Upon the request of the Code Enforcement Official, an owner may provide access to all interior portions of an unoccupied building to permit a complete inspection. Nothing contained herein, however, shall diminish the owner's right to insist upon the procurement of a search warrant from a court of competent jurisdiction by the Code Enforcement Official to enable such inspection, and the Code Enforcement Official shall be required to obtain a search warrant whenever an owner refuses to permit a warrantless inspection of the property after having been advised of his or her constitutional right to refuse entry without same. This section 8 will not apply in the event the Code Enforcement Official has probable cause to believe an emergency exists relative to the property.

Section 9 Annual Reports.

The Code Enforcement Official shall submit an annual report, not later than February 15th of each year, to the Mayor and Board of Trustees, listing all vacant buildings in the Village,

the date upon which such buildings were declared vacant and whether a vacant building registration and vacant building plan has been filed for each vacant building. The report shall additionally include a list of all previously declared vacant buildings which are no longer subject to the provisions of this Local Law.

Section 10 Appeals.

Any vacant property owner who is served a notice of vacant property registration may, within ten (10) calendar days of receipt of such notice, apply for an exemption or appeal the findings of the Code Enforcement Official. Such appeal shall be made by filing a notice of appeal on forms provided for such purpose. The appeal shall be scheduled for a hearing before the Zoning Board of Appeals ("ZBA") in accordance with Article 11 of the Zoning Code. The ZBA may go into executive session for discussion but not for a vote on any case that is before the ZBA. Appeals from the decision of the ZBA shall be in accordance with the laws of the State of New York.

Section 11 Penalties for Offenses.

Any person violating any provision of this Local Law, or providing false information to the Code Enforcement Official will be subject to the penalties set forth:

- A. Penalty. Any person, firm, company, or corporation owning, controlling or managing a use, building, structure or lot on which there has been placed, or there exists anything in violation of any of the provisions of this Law shall be guilty of an offense and subject to a fine of not more than One Thousand Dollars (\$1000.00). Every such person, firm, company, or corporation shall be deemed guilty of a separate offense for each day such Violation, omission, neglect, or refusal shall continue.
- B. Alternative Penalty. In case of any violation or, in the event of equitable relief, threatened violation, of any of the provisions-of-this Law, or conditions imposed by the Village Board, in addition to other remedies herein provided, the Village Board may institute any appropriate legal action or proceeding to prevent such unlawful erection, structural alteration, reconstruction, moving and/or use; to restrain, correct, or abate such Violation; to prevent the occupancy of such building, structure or lot; or to prevent an illegal act, conduct, business or use on or about such lot.

SCHEDULE A

PROPERTY TYPE	REGISTRATION FEE	1ST YEAR ANNUAL FEE	2ND YEAR ANNUAL FEE	3RD YEAR ANNUAL FEE	SUBSEQUENT YEARS FEE
Residential	\$75.00	\$400	\$600	\$800	\$1,000
Commercial or Mixed Use	\$125.00	\$800	\$1,200	\$1,600	\$2,000



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD WEDNESDAY, JUNE 2, 2021

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Bob Carson, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Absent were Trustee Nan Woodworth and Superintendent Terry Wilcox. Also, present were Electric Supervisor Minard LaFever, Parks and Event Center Manager Craig Bond, Sergeant Ethan Mosher and Fire Chief Jason Hudson. There was one other person in attendance.

PUBLIC HEARING

Sewer Use Local Law Revision – Capital Recovery, Collection of Charges

Water Use Ordinance Revision – Capital Recovery, Collection of Charges

The public hearing on the proposed local laws was opened at 6:00 pm with a motion by Deputy Mayor Louie Perazzini and a second by Trustee Laurie DeNardo. The Board then voted on the motion and all were in favor. Motion Carried.

PUBLIC BE HEARD

There were no comments from the public.

APPROVAL OF MINUTES

Minutes for Regular Meeting May 18, 2021

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on May 18, 2021. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Minutes for Special Meeting May 27, 2021

Trustee Laurie DeNardo made the motion to approve the minutes for the Special Board of Trustees meeting held on May 27, 2021. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo

Abstain: Trustee Bob Carson

Absent: Trustee Nan Woodworth Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

New Hire – Head Lifeguard

Trustee Laurie DeNardo made the motion to hire Peighton Cervoni as head lifeguard at a rate of \$20.00/hr. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Fourth of July Fireworks – Clute Park

Trustee Bob Carson made the motion to allow the Schuyler County Chamber of Commerce to host the Fourth of July fireworks display at Clute Park on July 4, 2021. Trustee Laurie DeNardo seconded the motion. The Board then

voted on the motion and all were in favor. Motion Carried

Clute Park Seasonal Campers – Reimbursement Request

The Board discussed the request from seasonal campers to provide them a discount due to the disruptions at the park from the Cargill construction. The matter was tabled.

Temporary Full-Time Position – Police Department

Trustee Laurie DeNardo made the motion to approve the creation and advertisement of a temporary full-time position with the Watkins Glen Police Department at the full-time patrolman rate for a maximum term of three months. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Town of Dix Water Credit

Trustee Bob Carson made the motion to approve a 112,000-gallon, \$1,572.48 water credit to the Town of Dix for water used from a hydrant while fighting a house fire on Beaver Dams-Moreland Rd. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Turn on Fee Waiver Request

Trustee Laurie DeNardo made the motion to approve the waiver of the \$25 turn on fee for electric for Garrett Ransom, property owner of 900 N. Porter Street. Trustee Bob Carson seconded the motion. The Board then discussed the matter. The electric was turned off in December of 2019 when a tenant vacated the building and has remained off until May of this year. Per our regular protocols, the \$25 turn on fee was assessed as the electric was not turned off for repairs and was off for an extended amount of time. The Board then voted on the motion and all were opposed. Motion Failed.

AUDIT

General Audit

Deputy Mayor Louie Perazzini made the motion to approve the general audit dated June 1, 2021 in the following amounts:

General	\$141,763.91	Sewer	\$2,433.10
Electric	\$13,483.52	Water	\$25,550.70
Joint Activity (CVWRF)	\$25,505.03		

Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Enterprise Fleet Management Program Presentation

Connor Timbal, with Enterprise Fleet, provided the Board with a presentation on a fleet management program via Zoom during the meeting. The Board engaged in the presentation asking questions. The program would involve replacement of 18 vehicles, all owned by the Village's general fund departments, over the next ten years. The Board motioned to move forward, pending approval and review by the Village Attorney, David Ealy, with a motion by Trustee Bob Carson, a second by Deputy Mayor Louie Perazzini. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Reopening NY – Mask Restriction Policy

It shall be the policy of the Village of Watkins Glen to follow CDC guidelines, using the honor system, to allow all vaccinated persons to enter Village buildings without a mask, with the exception of the Village Court, which has separate mandates from the State.

New Temetra Meter Reading Software – Charges to other Municipalities

The Board discussed the requests from the Town of Reading and Town of Dix to waive the fees of the meter reading software that have historically been billed to the townships. As the townships do not have a way to recoup the costs and whereas, each district has only 40-60 persons in their districts, which is a small percentage of the roughly 1,050 water/sewer customers within the service area, the Village Board agreed to absorb all costs associated with the meter reading systems moving forward.

Clute Park Basketball Court

Parks and Event Center Manager Craig Bond discussed proposed plans for removing the current basketball court instead of resurfacing the existing asphalt pad and relocating the court to the vacant concrete pad located to the east of the new event center. It has been proposed that the Village will use any leftover material from the current construction to help extend the concrete pad making it large enough to accommodate a basketball court. Most of the cost of this will come out of the Clute Park project contingency budget as a change order request.

Seneca Lake Event Center – Liquor Liability Insurance

Parks and Event Center Manager Craig Bond discussed the Village obtaining liquor liability insurance to be able to sell alcohol at the event center. He will be doing some cost analysis to see which is the most economical way to proceed.

Restructuring of Municipal Office Space

The Board discussed the relocation of the Codes Department to the Village Hall and the moving of the Police Department from the front of the building to the rear. No final decisions were made.

Zoning Update

The Village Board may need to extend the moratorium on short term rentals as the moratorium is due to expire the end of August and it appears that the new Zoning Law update will not be completed until September.

PUBLIC HEARING – Revisited

Trustee Laurie DeNardo made the motion to close the public hearing at 7:03 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Sewer Use Local Law Revision – Capital Recovery, Collection of Charges

Deputy Mayor Louie Perazzini made the motion to approve the following Sewer Use Local Law amendment. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

A local law to amend Local Law No. 4 of the Year 2020, relating to the regulation of Sewer Use in the Village of Watkins Glen, New York.

Section 1. This Local Law is enacted pursuant to the Village Law of the State of New York, and the Municipal Home Rule Law of the State of New York.

Section 2. The purpose of this Local Law is to amend Local Law No. 4 of 2020 to allow for the addition of collection charges for capital improvements to ensure the proper operation, repair and maintenance for the continued functioning of the Sewer Department and sewage treatment plant of the Village of Watkins Glen.

Section 3. Local Law No. 4 of the Year 2020 is hereby amended to provide as follows:

Section 11-E. Capital Recovery; Collection of Charges.

- A) The Village of Watkins Glen may institute an equitable procedure for recovering the costs of any capital improvements made to ensure the proper operation, repair and maintenance continued functioning of the Sewer Department and sewage treatment plant of the Village of Watkins Glen by the addition of such charges to the monthly utility bill.
- B) The collection charge shall be set by the Board of Trustees by Board resolution. At any time, whenever the Board of Trustees of the Village of Watkins Glen deems it necessary, prudent or advisable to change or increase the collection charges, the Board of Trustees may do so upon written resolution adopted by majority vote.
- C) Provisions of Section 11-c relating to the collection of penalties and the authority to re-levy water charges shall apply to the collection of charges for capital recovery.

Section 4. This Local Law will become effective immediately upon filing with the Department of State.

Water Use Ordinance Revision – Capital Recovery, Collection of Charges

Deputy Mayor Louie Perazzini made the motion to approve the following Water Use Ordinance amendment. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

A local law to amend Village Ordinance No 95 of the Year 1936, relating to Water Regulations in the Village of Watkins Glen, New York.

Section 1. This Local Law is enacted pursuant to the Village Law of the State of New York, and the Municipal Home Rule Law of the State of New York.

Section 2. The purpose of this Local Law is to amend Village Ordinance No 95 of the Year 1936 to allow for the addition of collection charges for capital improvements to ensure the proper operation, repair and maintenance for the continued functioning of the Water Department and water treatment plant of the Village of Watkins Glen.

Section 3. Village Ordinance No 95 of the Year 1936 is hereby amended to provide as follows:

Capital Recovery; Collection of Charges.

- A) The Village of Watkins Glen may institute an equitable procedure for recovering the costs of any capital improvements made to ensure the proper operation, repair and maintenance continued functioning of the Water Department and water treatment plant of the Village of Watkins Glen by the addition of such charges to the monthly utility bill.
- B) The collection charge shall be set by the Board of Trustees by Board resolution. At any time, whenever the Board of Trustees of the Village of Watkins Glen deems it necessary, prudent or advisable to change or increase the collection charges, the Board of Trustees may do so upon written resolution adopted by majority vote.
- C) Provisions of Sections relating to the collection of penalties and the authority to re-levy water charges shall apply to the collection of charges for capital recovery.

Section 4. This Local Law will become effective immediately upon filing with the Department of State.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 7:05 pm for one Police Department pending litigation matter. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:30 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater
Treasurer

Parks and Events Board Report

For June 15, 2021

Hiring Updates:

Parking Ticket/Boat Launch Staff – Logan Barnett needs approval at \$12.50
Lifeguard Staff – Still advertising for staff, not able to open if not secured soon
Central Hots opened successfully since the last board meeting

Clute Park Maintenance:

Stump Grinding – will continue once the grinder is fixed
Tree Removal – remaining 5 trees were cut down
Tree Removal – Parks Maintenance will remove the smaller 6 dead trees
People are noticing the slight changes in the park and have given positive feedback
Parking – credit card capability set up and new turning lane strategy

Seneca Lake Events Center:

Splash pad – certificate of occupancy has been completed
Splash Pad – furniture ordered for 3 Reserved area – 2-hour rental
RFP – Vendors for Café and Food Service – Drafted, Central Hots - inquiry
Event Center – furniture and moveable units ordered – 250 capacity confirmed
5 feet pathway to separate center from general public – 3 bids being secured
Kitchen – layout and needs are next steps
Audio Equipment – bid process for indoor and outdoor communication
Final Punch List of to do is being developed currently – Derick and Craig

Upcoming Dates/Calendar:

June 18 – Beach Open – If Lifeguards in place?
July 3 – Open House Event
July 4 – Fireworks at Clute Park – Chamber of Commerce
July 29 – Rotary Luncheon

LaFayette Park Concert Series:

Collaboration with Watkins Glen Promotions – Promotional Schedule/Chamber
Schedule for Tuesdays – July 6 to Aug 31st – 2 spots open for bookings

Managers Meetings/Administration:

Empire and Techline Communications – Phone and Data Bids for Village
New rental forms and rates – being added to Website

Concerns and Celebrations:

The Summer Recreation Shed has collapsed and will have to add another to replace it

Thanks for reading – Craig, Diane and Derick

Craig Bond

Parks and Events Manager

parkmanager@watkinsglen.us

720.237.8888 cell – text is best

STREET DEPARTMENT
May 31, 2021 – June 13, 2021

May 31st thru June 6th

- Bags and brush pick up
- Did UFPO's
- Trash pickup
- Managers Meeting
- Mowed Glenwood Cemetery
- Mowed town of reading and lakeview cemetery
- topsoiled seeded and straw at Glenwood Cemetery
- Locate and dug burial site in Glenwood Cemetery
- Took sidewalk blocks out at 10th and Magee St.
- Street Sweeping
- Cleaned out Storm Basins
- Stump grinding at Clute Park
- Had burial in Glenwood Cemetery

June 7th thru June 13th

- Bags and Brush pick up
- Did UFPO'S
- Trash Pickup
- Managers Meeting
- Terry and I Had 3 month evaluations with Derek And David
- Worked on painting crosswalks throughout village
- Weed wacked ditch Lines
- Mowed Reading
- Mowed Cemetery's
- Replace storm basin on 9th and porter
- Did blacktop patching on 12th street, 9th street, and salt point Rd
- Fixed one way sign on 5th street

WATER DEPARTMENT BI-WEEKLY REPORT, 6/2/21 – 6/14/21

Daily operations, UFPO's. Drew monthly samples. Water meter for event center installed. Still working on hooking new corrosion control pump up. Called for quotes for Dix meter installations. No responses yet. Called about Harmful Algae Bloom testing. Leak found under house at 3304 Wedgewood. Customer repaired. Helped Town of Reading by doing some locating on Salt Point Rd. Maltz rep stopped and helped recalibrate chlorine sensors. Received one quote for meter replacements in Dix. Completed monthly reports and sent in.

WASTEWATER DEPARTMENT
WORK REPORT

June 2nd, 2021 – June 15th, 2021

- Operation and maintenance of WW facility
- Daily and weekly samples
- Daily lab testing
- Training of OIT (ongoing)
- UFPOs
- Vouchers done
- Ops and DEC reports completed for April and submitted to DEC and EPA for both Old and new plants
- Pipettes and total phosphorous kits ordered from Hach
- Emptying of sbr3
- Influent sampling done as requested by manufacturer of bar screen and grit system
- Sludge removal
- Respond VWG pump station generator and high level alarm 6/6 20:30pm
- Call BDP re press fault that wouldn't clear (6/8) tech onsite to reset programming for PLC
- Grease removal from ISAMS (plant) and VWG lift station
- Work on Ops report for May
- Grass Cutting
- Advise Town Reading on leak repair to grinder station
- Plant walk- through with LDG and Streeter re remaining punch list items
- Replace blow off line on Jetter x2
- Replace rear tires on zero turn mower
- In field polymer testing of surfloc 100 and 574
- Cleaning of air filters for all auxiliary air equipment
- Discuss operational issues with LDG recommendations made, discuss sampling for pretreatment program

Regards
Terry A Wilcox

SUPERINTENDENTS REPORT

June 2nd 2021 – June 15th, 2021

- Attend bi-weekly board meetings
- Attend monthly JPC meetings
- Weekly Managers meetings
- Attend bi-weekly Clute Park construction meetings
- Weekly meetings with Park's maintenance
- Asset management training and list compile (ongoing)
- Meet with Terex re mechanics truck with crane
- 3-month evaluation done for new hires in Streets Dept.
- Participate in conference call re rate study (Electric)
- 1 personnel issue water dept
- Flushing from Jerlandos to lift station
- Meet with Electric Supervisor, asset program
- Meet with water Manager re hydrant repairs, flushing and hydrant removals
- Meet with palfinger rep re crane truck, demo truck
- 1 personnel issue wastewater dept

Regards
Terry A Wilcox



WEBSITE: www.techlinecom.com | EMAIL: techsales@techlinecom.com

ADDRESS: 13 Hibbard Rd Ext. South, Elmira, NY 14903 | PHONE: (607) 562.3366 | FAX: (607) 562.3377

Village of Watkins Glen

May 26, 2021

QUOTE#2

Month-to-Month Cloud PBX/SIP Service & IP Phones

Price Quote: Valid for 30 days

✘ Scope of Work: IPitomy IP Cloud PBX, SIP Services, 23 Cloud Activated Extensions with Voicemail

- Install IPitomy Premium Cloud Service: Program to Customer Specifications. Standard Features Included
 - • Unlimited Calling within the US, Canada & Puerto Rico
 - • Port the main telephone numbers used for inbound/outbound calling
 - • Extension Voicemail
 - • Multiple Auto Attendant
 - • On Demand Call Recording at Extension
 - • Multiple Ring Groups
 - • (2) 16-Party each Conference Bridges
 - • Find Me Follow Me Feature
 - • Voicemail to Email Notification
 - • Customizable Music/Message on Hold
 - • Busy Lamp Fields
 - • Three Way Individual Extension Conference Calling
 - • Park Calls Orbit Presence
 - • Call Reporting
 - • Call Forwarding
 - • Barge
 - • Call Logs
 - • Call History
 - • Listen
 - • Multiple Sites
 - • Emergency Notifications
 - • Onscreen Contact Dialing
 - • Advanced Call Routing
- Install (20) IPitomy T-43U Gigabit IP Phones
- Install (1) IPitomy Cisco SPA-112 SIP to Analog Module (used for existing conf. phone, elevator phone)
- Install (3) NETGEAR Routers BS200 (for village office, Clute park office, event center)
- Install (3) NETGEAR GS728TP POE Managed Gigabit Switches (for village office, Clute park office, event center)
- Install (3) 600VA UPS Battery Back Up with Surge Protection
- Install (23) 15' Cat6 Patch Cords (used at desk end)
- Install (23) 2' Cat6 Patch Cords (used at switch end)
- Install (2) 24" Wall Mount Data Racks & Mounting Hardware (one for Clute office, one for event center)
- (23) 1-Month Cloud Seats Activated & Porting Fees
- (-) Labor to Install Existing Polycom Conference Phone, Elevator Call Box & Programming
- Cloud service contract monthly recurring cost to include remote programming, custom programming changes, firmware upgrades, phone support and this is all part of your monthly Cloud plan cost. Note: onsite service calls will be invoiced at our normal hourly rate of \$93.00 per hour and one-way travel applies plus any materials used on site the customer would need to approve the work before we would schedule.

Total Parts Cost Includes Village Offices, Clute Park Office, Event Center & Pavilion
Total Up-Front Cost Installation, IP Phones, Programmed & Training: **\$16,398.73** plus applicable taxes

* if tax exempt please provide proper documentation with your down payment thank you.

*One-Year IPitomy/NETGEAR manufacturer's warranty. Extended warranty available on page two.

Monthly Recurring Charges to Include (23) Cloud Extensions, Unlimited Calling/Remote Technical Services, Remote Programming/Cloud Hardware Support: **\$509.00*** per month plus applicable taxes



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Village of Watkins Glen

May 26, 2021

QUOTE#2

Month-to-Month Cloud PBX/SIP Service & IP Phones

WARRANTY & SERVICE

1. Techline Communications/Manufacturer's Warranty:

One-Year IPitomy/NETGEAR manufacturer's parts warranty on following IPitomy/NETGEAR components: acts of god are not covered under this manufacturer's warranty. (Neglect, water damage, fire, theft, lightening and cost of shipping product to manufacturer are not covered under this warranty)

- (20) IPitomy T-43U Gigabit IP-Phones
- (20) IPitomy IP Extension Licenses, (3) Open Extension License
- (1) IPitomy Cisco SPA-112 SIP to Analog Gateway Module
- (3) NETGEAR Routers BS200
- (3) NETGEAR GS728TP POE Managed Gigabit Switches

One-year manufacturer's parts warranty on the following products electrical

* (1) 600 VA UPS with Surge

2. Techline provides 24-hour service for major malfunctions within Four hours.

3. Techline provides service for minor malfunctions within 24 hours.

4. Current service technicians' hourly rate is \$93.00 per hour.

* Add/move/remove changes are not covered under warranty.

* Warranty voided if outside vendor works on system(s) we install.

Please sign below to accept this quote. Parts will be ordered and work will be scheduled after payment and signed quote is received. Please send payment and signed quotes to Techline Communications PO Box 424 Big Flats, NY 14814. If you need to make other payment arrangements please reach out to our office and we'll do our best to accommodate you.

Company Name: _____ PO# _____

Authorized Signature: _____ Date: _____

OPTIONAL EXTENDED WARRANTY

*IPitomy/NETGEAR Manufacturers Parts Extended 4-Year Warranty available this will cover the IPitomy/NETGEAR product for four additional years after the one year expires. This is optional you do get a one year with their product. Cost of extended 4-year warranty is \$6,540.00. Please indicate if you would like to purchase the extended warranty. Initial Yes: _____ No: _____

Sign

Authorized Customer Signature

empire Service Agreement

The Service Contract entered into by Empire Access Corporation ("Empire Access") and the customer identified below ("Customer") as of the date of execution by both Customer and Empire Access as indicated below. Security and automation services are provided by Planned Alert, Inc. on behalf of Empire Access. This Service Contract is subject to the Service Terms and Conditions ("T&C"), the applicable Service Level Agreements ("SLA") and Empire Access's Acceptable Use Policy ("AUP") each as set forth in full on the Empire Access website at www.empireaccess.com from time to time. The T&C, the SLA and the AUP are incorporated herein by reference and, along with the Service Contract and any "Addendum" to the Service Contract are collectively referred to as the "Contract Documents". Empire Access agrees to provide and Customer agrees to purchase the services described below in accordance with the provisions in the Contract Documents. Customer authorizes Empire Access to act as the Customer's agent for all matters relating to providing the services in this Service Contract.

Customer Information

Village Of Watkins Glen	Contact Name (If different than Billing)
Business Name	
Village Hall	Contact Phone Number/Email (If different than Billing)
Billing Address	
303 N Franklin St	Federal Tax ID
Billing City, State, Zip Code	
Village Of Watkins Glen	
Billing Contact Name	Dana Grover
	Sales Representative
Billing Contact Phone Number/Email	

Service Address(s) - Product Description & Pricing

Contract Term: 36 Months		Service Address		Quantity	Monthly Recurring	Charge
Negotiated Rates		303 N Franklin St, Watkins Glen, NY 14891-1000				
103522-2 Account Charges		Frequency				
Telephone Install		One Time		1	\$15.00	\$15.00
Router/Switch Install		One Time		1	\$100.00	\$100.00
					One Time:	\$115.00
103522-2 Business Telephone		Frequency		Quantity	Monthly Recurring	Charge
Adtran Multiservice Acc		Monthly		1	\$20.96	\$20.96
Ubiquiti - UNIFI 16 Port POE Switch		Monthly		1	\$9.85	\$9.85
Wall Mount Rack		Monthly		1	\$2.00	\$2.00
Polycom 410 Phone		Monthly		18	\$7.45	\$134.10
Polycom Soundstation		Monthly		1	\$28.05	\$28.05
Hosted Service Premium Pk		Monthly		1	\$15.00	\$15.00
Account Management Fee		Monthly		1	\$30.00	\$30.00
					Monthly (Per Service):	\$239.96
					Monthly:	\$239.96
					Grand Total Monthly:	\$239.96
					Grand Total One Time:	\$115.00

Lonnie, so all of these include the Maintenance Garage, Old Pavilion, New Pavilion, Clute Park Office, and Community, Main Office. Please look these over and we can set up a conference call with everyone involved.

Approval	
Customer	Empire Access Corporation
Date	Empire Signature Date
Village Of Watkins Glen	Dana Grover
Print Name and Title	Print Name and Title

Sign

Authorized Customer Signature

empire

Service Agreement

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Customer Information

<u>Clute Park Community Center</u> Business Name	<u>Contact Name (If different than Billing)</u> /
<u>303 N Franklin St</u> Billing Address	<u>Contact Phone Number, Email (If different than Billing)</u>
<u>Watkins Glen, NY 14891-1202</u> Billing City, State, Zip Code	<u>Federal Tax ID</u>
<u>Clute Park Community Center</u> Billing Contact Name	<u>Dana Grover</u>
<u>6075354438</u> Billing Contact Phone Number, Email	<u>Sales Representative</u>

Service Address(s) - Product Description & Pricing

Contract Term: 36 Months		Service Address		
Registered Places		123523 2 Account Charges		
Cable Install - Cat6 (includes cable)	Frequency: One Time	Quantity:	Monthly Recurring: \$400.00	Charge: \$400.00
Telephone Install	Frequency: One Time		\$30.00	\$30.00
Router/Switch Install	Frequency: One Time		\$100.00	\$100.00
			One Time: \$530.00	
123523 1 Business Telephone		105 B Clute Park Ct, Watkins Glen, NY 14891-1208		
	Service Qty: 1			
Adtran Multiservice Acc	Frequency: Monthly	Quantity: 2	Monthly Recurring: \$20.96	Charge: \$41.92
Ubiquiti - UNIFI 8 Port POE Switch	Frequency: Monthly	2	\$9.85	\$19.70
Wall Mount Kit	Frequency: Monthly	3	\$2.78	\$8.34
Wall Mount Rack	Frequency: Monthly	1	\$2.00	\$2.00
Polycom D230 Wireless Hansset	Frequency: Monthly	2	\$7.25	\$14.50
Polycom 410 Phone	Frequency: Monthly	2	\$7.45	\$14.90
		Monthly (Per Service):	\$101.36	
		Monthly:	\$101.36	
		Grand Total Monthly:	\$101.36	
		Grand Total One Time:	\$531.00	

Here is another one, more to follow

Approval	
Customer	Empire Access Corporation
Date	Empire Signature _____ Date _____
Clute Park Community Center	Dana Grover
Print Name and Title	Print Name and Title

Sign

Authorized Customer Signature

empire Service Agreement

This Service Contract is entered into by Empire Access Corporation ("Empire Access") and the customer identified below ("Customer") as of the date of execution by both Customer and Empire Access as indicated below. Security and automation services are provided by Planned Alert, Inc. on behalf of Empire Access. This Service Contract is subject to the Service Terms and Conditions ("TSC"), the applicable Service Level Agreements ("SLA") and Empire Access's Acceptable Use Policy ("AUP") each as set forth in full on the Empire Access website at www.empireaccess.com from time to time. The TSC, the SLA and the AUP are incorporated herein by reference and along with the Service Contract and any Addendum to the Service Contract are to collectively referred to as the "Contract Documents". Empire Access agrees to provide and Customer agrees to purchase the services described below in accordance with the provisions in the Contract Documents. Customer authorizes Empire Access to act as the Customer's agent for all matters relating to providing the services in this Service Contract.

Customer Information

Clute Park Event Center On Seneca Lake	Contact Name (If different than Billing)
Business Name	
588 E Fourth St	Contact Phone Number/Email (If different than Billing)
Billing Address	
Watkins Glen, NY 14891	Federal Tax ID
Billing City, State, Zip Code	
Clute Park Event Center On Seneca Lake	Dana Grover
Billing Contact Name	Sales Representative
villageclerk@watkinsglen.us	
Billing Contact Phone Number/Email	

Service Address(s) - Product Description & Pricing

Contract Term:	36 Months	Service Address	Frequency	Quantity	Monthly Billing	Charge
Negotiated Rates		588 E Fourth St, Wat, New York, NY 14891				
103824-1	Account Charges					
Cable Install - Cat6(includes cable)			One Time		\$300.00	\$300.00
Internet Install			One Time		\$3,000.00	\$3,000.00
Telephone Install			One Time		\$45.00	\$45.00
Router/Switch Install			One Time		\$300.00	\$300.00
Wireless Access Point Install			One Time		\$500.00	\$500.00
				One Time:		\$4,145.00
103824-2	Business Internet - Service Only					
Ubiquiti MESH PRO-Wireless Access Point			Monthly	6	\$20.00	\$120.00
Ubiquiti PRO - Wireless Access Point			Monthly	3	\$15.00	\$45.00
Ubiquiti - UNIFI Security Gateway PRO			Monthly	4	\$13.14	\$52.56
Wireless Access Maintenance			Monthly	6	\$2.00	\$12.00
				Monthly (Per Service):		\$229.56
				Monthly:		\$229.56
103824-3	Business Telephone - Service Only					
Adtran Multiservice Acc			Monthly	2	\$20.96	\$41.92
Ubiquiti - UNIFI 24 Port POE Switch			Monthly	3	\$19.21	\$57.63

Hi Lonnie, this is one of the quotes for the hosted service, more to follow

Approval	
Customer	Empire Access Corporation
Date	Empire Signature Date
Clute Park Event Center On Seneca Lake	Dana Grover
Print Name and Title	Print Name and Title

	Service Address	Quantity	Monthly Pricing	Charge
Wall Mount Kit	Monthly	3	\$2.00	\$6.00
Polycom 410 Phone	Monthly	5	\$7.45	\$37.25
Polycom Soundstation	Monthly	1	\$28.05	\$28.05
			Monthly (Per Service):	\$170.85
			Monthly:	\$170.85
			Grand Total Monthly:	\$400.41
			Grand Total One Time:	\$4,145.00

Date: 06/14/2021
Time: 3:26:25PM

Voucher Abstract

User: BARB
Page: 1

Village of Watkins Glen

VOUCHER TRANS DATE	DESCRIPTION BATCH NO	VENDOR NUMBER / NAME POST MO/YR BANK ID CHECK NO CHECK DATE	AMOUNT	EFT	DP
-----------------------	-------------------------	--	--------	-----	----

VC 00025920	Oil absorb 33	000ADVANCE Advance Auto Parts			
06/10/2021	18,280	6 2021	83.94		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>		
001	oil absorb 33	83.94 EE.0787.000	REPAIRS TO GENERAL PROPERTY		

TOTAL VOUCHERS FOR VENDOR: 000ADVANCE # OF VOUCHERS: 1 TOTAL AMOUNT: 83.94

VC 00026002	one cylinder- Oxygen for welding	0000AIRGAS Airgas USA, LLC			
06/14/2021	18,280	6 2021	37.00		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>		
001	one cylinder- Oxygen for welding	37.00 AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE		

TOTAL VOUCHERS FOR VENDOR: 0000AIRGAS # OF VOUCHERS: 1 TOTAL AMOUNT: 37.00

VC 00025916	Caution Tape	000APPLIED Applied Industrial Technologies, Inc.			
06/10/2021	18,280	6 2021	34.95		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>		
001	Caution Tape	34.95 AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE		

VC 00025919	Bug Spray and wipes	000APPLIED Applied Industrial Technologies, Inc.			
06/10/2021	18,280	6 2021	52.65		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>		
001	bug spray & wipes	52.65 AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE		

VC 00025921	zip ties & drill bits	000APPLIED Applied Industrial Technologies, Inc.			
06/10/2021	18,280	6 2021	534.13		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u> <u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>		
001	zip ties & drill bits	534.13 EE.0787.000	REPAIRS TO GENERAL PROPERTY		

Voucher Abstract

Village of Watkins Glen

VC 00026007 coil cleaner- 4 gallons 000APPLIED Applied Industrial Technologies, Inc.
06/14/2021 18,280 6 2021 67.99
LINE DETAIL DESCRIPTION AMOUNT ACACCOUNT NO ACCOUNT DESCRIPTION
001 coil cleaner - 4 gallons 67.99 JT.8130.420 SEWAGE TREAT DISP - MAINT & REPAIRS EXP

TOTAL VOUCHERS FOR VENDOR: 000APPLIED # OF VOUCHERS: 4 TOTAL AMOUNT: 689.72

VC 00025922 May 2021 trash & recycling 00ARROWHEA Arrowhead Disposal LLC
06/10/2021 18,280 6 2021 1,235.00
LINE DETAIL DESCRIPTION AMOUNT ACACCOUNT NO ACCOUNT DESCRIPTION
001 WWTP Monthly Service 250.00 JT.8130.410 SEWAGE TREAT DISP - UTILITIES EXP -
002 WWTP Fuel Fee 5.00 JT.8130.410 GARBAGE REMOVA
003 Clute Park Trash 440.00 AA.7180.400 SEWAGE TREAT DISP - UTILITIES EXP -
004 Clute Park Recycling 25.00 AA.7180.400 GARBAGE REMOVA
005 Clute Park Fuel Fee 5.00 AA.7180.400 CAMPGROUND - CONTRACTUAL
006 Streets trash removal 440.00 AA.8160.400 CAMPGROUND - CONTRACTUAL
007 Village Hall Recycling 25.00 AA.8160.400 REFUSE & GARBAGE - CONTRACTUAL
008 Fire Dept Trash 40.00 AA.3410.410 FIRE - CONTR. UTILITIES EXP
009 Fire Dept Fuel Fee 5.00 AA.3410.410 FIRE - CONTR. UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00ARROWHEA # OF VOUCHERS: 1 TOTAL AMOUNT: 1,235.00

VC 00025924 zoning code update- progress billing 0000BARTON Barton & Loguidice, PC
06/10/2021 18,280 6 2021 2,000.00
LINE DETAIL DESCRIPTION AMOUNT ACACCOUNT NO ACACCOUNT DESCRIPTION
001 zoning code update- progress billing 2,000.00 H0.8010.400 DR1 Project - Zoning Update

TOTAL VOUCHERS FOR VENDOR: 0000BARTON # OF VOUCHERS: 1 TOTAL AMOUNT: 2,000.00

Voucher Abstract

Village of Watkins Glen

VC 00025923	Clute Park redevelopment	BELLMECHAN	Bell Mechanical Contractor, Inc.	
06/10/2021	18,280	6	2021	56,715.00
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Clute Park redevelopment- LWRP #1	17,385.00	H8.7110.400	PARKS CONTRACTUAL
002	Clute Park redevelopment- LWRP #2	39,330.00	H9.7110.400	Parks Contractual - Pavilion

TOTAL VOUCHERS FOR VENDOR: BELLMECHAN # OF VOUCHERS: 1 TOTAL AMOUNT: 56,715.00

VC 00025980	Partial refund- Camping reservation 6/20 - 6/23/21	CARLHARPER	Carl or Darlene Harper	
06/11/2021	18,280	6	2021	170.00
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Partial refund- Camping reservation 6/20 - 6/23/21	170.00	AA.2002.000	CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: CARLHARPER # OF VOUCHERS: 1 TOTAL AMOUNT: 170.00

VC 00025925	Tire repair kit & plyers	00CARQUEST	Carquest Auto Parts	
06/10/2021	18,280	6	2021	13.52
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Tire repair kit & plyers	13.52	JT.8130.420	SEWAGE TREAT DISP - MAINT & REPAIRS EXP

VC 00025926	Oil for bobcat	00CARQUEST	Carquest Auto Parts	
06/10/2021	18,280	6	2021	93.99
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Oil for bobcat	93.99	AA.5110.422	Street Maint - Lubrication

VC 00025927	hydraulic fluid, 2-cycle oil- DEF fluid	00CARQUEST	Carquest Auto Parts	
06/10/2021	18,280	6	2021	107.74
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	hydraulic fluid	69.98	AA.5110.422	Street Maint - Lubrication
002	2-cycle oil "cemetary"	7.98	AA.8810.420	CEMETERY - CONTR - MATERIALS & MAINTENANCE
003	DEF fluid	29.78	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

Voucher Abstract

Village of Watkins Glen

VC 00025930	10w30 motor oil & oil absorb	00CARQUEST	Carquest Auto Parts	16.97	
06/10/2021	18,280	6 2021			
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	10w30 motor oil	6.98	EE.0787.000	REPAIRS TO GENERAL PROPERTY	
002	oil absorb	9.99	EE.0787.000	REPAIRS TO GENERAL PROPERTY	

VC 00025993	Conventional Oil 2 cycle 6.4oz	00CARQUEST	Carquest Auto Parts	7.98	
06/14/2021	18,280	6 2021			
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	Conventional Oil 2 cycle 6.4oz	7.98	AA.7110.430	PARKS - MATER & SUPPL EXP	

VC 00026026	hyd hose, fuel filters	00CARQUEST	Carquest Auto Parts	109.00	
06/14/2021	18,280	6 2021			
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	hyd hose, fuel filters	109.00	GG.8120.420	SANITARY SEWERS - COLLECTION SYSTEM	

TOTAL VOUCHERS FOR VENDOR: 000CARQUEST # OF VOUCHERS: 6 TOTAL AMOUNT: 349.20

VC 00025928	2 replacement weed wackers & string	00CJKUSTOM	CJ's Kustom Auto	683.98	
06/10/2021	18,280	6 2021			
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	2 replacement weed wackers & string	683.98	AA.8810.420	CEMETERY - CONTR - MATERIALS & MAINTENANCE	

TOTAL VOUCHERS FOR VENDOR: 000CJKUSTOM # OF VOUCHERS: 1 TOTAL AMOUNT: 683.98

VC 00025929	Bottled water & equipment rental	00CULLIGAN	Culligan Water	186.40	
06/10/2021	18,280	6 2021			
	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	Bottled Water Service	28.60	AA.7110.400	PARKS - CONTRACTUAL	
002	Bottled Water Service	47.80	JT.8110.400	SEWER ADMINISTRATION - CONTRACTUAL	
003	Bottled Water Service	110.00	AA.5110.400	STREET MAINT - CONTR EXP	

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00CULLIGAN # OF VOUCHERS: 1 TOTAL AMOUNT: 186.40

VC 00025996 refund of camping for 9/3/21 - 9/7/21 DAVEORJENN Dave or Jennifer Heasley
06/14/2021 18,280 6 2021 170.00

LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 refund of camping for 9/3/21 - 9/7/21 - receipt #20188 170.00 AA.2002.000 CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: DAVEORJENN # OF VOUCHERS: 1 TOTAL AMOUNT: 170.00

VC 00025931 CDL license- class B- reimbursement DEREKSTEIN Derek Steinruck
06/10/2021 18,280 6 2021 112.50

LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 CDL license- class B- reimbursement 112.50 AA.5110.400 STREET MAINT - CONTR EXP

TOTAL VOUCHERS FOR VENDOR: DEREKSTEIN # OF VOUCHERS: 1 TOTAL AMOUNT: 112.50

VC 00025999 reimbursement for landscaping at Clute Park 0000000011 Diane Carl
06/14/2021 18,280 6 2021 771.89

LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 reimbursement for landscaping at Clute Park 771.89 AA.7110.420 PARKS - CONTR - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 0000000011 # OF VOUCHERS: 1 TOTAL AMOUNT: 771.89

VC 00025932 sludge removal 000DICKSON Dicksons Environmental Service
06/10/2021 18,280 6 2021 4,092.48

Voucher Abstract

LINE DETAIL DESCRIPTION
 001 sludge removal

Village of Watkins Glen
AMOUNT ACCOUNT NO
 4,092.48 JT.8130.426

ACCOUNT DESCRIPTION
 SEWAGE TREAT DISP - SOLIDS DISPOSAL
 EXP

TOTAL VOUCHERS FOR VENDOR: 000DICKSON

OF VOUCHERS: 1

TOTAL AMOUNT:

4,092.48

VC 00025933 Website SAAS- May 2021
 06/10/2021 18,280

0000DSDWEB DSD Web Works, Inc

6 2021

365.00

LINE DETAIL DESCRIPTION
 001 Website Hosting/Maintenance Fees
 002 Website Hosting/Maintenance Fees
 003 Website Hosting/Maintenance Fees
 004 Website Hosting/Maintenance Fees

AMOUNT ACCOUNT NO
 215.00 AA.1620.400
 50.00 FF.8310.400
 50.00 GG.8110.400
 50.00 EE.0781.500

ACCOUNT DESCRIPTION
 MUN BLDGS - CONTRACTUAL
 ADMIN - CONTRACTUAL
 SEWER ADMINISTRATION - CONTRACTUAL
 OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 0000DSDWEB

OF VOUCHERS: 1

TOTAL AMOUNT:

365.00

VC 00025985 Internet- June 1 - June 30, 2021
 06/14/2021 18,280

EMPIREACCE Empire Access

6 2021

1,516.47

LINE DETAIL DESCRIPTION
 001 Internet - Community Center
 002 Internet - campground
 003 Internet - Water Plant
 004 Internet - Municipal Bldg
 005 Internet/cable/tele/fax - fire dept
 006 Internet - pump station
 007 SCADA - raw water intake
 008 Padua Tank
 009 Seneca Lake Event Center

AMOUNT ACCOUNT NO
 100.00 AA.7140.410
 416.09 AA.7180.400
 100.00 FF.8320.410
 110.00 AA.1620.410
 143.60 AA.3410.410
 280.00 JT.8130.412
 60.00 FF.8320.410
 60.00 FF.8320.410
 246.78 AA.7140.410

ACCOUNT DESCRIPTION
 COMM CENTER - CONTR EXP - UTILITIES
 CAMPGROUND - CONTRACTUAL
 SOURCE OF SUPPLY - UTILITIES EXP
 MUN BLDGS - CONTR EXP - UTILITIES
 FIRE - CONTR. UTILITIES EXP
 TREATMENT - INTERNET
 SOURCE OF SUPPLY - UTILITIES EXP
 SOURCE OF SUPPLY - UTILITIES EXP
 COMM CENTER - CONTR EXP - UTILITIES

TOTAL VOUCHERS FOR VENDOR: EMPIREACCE

OF VOUCHERS: 1

TOTAL AMOUNT:

1,516.47

Voucher Abstract

Village of Watkins Glen

VC 00025934 Teamsters- July 2021
 06/10/2021 18,280

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	health insurance	2,554.04	AA.9060.800	HOSPITAL & MEDICAL INS
002	health insurance	2,056.61	FF.9060.800	HOSPITAL & MEDICAL INSURANCE
003	health insurance	495.94	GG.9060.800	HOSPITAL & MEDICAL INS
004	health insurance	1,537.38	JT.9060.800	HOSPITAL & MEDICAL INS

6,643.97

VC 00025935 Insurance
 06/10/2021 18,280

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	health insurance	-6.15	AA.9060.800	HOSPITAL & MEDICAL INS
002	health insurance	-0.96	FF.9060.800	HOSPITAL & MEDICAL INSURANCE
003	health insurance	-1.45	JT.9060.800	HOSPITAL & MEDICAL INS
004	health insurance	-4.08	EE.0785.100	EMPLOYEES WELFARE EXPENSES

-12.64

TOTAL AMOUNT: 6,631.33

OF VOUCHERS: 2

TOTAL AMOUNT:

VC 00026017 titan series 60" round wood tables
 06/14/2021 18,280

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	titan series 60" round wood tables	2,419.80	AA.7140.200	COMM CENTER - EQUIPMENT EXP

2,419.80

TOTAL AMOUNT: 2,419.80

OF VOUCHERS: 1

TOTAL AMOUNT:

VC 00026008 Pants- 2 pair- Ed Berry
 06/14/2021 18,280

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Pants- 2 pair- Ed Berry	75.98	JT.8110.430	SEWER ADMINISTRATION - CLOTHING & SAFETY SUPPLIES

75.98

000FAMOUSB Famous Brands Outlet

SEWER ADMINISTRATION - CLOTHING & SAFETY SUPPLIES

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 000FAMOUSB # OF VOUCHERS: 1 TOTAL AMOUNT: 75.98

VC 00025936 fuel tank pressure sensor (F150) 000FLAUTO Finger Lakes Automotive 392.89
06/10/2021 18,280 6 2021 AMOUNT ACCOUNT NO
392.89 JT.8130.420

001 fuel tank pressure sensor (F150) SEWAGE TREAT DISP - MAINT & REPAIRS EXP
392.89 JT.8130.420

TOTAL VOUCHERS FOR VENDOR: 0000FLAUTO # OF VOUCHERS: 1 TOTAL AMOUNT: 392.89

VC 00026001 advertising- Vacation Guide 2021 000FLTIMES Finger Lakes Times 275.00
06/14/2021 18,280 6 2021 AMOUNT ACCOUNT NO
275.00 AA.7180.420

001 advertising- Vacation Guide 2021 CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE
275.00 AA.7180.420

TOTAL VOUCHERS FOR VENDOR: 000FLTIMES # OF VOUCHERS: 1 TOTAL AMOUNT: 275.00

VC 00025937 Compressor Service 00FIRSTOUT First Out Rescue Equipment 663.12
06/10/2021 18,280 6 2021 AMOUNT ACCOUNT NO
663.12 AA.3410.400

001 compressor service FIRE - CONTRACTUAL
663.12 AA.3410.400

VC 00025938 Harnesses 00FIRSTOUT First Out Rescue Equipment 2,067.77
06/10/2021 18,280 6 2021 AMOUNT ACCOUNT NO
2,067.77 AA.3410.400

001 harnesses FIRE - CONTRACTUAL
2,067.77 AA.3410.400

Voucher Abstract
Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00FIRSTOUT # OF VOUCHERS: 2 TOTAL AMOUNT: 2,730.89

VC 00025940 Seal guard manhole sealer nozzles FNATBALLST FN at Ballston Spa LLC
06/10/2021 18,280 6 2021 755.66

LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 Seal guard manhole sealer nozzles 755.66 GG:8120.420 SANITARY SEWERS - COLLECTION SYSTEM

TOTAL VOUCHERS FOR VENDOR: FNATBALLST # OF VOUCHERS: 1 TOTAL AMOUNT: 755.66

VC 00025939 FTO pin 00000GALLS Gall's
06/10/2021 18,280 6 2021 22.70

LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 FTO pin 22.70 AA:3120.400 POLICE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00000GALLS # OF VOUCHERS: 1 TOTAL AMOUNT: 22.70

VC 00026030 LOSAP program ending Dec 31, 2020 GLENSFALLS Glens Falls National Bank and Trust Company
06/14/2021 18,280 6 2021 15,011.94

LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 LOSAP program ending Dec 31, 2020 15,011.94 AA:9025.800 LOCAL PENSION FUND, EMPLOYEE BENEFITS

TOTAL VOUCHERS FOR VENDOR: GLENSFALLS # OF VOUCHERS: 1 TOTAL AMOUNT: 15,011.94

VC 00025942 Pippete tips & trt total phosporous test kits 000000HACH Hach Company
06/10/2021 18,280 6 2021 1,790.31

LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001 35 boxes BBP079 pipette tips
002 12 tnt total phosphorous test kits

969.15 JT.8130.422
821.16 JT.8130.422

SEWAGE TREAT DISP - LAB SUPPLIES
SEWAGE TREAT DISP - LAB SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 000000HACH

OF VOUCHERS: 1

TOTAL AMOUNT:

1,790.31

VC 00026024 roof work, municipal building
06/14/2021 18,280

00HALEEROOF HALE ROOFING
6 2021

7,500.00

001 roof work, municipal building

AMOUNT ACCOUNT NO
7,500.00 AA.1620.420

ACCOUNT DESCRIPTION
MUN BLDGS - CONTR EXP - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00HALEEROOF

OF VOUCHERS: 1

TOTAL AMOUNT:

7,500.00

VC 00026023 fire company - demand letter, depositions, consent
06/14/2021 18,280

HEISMANNUM Heisman Nunes & Hull LLP
6 2021

409.50

001 fire company - demand letter, depositions, consent

AMOUNT ACCOUNT NO
409.50 AA.1420.400

ACCOUNT DESCRIPTION
LAW - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: HEISMANNUM

OF VOUCHERS: 1

TOTAL AMOUNT:

409.50

VC 00025943 power cords & chainsaw
06/10/2021 18,280

0000HIMROD Himrod Farm Supply Hardware
6 2021

73.12

001 power cords & chainsaw

AMOUNT ACCOUNT NO
73.12 EE.0787.000

ACCOUNT DESCRIPTION
REPAIRS TO GENERAL PROPERTY

TOTAL VOUCHERS FOR VENDOR: 0000HIMROD

OF VOUCHERS: 1

TOTAL AMOUNT:

73.12

Date: 06/14/2021
Time: 3:26:25PM

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Village of Watkins Glen

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VC 00025941 2313 gal Epic 58 (Phosphorous control) 0HOLLANDCO Holland Company Inc 5,643.72
06/10/2021 18,280 6 2021 AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 2313 gal Epic 58 (Phosphorous control) 5,643.72 JT.8130.442 TREATMENT - ALUM

TOTAL VOUCHERS FOR VENDOR: 0HOLLANDCO # OF VOUCHERS: 1 TOTAL AMOUNT: 5,643.72

VC 00025945 May 2021 kWhs - 3581840 0000001EEP Independent Energy Efficiency Program, Inc 3,581.84
06/10/2021 18,280 6 2021 AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
001 May 2021 kWhs - 3581840 3,581.84 EE.0782.000 MANAGEMENT SERVICES

TOTAL VOUCHERS FOR VENDOR: 0000001EEP # OF VOUCHERS: 1 TOTAL AMOUNT: 3,581.84

VP 00003533 admin fees 0INFINTECH INFINTECH, LLC 11.10
06/02/2021 18,304 6 2021 02 AC1566 06/02/2021 11.10
001 admin fees 11.10 AA.2002.000 CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: 0INFINTECH # OF VOUCHERS: 1 TOTAL AMOUNT: 11.10

VP 00003535 admin fees INNOVATIVE INNOVATIVE FINANCIAL TECHNOLOGIES 1,219.60
06/08/2021 18,304 6 2021 02 AC1568 06/08/2021 1,219.60
001 merchant fees 1,219.60 AA.2002.000 CAMPGROUND RECEIPTS

Date: 06/14/2021
Time: 3:26:25PM

Voucher Abstract

Village of Watkins Glen

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TOTAL VOUCHERS FOR VENDOR: INNOVATIVE

OF VOUCHERS: 1

TOTAL AMOUNT:

1,219.60

VP 00003536 admin fees and claims

06/09/2021 18,304

00INV/CLOUD Invoice Cloud

6 2021 02 AC1569 06/09/2021

153.20

LINE DETAIL DESCRIPTION
001 monthly service fee
002 monthly service fee
003 monthly service fee

AMOUNT ACCOUNT NO
51.10 EE.0781.500
51.05 FF.8310.400
51.05 GG.8110.400

ACCOUNT DESCRIPTION
OFFICE SUPPLIES & EXPENSE
ADMIN - CONTRACTUAL
SEWER ADMINISTRATION - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00INV/CLOUD

OF VOUCHERS: 1

TOTAL AMOUNT:

153.20

VC 00025946 Cloud DID & E911 6/1/21 - 6/30/21

06/10/2021 18,280

000PITOMY IPitomy Communications, LLC

6 2021

77.57

LINE DETAIL DESCRIPTION
001 Cloud DID & E911 6/1/21 - 6/30/21

AMOUNT ACCOUNT NO
77.57 JT.8130.411

ACCOUNT DESCRIPTION
TREATMENT - PHONE

TOTAL VOUCHERS FOR VENDOR: 000PITOMY

OF VOUCHERS: 1

TOTAL AMOUNT:

77.57

VC 00025944 Temetra iCloud - one-time set up fee- PO 1350

06/10/2021 18,280

00000ITRON Itron, Inc

6 2021

1,680.00

LINE DETAIL DESCRIPTION
001 Temetra iCloud - one-time set up fee- PO 1350
002 Temetra iCloud - one-time set up fee- PO 1350
003 Temetra iCloud - one-time set up fee- PO 1350

AMOUNT ACCOUNT NO
560.00 FF.8320.400
560.00 GG.8130.400
560.00 EE.0781.500

ACCOUNT DESCRIPTION
SOURCE OF SUPPLY - CONTRACTUAL
SEWAGE TREAT DISP - CONTRACTUAL
OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 00000ITRON

OF VOUCHERS: 1

TOTAL AMOUNT:

1,680.00

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Voucher Abstract

Village of Watkins Glen

VC 00025947 Toilet Rental
06/10/2021 18,280
LINE DETAIL DESCRIPTION
001 toilet rental- cemetery
00000JEFFS Jeff's On-Site Services, Inc
6 2021
AMOUNT ACCOUNT NO 85.00
AA.5110.400
STREET MAINT - CONTR EXP

VC 00025991 portable toilets
06/14/2021 18,280
LINE DETAIL DESCRIPTION
001 S. Clute
002 Kayak Launch
003 LaFayette Park
004 Lakeside Park
005 Lakeside Park
006 Boat Launch
00000JEFFS Jeff's On-Site Services, Inc
6 2021
AMOUNT ACCOUNT NO 675.00
AA.7110.400
AA.7110.400
AA.7110.400
AA.7110.400
AA.7110.400
AA.7110.400
PARKS - CONTRACTUAL
PARKS - CONTRACTUAL
PARKS - CONTRACTUAL
PARKS - CONTRACTUAL
PARKS - CONTRACTUAL
PARKS - CONTRACTUAL
PARKS - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00000JEFFS # OF VOUCHERS: 2 TOTAL AMOUNT: 760.00

VC 00025981 Partial refund-- camping 9/17/21 - 9/27/21
06/11/2021 18,280
LINE DETAIL DESCRIPTION
001 Partial refund-- camping 9/17/21 - 9/27/21
000JLOSTER Jerry or Lynn Oster
6 2021
AMOUNT ACCOUNT NO 40.00
AA.2002.000
CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: 000JLOSTER # OF VOUCHERS: 1 TOTAL AMOUNT: 40.00

VC 00026012 Fuel
06/14/2021 18,280
LINE DETAIL DESCRIPTION
001 Fuel
002 Fuel Tax Credit
00000LAKES Lakes Gas
6 2021
AMOUNT ACCOUNT NO 36.69
AA.5110.435
AA.5110.435
STREET MAINT CONT (FUEL-VEHICLES)
STREET MAINT CONT (FUEL-VEHICLES)

VC 00026013 Fuel
06/14/2021 18,280
LINE DETAIL DESCRIPTION
00000LAKES Lakes Gas
6 2021
AMOUNT ACCOUNT NO 19.63
ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001 Fuel
002 Fuel Tax Credit

23.00 AA.5110.435
-3.37 AA.5110.435

STREET MAINT CONT (FUEL-VEHICLES)
STREET MAINT CONT (FUEL-VEHICLES)

VC 00026014 Fuel
06/14/2021 18,280

LINE DETAIL DESCRIPTION

001 Fuel
002 Fuel Tax Credit

00000LAKES Lakes Gas
6 2021
AMOUNT ACCOUNT NO
74.70 AA.5110.435
-10.39 AA.5110.435

64.31
ACCOUNT DESCRIPTION
STREET MAINT CONT (FUEL-VEHICLES)
STREET MAINT CONT (FUEL-VEHICLES)

VC 00026015 Fuel
06/14/2021 18,280

LINE DETAIL DESCRIPTION

001 Fuel
002 Fuel Tax Credit

00000LAKES Lakes Gas
6 2021
AMOUNT ACCOUNT NO
55.00 AA.5110.435
-7.82 AA.5110.435

47.18
ACCOUNT DESCRIPTION
STREET MAINT CONT (FUEL-VEHICLES)
STREET MAINT CONT (FUEL-VEHICLES)

VC 00026016 Fuel
06/14/2021 18,280

LINE DETAIL DESCRIPTION

001 Fuel
002 Fuel Tax Credit
003 Fuel Tax Credit
004 Fuel Tax Credit

00000LAKES Lakes Gas
6 2021
AMOUNT ACCOUNT NO
155.00 AA.3410.435
-22.52 AA.3410.435
-21.27 AA.7110.435
-10.18 AA.5110.435

101.03
ACCOUNT DESCRIPTION
FIRE - CONTR. M&S (FUEL GASOLINE)
FIRE - CONTR. M&S (FUEL GASOLINE)
PARKS CONT - FUEL-VEHICLES
STREET MAINT - CONTR. - MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00000LAKES

OF VOUCHERS: 5

TOTAL AMOUNT: 268.84

VC 00025998 refund security deposit- Lakeside Pavillion
06/14/2021 18,280

LINE DETAIL DESCRIPTION

001 refund security deposit- Lakeside Pavillion

LEEANNNGARD Leeann Gardner
6 2021
AMOUNT ACCOUNT NO
50.00 AA.0615.000

50.00
ACCOUNT DESCRIPTION
CUSTOMER DEPOSITS

TOTAL VOUCHERS FOR VENDOR: LEEANNNGARD

OF VOUCHERS: 1

TOTAL AMOUNT: 50.00

Voucher Abstract

Village of Watkins Glen

VC 00025948 COBRA monthly billing- May 2021
 06/10/2021 18,280

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	COBRA monthly billing- May 2021	11.00	AA.9060.800	HOSPITAL & MEDICAL INS
002	COBRA monthly billing- May 2021	11.00	FF.9060.800	HOSPITAL & MEDICAL INSURANCE
003	COBRA monthly billing- May 2021	11.00	JT.9060.800	HOSPITAL & MEDICAL INS
004	COBRA monthly billing- May 2021	11.00	EE.0785.100	EMPLOYEES WELFARE EXPENSES
005	COBRA monthly billing- May 2021	11.00	GG.9060.800	HOSPITAL & MEDICAL INS

TOTAL VOUCHERS FOR VENDOR: 00LIFETIME # OF VOUCHERS: 1 TOTAL AMOUNT: 55.00

VC 00025953 consulting with new park event/manager- 2 hours
 06/10/2021 18,280

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	consulting with new park event/manager- 2 hours	70.00	AA.7110.130	PARKS - PERS. SERV.(PK MGR)

TOTAL VOUCHERS FOR VENDOR: 000000HYDE # OF VOUCHERS: 1 TOTAL AMOUNT: 70.00

VC 00025954 THM, HAA TESTING
 06/10/2021 18,280

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	tests	335.94	FF.0440.000	DUE FROM OTHER GOV'TS - DIX
002	tests	55.99	FF.0440.600	DUE FROM OTHER GOV'TS- READING
003	tests	55.99	FF.0440.600	DUE FROM OTHER GOV'TS- READING
004	tests	671.89	FF.8320.425	Source of Supply - lab analysis

TOTAL VOUCHERS FOR VENDOR: 00MICROBAC # OF VOUCHERS: 1 TOTAL AMOUNT: 1,119.81

VC 00025949 tkn, lp, tss, cbod fecal testing
 06/10/2021 18,280

00MICROB-G Microbac Laboratories, Inc.
 6 2021

340.81

Voucher Abstract

Village of Watkins Glen

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	lab work	340.81	JT.8130.425	SEWAGE TREAT DISP - LAB ANALYSES EXP

VC 00025952 tkn, cbod, tp, tss, fecal
06/10/2021 18,280

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	lab work	340.81	JT.8130.425	SEWAGE TREAT DISP - LAB ANALYSES EXP

TOTAL VOUCHERS FOR VENDOR: 00MICROB-G # OF VOUCHERS: 2 TOTAL AMOUNT: 681.62

VC 00025995 May 2021 book your site 103 @ \$5.00 each
06/14/2021 18,280

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	May 2021 book your site 103 @ \$5.00 each	515.00	AA.2002.000	CAMPGROUND RECEIPTS

TOTAL VOUCHERS FOR VENDOR: 000MISSION # OF VOUCHERS: 1 TOTAL AMOUNT: 515.00

VC 00025950 new window , strobe light & terminal
06/10/2021 18,280

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	new window to replace broken one	451.44	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
002	strobe light & terminal	177.49	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: MONROETRAC # OF VOUCHERS: 1 TOTAL AMOUNT: 628.93

VC 00025951 Water- Ban Assistance & fiscal services, Ban
06/10/2021 18,280

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Water- Ban assistance	2,217.75	H4.8397.200	equipment and capital outlay

2,482.25

Voucher Abstract

Village of Watkins Glen

002 Water- fiscal services, Ban

264.50 H4.8397.200

equipment and capital outlay

TOTAL VOUCHERS FOR VENDOR: 0MUNISOLUT

OF VOUCHERS: 1

TOTAL AMOUNT:

2,482.25

VC 00026010 303 N Franklin
06/14/2021 18,280

00000NYSEG New York State Electric & Gas
6 2021

154.24

001 DETAIL DESCRIPTION
MUNICIPAL 1001-5627-861

AMOUNT ACCOUNT NO
154.24 AA.1620.410

ACCOUNT DESCRIPTION
MUN BLDGS - CONTR EXP - UTILITIES

VC 00026018 gas- 201 N Perry St
06/14/2021 18,280

00000NYSEG New York State Electric & Gas
6 2021

134.82

001 DETAIL DESCRIPTION
FIRE DEPT 1001-5685-760

AMOUNT ACCOUNT NO
134.82 AA.3410.410

ACCOUNT DESCRIPTION
FIRE - CONTR. UTILITIES EXP

VC 00026020 gas - 406 Steuben St
06/14/2021 18,280

00000NYSEG New York State Electric & Gas
6 2021

39.47

001 DETAIL DESCRIPTION
WTP generator 1001-5625-428

AMOUNT ACCOUNT NO
39.47 FF.8320.410

ACCOUNT DESCRIPTION
SOURCE OF SUPPLY - UTILITIES EXP

VC 00026022 gas - CVWRF
06/14/2021 18,280

00000NYSEG New York State Electric & Gas
6 2021

2,980.30

001 DETAIL DESCRIPTION
PRV Station 1001-2585-468

AMOUNT ACCOUNT NO
2,980.30 JT.8130.415

ACCOUNT DESCRIPTION
Utility Expense Natural Gas

TOTAL VOUCHERS FOR VENDOR: 00000NYSEG

OF VOUCHERS: 5

TOTAL AMOUNT: 3,354.14

VP 00003537 sales tax for May
06/18/2021 18,304

00000NYSTAX New York State Sales Tax
6 2021 02 AC1570 06/18/2021

541.73

Voucher Abstract

Village of Watkins Glen

LINE	DETAIL DESCRIPTION
001	sales tax for May
002	sales tax for May

AMOUNT	ACCOUNT NO
473.60	EE.0248.000
68.13	AA.1989.410

ACCOUNT DESCRIPTION
NYS SALES TAX ACCRUED
NYS SALES TAX - PARK FEES

TOTAL VOUCHERS FOR VENDOR: 0000NYSSTAX

OF VOUCHERS: 1

TOTAL AMOUNT:

541.73

LINE	DETAIL DESCRIPTION
001	tablecloths- black
002	tablecloths- moss
003	insurance/delivery

AMOUNT	ACCOUNT NO
692.00	AA.7140.200
692.00	AA.7140.200
30.00	AA.7140.200

ACCOUNT DESCRIPTION
COMM CENTER - EQUIPMENT EXP
COMM CENTER - EQUIPMENT EXP
COMM CENTER - EQUIPMENT EXP

TOTAL AMOUNT: 1,414.00

TOTAL VOUCHERS FOR VENDOR: NYTABLEPAD

OF VOUCHERS: 1

TOTAL AMOUNT:

1,414.00

LINE	DETAIL DESCRIPTION
001	foam fill lawnmower tires (front)

AMOUNT	ACCOUNT NO
150.00	JT.8130.446

ACCOUNT DESCRIPTION
TREATMENT - GROUNDS MAINTENANCE

TOTAL AMOUNT: 150.00

TOTAL VOUCHERS FOR VENDOR: 00PARMENTE

OF VOUCHERS: 1

TOTAL AMOUNT:

150.00

LINE	DETAIL DESCRIPTION
001	crime bond renewal 2021-2022

AMOUNT	ACCOUNT NO
1,934.00	AA.3120.440

ACCOUNT DESCRIPTION
POLICE - CONTR. INSURANCE EXP

TOTAL AMOUNT: 1,934.00

TOTAL VOUCHERS FOR VENDOR: 00000PERRY

OF VOUCHERS: 1

TOTAL AMOUNT:

1,934.00

LINE	DETAIL DESCRIPTION
001	VFIS renew policy

AMOUNT	ACCOUNT NO
16,509.52	00000PERRY

ACCOUNT DESCRIPTION
POLICE - CONTR. INSURANCE EXP

TOTAL AMOUNT: 16,509.52

Date: 06/14/2021
Time: 3:26:25PM

User: BARB
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Voucher Abstract

Village of Watkins Glen
16,509.52 AA.3410.440

FIRE - CONTR. INSURANCE EXP

001 VFIS renew policy

TOTAL VOUCHERS FOR VENDOR: 00000PERRY

OF VOUCHERS: 2

TOTAL AMOUNT: 18,443.52

VC 00025957 New blade for road saw
06/10/2021 18,280

0PRDIAMOND PR Diamond Products, Inc
6 2021

400.00

LINE DETAIL DESCRIPTION
001 New blade for road saw

AMOUNT ACCOUNT NO
400.00 AA.5110.420

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 0PRDIAMOND

OF VOUCHERS: 1

TOTAL AMOUNT:

400.00

VC 00025955 Time cards, stapler, & binders
06/10/2021 18,280

00000QUILL Quill
6 2021

120.90

LINE DETAIL DESCRIPTION
001 Time Cards
002 Time Cards
003 Time Cards
004 Time Cards
005 Binders
006 Binders
007 Binders
008 Binders
009 Binders

AMOUNT ACCOUNT NO
11.25 AA.1410.420
11.25 EE.0781.500
11.25 AA.5110.420
11.25 JT.8110.425
14.99 AA.1410.420
15.98 AA.1410.420
12.98 AA.1410.420
17.98 AA.1410.420
13.97 AA.1410.420

ACCOUNT DESCRIPTION
CLERK - MATERIALS & MAINTENANCE
OFFICE SUPPLIES & EXPENSE
STREET MAINT - CONTR. - MATERIALS &
MAINTENANCE
SEWER ADMINISTRATION - OFFICE SUPPLIES
CLERK - MATERIALS & MAINTENANCE
CLERK - MATERIALS & MAINTENANCE
CLERK - MATERIALS & MAINTENANCE
CLERK - MATERIALS & MAINTENANCE
CLERK - MATERIALS & MAINTENANCE
CLERK - MATERIALS & MAINTENANCE

VC 00026003 correction tape, business card paper, stamp
06/14/2021 18,280

00000QUILL Quill
6 2021

50.47

LINE DETAIL DESCRIPTION
001 correction tape
002 business card paper
003 "past due" stamp

AMOUNT ACCOUNT NO
24.99 AA.1410.420
20.49 AA.1410.420
4.99 AA.1410.420

ACCOUNT DESCRIPTION
CLERK - MATERIALS & MAINTENANCE
CLERK - MATERIALS & MAINTENANCE
CLERK - MATERIALS & MAINTENANCE

Date: 06/14/2021

Time: 3:26:25PM

Voucher Abstract

Village of Watkins Glen

User: BARB

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TOTAL VOUCHERS FOR VENDOR: 00000QUILL

OF VOUCHERS: 2

TOTAL AMOUNT:

171.37

VC 00025959

top soil

06/10/2021

18,280

00RKHOWELL

RK Howell Gravel Products

6 2021

172.08

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

001 top soil

172.08 AA.5110.430

ACCOUNT DESCRIPTION
STREET MAINT - MATER & SUPPL EXP

TOTAL VOUCHERS FOR VENDOR: 000RKHOWELL

OF VOUCHERS: 1

TOTAL AMOUNT:

172.08

VC 00026000

Sanitary Supplies

06/14/2021

18,280

0000SANICO

Sanico, Inc

6 2021

284.66

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

001 Sanitary Supplies

284.66 AA.7110.430

ACCOUNT DESCRIPTION
PARKS - MATER & SUPPL EXP

TOTAL VOUCHERS FOR VENDOR: 0000SANICO

OF VOUCHERS: 1

TOTAL AMOUNT:

284.66

VC 00026029

44 Trees and Shrubs

06/14/2021

18,280

SCHICHELTELS

Schichtel's Nursery, Inc

6 2021

9,269.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

001 44 Trees and Shrubs

9,269.00 AA.7110.420

ACCOUNT DESCRIPTION
PARKS - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: SCHICHELTELS

OF VOUCHERS: 1

TOTAL AMOUNT:

9,269.00

VC 00025965

Cute Park Redevelopment

06/11/2021

18,280

SCHULER-HA

Schuler-Haas Electric Corp

6 2021

15,040.79

TOTAL VOUCHERS FOR VENDOR: SCHICHELTELS

OF VOUCHERS: 1

TOTAL AMOUNT:

9,269.00

Voucher Abstract

Village of Watkins Glen

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Clute Park Redevelopment- LWRP #1	1,822.86	H8.7110.400	PARKS CONTRACTUAL
002	Clute Park Redevelopment- NYS Parks	1,401.92	HA.7110.400	PARKS CONTRACTUAL
003	Clute Park Redevelopment- DRI	11,816.01	H0.7110.400	Parks Contractual - Clute Park Redevelopment

TOTAL VOUCHERS FOR VENDOR: SCHULER-HA # OF VOUCHERS: 1 TOTAL AMOUNT: 15,040.79

VC 00026019	Phone Charges 06.01.21-6:30.21	18,280	SCHYINFOTE	Schuyler County Building and Grounds
06/14/2021		6	2021	75.25
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Phone Charges - June	21.50	AA.8010.410	ZONING - UTILITIES EXP
002	Phone Charges - June	26.88	AA.5110.410	STREET MAINT- CONTR EXP-UTILITIES
003	Phone Charges - June	26.87	EE.0741.220	DISTRIB SUPERVISION SUPPLIES

TOTAL VOUCHERS FOR VENDOR: SCHYINFOTE # OF VOUCHERS: 1 TOTAL AMOUNT: 75.25

VC 00025964	HEAP Refund: Virginia Visscher - 10250	18,280	000SCHYDSS	Schuyler County DSS
06/11/2021		6	2021	1,012.21
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	HEAP Refund: Virginia Visscher - 10250	1,012.21	EE.0251.000	ADVANCE BILLING AND PAYMENT

TOTAL VOUCHERS FOR VENDOR: 000SCHYDSS # OF VOUCHERS: 1 TOTAL AMOUNT: 1,012.21

VC 00025967	WGPD-2- replace ignition coil & spark plugs	18,280	00SCHYHIGH	Schuyler County Highway
06/11/2021		6	2021	97.38
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	WGPD-2- replace ignition coil & spark plugs	97.38	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00SCHYHIGH # OF VOUCHERS: 1 TOTAL AMOUNT: 97.38

VC 00025961 remote server support for May 2021 0000000SCT SCT Computers 45.00

06/10/2021 18,280 6 2021 AMOUNT ACCOUNT NO
45.00 AA.1620.420
remote server support for May 2021
MUN BLDGS - CONTR EXP - MATERIALS & MAINTENANCE

VC 00025969 Recovered corrupt excel document for Lonnie 0000000SCT SCT Computers 22.50

06/11/2021 18,280 6 2021 AMOUNT ACCOUNT NO
22.50 AA.1410.400
Recovered corrupt excel document for Lonnie
CLERK - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0000000SCT # OF VOUCHERS: 2 TOTAL AMOUNT: 67.50

VC 00025960 Lubricant 000000SHARE Share Corporation 147.19

06/10/2021 18,280 6 2021 AMOUNT ACCOUNT NO
147.19 AA.5110.422
Lubricant
Street Maint - Lubrication

VC 00026027 safety glasses 000000SHARE Share Corporation 212.26

06/14/2021 18,280 6 2021 AMOUNT ACCOUNT NO
212.26 FF.8340.430
safety glasses
TRANSMISSION - MATERIALS & SUPPLIES EXP

TOTAL VOUCHERS FOR VENDOR: 00000SHARE # OF VOUCHERS: 2 TOTAL AMOUNT: 359.45

VC 00025963 Alum. chlorine gas & liquid, Phosphate 000000SLACK Slack Chemical 3,758.87

06/11/2021 18,280 6 2021 AMOUNT ACCOUNT NO
3,758.87
Alum. chlorine gas & liquid, Phosphate
ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001	Alum	415.80	FF.8330.401	WATER PURIFICATION - Alum
002	Chlorine gas and liquid	655.22	FF.8330.400	WATER PURIFICATION - Chlorine
003	Phosphate	828.31	FF.8330.402	WATER PURIFICATION - Sodiumbicarbonate
004	Delivery charge	50.00	FF.8330.400	WATER PURIFICATION - Chlorine
005	Reading 1-3	187.94	FF.0440.600	DUE FROM OTHER GOVTS- READING
006	Reading 2	187.94	FF.0440.600	DUE FROM OTHER GOVTS- READING
007	Dix	1,127.66	FF.0440.000	DUE FROM OTHER GOVTS - DIX
008	container deposit	736.00	FF.8330.401	WATER PURIFICATION - Alum
009	deposit credit	-430.00	FF.8330.401	WATER PURIFICATION - Alum

TOTAL VOUCHERS FOR VENDOR: 00000SLACK # OF VOUCHERS: 1 TOTAL AMOUNT: 3,758.87

VC 00025966	24x12 turf tires & mounting	SOUTHERNFL	Southern Fingerlakes Equipment LLC	211.72	TREATMENT - GROUNDS MAINTENANCE
06/11/2021	18,280	6	2021		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	24x12 turf tires & mounting	211.72	JT.8130.446		

VC 00025994	rapic micro chain, s-line, Ultra 2 gallon mix	SOUTHERNFL	Southern Fingerlakes Equipment LLC	101.73	PARKS - MATER & SUPPL EXP
06/14/2021	18,280	6	2021		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	23 RM3 Rapid Micro Chain	25.49	AA.7110.430	PARKS - MATER & SUPPL EXP	
002	Z-line - 5lb/.096"	54.99	AA.7110.430	PARKS - MATER & SUPPL EXP	
003	HP Ultra 2 Gallon Mix	21.25	AA.7110.430	PARKS - MATER & SUPPL EXP	

TOTAL VOUCHERS FOR VENDOR: SOUTHERNFL # OF VOUCHERS: 2 TOTAL AMOUNT: 313.45

VC 00025984	Clute park campground cable TV 6/1/21 - 6/30/21	00SPECTRUM	Spectrum	1,195.23	CAMPGROUND - CONTRACTUAL
06/11/2021	18,280	6	2021		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	Clute park campground cable TV 6/1/21 - 6/30/21	1,195.23	AA.7180.400		

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00SPECTRUM

OF VOUCHERS: 1

TOTAL AMOUNT:

1,195.23

VC 00025968 Clute Park Redevelopment

06/11/2021 18,280

000STANTEC Stantec Consulting Services Inc

6 2021

40,138.34

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

- 001 Clute Park Redevelopment- LWRP #1
- 002 Clute Park Redevelopment- LWRP #2
- 003 Clute Park Redevelopment- NYS Parks
- 004 Clute Park Redevelopment- DRI
- 005 Clute Park Redevelopment- other

7,274.00 H8.7110.400
 11,408.00 H9.7110.400
 3,588.00 HA.7110.400
 17,442.19 H0.7110.400
 426.15 H0.7110.400

PARKS CONTRACTUAL
 Parks Contractual - Pavilion
 PARKS CONTRACTUAL
 Parks Contractual - Clute Park Redevelopment
 Parks Contractual - Clute Park Redevelopment

TOTAL VOUCHERS FOR VENDOR: 000STANTEC

OF VOUCHERS: 1

TOTAL AMOUNT:

40,138.34

VP 00003534 fines and fees for April

06/07/2021 18,304

000COMPTROL State Comptroller

6 2021 02 AC1567 06/07/2021

9,744.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

- 001 fines and fees

9,744.00 AA.0631.000

DUE TO OTHER GOVERNMENTS

TOTAL VOUCHERS FOR VENDOR: 000COMPTROL

OF VOUCHERS: 1

TOTAL AMOUNT:

9,744.00

VC 00025971 CME Program Yearly Payment

06/11/2021 18,280

0TARGETSOL TargetSolutions Learning, LLC

6 2021

1,056.98

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

- 001 CME Program Yearly Payment

1,056.98 AA.3410.400

FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0TARGETSOL

OF VOUCHERS: 1

TOTAL AMOUNT:

1,056.98

Voucher Abstract

Village of Watkins Glen

VC 00025972 recruitment ad- ticket booth & lifeguards

06/11/2021 18,280

LINE DETAIL DESCRIPTION

001 recruitment ad- ticket booth

002 recruitment ad- lifeguard

00OBSERVER The Observer

6 2021

AMOUNT ACCOUNT NO

84.00 AA.7110.400

70.00 AA.7110.400

154.00

ACCOUNT DESCRIPTION

PARKS - CONTRACTUAL

PARKS - CONTRACTUAL

VC 00025986 review legal meeting

06/14/2021 18,280

LINE DETAIL DESCRIPTION

001 review legal meeting

00OBSERVER The Observer

6 2021

AMOUNT ACCOUNT NO

31.40 AA.1010.400

31.40

ACCOUNT DESCRIPTION

BOARD OF TRUSTEES-CONTRACTUAL

VC 00026004 review legal- PH Proposed LL

06/14/2021 18,280

LINE DETAIL DESCRIPTION

001 review legal- PH Proposed LL

00OBSERVER The Observer

6 2021

AMOUNT ACCOUNT NO

27.22 AA.1010.400

27.22

ACCOUNT DESCRIPTION

BOARD OF TRUSTEES-CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00OBSERVER

OF VOUCHERS: 3

TOTAL AMOUNT:

212.62

VC 00025970 new condenser fan motor & sanitized server room

06/11/2021 18,280

LINE DETAIL DESCRIPTION

001 Municipal Building- new condenser fan motor

002 Municipal Building- cleaned & sanitized server room

00000TRANE Trane US Inc

6 2021

AMOUNT ACCOUNT NO

868.00 AA.1620.400

375.00 AA.1620.400

1,243.00

ACCOUNT DESCRIPTION

MUN BLDGS - CONTRACTUAL

MUN BLDGS - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00000TRANE

OF VOUCHERS: 1

TOTAL AMOUNT:

1,243.00

VC 00025973 Shoreline & Home Development claim

06/11/2021 18,280

LINE DETAIL DESCRIPTION

001 Shoreline & Home Development claim

TRAVELDEDU Travelers

6 2021

AMOUNT ACCOUNT NO

748.50 AA.1420.400

748.50

ACCOUNT DESCRIPTION

LAW - CONTRACTUAL

Date: 06/14/2021
Time: 3:26:25PM

Voucher Abstract

Village of Watkins Glen

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TOTAL VOUCHERS FOR VENDOR: 000UPSTATE # OF VOUCHERS: 1 TOTAL AMOUNT: 136.80

VC 00026028 phones 00VERIZON1 Verizon 736.02
06/14/2021 18,280 6 2021

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	535-2736	290.71	AA.1410.410	CLERK - CONTRACTUAL UTILITIES EXP
002	535-2736	193.81	AA.3120.410	POLICE - CONTR: UTILITIES EXP
003	535-4438	31.95	AA.7180.410	CAMPGROUND - UTILITIES EXP
004	535-4441	49.26	AA.7110.410	PARKS - UTILITIES EXP -Phones
005	535-6914	31.95	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
006	535-7181	32.70	AA.3120.410	POLICE - CONTR: UTILITIES EXP
007	535-7944	72.81	AA.7140.410	COMM CENTER - CONTR EXP - UTILITIES
008	535-9717	32.83	AA.1110.410	MUNICIPAL COURT - CONTR:UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00OVERIZON1 # OF VOUCHERS: 1 TOTAL AMOUNT: 736.02

VC 00025975 jwntp payment for June 2021 000VILLAGE Village of Watkins Glen 112,085.88
06/11/2021 18,280 6 2021

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	jwntp payment for June 2021	112,085.88	GG.8130.400	SEWAGE TREAT DISP - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000VILLAGE # OF VOUCHERS: 1 TOTAL AMOUNT: 112,085.88

VC 00025976 Rake & contractor garbage bags 00WGSUPPLY Watkins Glen Supply Inc 46.51
06/11/2021 18,280 6 2021

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Rake	42.99	JT.8130.446	TREATMENT - GROUNDS MAINTENANCE
002	discount	-4.30	JT.8130.446	TREATMENT - GROUNDS MAINTENANCE
003	contractor garbage bags	8.69	JT.8130.446	TREATMENT - GROUNDS MAINTENANCE
004	discount	-0.87	JT.8130.446	TREATMENT - GROUNDS MAINTENANCE

Voucher Abstract

Village of Watkins Glen

VC 00025990 paint rollers

06/14/2021 18,280

LINE DETAIL DESCRIPTION

001 paint rollers

00WGSUPPLY Watkins Glen Supply Inc

6 2021

AMOUNT ACCOUNT NO

15.17 AA.5110.420

15.17

ACCOUNT DESCRIPTION

STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

VC 00025992 paint, brush, nuts, bolts, chain saw bar, hook

06/14/2021 18,280

LINE DETAIL DESCRIPTION

001 Paint- barn fence lated, Brush etc

002 Paint- deep blue, nuts & bolts- Bike rack

003 Paint- deep blue, storage hook

004 Winter grade chain saw bar, chain replacement

005 Spray paint gloss; paint- deep blue

00WGSUPPLY Watkins Glen Supply Inc

6 2021

AMOUNT ACCOUNT NO

25.13 AA.7110.430

22.08 AA.7110.420

31.44 AA.7110.420

41.78 AA.7110.200

59.88 AA.7110.430

180.31

ACCOUNT DESCRIPTION

PARKS - MATER & SUPPL EXP
PARKS - CONTR. - MATERIALS & MAINTENANCE
PARKS - CONTR. - MATERIALS & MAINTENANCE
PARKS - EQUIPMENT
PARKS - MATER & SUPPL EXP

VC 00026006 degreaser, scrub brush, switches, ubolt

06/14/2021 18,280

LINE DETAIL DESCRIPTION

001 degreaser, scrub brush

002 toggle switches, ubolt

00WGSUPPLY Watkins Glen Supply Inc

6 2021

AMOUNT ACCOUNT NO

17.98 JT.8130.420

16.16 GG.8120.420

34.14

ACCOUNT DESCRIPTION

SEWAGE TREAT DISP - MAINT & REPAIRS EXP
SANITARY SEWERS - COLLECTION SYSTEM

VC 00026025 paint rollers, brushes

06/14/2021 18,280

LINE DETAIL DESCRIPTION

001 paint rollers, brushes

00WGSUPPLY Watkins Glen Supply Inc

6 2021

AMOUNT ACCOUNT NO

52.34 GG.8120.420

52.34

ACCOUNT DESCRIPTION

SANITARY SEWERS - COLLECTION SYSTEM

TOTAL VOUCHERS FOR VENDOR: 00WGSUPPLY

OF VOUCHERS: 11

TOTAL AMOUNT:

994.98

VC 00025983 Clute Park redevelopment

06/11/2021 18,280

LINE DETAIL DESCRIPTION

001 Clute Park redevelopment- LWRP #1

002 Clute Park redevelopment- DRI

00WELLIVER Welliver McGuire Inc

6 2021

AMOUNT ACCOUNT NO

115,576.82 H8.7110.400

139,400.48 H0.7110.400

254,977.30

ACCOUNT DESCRIPTION

PARKS CONTRACTUAL
Parks Contractual - Clute Park Redevelopment

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00WELLIVER

OF VOUCHERS: 1

TOTAL AMOUNT:

254,977.30

VC 00025997 removal of 5 trees- clute park
06/14/2021 18,280

WILLIAMHER William J Herrick Jr.

6 2021

9,000.00

001 removal of 5 trees- clute park

AMOUNT ACCOUNT NO
9,000.00 AA.7110.420

ACCOUNT DESCRIPTION

PARKS - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: WILLIAMHER

OF VOUCHERS: 1

TOTAL AMOUNT:

9,000.00

VC 00025978 2nd installment for building & codes software prog
06/11/2021 18,280

00WILLIAMS Williamson Law Book

6 2021

3,248.00

001 2nd installment for building & codes software prog

AMOUNT ACCOUNT NO
3,248.00 AA.8010.400

ACCOUNT DESCRIPTION

ZONING - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00WILLIAMS

OF VOUCHERS: 1

TOTAL AMOUNT:

3,248.00

TOTAL # OF VOUCHERS: 118

TOTAL AMOUNT:

618,339.77

Voucher Abstract

Village of Watkins Glen

Summary

		Total
AA-GENERAL FUND	AA.0200.000	98,680.14
	Total	98,680.14
EE-ELECTRIC ENTERPRISE FUND	EE.0121.000	6,991.10
	Total	6,991.10
FF-WATER FUND	FF.0200.000	8,325.26
	Total	8,325.26
GG-SEWER FUND	GG.0200.000	114,330.03
	Total	114,330.03
H0-DRI Projects	H0.0200.000	171,084.83
	Total	171,084.83
H4-Madison Ave/Rte 14 project	H4.0200.000	2,619.75
	Total	2,619.75
H8-LWRP #1	H8.0200.000	142,058.68
	Total	142,058.68
H9-LWRP #2	H9.0200.000	50,738.00
	Total	50,738.00
HA-OPRHP PARKS CAPITAL PROJECT	HA.0200.000	4,989.92
	Total	4,989.92
JT-Catherine Valley Water Reclamation Facility	JT.0200.000	18,522.06
	Total	18,522.06
Total	Total	618,339.77

Date: 06/14/2021
Time: 3:26:25PM

Voucher Abstract

Village of Watkins Glen

User: BARB
Page: 32

To the Supervisor:
I hereby certify that the vouchers on this abstract dated June 14, 2021 and consisting of these previous pages were audited and allowed in the amounts shown.

Authorized Official _____

06/14/2021 _____

Voucher Abstract

Village of Watkins Glen

VC 00025915 Defibrillator Package- PO #1349
06/07/2021 18,258

AMERICANAE American AED, LLC.

1,275.00

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO
001	Philips Defibrillator Package- Wall Mount	1,275.00	AA.7110.420

ACCOUNT DESCRIPTION
PARKS - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: AMERICANAE

OF VOUCHERS: 1

TOTAL AMOUNT:

1,275.00

VC 00025914 Ice Machine & Pitrable Bar- PO#1341- Event Center
06/07/2021 18,258

THEWEBSTAU The Webstaurant Store, Inc.

5,591.88

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO
001	Avantco Ice Machine- UC-160HA- Event Center	1,749.00	AA.7140.200
002	Eagle Group Portable Bar DPB-5 (2)	3,578.00	AA.7140.200
003	shipping with liftgate	264.88	AA.7140.200

ACCOUNT DESCRIPTION
COMM CENTER - EQUIPMENT EXP
COMM CENTER - EQUIPMENT EXP
COMM CENTER - EQUIPMENT EXP

TOTAL VOUCHERS FOR VENDOR: THEWEBSTAU

OF VOUCHERS: 1

TOTAL AMOUNT:

5,591.88

VC 00025913 Community Center & Municipal Building
06/07/2021 18,258

00000TRANE Trane US Inc

9,613.62

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO
001	Clute Memorial Park Community Center	3,071.94	AA.7140.400
002	Municipal Building	6,541.68	AA.1620.400

ACCOUNT DESCRIPTION
COMM CENTER - CONTR EXPENSE
MUN BLDGS - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00000TRANE

OF VOUCHERS: 1

TOTAL AMOUNT:

9,613.62

TOTAL # OF VOUCHERS: 3

TOTAL AMOUNT:

16,480.50

Voucher Abstract
Village of Watkins Glen

Summary

		Total
AA-GENERAL FUND	AA.0200.000	16,480.50
	Total	16,480.50
Total		16,480.50

P. V. V. V.

Village of Watkins Glen Property & Casualty Renewal

June 10, 2021

1. Overall Premium Increase of 7% or \$18,539 on all 6/1/2021 Renewal Policies

2. Travelers Renewal

- a. 11% over expiring or an additional \$20,181
- b. Property Coverage increase of 9% or \$1,649
 - i. 6% increase in exposures
- c. Inland Marine
 - i. Increase over last year due to renting of street sweeper.
- d. Crime Bond
 - i. Small increase but does include new coverage for 'Telecommunications Fraud' - \$100,000 worth of coverage.
- e. General Liability
 - i. 6% or \$3,3339 increase due to exposures.
- f. Law Enforcement Liability
 - i. Up 8% or \$957
 - ii. Outstanding claim
- g. Public Entity EPLI - 53% or \$6,517 increase
 - i. Outstanding claim
 - ii. Nationwide rate increase in response to Global Pandemic
- h. Auto renewal 16% or \$4,982 increase
 - i. Premium difference is subject to change following the 2020-2021 auto audit.
 - ii. 16 claims in past 5 years accounting for \$314,526
 - iii. 6 last 3 years- loss ratio 132%
- i. Umbrella
 - i. 4% increase over last year due to exposure increase and claims.

3. Workers Compensation Renewal

- a. 3% or \$4,186 decrease
- b. Total Payroll has increased and Experience Mod has increased from .83 to .94, but rates are down.

4. Fire Department Package (VFIS) Renewal

- a. 4% or \$604 increase due to increased exposures.

5. Outstanding items

- a. Clute Park Builders Risk
- b. Catherine Valley Water Reclamation Facility

June 10, 2021

Dear Mayor Leszyk,

Pursuant to Uniform Justice Court Act §2019-a, it is the duty of every justice to present his/her records and docket, at least once a year, to the auditing board of the village or town, which shall examine said records or docket, or cause same to be examined, and enter in the minutes of its proceedings the fact that they have been duly examined.

Consistent with Section 2019-a of the Uniform Justice Court Act, [I/we] hereby advise that the court's records and docket are available to be presented for such examination. [I/we] look forward to working with you to schedule such examination in an expeditious manner.

It is [my/our] understanding that OCA's Internal Audit Services (IAS) unit will be corresponding with you as well in the very near future in this regard. Subsequent to the audit or examination, please forward to the IAS unit the audit report, as well as the Board's resolution noting that the records have been duly examined, and that the fines therein collected have been turned over to the proper officials of the [Town/Village] as required by law. Such materials may be mailed to the following:

Internal Audit Services Unit
Attn: Joan Casazza
2500 Pond View, Suite LL01
Castleton-on-Hudson, NY 12033

In the alternative, such materials may be sent via email to: jcasazza@nycourts.gov

Thank you.

Very truly yours,



Judge Steven M. Decker, Judge William Kennedy

cc: Honorable Gerald Keene
Josh Shapiro



**Schuyler County Italian-American Festival • Clute Park, Watkins Glen, NY 14891
August 13 - 14, 2021**

June 1, 2021

Dear Parade Participant:

The Italian-American Festival Committee is planning its annual parade and we would like to extend an invitation to your organization to join us in making the event one to remember. Although the parade and festival will not be the full scale event we are accustomed too, we are excited that plans are well underway to be celebrating this year's event.

In an effort to raise awareness, support, honor, celebrate and say *Thank You*, this year's parade theme will recognize *Police Officers, School Teachers, First Responders, Fire Departments, and Essential Workers* for their courage and sacrifice during the COVID-19 pandemic.

The parade will be on **Saturday, August 14, 2021 starting at 12 Noon**. Due to construction at Clute Park, the parade route will start at 12th Street (High School parking lot) and end at LaFayette Park. **We have attached the parade registration form for you to complete and return no later than July 15, 2021.** The committee will be in touch with additional details in early August.

In the meantime, if you have questions please contact Helen Specchio (hdavis0864@gmail.com) or Marti Bianco Dense (mfd1@cornell.edu).

Grazie mille (Thank you very much),

Helen Specchio
Jim Specchio
Marti Bianco Dense
Italian Festival Parade Committee





Memo

To: Village of Watkins Glen Board of Trustees
From: Michael O'Connell
Date: June 15, 2021
Re: 8459-003 Water Improvement Project – Status Update #3

Water System Improvement Project

Funding

- Funding application to USDA Rural Development Complete. RD accepted our final revisions to the documents. Rhonda is addressing a few remaining items.
- Village received 2020 CDBG Award for \$1.25M!! Will be applying for another in 2021. Need to advertise by 6/29 for Public hearing at 7/6 meeting. Applications due 7/30.
- EFC has committed \$3M in grants and up to \$14M 0% loan for the project.
- EDA grants – LDG discussed EDA Grant application with SCOPED. LDG developing 1-to-2-page overview of the project to present to Regional EDA contact Chris Casper in Philadelphia, PA.
- Current grant total \$4.25M, Seeking \$3M to \$5M in additional grant

Design

- Walkthroughs of technical staff are complete. Interviews with DPW staff were held.
- Toured Canandaigua and Penn Yan water plants to get insight into their operations, their recommendations, what works, what doesn't, lessons learned, etc.
- Topographic survey mapping of both treatment and intake sites are complete. Scans of the lake bottom and intake building interior were done last week.
- Currently scheduling geotechnical engineers for soil borings at both sites to determine soil conditions.
- Performed detailed calculations of raw water filter systems, chlorine contact times, and water storage requirements in response to ongoing DOH concerns. Presented our approach to NYSDOH in a conference call on May 5th. Received input and Department buy-in on our design approach.
- Detailed project design has begun. LDG prepared a draft Basis of Design document, outlining the project scope and presented it to Village Water/DPW staff in a meeting on 5/25. Staff

comments were incorporated, and the document was finalized along with an updated preliminary estimate of the scope (attached for your review).

- Based on LDG evaluations, calculations, and interviews, the project scope has deviated some from the findings outlined in the MRB report, but the project priorities have remained the same. The major differences include:
 - Rehab existing intake building instead of demo/build new
 - 0.5MG Clearwell tank has been reduced to 0.29MG. Tank will be located below the plant, not above, and will require relocation of the entrance drive.
 - Proposed staff offices in plant will not be included. Interior renovations will only involve record storage and a new break room.
 - Pressure filter system will not be located in the expanded existing treatment building but in a new, adjacent building that will also include space for much needed storage/shop areas.
 - Scope of security/controls/remote access has been increased.

Permitting/Approvals

- Continuing to prepare the NEPA (National Environmental Policies Act) review that is required by OCR CDBG funding. Need to hold on issuing the documents until grant funds have been secured.
- Once the design is more complete, permits and approvals for the project will/may be required from the following agencies:
 - NYS Office of Homes and Community Renewal
 - New York State Department of Health
 - New York State Dept. of Env. Conservation
 - New York State Environmental Facilities Corporation
 - Army Corp of Engineers
 - USDA Rural Development
 - Finger Lakes Railway Corporation
 - Local Code/Building Permit
- Targeting Late August/Early September for initial permit submissions/applications.

Other Items

- Village was awarded a \$30,000 Engineering Planning Grant from EFC for a study of the sanitary sewer collection system. This is an 80% grant and 20% match required from local sources. The local match can be in kind services.
- Initial response has been returned confirming the Village's intent to participate in the program.
- Next step is to begin preparing the required supporting documentation (SEQR, resolutions, MWBE Plans, engineering agreements, etc.) due to EFC before the end of October.
- LDG can provide a proposal for this work (RFQ not required). The sooner we get under contract the more we can assist the Village with meeting the programs initial administrative requirements.



Submitted to Village June 15, 2021

Introduction

The Village of Watkins Glen owns and operates a public drinking water system that serves residential, commercial, and institutional users across the Village of Watkins Glen, and users within the Towns of Reading and Dix. The water district encompasses approximately 2.2 square miles and is situated in the central portion of Schuyler County at the south end of Seneca Lake. The Village is making much needed improvements to its water supply, treatment, storage, and distribution system to address the age, condition, and water quality issues identified by the New York State Department of Health (DOH) in a 2018 Sanitary Survey. In December 2019, The Village completed a Preliminary Engineering Report (PER) identifying \$15M worth of recommended improvements. In March of 2020 Larson Design Group (LDG) was retained to review the 2019 report, and to assist the Village with securing project funding, and perform the required environmental review processes required for the funding applications. As a result of the review and input from Village officials, LDG identified an additional \$6.5M in distribution improvements that were not noted in the original report. In December of 2020, LDG issued an amendment to the original PER increasing the total estimated project cost of the improvements to \$21.5M.

As previously stated, LDG is currently working with the Village to make the project(s) more affordable by utilizing available grant monies through the NYS Consolidated Funding Application (CFA) process. LDG is submitting applications using the 2019 PER, the 2020 Amendment, and other funding-related documentation compiled by LDG. Additional long-term financing is being pursued through both USDA Rural Development and NYS Environmental Facilities Corporation. To streamline both the grant and loan application processes, LDG has completed the SEQR for the entire \$21.5 M project as part of this initial work. EFC has issued a Hardship letter to the Village indicating they would contribute a \$3M grant, \$14M 0% loan and a low interest loan for the balance of the project. An application to EFC has been submitted and acknowledged receipt by the agency. The Village was recently awarded a \$1.25M co-funding grant through CDBG.

Recognizing the significant cost of the improvements and understanding that available grants and funding for these costs are limited from year to year, the Village decided to take a more phased approach to achieving the overall goal. The PER divided the proposed work up into 5 separate projects. These projects include:

Project A	Raw Water Intake and Pump Station Improvements
Project B	Water Treatment Plant Improvements
Project C	Steuben Street Tank Improvements
Project D	Steuben Street Pump Station Improvements
Project E	Distribution Network Improvements

Through discussions with the Village, it was decided that the first phase of the project should include Projects A & B. The estimated total cost for these two projects was approx. \$9,000,000.



Basis of Design

Larson Design Group, Inc. (LDG) proposes the following basis of design for:

Project: Village of Watkins Glen Water System Improvements Project
LDG Project No.: 8459-003

I. Project Information

Client Contact: (Primary) Terry Wilcox, Superintendent of Public Works
Luke Leszyk, Mayor
Martin Pierce, WTP Operator
John Reckczis, WTP
Rhonda Slater, Village Treasurer
Lonnie Childs, Village Clerk

LDG Design Team: Michael O'Connell – Project Manager
Amanda Ratchford – Sr. Engineering Associate
Keith Bianco – Sr. Designer
Frank Rossi – Sr. Architectural Technical Specialist
Dani Eck – Architectural Designer
Stacy Witmer – Electrical Engineer
Jeff Brinser – Sr. Structural Engineer
Zack Armstrong – Land Surveyor
Abigail Woudenberg – Administrative Assistant

Sub Consultants: Soil Borings/Geotechnical - Atlantic Testing Laboratories
Underwater Investigation
More TBD

Property Ownership: Village of Watkins Glen

Permits/Approvals: NYSDEC SPDES
NYSDOH Water Supply
ACoE Lake Disturbance
NYSDOT
Finger Lakes Railroad
Local Building Permit

Basemapping: Larson Design Group Survey
Village supplied existing drawings

Flood Zone: No construction activities will occur within the flood zone.

Electrical Character: Existing electrical service will be evaluated, anticipated to be sufficient.
Backup generators (2) will be evaluated, anticipated to be sufficient.



SEQR:	TYPE I action – Review completed September 2020	
Schedule:	Basis of Design Report	May 28, 2021
	Field Investigations	Ongoing
	Design Draft to Village	July 20, 2021
	Submission for Approvals	August/September 2021
	Bidding*	January 2022
	Notice to Proceed	April 2022
	Substantial Completion	November 2022
	Final Completion	December 2022

*Bid date subject to receiving acceptable funding package and DOH approval.

II. Field Verification

Survey Info Needed: Survey has been completed for existing site topography and layout of existing Pumphouse and WTP. Survey has been completed of lake bottom.

Existing Utilities: UG Water, UG/OH Electric, UG Sewer, UG Natural Gas, UG Storm

Record Drawings: Existing drawings have been obtained from the Village

Electric: Verify electrical service to WTP and Pumphouse property.

III. Raw Water Intake and Pump Station Design Approach

Location: Salt Point Road, Watkins Glen, Schuyler County, NY

Design Guidelines: 10 State Standards Recommend Standards for Waterworks
2018, NYSDEC Regulations

A. Architectural Improvements:

Provide upgrades to restore the existing Pump House while maintaining the architectural historical character of the building and blending in with the surrounding structures.

Work to include:

- Replacement of all exterior windows with energy efficient fixed units.
- Replacement of all exterior doors with insulated hollow metal doors.
- Provide one new insulated overhead coiling door in place of existing entrance double door.
- Clean and re-point entire façade. Repair any damaged areas.
- Remove all overgrowth on and around structure.
- Provide security hardware at existing second floor exterior door.
- Clean, patch and repaint interior walls at first floor only.



- Insulate inside of pump room
- Provide heating/cooling
- LED lighting
- Refinish existing floor surface with a chemical resistant epoxy coating.
- Remove asphalt shingle roof on the lower building addition and replace with a new metal roof to match main building.
- Paint the existing lower building addition.
- Re-route the chemical exhaust vertically through the building and terminate above the roof.

B. Raw Water Intake and Pump Station Improvements:

- Remove existing intake screen and raw water intake line.
- Install new intake screen, Z-Alloy zebra mussel resistant intake screen with Hydroburst (compressed air system)
- Install new 16-inch HDPE raw water intake line and anchor/ include chlorine injection line
- Install new raw water pumps and VFD's
- Epoxy coat existing wet wells, new hatches w/ improved access.
- Install new process piping and plumbing, chemical feed equipment
- Chemical room (containment, coatings, etc.) Make space code compliant for use of chlorine gas.
- Lab and sink area
- Underwater labor for intake installation and removal of existing intake line
- Re-route existing raw water discharge line with 12-inch ductile iron pipe to Salt Point Road to eliminate the line extending through the condo building.
- Erosion and sediment controls
- Site work (excavation, tree removal, dewatering, parking area)
- Security – Cameras, contacts in door frames, windows
- SCADA improvements – operators will see data at both locations (treatment building/intake building)

IV. Water Treatment Plant Design Approach

Location: Steuben Street, Watkins Glen, Schuyler County, NY

Design Guidelines: 10 State Standards Recommended Standards for Waterworks
2018, NYSDEC Regulations

A. Architectural Improvements:

- Construct a secure file storage room located above the chlorine room. Space shall be conditioned and will require aluminum access stairs from the first floor.
- Provide a new employee Break Room by extending the existing mezzanine off the southwest corner of the building. The concrete slab shall be at the same elevation



as the 2nd floor to allow for the breakroom modifications. Interior walls will run from the new floor to the underside of the roof structure and consist of painted gypsum wallboard with sound attenuation batt insulation. The space will include acoustic ceiling tile (ACT) at 8'-0" A.F.F., vinyl floor tile and hollow metal door, plastic laminate faced base cabinets, solid surface countertop with stainless steel sink and furnishings, refrigerator, stove, television. The room will be conditioned with a ductless wall mounted mini-split system for heating and cooling. Natural light will be provided by an existing window.

- Provide a new standalone building approximately 30' x 68' (2,040 Sq./ft) to house (4) 12' diameter pressure filter tanks and associated piping with additional space for storage of approximately 20' x 30' (600 Sq./ft) with industrial shelving for miscellaneous spare parts and supplies. Provide two insulated overhead coiling door along with man doors. Space will be ventilated and heated with gas fired unit heaters.
- Small bridge crane (lift height?)

B. Process/Site Improvements:

- Vertical pressure filter system to pretreat raw water at times of high lake turbidity. System will continually monitor turbidity and automatically engage/disengage as needed. System will have 100% redundancy to allow for continuous operation during filter backwashes.
- Existing filter media upgrades to replace anthracite with granulated activated carbon (GAC)
- Existing filter underdrain replacement and will include air scouring and replacement of air compressors
- Clearwell tank (~0.3 MG) with foundation to achieve required contact time located adjacent to existing Steuben Tank to maintain gravity flow through the system. Tank will have serpentine baffles to maximize chlorine contact time. Tanks will be connected in series with water flowing through the new tank followed by the existing Steuben Tank. Approximate tank dimensions 36-ft diameter x 38-ft high. Will be plumbed/valved to pull a tank offline for service
- Misc. concrete – Retaining wall required for proposed pressure filter/storage building.
- Site Water piping –
 - New 18-inch DIP piping from existing WTP effluent metering vault to new tank
 - New 12-in DIP from new tank outlet to existing tank inlet piping, including new flow meter and vault to monitor new tank effluent flows.
 - Rerouting of a portion of raw water line to connect to new pressure filters.
 - Relocation of 4" domestic water line from booster pump station to WTP
- Utility relocation
 - Relocation of 8" sanitary line



Basis of Design Village of Watkins Glen Water System Improvements – Phase 1

- 24-in storm water line, rerouted to replace existing riprap channel
- Electric line relocation
- Gas line relocation
- Equipment installation and process piping/SCADA adds
- Erosion and sediment controls
- Site work
 - Excavation and site grading to install pressure filter/storage building and storage tank.
 - Access road to be shifted uphill to allow room for new storage tank.
 - Expansion of existing paved area
- Security fencing around perimeter of property with card reader and automatic sliding gate, gate control, timer to open/close gate, intercom, 360 camera, cameras, door readers

Preliminary Cost Estimate
June 15, 2021



Village of Watkins Glen Proposed Water System Improvements Project - Phase I Raw Water Intake and Pump Station Village of Watkins Glen, Schuyler County, New York				
Description	Quantity	Unit	Unit Cost	Total
Intake				
Intake Screen & Hydroburst System	1	LS	\$150,000	\$150,000
16-inch HDPE Intake Line	440	LF	\$1,000	\$440,000
Concrete Anchors	20	EA	\$7,500	\$150,000
Underwater Labor	1	LS	\$100,000	\$100,000
SUBTOTAL INTAKE				\$840,000
Pump Station Building Improvements				
Exterior Repairs (Brick Repointing, painting)	800	SF	\$25	\$20,000
Roof Replacement (metal)	1	SQ	\$4,500	\$4,500
Windows	10	EA	\$2,200	\$22,000
Exterior Doors	3	EA	\$1,500	\$4,500
Hardware	4	EA	\$700	\$2,800
Overhead Door	1	EA	\$12,600	\$12,600
Interior Wall Repairs/Insulation	1,280	SF	\$10	\$12,800
Insulation at Roof	500	SF	\$5	\$2,500
Concrete Repairs	500	SF	\$10	\$5,000
Floor Finishes (Epoxy Coating)	1,000	SF	\$10	\$10,000
Chemical Room (Arch & HVAC)	1	LS	\$50,000	\$50,000
Sink/Counter	1	LS	\$15,000	\$15,000
SCADA/Security	1	LS	\$100,000	\$100,000
SUBTOTAL BUILDING IMPROVEMENTS				\$261,700
Sitework				
12-inch DIP Transmission Line	216	LF	\$175	\$37,800
12-inch DIP Fittings	7	EA	\$1,100	\$7,700
12-inch DIP Gate Valve	2	EA	\$1,500	\$3,000
Excavation	120	CY	\$30	\$3,600
Imported Fill	120	CY	\$5	\$600
Gravel Parking Area	165	SY	\$10	\$1,650
Concrete Pad	4	CY	\$100	\$370
Bank Restoration	1	LS	\$30,000	\$30,000
Lawn Restoration	120	SY	\$5	\$600
SUBTOTAL SITEWORK				\$85,320
Pump Station Equipment/Piping				
Raw Water Pumps (w/ VFDs)	2	EA	\$45,000	\$90,000
Process Piping (pipe manifold)	75	LF	\$200	\$15,000
Fittings	8	EA	\$1,100	\$8,800
Valves	4	EA	\$1,500	\$6,000
Flow Meter	2	EA	\$15,000	\$30,000
Zebra Mussel Control Chemical Equipment	1	LS	\$20,000	\$20,000
SUBTOTAL EQUIPMENT/PIPING				\$169,800
Misc.				
Mobilization	1	LS	\$204,000	\$204,000
SUBTOTAL MISC				\$204,000
TOTAL CONSTRUCTION				\$1,560,820

Contingency @ 20%	\$312,000
Engineering	\$593,650
Legal & Admin	\$80,000
TOTAL PROJECT COST	\$2,546,470

Preliminary Cost Estimate
June 15, 2021



Village of Watkins Glen Proposed Water System Improvements Project - Phase I Water Treatment Plant Village of Watkins Glen, Schuyler County, New York				
Description	Quantity	Unit	Unit Cost	Total
Water Storage/Transmission				
292,000-gal Aquastore Tank (w/foundation)	1	LS	\$450,000	\$450,000
Tank Baffles	1	LS	\$175,000	\$175,000
18-inch DIP Water Main (WTP to Tank)	305	LF	\$175	\$53,375
18-inch DIP Fittings	10	EA	\$3,000	\$30,000
12-inch DIP Water Main	465	LF	\$150	\$69,750
12-inch DIP Fittings	17	EA	\$1,500	\$25,500
12-inch DIP Gate Valves	15	EA	\$1,500	\$22,500
Hydrant Assembly	2	EA	\$4,500	\$9,000
4-inch DIP Water Main	200	LF	\$75	\$15,000
4-inch DIP Fittings	4	EA	\$450	\$1,800
4-inch DIP Gate Valve	1	EA	\$500	\$500
Meter Pit (Vault, Mag Meter, etc.)	1	LS	\$50,000	\$50,000
12'x12' Dia Valve Vault	1	EA	\$35,000	\$35,000
Water Service (residential)	1	EA	\$750	\$750
SUBTOTAL STORAGE				\$938,175
WTP Improvements				
Filter Underdrain Retrofit	1	LS	\$90,000	\$90,000
Filter Media Upgrade (GAC)	1	LS	\$60,000	\$60,000
Air Scour Compressors	1	LS	\$25,000	\$25,000
Installation and Process Piping	1	LS	\$200,000	\$200,000
Interior Improvements (Break Room)	1	LS	\$75,000	\$75,000
Interior Improvements (File Storage above Cl2 Room)	1	LS	\$5,000	\$5,000
Security/SCADA Improvements	1	LS	\$100,000	\$100,000
SUBTOTAL WTP IMPROVEMENTS				\$555,000
Pre-Treatment				
Vertical Pressure Filters (2-trains, 4 tanks)	1	LS	\$1,091,500	\$1,091,500
Building (3,090 sq ft) (includes storage)	1	LS	\$770,000	\$770,000
Building Foundation	1	LS	\$100,000	\$100,000
SUBTOTAL PRE-TREATMENT				\$1,961,500
Sitework				
Chain-link Fence	1,200	LF	\$50	\$60,000
Automated Sliding Gate	1	EA	\$15,000	\$15,000
10-ft Chain-link Swing Gate	1	EA	\$1,000	\$1,000
Excavation	1,000	CY	\$50	\$50,000
Imported Fill	800	CY	\$15	\$12,000
Asphalt (includes subbase)	1,650	SY	\$50	\$82,500
Lawn Restoration	1,750	SY	\$5	\$8,750
SUBTOTAL SITEWORK				\$229,250
Utilities				
72-inch Dia Conc. Storm Manhole	3	EA	\$7,500	\$22,500
24-inch HDPE End Section	1	EA	\$500	\$500
24x48-inch Conc. Catch Basin	3	EA	\$2,500	\$7,500
24-inch HDPE Storm Pipe	225	LF	\$75	\$16,875
12-inch HDPE Storm Pipe	190	LF	\$50	\$9,500
48-inch Dia Conc. Sanitary Manhole	2	EA	\$7,500	\$15,000
Sanitary Cleanout	1	EA	\$750	\$750
4-inch PVC Sanitary	55	LF	\$100	\$5,500
Electrical	1	LS	\$150,000	\$150,000
HVAC	1	LS	\$100,000	\$100,000
Gas Line Relocation	1	LS	\$20,000	\$20,000
SUBTOTAL UTILITIES				\$348,125
Misc.				
Mobilization	1	LS	\$605,000	\$605,000
SUBTOTAL MISC				\$605,000
TOTAL CONSTRUCTION				\$4,637,050

Contingency @ 20%	\$927,000
Engineering	\$593,650
Legal & Admin	\$230,000
TOTAL PROJECT COST	\$6,387,700