



**BOARD OF TRUSTEES
Village of Watkins Glen
OFFICIAL NOTICE OF REGULAR MEETING
FEBRUARY 2, 2021**

A meeting of the Board of Trustees for the Village of Watkins Glen will be held on February 2, 2021 at 6:00 pm via ZOOM Video Conferencing.

Join Meeting: <https://us02web.zoom.us/j/83221195657?pwd=UVJETHJaV0JiTzBtVTREMDIzTUxkZz09>

Meeting ID: 832 2119 5657

Passcode: 374225

AGENDA

1. PLEDGE OF ALLEGIANCE

2. NEW ADDITIONS TO AGENDA

3. PUBLIC BE HEARD

- a. Amanda Postma & Barbara Cook

4. APPROVAL OF MINUTES

- a. Minutes from Regular Board Meeting held on January 19, 2021

5. REPORTS

- a. Parks Report
- b. Streets Report
- c. Codes Report
- d. Water Report **no attach*
- e. Electric Report
- f. Sewer Report
- g. Superintendents Report
- h. Police Report
- i. Treasurer's Report **no attach*

6. VOTING ITEMS

- a. Thoma Contract for DRI Grant Administration
- b. Municipal Solutions – Contract to File EFC application and other water project grants
- c. Officer Complaint Policy
- d. Sewer Credit Request – David Boyle, 92 Salt Point Road (\$30.00)
- e. Approve to post Wastewater Treatment Plant Operator Trainee
- f. Approve to Back-Fill the Full Time Police Officer position due to Office on administrative leave
- g. New Hire – Part Time Police Officer (Michael Blascovich) – effective immediately (\$18.00/hr.) **no attach*
- h. New Hire – Lineworker Helper (Dayne Hughey) – effective January 11, 2021 (\$21.61/hr.) **no attach*

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input. Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.



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7. CONFERENCE REQUESTS

- a. The Reid Technique of Investigative Interviewing and Positive Persuasion
 - i. Aaron Jumper – Virtual, February 4, 2021 (\$149)
- b. Grade II-A Water Treatment Plant Operator Certification Course
 - i. Zachary Ricci – Cortland, March 8th – 18th (\$1,000.00)

8. AUDIT

- a. General Audit
 - i. Dated 01.28.21 (\$961.83) & 02.01.21 (\$220,958.01) = \$221,919.84
- b. Online Audit
 - i. October Fines and Fees - \$6,968.00
 - ii. Rural Development Sewer Rehab Interest Payment - \$12,293.75
 - iii. January Sales Tax - \$2,362.02

9. BOARD CONCERNS/NEW BUSINESS

- a. Notice of Resignation – David Patterson (Part-Time Building Inspector III) – effective February 5, 2021
- b. Notice of Resignation – Seth Worrell (Part-Time Police Officer) – effective January 26, 2021
- c. Water System Upgrades/Bond Resolution (Treasurer) **no attach*
- d. Tax Lien Sale (Treasurer) **no attach*
- e. Governor Cuomo issued Executive Order 202.92 - extends Executive Order 202.1 which authorizes public bodies to meet remotely through February 26, 2021 (Clerk) **no attach*
- f. Glen Lake Apartments (Trustee Woodworth) **no attach*

10. EXECUTIVE SESSION

- a. Personnel – Event Center Position
- b. Pending Litigation

11. ADJOURNMENT

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REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JANUARY 19, 2021

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Sergeant Ethan Mosher, Electric Supervisor Minard LaFever and Code Enforcement Darrin Stocum. The meeting was held via ZOOM online video conferencing in compliance with COVID Executive Order 202.1. There were approximately six other persons in attendance.

PUBLIC BE HEARD

The Village held a moment of silence for the passing of Sewer Treatment Trainee Thomas Rockwell.

There were no comments from the public.

APPROVAL OF MINUTES

Minutes for Regular Meeting January 5, 2020

Deputy Mayor Louie Perazzini made the motion to approve the minutes for the Regular Board of Trustees meeting held on January 5, 2020. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Nan Woodworth made the motion to approve the department heads reports. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The Board discussed the Police survey that is being made available on the Village website per an executive order signed on June 12, 2020 calling for a New York State Police Reform and Reinvention Collaborative to help establish policies to help better provide for needs in the community.

VOTING ITEMS

Historical Marker – Installation of Sign

Schuyler County Historian Gary Emerson was present to discuss his desire to apply for funding to have a placard made designating 400 N Franklin Street as the historical location of the Opera House and requested that the Village install the sign if it is made. Trustee Laurie DeNardo made the motion for the Village of Watkins Glen to install a historical marker at 400 N Franklin Street. Trustee Nan Woodworth seconded the motion. The Board then discussed the fact that this location is situated on the NYSDOT highways and there may be requirements the State would impose on the installation of the sign. Deputy Mayor Louie Perazzini will look into the matter with the NYSDOT. The Board then voted on the motion and all were in favor. Motion Carried.

Sewer Credit Request – 201 Clarence Street

Trustee Laurie DeNardo made the motion to issue a sewer credit to Brett & Melanie VanAmburg for a broken hot water tank at 201 Clarence Street in the amount of \$80.00. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Watkins Glen Brewery Holdings, LLC Utility Easement

The matter was tabled until a final draft of the utility easement can be obtained from Village Attorney David Ealy.

Repairs to Municipal Building Roof

Trustee Nan Woodworth made the motion to approve lowest quote for roof repairs from Crown Commercial Roofing in the amount of \$14,870. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Short Term Rental Permit Expiration Date

Code Enforcement Officer Darrin Stocum was present to discuss the short-term rental permits that were approaching their two-year expiration dates. With the moratorium still in effect and no way for current permit holders to renew, the Village needs to establish an alternate expiration date. CEO Darrin Stocum gave out three alternatives as solutions to this matter: 1) have them expire once the new zoning law is updated (expected to be in June/July 2021); 2) have them expire on the last day of the moratorium (August 25, 2021); or 3) have them expire the last day of the calendar year (December 31, 2021). His recommendation was to extend it until the end of the year for consistency and ease of the property owners in scheduling rentals. Deputy Mayor Louie Perazzini made the motion to establish the short-term rental permit expiration date as December 31, 2021. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Community Center Use Request – COVID Vaccination Clinics

Trustee Laurie DeNardo made the motion to allow the Schuyler County Health Department to utilize the Community Center as a COVID vaccination clinic site on an as needed basis, permitted event times and dates are coordinated with Park Manager Michelle Hyde. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Chamber Request to Offer Naming Right for the “Village Square” as a Winter Gala Action Item

Trustee Laurie DeNardo made the motion to approve the Watkins Glen Area Chamber of Commerce to offer naming rights for the “Village Square” as a Winter Gala action item. Deputy Mayor Louie Perazzini seconded the motion. The Board then discussed the motion and determined that it might be confusing if the name of the square changed every year or it was a name that the Village would not be in agreement with. Trustee Laurie DeNardo then amended her motion to state that they would approve the Watkins Glen Area Chamber of Commerce to allow annual sponsorship rights for the “Village Square” as a Winter Gala action item. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Post Motor Equipment Operator (Streets)

Deputy Mayor Louie Perazzini made the motion to post a motor equipment operator position with the Streets Department. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Village Attorney David Ealy – Request to Rent Office Space

Trustee Nan Woodworth made the motion to allow Village Attorney David Ealy to occasionally rent office space at the Village Municipal Building for personal business. Trustee Laurie DeNardo seconded the motion. The Board discussed the request expressing concerns that it could be construed as a conflict of interest as he is the Village's Attorney. It was suggested that he might contact the Schuyler County Shared Services building to see if this might be an option for him. The Board then voted on the motion and all were opposed. Motion Failed.

CONFERENCE REQUESTS

NYS Southern Tier Water Works Operators Conference/Winter Meeting

Trustee Laurie DeNardo made the motion to approve Water Treatment Plant Operator 2A John Rekcis and Water Treatment Plant Supervisor Martin Pierce to attend the NYS Southern Tier Water Works Operators Conference/Winter Meeting emergency preparedness training in Hornell, NY on February 17, 2021 at a cost of \$28/person. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the general audit with the Arrowhead Disposal add-on in the following amounts:

| | | | |
|------------------------|--------------|---------|--------------|
| General | \$26,100.21 | Sewer | \$121,607.75 |
| Electric | \$155,970.97 | Water | \$75,657.72 |
| Joint Activity (CVWRF) | \$15,155.50 | LWRP #1 | \$40,815.80 |
| DRI Project | \$338,712.75 | LWRP #2 | \$263,240.64 |
| OPRHP Parks | \$77,647.82 | | |

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Municipal Building Garage Demo

The Municipal Building garage demo will occur on January 26, 2021. The Village office will be sending out notices that the back parking lot will be blocked from all thru traffic during this time.

Recycling Update

Village Clerk Lonnie Childs informed the Board that the Village Office is looking into recycling options for fiscal year 2021-2022. A request as gone out to our current recycling pickup provider to see if it is still willing to provide the service for another year and at what cost. The office has also obtained pricing on what some of the local municipalities are paying for a joint drop off center. More information will follow.

New Events Center Employee

A tentative job description has been sent out to the Board members for their review and comments regarding the new Events Center employee. Once the Village comes up with the job qualifications it can be sent to civil service for review.

New Holiday Decorations

Trustees Laurie DeNardo and Nan Woodworth have been working with Electric Supervisor Minard LaFever to come up with options for replacing the current Christmas decorations with new ones. The Board will be updated as more information becomes available.

Watkins Glen Housing Authority Update

Trustee Nan Woodworth updated the Village Board on the staffing changes taking place at the Watkins Glen Housing Authority. Emily Peckham has left and previous assistant Jennifer Bond has now taken over as Executive Director/Property Manager.

INHS Building Tour

Watkins Glen Housing Authority Chairperson Peter Widynski has offered to provide the Village Board members with a tour of the new Glen Lake Apartments complex on January 26, 2021.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 6:56pm for one Police Department personnel item. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:50pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater

BOARD REPORT PARKS DEPARTMENT

January 15 - 28, 2021

Daily vehicle inspections

Continue weekly to replenish dog bags in the park dog stations

Trash pick- up in parks and dog waste stations

Community center use: Tuesdays- Food Bank drive – thru pick up in center parking lot, Mondays -Yoga classes, Tuesday- Wednesday- Thursday – Saturdays, Glen Gators, Wed – Red Cross Blood Drive, Saturdays Soccer, county COVID-19 vaccine site

Weekly managers meetings

Park project meeting every other Friday

Working on park budget and trying to figure out budget for the new facilities

Continue working with Cargill engineer on the new pipeline and mechanical building locations

Mailed out leases to the seasonal campers, boat parking, and dock leases and receiving them back to the office with payments

Snow removal on park sidewalks, around community center, Decatur Street bridge, village office, park office, Gifford steps

Respond to a number of inquiries to rent the community center, pavilion and the new event center (most are tentative as we are still following COVID-19 restrictions)

Camp reservations coming in and a few weeks/ weekends almost filled – campers are booking longer stays

Looking at the spreader for the tractor to put calcium down – ordering a new part

Having the two park trucks looked at – oil changes, tune-ups, change tire sensor

Playground inspections – need five new landscape ties at LaFayette Park

Started servicing the mowers for spring

Changed out the six bad ceiling tiles in the center main room– repaired water leak at the HVAC outside coverings

Repaired leaking toilet in community center

STREET DEPARTMENT
January 18, 2021 – January 31, 2021

January 18th thru January 24th

- Bags and brush pick up
- Did UFPO's
- Trash pickup
- Managers Meeting
- Fixed Plow on Dump Truck
- Trimmed trees around signs
- Salted roads
- Made arrangements with county and Town of Reading to help with equipment to have brush pile at park chipped up
- Had to take the F 550 dump truck to ford garage for an oil leak
- Got brush pile at Clute park chipped up
- Hauled chips from park

January 25th thru January 31st

- Bags and Brush pick up
- Did UFPO'S
- Trash Pickup
- Managers Meeting
- Second grinding of compost pile
- Plow & salt streets
- Ordered a shipment of Salt
- Called T&R to come and look at our International Big Dump Truck do to it wouldn't move over 5 MPH they had to tow it to their Bath Garage to work on it.
- Cold patched holes behind municipal building
- Put linier markers up in municipal parking lot where building was taken down

January 2021 Codes Department Report

Dave Patterson Business / Fire Safety inspections:

- Public Assembly areas need inspections yearly.
- Fire Safety Inspection progress:
 1. Initially Contacted - 15
 2. Ongoing Follow-ups - 16
 3. Completed - 10

Dave has also been assisting with Property Maintenance issues on some commercial properties.

Complaints: Two street side garbage complaints resolved. Three uneven sidewalks in the works.

Larger ongoing projects:

1. Glen Lake Apartments: Residential occupancy starts this week. Daycare occupancy starts Feb. 15th. Members of Planning & Zoning Boards toured facility.
2. Clute Park Redevelopment: Pavilion concrete floor just poured; Roofs mostly completed. Mechanical rough-ins completed.
3. Dunkin donuts: 3-4 week shut-down for mostly, interior remodel. Also installing 1,200 gal. grease trap.

Permits issued in January 2021:

1. 7 new permits issued: Electric services; Bathrooms; Glen Lake signs; Dunkin New Release; Suite-Kote pole barn.
2. Discovered 2 more projects that were proceeding without building permits. Working to resolve.
3. **Total Permits Issued 2020: 159.** Compared to 118 in 2019 & 93 in 2018

January 11th - Zoning Advisory Committee Meeting:

1. Received first draft of new zoning map. Reduced from 11 to 8 districts. We reviewed, and provided feedback. Second draft due before next meeting, which will soon lead to a public workshop.
2. We are reviewing new district guidelines.
3. Next meeting scheduled for Feb. 22nd.

January 21st - Zoning Board Meeting:

1. Meeting cancelled – No applications

January 27th - Planning Board Meeting:

1. Great Escape (221 S. Franklin St.) Façade Change – **Final approval.**
2. Seneca Cheese Co. (29 N. Franklin St.) Outdoor seating. - **Final approval.**
3. Julie Krause (112 N. Franklin St.) Façade change / Mixed use. - **Final approval.**
4. Lin-Zhu Commercial Block (101 11th St) Two story mixed use new construction. - **Final approval.**
5. Kookalaroc's (107 11th St.) Required parking converted to outdoor seating. – **Tabled; No representation attended.**
6. Cargill Inc. (518 E. 4th St. & Clute Park) Pipeline; Wells; Structures project – **Preliminary approval.** Referred to the County Planning Commission.

Vacant Building Law - Completed revisions on buildings portions of the Law. Looking into details of how to Handle commercial lots (land only).

FOIL Requests – Completed 3; working on 2 more.

Short Term Rentals – Worked on best case scenario for expiration date of existing applications.

Ladder district – Meeting to discuss building heights; Fire Dept. Ladder truck; fees for multi-story development.

Appearance Ticket – Worked with attorneys on: Ticket process; Affidavit; Court date, for illegal driveway.

BOARD MINUTES FOR ELECTRIC DEPARTMENT

January 28th 2021

Week of January 18th 2021

- Substation checks.
- * UFPOs, safety review.
- * Confirming pole numbers on street inventory.
- Framing poles and running temporary primary for Clute park project.
- Trucks materials and storeroom.
- Repaired security lights for county highway.
- Service complaints/requests.
- Scheduling and meeting with contractors, ongoing jobs.
- Removed generator from behind municipal building.
- Picked up rebuilt transformers from northeast transformer.
- Safety review and scheduling.
- Call out 1/24/21. North Monroe street, overheated transformer, replacement.

Week of January 25th 2021

- Safety meeting in Bath.
- Substation
- UFPOs
- Finished repairs on transformer from call out, N Monroe street.
- Clean and maintenance of shop.
- Working on Clute park job.
- Vehicle maintenance and cleaning.
- Pole line records and field work.
- Vouchers and board reports, supervisor meetings.
- Assist street dept, snow removal.

WASTEWATER DEPARTMENT WORK REPORT

Jan 15th, 2020 – Feb 3rd, 2021

- Operation and maintenance of WW facility
- Daily and weekly samples
- Daily lab testing
- UFPOs
- Vouchers done
- Ops and DEC reports completed for December and submitted to DEC and EPA
- Annual flow report and treatment chemical usage completed and submitted to DEC
- Sludge removal
- Moving of old plant to new plant (ongoing)
- Inspect lateral at 7th and Decatur
- Repair benching in manhole at 8th and Porter St.
- Meet with LDG (Brad over SCADA issues)
- Meet with R A Stone and Jones Specialty Services, heat trace repair and training.
- Annual DEC plant inspection
- Sewer complaint 502 N. Franklin St, line flushed
- Sewer complaint 124 5th St, homeowner issue
- Sewer complaint 305 E. 4th St, homeowner issue
- Meet with Larson over water damage in women's washroom from heating unit (new plant)
- Numerous calls and emails to lab over missing lab report
- Dismantle pump from Salt Point Rd, quote for parts requested
- Both plant trucks in for servicing 350 needs tired tp sensor, repair tp short, repair lights, oil change-F150 inspection, oil change, servicing, needed tires
- Repairing of plow truck

Regards
Terry A Wilcox

SUPERINTENDENTS REPORT

Jan 15th 2020 – Feb 2nd, 2021

- Attend bi-weekly board meetings
- Attend monthly JPC meetings
- Weekly Managers meetings
- Attend bi-weekly Clute Park construction meetings
- Onsite for power disconnect at Village office (prep for Garage teardown on the 1-26)
- Onsite for garage demolish
- Facilitate request from Rockwell family
- Meet with Electric Supervisor over solar panels at 2nd St apartments
- Meet with Mayor over personnel issue Sewer.
- Meet with Kelly Brothers over lock replacement
- Call from dispatch 1/24 over blown transformer, electric personal notified
- Discuss with LDG press removal and sale to Franklinville
- Meet with Park Maintenance personnel over park concerns
- Meet with Zack Ricci over water course and request to attend submitted
- Contact Stantec over lighting in Clute Park improvements, awaiting a response
- Numerous discussions and meetings over old sewer plant decommissioning
- Vouchers
- Discussions with LDG over yearly permit reporting needed by Larson
- Onsite for tub grinding
- Onsite for tour of old plant with developer
- Onsite for missing truck (Electrical Dept)

Regards
Terry A Wilcox

POLICE DEPARTMENT - VILLAGE OF WATKINS GLEN

MONTHLY BOARD REPORT JANUARY 2021

CALLS FOR SERVICE- 282 (year to date calls for service 282)

ARRESTS- 34

TRAFFIC TICKETS- 61

CALLS FOR SERVICE

11PM and 7AM – 76

7AM and 3PM – 94

3PM and 11PM -- 112

NOTABLE COMPLAINTS

Animal Complaints- **5**

Aided Case- **11**

Suspicious condition- **14**

Larceny- **11**

Burglar Alarms- **7**

Fire Alarm- **2**

Assist Citizen- **29**

Assist other Agencies- **4**

Check Well Being- **6**

Domestic/Disorderly- **6**

Harassment Complaints- **9**

Mental Health Incidents- **4**

Motor vehicle accidents- **5**

Property Checks- **48**

DWI- **3**

911 Unknown- **7**

SCHOOL RESOURCE OFFICER ACTIVITY

A child abuse case investigated and initiated by School Resource Officer Coleman, led to a further investigation by the Schuyler County Sheriff's Office resulting in assault charges against a mother for abuse toward her daughter.

OTHER DEPARTMENTAL ACTIVITY - NA

Respectfully Submitted,
Ethan T. Mosher
Sergeant In Charge



Watkins Glen Police Department
303 North Franklin Street
Watkins Glen, NY 14891
607-535-7883

ARREST BLOTTER

Joseph M. Torrence, 29, of Pine City NY, was arrested on January 7, 2021 on an active Bench Warrant for Failure to appear. Torrence was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Daryl W. Gibbs, 59, of Dundee NY, was arrested on January 6, 2021 for Criminal Contempt in the 2nd degree, a class A misdemeanor. Gibbs was processed and released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Heidi L. Yuhasz, 43, of Watkins Glen NY, was arrested on January 6, 2021 for Petit Larceny, a class A Misdemeanor. The arrest was made following a complaint from Walmart. Yuhasz was processed and released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Tursie R. Tompkins, 38, of Newfield NY, was arrested on January 5, 2021 for Criminally Using Drug Paraphernalia in the 2nd degree, a class A misdemeanor. The arrest was made after a traffic stop was conducted by the Watkins Glen Police. Tompkins was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Alicia N. Jacobus, 35, of Watkins Glen NY, was arrested on January 4, 2021 for using a false inspection certificate, a misdemeanor, and operating a motor vehicle while registration suspended or revoked, a misdemeanor. Jacobus was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Angela M. Oras, 35, of Watkins Glen NY, was arrested on January 5, 2021 for Operating a Motor Vehicle while registration suspended or revoked, a misdemeanor. Oras was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Ashley N. Reed, 31, of Willseyville NY, was arrested on January 3, 2021 on an active Bench Warrant for failure to appear. Reed was released on an appearance ticket and due to appear in Watkins Glen Village Court on a later date.

Steven M. Geiger, 32, of Wellseyville NY, was arrested on January 3, 2021 on an active Bench Warrant for failure to appear. Geiger was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.



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ARREST BLOTTER

Joshua J. Roth, 29, of Dundee NY, was arrested on January 12, 2021 on an active Bench Warrant for failure to appear. Paul was released on an appearance ticket and due to appear in Watkins Glen Village Court on a later date.

Jay A. Zeltt, 62, of Hector NY, was arrested on January 12, 2021 for Aggravated Unlicensed Operation in the 3rd Degree, a misdemeanor. The arrest was made after a property dispute was investigated by the Watkins Glen Police Department. Zeltt was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Derric S. Ebel, 26, of Catherine NY, was arrested on January 11, 2021 for Aggravated Unlicensed Operation in the 3rd Degree, a misdemeanor. The arrest was made after a traffic stop was conducted by the Watkins Glen Police Department. Ebel was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Christian N. Abshire, 35, of Big Flats NY, was arrested on January 11, 2021 for Aggravated Unlicensed Operation in the 3rd Degree, a misdemeanor. The arrest was made after a traffic stop was conducted by the Watkins Glen Police Department. Abshire was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Brittany M. Graff, 34, of Watkins Glen NY, was arrested on January 9, 2021 for Criminal Possession of a Controlled Substance in the 7th degree, a class A misdemeanor, and Unlawful Possession of Marijuana in the 2nd degree, a Violation. The arrest was made after a traffic stop was conducted by the Watkins Glen police Department. Graff was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Colton J. Palmer, 26, of Beaver Dams NY, was arrested on January 7, 2021 on an active Bench Warrant for failure to appear. Palmer was released on an appearance ticket and due to appear in Watkins Glen Village Court on a later date.



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ARREST BLOTTER

Belinda K. Buckley, 47, of Watkins Glen NY, was arrested on January 18, 2021 for misdemeanor Driving While Intoxicated and other traffic violations. The arrest was made after a traffic stop was conducted on Buckley by the Watkins Glen Police Department for a traffic violation. Buckley was issued an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Sean A. Scholtisek, 25, of Montour Falls NY, was arrested on January 17, 2021 for Aggravated Unlicensed Operation in the 3rd Degree, a misdemeanor. The arrest was made after a traffic stop was conducted by the Watkins Glen Police Department. Scholtisek was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Danby D. Desarno, 34, of Watkins Glen NY, was arrested on January 17, 2021 for misdemeanor Driving While Intoxicated and refusal to take a breath test, a violation. The arrest was made following and investigation conducted by the Watkins Glen Police Department. The investigation was conducted after a complaint was received from a resident stating a vehicle had struck several garbage cans and was parked partially in the roadway. Desarno was processed and released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Gage D. Sayre, 23, of Watkins Glen NY, was arrested on January 13, 2021 for Aggravated Unlicensed Operation in the 3rd Degree, a misdemeanor. The arrest was made after a traffic stop was conducted by the Watkins Glen Police Department. Sayre was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Melissa L. Greist, 46, of Rock Stream NY, was arrested on January 13, 2021 for Criminal Trespass in the 3rd degree, a class B misdemeanor. The arrest was made after a complaint was made by Walmart. Greist was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Joseph L. Paul, 31, of Elmira Heights NY, was arrested on January 13, 2021 on an active Bench Warrant for failure to appear. Paul was released on an appearance ticket and due to appear in Watkins Glen Village Court on a later date.



Watkins Glen Police Department

303 North Franklin Street

Watkins Glen, NY 14891

607-535-7883

ARREST BLOTTER

Nachise Powell, 39, of Vestal NY, was arrested on January 28, 2021 on an active Arrest Warrant for Grand Larceny in the 4th degree, a class E Felony. Powell was processed and released on an appearance ticket and due to appear in Watkins Glen Court on a later date.

Shania Merrill, 20, of Dundee NY, was arrested on January 25, 2021 for using a false inspection sticker, a misdemeanor. The arrest was made after a traffic stop was conducted by the Watkins Glen Police Department. Merrill was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Samual M. Murray, 24, of Elmira NY, was arrested on January 22, 2021 on an active Bench Warrant for failure to appear. Murray was released on an appearance ticket and due to appear in Watkins Glen Village Court on a later date.

Matthew T. Menio, 39, of Watkins Glen NY, was arrested on January 22, 2021 for Aggravated Unlicensed Operation in the 3rd Degree, a misdemeanor. The arrest was made after a traffic stop was conducted by the Watkins Glen Police Department. Menio was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Erin R. Thaete, 42, of Watkins Glen NY, was arrested on January 22, 2021 for operating a motor vehicle while registration suspended or revoked, a misdemeanor. The arrest was made following a traffic stop conducted by the Watkins Glen Police Department. Thaete was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Michael T. Reynolds, 29, of Watkins Glen NY, was arrested on January 21, 2021 on an active Bench Warrant for failure to appear, Aggravated Unlicensed operation in the 3rd degree, a misdemeanor, and operating a motor vehicle while registration suspended or revoked, a misdemeanor. The charges were a result from a traffic stop conducted by the Watkins Glen Police Department. Reynolds was released on an appearance ticket and due to appear in Watkins Glen Village Court on a later date.

Laura C. Goodwin, 50, Beaver Dams NY, was arrested on January 19, 2021 on an active Arrest Warrant for Issuing a Bad Check, a class B Misdemeanor. Goodwin was processed and released on an appearance ticket.

Marvin J. Brotzman, 40, of Elmira NY, was arrested on January 19, 2021 on an active bench warrant for failure to appear. Brotzman was released and due in court on a later date.



Watkins Glen Police Department
303 North Franklin Street
Watkins Glen, NY 14891
607-535-7883

ARREST BLOTTER

Richard Button, 37, of Hector NY, was arrested on January 31, 2021 for operating a Motor Vehicle while registration is suspended or revoked, a misdemeanor. Button was released on an appearance ticket and due to appear in Watkins Glen Court on a later date.

Kenneth M. Lavoie, 23, of Dundee NY, was arrested on January 31, 2021 for Aggravated Unlicensed Operation in the 3rd Degree, a misdemeanor, and several other traffic infractions. Lavoie was released on an appearance ticket and is due to appear in Watkins Glen Village Court on a later date.

Christopher M. Whittle, 46, of Philadelphia PA, was arrested on January 30, 2021 for Driving While Intoxicated, a misdemeanor, Aggravated Driving While Intoxicated, a misdemeanor, and issued a traffic citation for Failure to stop at a stop sign. Whittle was processed and was released on an appearance ticket and due to appear in Watkins Glen Village Court on a later date.

Tyler J. Rice, 39, of Watkins Glen NY, was arrested on January 30, 2021 for Harassment in the Second Degree, a violation. Rice was arraigned on the Violation charge and an order of protection was issued against the victim. Rice was released and is due to appear in Watkins Glen Village Court on a later date.

**CONTRACT FOR THE VILLAGE OF WATKINS GLEN
DRI/DOS GRANT ADMINISTRATION**

For good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, Thoma Development Consultants (the "Consultant"), with an office address of 34 Tompkins Street, Cortland, New York 13045, and the Village of Watkins Glen ("Village"), with offices at 303 N. Franklin Street, Watkins Glen, New York 14891, hereby agree as follows:

I. Scope of Service:

The Consultant will serve under the direction of the Village and shall be responsible for administration of the Village of Watkins Glen's DRI Master Contract with the NYS Department of State, including the four project components to be funded under this Master Contract: East 4th Street Improvements, Gateway Signage, Zoning Updates, and Lafayette Park Upgrades. The duties shall include, the following:

Services to be Provided:

- A. Establishment of filing systems and documentation processes, both for files at the Village and Thoma offices. Digital files will also be maintained for most administrative procedures.
- B. Coordinate with the Village to establish accounting processes and procedures to track and approve payments and disbursements.
- C. Management of SEQRA and NEPA Reviews as may be required by the funding source(s). These reviews will be based on readily available information sources and does not include environmental investigations such as Phase 1 or 2 environmental assessments, archeological investigations, or similar studies.
- D. Development of local program and/or project guidelines required for proper implementation of the projects.
- E. Procurement assistance, including development of RFP/RFQ's for professional services, M/WBE outreach, and RFP management to assist the Village with the procurement of design, technical, and other professional services for the completion of the four "project components" under the DRI Master Contract.
- F. Working with project engineer(s) and design professionals to assist with bidding of construction projects under the Master Contract.
- G. Assist with project compliance throughout implementation, including labor compliance as may be required.
- H. Provide technical support and guidance to Village staff and stakeholders as needed.
- I. Coordinate and manage public outreach/public participation efforts in coordination with other project team members including but not limited to any required public hearings.
- J. Prepare and submit all required reports to DOS, including but not limited to, quarterly status reports and M/WBE reports.

- K. Provide regular updates to the Village and project stakeholders on project and grant administrative status in a manner and form mutually agreed upon.
- L. Other administrative work as required under the DOS Master Grant and needed to ensure the proper and successful implementation of projects.
- M. The services outlined above are all administrative in nature to ensure compliance with DRI/DOS administrative rules and regulations applicable to the four “project components” listed above. The services to be provided by the Consultant shall not include services such as engineering studies, engineering reports, archeological surveys, architectural designs, or other similar professional or technical services.

II. **Time of Performance:**

- a. The term of this agreement shall commence on the date of acceptance of this agreement, and shall expire on the earliest of December 31, 2021, or the project closeout date provided by New York State, unless earlier terminated by the parties as provided herein.
- b. This agreement may be extended upon mutual agreement of the parties hereto in writing;
- c. The Village's Representative for the purpose of this agreement shall be the Mayor. The Consultant shall act under the direction of the Mayor or other representative specifically appointed by the Mayor to coordinate with the Consultant.

III. **Compensation:**

As compensation for the services provided by the Consultant, the Village agrees to pay the Consultant on an hourly basis, not to exceed \$20,000 for services rendered in the calendar year 2021, based on the Consultant’s hourly billing rates for 2021. The Consultant’s 2021 hourly rates are as follows:

| | |
|--------------------|-------|
| Senior Consultant: | \$135 |
| Program Manager: | \$95 |
| Program Assistant: | \$55 |
| Clerical Staff: | \$45 |

Fees will only be charged for services that have actually been performed. As described above, this contract may be extended upon the mutual agreement of the parties at the expiration of the initial contract year/term.

In addition to the above fees, charges for reimbursable expenses will be incurred. Reimbursable expenses include postage, photographs, copying, office supplies, filing fees, and other like expenses incurred by the Consultant. Such costs will be

charged to the Village at cost and will be detailed on all billings. Reimbursable costs for meals and/or overnight stays will only be incurred if pre-approved by the Village.

IV. Method of Billing and Payment:

Bills will be submitted to the Village monthly for approval. It is expressly agreed and understood that the fee provided for herein and the payment to be made is compensation for the services actually performed and the payment becomes due the Consultant upon performance of said services;

Bills will clearly detail all charges for services and reimbursables. The consultant will not bill the Village for services more often than on a monthly basis.

V. Early Termination:

The Village or the Consultant may terminate this agreement at any time by providing notification thereof in writing, delivered by US. mail, overnight courier service, or in person, stating said agreement is being terminated. The Village will be responsible for payment to Consultant for all hours of services rendered until the Consultant receives such written notification.

VI. Non-Assignment:

Neither party may assign or transfer, whether by operation of law or otherwise, this contract, or any rights or obligations hereunder, to a third person without the prior written consent of the other party.

VII. Equal Employment Opportunity:

The Consultant will comply with Executive Order 11246, entitled "Equal Employment Opportunity", as amended by Executive Order 11375, and as supplemented by the Department of Labor Law regulations (41 CFR Part 60).

VIII. Anti-Kickback Act:

The Consultant will comply with the Copeland "Anti-Kickback" Act (18 USC 874) as supplemented in Department of Labor Regulations (29 CFR, Part 3), which provides that the Consultant shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled.

IX. Access to Records:

The Village of Watkins Glen and the NYS Department of State, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Consultant which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions. Such records will be maintained for a minimum of three years after final grant payments and all other pending matters are closed.

X. Non-Disclosure:

During the term of this contract or at any time thereafter, irrespective of the time, manner or cause of the termination of this contract, Consultant will not directly or indirectly reveal, divulge, disclose or communicate to any person or entity, other than authorized officers, directors and employees of the Consultant, in any manner whatsoever, any information which the Village shall hereafter designate as Confidential Information of Village, without the prior written consent of the Village.

XI. Other Contract Conditions:

A. The Consultant and Village shall be bound by, and comply with, all applicable State and local laws and regulations which pertain to the Grant.

B. Forum Selection. Should any disputes arise between the parties to this agreement that result in legal action or litigation of claims, said claims shall be venued in the court of proper jurisdiction in the County of Cortland, State of New York.

C. Entire Agreement/Modification. This contract sets forth the entire agreement between the parties and this contract may not be modified except by written memoranda agreed to and executed by all parties herein.

D. Survival of Contract. This contract, including but not limited to any covenants, representation and warranties contained herein, shall survive the closing of this transaction and shall, not merge into the documents transferred at the time of closing.

E. Waiver. The waiver by any party hereto of a breach of any provision of this contract shall not operate as, nor be construed as, a waiver of any subsequent breach thereof. This contract shall be construed and enforced in accordance with the laws of the State of New York.

F. Binding Effect. All the terms and provisions of this contract shall be binding upon and shall inure to the benefit of the parties and their respective assigns, successors, heirs and/or personal representatives.

XII. **Acceptance:**

Authorized signatures below will indicate authorization and acceptance by the Village and the Consultant of this agreement and all conditions placed thereon.

VILLAGE OF WATKINS GLEN:

By: _____
Luke Leszyk, Mayor

Date: _____

THOMA DEVELOPMENT CONSULTANTS:

By: _____
Richard Cunningham, Senior Consultant

Date: _____

Lonnie Childs

From: Jeff R. Smith <jrsmith@municipalsolution.com>
Sent: Tuesday, January 26, 2021 11:29 AM
To: Mayor; Rhonda Slater; Terry Wilcox; Lonnie Childs
Cc: Cummings, Gregory (GCummings@larsondesigngroup.com); Shauna L. Warriner; Theresa K. Smith; Kaitlyn Stephany
Subject: FW: Watkins Glen V - Water Contract
Attachments: 2021.01.25 Contract Water_SRFA FS_Watkins Glen V.pdf

Rhonda, et al,

Here is a copy of the Municipal Solutions, Inc. engagement letter to file the EFC full application for the Village's water project and to offer assistance where necessary to assist the Village and it's consultants in the preparation of the upcoming round of grant funds and to keep the Village aware of any additional grant opportunities.

Feel free to contact me anytime I you have any questions regarding the proposed contract.

Jeffrey R. Smith, President
Municipal Solutions, Inc.
Western New York Office
62 Main Street, LeRoy, New York 14482
Phone: 585-768-2136 / Fax: 585-768-2133
Cell #: 716-560-0688
www.municipalsolution.com

Finger Lakes Region Office
2528 State Route 21
Canandaigua, New York 14424
Phone: 585-394-4090 / Fax: 585-394-4092

**Municipal
Solutions, Inc.**
Municipal Financial Advisors

January 25, 2021

Luke Leszyk, Mayor
Village of Watkins Glen
303 N. Franklin Street
Watkins Glen, New York 14891

Dear Mayor Leszyk:

Municipal Solutions, Inc. is pleased to submit this proposal in connection with the Village of Watkins Glen's proposed water project for your consideration and approval.

Per the Municipal Securities Rulemaking Board's (MSRB) Rule G-42, we must have a current contract in place prior to work commencing. This contract must state fair market value rates and fees and be accepted by both the municipality and Municipal Solutions, Inc. We must, under rule G-42, show that we've acted in good faith with the issuer and to ensure the accuracy of representation in our contracts regarding the agreed upon scope and fees, whether the contract be a Preliminary Authorization to Proceed or a Full Contract.

The Securities and Exchange Commission (SEC) enforces the rules and regulations set by the MSRB. Municipal Solutions, Inc. is registered as a recognized municipal advisor with the SEC (MS ID #867-00383) and the MSRB (MS ID #K0173) as mandated by the Dodd-Frank Wall Street Reform and Consumer Protection Act (the Dodd-Frank Act).

This proposal is divided into the following parts:

- I. Application for Funding to the Drinking Water State Revolving Fund
- II. Fiscal Services
- III. Conflicts of Interest and Other Required Disclosures
- IV. Miscellaneous

I. Application for Funding to the Drinking Water State Revolving Fund

The following items will be completed under this portion of the contract:

- 1) Submission of an application and any documentation required by the Drinking Water State Revolving Fund (DWSRF) Officials to close the short-term loan with Environmental Facilities Corporation (EFC).
- 2) Coordinate completion of Equivalent Dwelling Unit (EDU) calculation and short-lived assets with project engineer, if applicable.
- 3) Review and approve of the budget to be use by EFC for short-term closing.

Municipal Solutions, Inc. is a Member of the National Association of Municipal Advisors

62 Main Street, LeRoy, NY 14482 Phone: 585-768-2136 Fax: 585-394-4092
2528 State Route 21, Canandaigua, NY 14424 Phone: 585-394-4090 Fax: 585-394-4092
www.municipalsolution.com

- 4) Prepare the debt statements and see to their filing with the Village Clerk, New York State Comptroller and Bond Counsel, if appropriate.
- 5) Coordination of short - term closing with Village Officials, Bond Counsel, Village Attorney, and EFC and two hours of missing items coordination.

The application to the Drinking Water State Revolving Fund will be billed at an hourly rate of \$148 with a minimum fee of \$4,900 plus expenses.

II. Fiscal Services

The following items will be completed under this portion of the contract:

- 1) Assist in the preparation of financial information, development of an operating budget and cash flow that may be used for public discussion in connection with the project.
- 2) Prepare various maturity schedules for Village officials to determine repayment of anticipated borrowed funds for planning purposes.
- 3) Convert financial documents into useable formats for processing, if necessary.
- 4) Compliance with IRS, MSRB and SEC regulations, reviews, and updates.
- 5) Advise Village of additional funding opportunities that may arise for project. A separate contract will be submitted for the preparation of any funding applications not included in this contract.
- 6) Provide other financial consulting services as may be requested by the Village.

Fiscal Services will be billed at the current hourly rate of \$148 plus reimbursable expenses.

The total fee for this contract based on the current project scope is estimated to be \$6,500 over a ten-month period. This includes prior work during the design period for the development of the project. If this timeframe is exceeded, or the estimated total fee is exhausted due to unanticipated changes in project plans, scope, or timeline, we reserve the right to amend this agreement through project completion.

If there are services performed beyond the scope of the project, or if the project ceases for any reason, an invoice for work completed will be due at the current hourly rate of \$148 plus expenses.

The hourly rate may be amended annually based on the U.S. Bureau of Labor and Statistics Consumer Price Index. The Village will be notified of any potential rate changes prior to the start of the new fiscal year.

Invoices will be submitted periodically. Payment is expected within 45 days of the invoice date.

III. Conflicts of Interest and Other Required Disclosures

Rule G-42 of the Municipal Securities Rulemaking Board requires us to provide you with certain disclosures regarding conflicts of interest and other required disclosures (the "Disclosures"). Those Disclosures are attached hereto in Appendix A. We further covenant and agree to provide to the Village updated Disclosures as required by Municipal Securities Rulemaking Board Rule G-42 to the extent any arise after the date of this letter. The Disclosures, and each delivery thereof, as provided from time to time, shall be incorporated by reference as of the date thereof into this letter to the same extent as if set forth herein.

We at Municipal Solutions, Inc. operate with a core value of honesty and integrity in all aspects of our business. We pride ourselves in our competent and friendly staff and our services go above and beyond what our contracts call for. We do our very best to keep costs down and pass any savings back to our clients. If you have any concerns that are not addressed in this contract, we would be happy to discuss them with you at your convenience.

IV. Miscellaneous

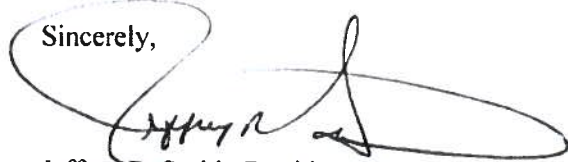
Municipal Solutions, Inc. agrees to comply with the funding agency requirements of the New York State Environmental Facilities Corporation related to MWBE participation.

Upon acceptance of this proposal, please execute and return one copy to our LeRoy office located at 62 Main Street, LeRoy, New York 14482 following the next Board meeting. The terms set forth above are subject to change if we do not receive a signed contract within 30 days. You have the right to terminate this contract for any reason at any time.

We agree to promptly amend or supplement this letter to reflect any material changes or additions to the agreement evidenced by this letter.

If you should have any questions concerning this proposal, please do not hesitate to contact me. We look forward to our continued working relationship with the Village.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey R. Smith", is written over a large, loopy circular flourish.

Jeffrey R. Smith, President
Certified Independent Professional Municipal Advisor

JRS/slw

**Village of Watkins Glen, New York
Contract Dated January 25, 2021
Water Project
Accepted by:**

Signature: _____

Name/Title: _____

Date: _____

Officer Complaint Policy for the Watkins Glen Police Department

Sergeant in Charge Ethan T. Mosher

January 22, 2021

The reason to implement such policy labeled above is to provide honesty, accountability, professionalism and transparency between the community members and the Watkins Glen Police Department for the purpose of building honest and positive relations. This policy is also part of the New York State Police Reform and Reinvention Collaborative plan issued by Governor Andrew Cuomo as an executive order.

DOCUMENTING AN OFFICIAL OFFICER COMPLAINT

Attached to this document is an “*officer complaint form*”. This form is to be fully completed by the complainant, as well as by the officer taking the official written complaint. The officer who is taking the official written complaint may NOT be the same officer the complaint is in reference to. In the case there is no other officer on duty at the time the official complaint is to be generated, the complainant must wait and see the Sergeant in Charge at their next possible convenience. There is to be an incident created within our IMPACT blotter system to document the complaint. Additional pages or paperwork must be attached with the complaint and the paperwork must be given to the Sergeant in Charge as soon as possible.

THE INVESTIGATION INTO THE OFFICER COMPLAINT

Once the Sergeant in Charge obtains the official complaint, the official internal investigation begins regarding the officer complaint. The investigation will have several parts to ensure the complaint is handled properly and honestly. The Sergeant in Charge will first contact any witness’ regarding the complaint and if needed will have them come to the office to complete a statement regarding the incident. The sergeant in Charge will then begin an in depth investigation into the matter to include reviewing body camera footage, speaking to and obtaining statements from a witness, checking security footage and more.

After reviewing the information provided and details available, the Sergeant in Charge will then make a determination whether or not there was any misconduct, concerning behavior or actions, regarding the matter which the complaint was generated. The Sergeant in Charge will either find the complaint against the officer FOUNDED or UNFOUNDED.

MOVING FORWARD WITH A FOUNDED *or* UNFOUNDED COMPLAINT

Once the Sergeant in Charge has made a decision regarding the official officer complaint, if FOUNDED, the Sergeant in Charge will then present the complaint and all information gathered and provided to the Village Board of Trustees as a whole (5 members). The Sergeant in Charge will explain his findings as FOUNDED. The village Board will then vote individually whether they believe the complaint to be FOUNDED or UNFOUNDED. If three or more Trustees vote FOUNDED, the complaint will be deemed FOUNDED. If three or more Trustees vote UNFOUNDED, the official complaint will be UNFOUNDED.

If the Sergeant in Charge deems the complaint to be UNFOUNDED, the incident and complaint will then be brought in front of TWO of the Village Board members. A select and designated TWO board members will be part of the "officer complaint investigation team". At this time, the Sergeant in Charge will then provide his opinion and findings to the members and explain his reason for the complaint to be UNFOUNDED. The two board members will then determine/vote if there is sufficient reason/evidence to have the complaint be FOUNDED or UNFOUNDED. If the Sergeant in Charge and BOTH board members deem the complaint to be UNFOUNDED, the complaint goes no further and will ultimately be considered UNFOUNDED. This will mean the complaint will still be documented as an official officer complaint obtained in IMPACT, though the complaint will not be placed into the officer's file and there will be no disciplinary to follow.

In the event the Sergeant in Charge deems the complaint UNFOUNDED and BOTH designated board members deem the incident to be FOUNDED, the procedure will move forward as listed below in **1AB**.

In the event the Sergeant in Charge deems a complaint against an officer to be UNFOUNDED and at least ONE of the board members on the officer complaint investigation team determines the same complaint to be UNFOUNDED, the official officer complaint will be officially UNFOUNDED and there will be nothing further moving forward with the complaint. The complaint will not be placed into the officers file and there will be no possible disciplinary action taken as a result of the officer complaint.

1AB The Village Board of Trustees will be provided all information, statements, videos, body camera video and findings which were obtained during the internal investigation. After each board member completes their review of the incident, they will vote individually on whether they believe the complaint to be FOUNDED or UNFOUNDED. There must be a "majority rules"

1AB (continued) finding to determine whether the complaint is FOUNDED or UNFOUNDED. The vote will result in a 3-2 finding in the closest case scenario in favor of either FOUNDED or UNFOUNDED. Again, if three (or more) of the five voters deems UNFOUNDED, the complaint will officially be ruled as UNFOUNDED and there will be no disciplinary against the officer and nothing will be in the file of such officer in question. If three (or more) of the five board members deem FOUNDED, the complaint will be officially FOUNDED and the officer will face possible disciplinary action. At minimum the complaint will be filed and documented into the officer's official file.

COMPLAINT AGAINST THE SERGEANT IN CHARGE

In the event an official complaint is made against the Sergeant in Charge, the official officer complaint form will still be completed by the complainant and officer taking the complaint, though not to be received by the Sergeant in Charge. The Sergeant in Charge will then obtain and provide all the relevant paperwork and body camera video to the Mayor. The Mayor can move forward with determining how to proceed or if to proceed.

SEXUAL OR PHYSICAL ABUSE TO INCLUDE EXCESSIVE FORCE OR OTHER MORE SERIOUS COMPLAINTS AGAINST AN OFFICER

In the event a complaint is lodged against an officer which alleges either sexual abuse, whether verbal or physical, physical abuse or other more serious allegations, the complaint will be immediately brought to the Mayor's attention. The Sergeant in Charge, Mayor, and possibly village board members will then decide if immediate disciplinary action (to include suspension) is necessary while the allegations are investigated.

TIME FRAME FOR RECEIVING COMPLAINTS AGAINST AN OFFICER

Any complaint which the Sergeant in Charge deems to be minor, must be received within one week from the alleged incident. Sexual or physical abuse complaints, or other more serious complaints, can be received without any time frame restriction. The Sergeant in Charge will use discretion to deem the complaint minor or major and can get the opinion of the Mayor if need be.

Maxalt

TO THE VILLAGE PEOPLE: 1 FEBRUARY 2021

WHEN I RETURNED HOME FROM THANKSGIVING
DINNER, I FOUND THE HIGH PRESSURE REACTOR
ON MY FURNACE SIZZLING WATER, AS IF A FAUCET
HAD BEEN TURNED ON.

I HAD 2 INCHES OF STANDING WATER ON MY
BASEMENT FLOOR.

I REQUEST REIMBURSEMENT FOR THIS DAMAGE
TO THE EXTENT POSSIBLE.

THANK YOU.

RESPECTFULLY,
DAVID L. FRYE
David L. Frye
LEDR
ACCT # F1706.CC

RECEIVED

VIOXX®
(rofecoxib)

PRINTING GLASS

Consumption Statement For: DAVID W BOYLE
Service Address: 92 SALT POINT
Account : F1700 - 00

Individual Meter Breakdown

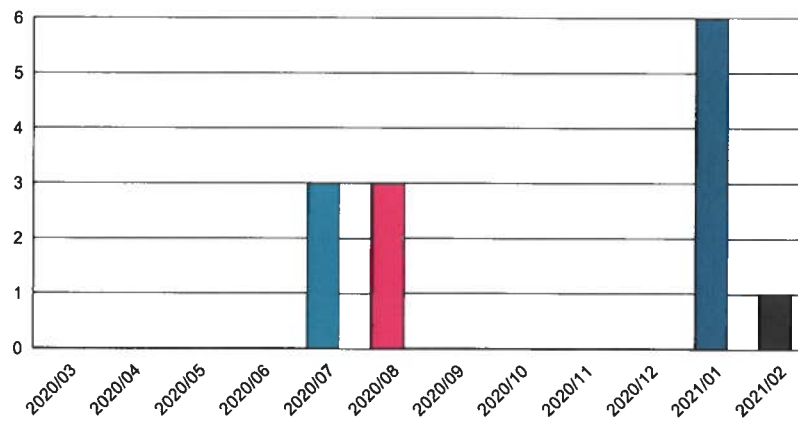
| Bill Date | Amount Billed | Total Consumption | Meter # 326N | Meter # None | Meter # None |
|------------|-----------------|-------------------|-----------------|-----------------|-----------------|
| 03/01/2020 | \$35.00 | 0.00 | | | |
| 04/01/2020 | \$35.00 | 0.00 | | | |
| 05/01/2020 | \$35.00 | 0.00 | | | |
| 06/01/2020 | \$35.00 | 0.00 | | | |
| 07/01/2020 | \$35.50 | 3.00 | 3.00 | | |
| 08/01/2020 | \$35.50 | 3.00 | 3.00 | | |
| 09/01/2020 | \$35.50 | 0.00 | | | |
| 10/01/2020 | \$35.50 | 0.00 | | | |
| 11/01/2020 | \$35.50 | 0.00 | | | |
| 12/01/2020 | \$35.50 | 0.00 | | | |
| 01/01/2021 | \$53.50 | 6.00 | 6.00 | | |
| 02/01/2021 | \$35.50 | 1.00 | 1.00 | | |
| | \$442.00 | 13.00 | 13.00 | | |

3 units @ \$10/ea

\$ 30.00

Average Cost Per \$ 34.0000000000

Total Service Consumption



Village of Watkins Glen
303 N Franklin St Watkins Glen NY 14891
607-535-2736

Prepared on: 02/01/2021



Village of Watkins Glen
303 N. Franklin Street, Watkins Glen, NY 14891
607-535-2736

Job Opening
**Wastewater Treatment Plant Operator Trainee
(Full-Time)**

LAST DATE TO FILE: Applications accepted until vacancy filled.

SALARY: \$14.76/hr. to start with a guaranteed increase at six months and again at one year.

** Starting Salary for current Village of Watkins Glen Teamsters Employee with more than one year of service is \$16.40.*

HOW TO APPLY: Interested candidates must submit an original Civil Service "Application for Employment and/or Examination" to **Schuyler County Civil Service office**, 105 Ninth St., Unit 21, Watkins Glen, NY 14891. **Applications can be submitted via mail, email, fax, or drop off box located outside of the County building.**

VACANCY: At the present time, there is one full time opening with the Village of Watkins Glen. This is a non-competitive title; therefore, no Civil Service examination is required.

RESIDENCY REQUIREMENT: Candidates must have been **legal residents of Schuyler or a contiguous (Chemung, Seneca, Steuben, Tompkins and Yates) county** for at least one month immediately preceding the date of application.

DISTINGUISHING FEATURES OF THE CLASS: This is routine but important work involving responsibility during a shift for the efficient operation and maintenance of a Wastewater Treatment Plant with facilities for the activated sludge process (including all modifications). The work is performed under general supervision of a Chief Operator or Operator 3a Wastewater. Does related work as required.

TYPICAL WORK ACTIVITIES:

Perform routine operation and monitoring of equipment at the direction of the Chief Operator or Operator 3a Wastewater.

Collect and test samples from various stages of the process using lab equipment to monitor chemical residuals or requirements and estimate the required chemical dosages and make the required adjustments to maintain parameters as directed by the Chief Operator or Operator 3a Wastewater.

Following a period of training and at the direction of the Chief Operator or Operator 3a Wastewater, will perform operational functions via a computer system, for the remote distribution/collection systems.

Maintain written and computer based daily records of flows, chemical usage, lab analyses, utilization of equipment, and equipment malfunctions, as required by regulation and at the direction of the OIC.

Advise the Chief Operator or Operator 3a Wastewater of the need for treatment chemicals and other supplies as needed. Receive and ensure safe unloading of bulk chemicals such as chlorine, sodium hypochlorite, aluminum sulphate, etc.

Perform inspections of the plant and ensure proper operation and security is maintained as directed by the Chief Operator or Operator 3a Wastewater.
Monitor and test all alarms, and notify appropriate personnel as directed.
Participate as an assistant in laboratory and plant scale tests (experimental testing on lab & plant scale).
Change daily, weekly, and monthly recording charts.
Monitor and operate other plants in the area as needed.
Operate Village vehicles and equipment in a safe manner.
Maintain general cleanliness in the plant by sweeping, mopping, washing, and waxing. Prepare and paint internal piping and pumps, floors, walls, etc. as required.
Perform minor maintenance on equipment, buildings, and grounds.
Answer telephone, take and relay messages for operators, maintenance, and supervisory staff.
Following a period of training, prepare work orders for repairs to equipment.
Relay inquiries and complaints from the public to appropriate staff.
Other duties as assigned.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of the practices used and the equipment required in the operation and maintenance of a Wastewater Treatment Plant with facilities for the activated sludge process (including all modifications);

Working knowledge of the principles and applications of physics, chemistry and bacteriology as applied to wastewater treatment and disposal;

Skill in the operation and repair of pumps, valves and related mechanical and electrical equipment;

Ability to read, understand and record data from gauges, scales and meters;

Ability to make routine laboratory and field tests for control of plant operation;

Ability to understand and carry out oral and written instructions;

Mechanical aptitude, alertness and dependability;

Physical condition commensurate with the demands of the position.

Good knowledge of the operation, repair and maintenance of a wide variety of electrical, mechanical, pneumatic and hydraulic equipment and machinery in a wastewater treatment plant;

Good knowledge of the practices, tools, terminology and safety precautions required in maintenance mechanic work;

Skill in the performance of electrical and mechanic work;

Ability to work from rough sketches, schematics and blueprints;

Ability to follow written and verbal directions;

Ability to troubleshoot problems and determine appropriate repairs;

Good mechanic aptitude;

Initiative and attention to detail;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma **and** possess and maintain a valid and restriction-free driver's license of appropriate class to carry out the duties of the job.

*Mechanical background is a plus. Strong skill set in biology, chemistry, and math would be an asset, but not required for hire.

SPECIAL REQUIREMENTS FOR THE VILLAGE OF WATKINS GLEN:

Must successfully obtain a Class 2a Wastewater Treatment License/Certification within 18 months from date of hire.

Applications and announcements are available at www.schuylercounty.us or the Schuyler County Civil Service Office 105 Ninth St., Unit 21, Watkins Glen, NY 14891

Date Issued: February 2, 2021

Lonnie Childs

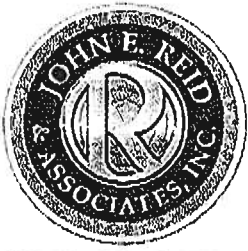
From: Ethan Mosher
Sent: Tuesday, February 2, 2021 7:42 AM
To: Lonnie Childs
Subject: backfill FT position

Good Morning Lonnie,

After speaking with the Schuyler County Civil Service department, I am seeking to backfill the position of Full Time Civil Service Police Officer in an opening due to an officer out on administrative leave. This request is much needed and urgent.

Ethan T. Mosher

Ethan T. Mosher
Sgt. In Charge
Watkins Glen Police Department
303 N. Franklin St.
Watkins Glen, NY 14891
Office: (607) 535-7883
Fax: (607) 535-7621



John E. Reid & Associates, Inc.

THE REID TECHNIQUE® Protecting the Innocent and Identifying the Guilty

One Day Virtual Zoom Training Program

THE REID TECHNIQUE OF INVESTIGATIVE INTERVIEWING AND POSITIVE PERSUASION™ (IIPP)

Six Hours Continuing Professional Education Credit Awarded

WHEN: Upcoming dates for January & February. Early registration is encouraged.

- January 26, 2021
- January 28, 2021
- February 2, 2021
- February 4, 2021
- February 19, 2021
- February 26, 2021

What Participants Say

97% said the program content met their expectations

98% said they were very likely/likely to recommend this training

99% rated the training Excellent/Very Good/Good

The training program will run from 9:00 am - 4:00 pm CST. There will be a one-hour break for lunch and a brief mid-morning and mid-afternoon break.

WHAT TOPICS ARE COVERED: The training program will consist of three primary topics:

- Behavior Symptom Analysis
- The Behavior Analysis Interview
- The Seven Steps of Positive Persuasion.

COURSE FEE & REGISTRATION: The One-day Zoom IIPP course fee is \$149 per person. Payment must be made prior to the training date.

Twenty-four hours prior to the start of the program you've registered for, you will receive the workbook for the training program and Zoom invitation link to access the program

VISIT reid.com/programs/virtual FOR MORE INFORMATION

or call 800-255-5747, ext.14 or 24

John E. Reid and Associates, Inc. 209 West Jackson Boulevard, Suite 400, Chicago IL 60606
800-255-5747 • 312-583-0700 • fax 312-583-0701

Opt Out: If you no longer want faxes, Call 866-475-6007. A separate call is required for each fax number (s) OR fax this document back to us at 312-583-2079 OR email pbuckley@reid.com Provide Your Fax Number(s) On The Line Below. As required by law we will comply with your request within the shortest reasonable time not to exceed 30 days.



ZACK RICCI
DRIVE

131 Port Watson Street, Cortland New York 13045

Email: w2oregistrations@outlook.com Fax: 607-753-1479 Phone: 607-753-1477

We are pleased to announce we will be conducting a

Grade II-A Water Treatment Plant Operator Certification Course

This course is a total of 64.5 hours, plus exam. Classes start at 8:00 AM and end at 5:00 PM, Monday through Friday the first week and Monday through Thursday the second week.

The fee for the class is **\$1,000.00** per attendee and includes text books, class materials and refreshments.

W₂O would be happy to provide you with a list of accommodations if you will need to stay in the Cortland County area while attending this course.

Course Date: March 8-18, 2021

Registration Form

Name: _____ NYSDOH # _____

Organization: _____ NYSDEC # _____

Billing Address: _____

E-mail: _____ Phone # _____

Credit Card # _____

Expiration Date: _____ 3-Digit Code (from back) _____

CC Billing Address _____ Billing Zip Code _____

Payment: **\$1,000.00** [☐] Check [☐] Cash [☐] Voucher [☐] Credit Card

Classes with low enrollment may be subject to cancellation.

Payment is due before the beginning of class.

VOUCHER
TRANS DATE

DESCRIPTION
BATCH NO

VENDOR NUMBER / NAME
POST MO/YR BANK ID CHECK NO CHECK DATE

AMOUNT

EFT

DP

VC 00025110 Disability Premiums

01/28/2021 17,727

SHELTERPNT ShelterPoint Life Insurance Co

1 2021

470.65

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 disability premiums

290.60 AA.9055.800

DISABILITY INSURANCE

002 disability premiums

58.95 FF.9055.800

DISABILITY INSURANCE

003 disability premiums

62.15 JT.9055.800

DISABILITY INSURANCE

004 disability premiums

58.95 EE.0785.100

EMPLOYEES WELFARE EXPENSES

TOTAL VOUCHERS FOR VENDOR: SHELTERPNT

OF VOUCHERS: 1

TOTAL AMOUNT:

470.65

VC 00025109 Utility Billing Postage

01/28/2021 17,727

000000USPS United States Postal Service

1 2021

491.18

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 utility bills

163.73 FF.8310.420

ADMIN - MAINT & REPAIRS EXP

002 utility bills

163.73 GG.8110.420

SEWER ADMINISTRATION - MAINT&REPAIRS EXP

003 utility bills

163.72 EE.0781.500

OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 000000USPS

OF VOUCHERS: 1

TOTAL AMOUNT:

491.18

TOTAL # OF VOUCHERS: 2

TOTAL AMOUNT:

961.83

| | | Total |
|--|-------------|--------|
| AA-GENERAL FUND | AA.0200.000 | 290.60 |
| | Total | 290.60 |
| EE-ELECTRIC ENTERPRISE FUND | EE.0121.000 | 222.67 |
| | Total | 222.67 |
| FF-WATER FUND | FF.0200.000 | 222.68 |
| | Total | 222.68 |
| GG-SEWER FUND | GG.0200.000 | 163.73 |
| | Total | 163.73 |
| JT-Catherine Valley Water Reclamation Facility | JT.0200.000 | 62.15 |
| | Total | 62.15 |
| Total | | 961.83 |

Village of Watkins Glen

| VOUCHER TRANS DATE | DESCRIPTION BATCH NO | VENDOR NUMBER / NAME POST MO/YR | BANK ID CHECK NO | CHECK DATE | AMOUNT | EFT | DP |
|--------------------|----------------------|---------------------------------|------------------|------------|--------|-----|----|
|--------------------|----------------------|---------------------------------|------------------|------------|--------|-----|----|

| | | | | | | | |
|---------------------------------------|---------------------------|---------------|---------------------------------------|--|---|--|--|
| VC 00025069 | Drill Bits | 000APPLIED | Applied Industrial Technologies, Inc. | | | | |
| 01/25/2021 | 17,709 | 1 2021 | | | 28.68 | | |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> | | <u>ACCOUNT DESCRIPTION</u> | | |
| 001 | Drill Bits | 28.68 | AA.5110.420 | | STREET MAINT - CONTR. - MATERIALS & MAINTENANCE | | |
| TOTAL VOUCHERS FOR VENDOR: 000APPLIED | | | | | | | |
| # OF VOUCHERS: 1 | | | | | | | |
| TOTAL AMOUNT: | | | | | 28.68 | | |

| | | | | | | | |
|---------------------------------------|---|---------------|-------------------|--|----------------------------|--|--|
| VC 00025070 | FD wireless phone & tablet 12/12/20 - 1/11/21 | 00FIRSTNET | AT&T MOBILITY | | | | |
| 01/25/2021 | 17,709 | 1 2021 | | | 87.87 | | |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> | | <u>ACCOUNT DESCRIPTION</u> | | |
| 001 | FD wireless phone & tablet 12/12/20 - 1/11/21 | 87.87 | AA.3410.400 | | FIRE - CONTRACTUAL | | |
| TOTAL VOUCHERS FOR VENDOR: 00FIRSTNET | | | | | | | |
| # OF VOUCHERS: 1 | | | | | | | |
| TOTAL AMOUNT: | | | | | 87.87 | | |

| | | | | | | | |
|---------------------------------------|----------------------------------|---------------|-------------------|--|--------------------------------|--|--|
| VC 00025097 | Recycling- February 2021 service | 00CARDINAL | Cardinal Disposal | | | | |
| 01/27/2021 | 17,709 | 1 2021 | | | 4,000.00 | | |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> | | <u>ACCOUNT DESCRIPTION</u> | | |
| 001 | Recycling- February 2021 service | 4,000.00 | AA.8160.400 | | REFUSE & GARBAGE - CONTRACTUAL | | |
| TOTAL VOUCHERS FOR VENDOR: 00CARDINAL | | | | | | | |
| # OF VOUCHERS: 1 | | | | | | | |
| TOTAL AMOUNT: | | | | | 4,000.00 | | |

| | | | | | | | |
|-------------|---------------------------|---------------|---------------------|--|---|--|--|
| VC 00025071 | Oil and Filter | 00CARQUEST | Carquest Auto Parts | | | | |
| 01/25/2021 | 17,709 | 1 2021 | | | 104.22 | | |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> | | <u>ACCOUNT DESCRIPTION</u> | | |
| 001 | Oil and Filter | 104.22 | AA.5110.420 | | STREET MAINT - CONTR. - MATERIALS & MAINTENANCE | | |

VC 00025072 Simple Green, antifreeze, wire brush, wiper blades
01/25/2021 17,709

001 DETAIL DESCRIPTION
Simple Green, antifreeze, wire brush, wiper blades

00CARQUEST Carquest Auto Parts
1 2021
AMOUNT ACCOUNT NO
55.24 AA.7110.430

55.24
ACCOUNT DESCRIPTION
PARKS - MATER & SUPPL EXP

VC 00025073 2 bolt flange bearings, light bulb, battery clips
01/25/2021 17,709

001 DETAIL DESCRIPTION
2 bolt flange bearings
002 light bulb & battery clips

00CARQUEST Carquest Auto Parts
1 2021
AMOUNT ACCOUNT NO
119.10 AA.5110.420
9.74 AA.5110.420

128.84
ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00CARQUEST

OF VOUCHERS: 3

TOTAL AMOUNT:

288.30

VC 00025074 Repair door latch
01/25/2021 17,709

001 DETAIL DESCRIPTION
Repair door latch

CATLINHILL Catlin Hill Garage
1 2021
AMOUNT ACCOUNT NO
91.00 AA.5110.420

91.00
ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: CATLINHILL

OF VOUCHERS: 1

TOTAL AMOUNT:

91.00

VC 00025118 NY American Water Works Associ. & Survey Monkey
02/01/2021 17,709

001 DETAIL DESCRIPTION
New York Section American Water Works Association- S. Swarthout & J. Rekczis
002 Survey Monkey, Police Reform

000000CCTC Chemung Canal Trust Company
2 2021
AMOUNT ACCOUNT NO
300.00 FF.8320.421
106.92 AA.3120.420

406.92
ACCOUNT DESCRIPTION
Training, memberships, conferences
POLICE - CONTR. MATERIALS & MAINTENANCE

VC 00025119 Crash Plan, Zoom, Drug & Alcohol clearing house
02/01/2021 17,709

001 DETAIL DESCRIPTION
DRI CrashPlan

000000CCTC Chemung Canal Trust Company
2 2021
AMOUNT ACCOUNT NO
9.99 AA.1410.400

145.48
ACCOUNT DESCRIPTION
CLERK - CONTRACTUAL

Village of Watkins Glen

| | | | | |
|-----|-------------------------------|-------|-------------|---|
| 002 | Zoom | 14.99 | AA.1410.420 | CLERK - MATERIALS & MAINTENANCE |
| 003 | Microsoft Office licenses | 4.00 | AA.1210.400 | MAYOR - CONTRACTUAL |
| 004 | Microsoft Office licenses | 16.00 | AA.1010.400 | BOARD OF TRUSTEES-CONTRACTUAL |
| 005 | Microsoft Office licenses | 20.00 | AA.1410.400 | CLERK - CONTRACTUAL |
| 006 | Microsoft Office licenses | 12.00 | AA.3120.420 | POLICE - CONTR. MATERIALS & MAINTENANCE |
| 007 | Microsoft Office licenses | 8.00 | AA.5110.400 | STREET MAINT - CONTR EXP |
| 008 | Microsoft Office licenses | 8.00 | EE.0781.500 | OFFICE SUPPLIES & EXPENSE |
| 009 | Microsoft Office licenses | 4.00 | AA.1220.400 | SUPT - CONTRACTUAL EXPENSE |
| 010 | Microsoft Office licenses | 8.00 | AA.8010.400 | ZONING - CONTRACTUAL |
| 011 | Microsoft Office licenses | 8.00 | FF.8310.400 | ADMIN - CONTRACTUAL |
| 012 | Microsoft Office licenses | 12.00 | AA.7110.400 | PARKS - CONTRACTUAL |
| 013 | Microsoft Office licenses | 4.00 | JT.8110.425 | SEWER ADMINISTRATION - OFFICE SUPPLIES |
| 014 | Microsoft Office licenses | 4.00 | AA.1110.400 | MUNICIPAL COURT - CONTRACTUAL |
| 015 | Drug & Alcohol Clearing House | 6.25 | AA.5110.400 | STREET MAINT - CONTR EXP |
| 016 | Drug & Alcohol Clearing House | 6.25 | EE.0781.500 | OFFICE SUPPLIES & EXPENSE |

TOTAL VOUCHERS FOR VENDOR: 000000CCTC

OF VOUCHERS: 2

TOTAL AMOUNT:

552.40

VC 00025105 Dental & Vision
01/27/2021 17.709 0000000039 CSEA EMPLOYEE BENEFIT FUND

1 2021

3,782.26

| LINE | DETAIL DESCRIPTION | AMOUNT | ACCOUNT NO | ACCOUNT DESCRIPTION |
|------|--------------------|----------|-------------|------------------------------|
| 001 | Dental & Vision | 1,585.57 | AA.9060.800 | HOSPITAL & MEDICAL INS |
| 002 | Dental & Vision | 305.56 | FF.9060.800 | HOSPITAL & MEDICAL INSURANCE |
| 003 | Dental & Vision | 445.89 | JT.9060.800 | HOSPITAL & MEDICAL INS |
| 004 | Dental & Vision | 974.43 | EE.0785.100 | EMPLOYEES WELFARE EXPENSES |
| 005 | Dental & Vision | 408.84 | AA.9089.800 | COMPENSATED ABSENCES |
| 006 | Dental & Vision | 20.66 | FF.9089.000 | COMPENSATED ABSENCES |
| 007 | Dental & Vision | 20.66 | GG.9089.000 | COMPENSATED ABSENCES |
| 008 | Dental & Vision | 20.65 | EE.0233.000 | COMPENSATED ABSENCES |

TOTAL VOUCHERS FOR VENDOR: 0000000039

OF VOUCHERS: 1

TOTAL AMOUNT:

3,782.26

VC 00025075 General
01/25/2021 17.709 00EXCELLUS Excellus Health Plan - Group

1 2021

3,149.64

| LINE | DETAIL DESCRIPTION | AMOUNT | ACCOUNT NO | ACCOUNT DESCRIPTION |
|------|--------------------|--------|------------|---------------------|
|------|--------------------|--------|------------|---------------------|

001 health insurance
002 health insurance
003 health insurance
004 health insurance

3,412.11 AA.9089.800
-87.49 FF.9089.000
-87.49 GG.9089.000
-87.49 EE.0785.100

COMPENSATED ABSENCES
COMPENSATED ABSENCES
COMPENSATED ABSENCES
EMPLOYEES WELFARE EXPENSES

TOTAL VOUCHERS FOR VENDOR: 00EXCELLUS

OF VOUCHERS: 1

TOTAL AMOUNT:

3,149.64

VC 00025107 2018 Ford - F150 safety, oil change and service
01/27/2021 17,709

0000FLAUTO Finger Lakes Automotive
1 2021
AMOUNT ACCOUNT NO
67.95 JT.8130.420

67.95
ACCOUNT DESCRIPTION
SEWAGE TREAT DISP - MAINT & REPAIRS EXP

TOTAL VOUCHERS FOR VENDOR: 0000FLAUTO

OF VOUCHERS: 1

TOTAL AMOUNT:

67.95

VC 00025114 tactical triage and rescue tool
01/29/2021 17,709

00FIRSTOUT First Out Rescue Equipment
1 2021
AMOUNT ACCOUNT NO
42.79 AA.3410.400

42.79
ACCOUNT DESCRIPTION
FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00FIRSTOUT

OF VOUCHERS: 1

TOTAL AMOUNT:

42.79

VC 00025095 Galls street pro duty bag and shipping
01/27/2021 17,709

00000GALLS Galls
1 2021
AMOUNT ACCOUNT NO
49.99 AA.3120.420
1.01 AA.3120.420

51.00
ACCOUNT DESCRIPTION
POLICE - CONTR. MATERIALS &
MAINTENANCE
POLICE - CONTR. MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00000GALLS

OF VOUCHERS: 1

TOTAL AMOUNT:

51.00

VC 00025076 general matters negotiations, personnel, insurance
01/25/2021 17,709

0000GIRVIN Girvin & Ferlazzo, PC

1 2021

592.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 general matters- pba negotiations, personnel issue

536.50 AA.1420.400

LAW - CONTRACTUAL

002 general matters- health insurance coverage

55.50 EE.0781.300

CONTRACTUAL EXP - ATTORNEY

TOTAL VOUCHERS FOR VENDOR: 0000GIRVIN

OF VOUCHERS: 1

TOTAL AMOUNT:

592.00

VC 00025111 100 amp 2-pole breaker
01/29/2021 17,709

000IDBOOTH ID Booth Inc

1 2021

49.65

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 100 amp 2-pole breaker

49.65 EE.0787.000

REPAIRS TO GENERAL PROPERTY

TOTAL VOUCHERS FOR VENDOR: 000IDBOOTH

OF VOUCHERS: 1

TOTAL AMOUNT:

49.65

VC 00025120 kwhs for January- 4638924
02/01/2021 17,709

000000IEEP Independent Energy Efficiency Program, Inc

2 2021

4,638.92

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 kwhs for January- 4638924

4,638.92 EE.0782.000

MANAGEMENT SERVICES

TOTAL VOUCHERS FOR VENDOR: 000000IEEP

OF VOUCHERS: 1

TOTAL AMOUNT:

4,638.92

VC 00025077 portable toilet rentals- 10/16 - 11/16/20
01/25/2021 17,709

00000JEFFS Jeff's On-Site Services, Inc

1 2021

105.00

| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> |
|-------------|---|
| 001 | Portable Toilet Rental 10/16 - 11/16/20 balance of invoice remaining from check 11/4/20 |

| <u>AMOUNT</u> | <u>ACCOUNT NO</u> |
|---------------|-------------------|
| 105.00 | AA.7110.400 |

ACCOUNT DESCRIPTION

TOTAL VOUCHERS FOR VENDOR: 00000JEFFS

OF VOUCHERS: 1

TOTAL AMOUNT:

105.00

| | |
|-------------|---------------------------|
| VC 00025078 | COBRA montly billing |
| 01/25/2021 | 17,709 |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> |
| 001 | COBRA montly billing |
| 002 | COBRA montly billing |
| 003 | COBRA montly billing |
| 004 | COBRA montly billing |

| 00LIFETIME | Lifetime Benefit Solutions |
|---------------|----------------------------|
| 1 2021 | |
| <u>AMOUNT</u> | <u>ACCOUNT NO</u> |

| | |
|-------|---------------------|
| 55.00 | ACCOUNT DESCRIPTION |
|-------|---------------------|

TOTAL VOUCHERS FOR VENDOR: 00LIFETIME

OF VOUCHERS: 1

TOTAL AMOUNT:

55.00

| | |
|-------------|--|
| VC 00025117 | Safety & Training Classes #1-8 |
| 02/01/2021 | 17,709 |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> |
| 001 | Safety & Training Classes # 1-8; M. La Heichel, I. Prodromou, & D. Hughey |

| | |
|---------------|-------------------|
| 000000MEUA | MEUA of NYS |
| 2 2021 | |
| <u>AMOUNT</u> | <u>ACCOUNT NO</u> |
| 9,300.00 | EE.0781.500 |

| | |
|----------------------------|--|
| 9,300.00 | |
| <u>ACCOUNT DESCRIPTION</u> | |
| OFFICE SUPPLIES & EXPENSE | |

TOTAL VOUCHERS FOR VENDOR: 000000MEUA

OF VOUCHERS: 1

TOTAL AMOUNT:

9,300.00

| | |
|-------------|---------------------------|
| VC 00025079 | Coliform Tests |
| 01/25/2021 | 17.709 |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> |
| 001 | tests Dix |
| 002 | tests Reading 1-3 |
| 003 | tests Reading 2 |
| 004 | Village |

| | |
|---------------|----------------------------|
| 00MICROBAC | Microbac Laboratories, Inc |
| 1 | 2021 |
| <u>AMOUNT</u> | <u>ACCOUNT NO</u> |
| 21.52 | FF.0440 000 |
| 21.52 | FF.0440 600 |
| 21.52 | FF.0440 600 |
| 43.07 | FF.8320 425 |

107.63

| <u>ACCOUNT DESCRIPTION</u> |
|---------------------------------|
| DUE FROM OTHER GOVTS - DIX |
| DUE FROM OTHER GOVTS-READING |
| DUE FROM OTHER GOVTS-READING |
| Source of Supply - lab analysis |

TOTAL VOUCHERS FOR VENDOR: 00MICROBAC

OF VOUCHERS: 1

TOTAL AMOUNT:

107.63

VC 00025083 bod, tss, tkr, tp testing
01/26/2021 17,709

00MICROB-G Microbac Laboratories, Inc.

1 2021

272.14

LINE DETAIL DESCRIPTION
001 lab work

AMOUNT ACCOUNT NO
272.14 JT.8130.425

ACCOUNT DESCRIPTION
SEWAGE TREAT DISP - LAB ANALYSES EXP

VC 00025086 bod, tss, tkr, tp testing
01/26/2021 17,709

00MICROB-G Microbac Laboratories, Inc.

1 2021

208.08

LINE DETAIL DESCRIPTION
001 lab work

AMOUNT ACCOUNT NO
208.08 JT.8130.425

ACCOUNT DESCRIPTION
SEWAGE TREAT DISP - LAB ANALYSES EXP

VC 00025116 bod, tss, tkr, tp, amonia, mercury testing
02/01/2021 17,709

00MICROB-G Microbac Laboratories, Inc.

2 2021

863.31

LINE DETAIL DESCRIPTION
001 lab work
002 lab work
003 lab work

AMOUNT ACCOUNT NO
304.17 JT.8130.425
287.00 JT.8130.425
272.14 JT.8130.425

ACCOUNT DESCRIPTION
SEWAGE TREAT DISP - LAB ANALYSES EXP
SEWAGE TREAT DISP - LAB ANALYSES EXP
SEWAGE TREAT DISP - LAB ANALYSES EXP

TOTAL VOUCHERS FOR VENDOR: 00MICROB-G

OF VOUCHERS: 3

TOTAL AMOUNT:

1,343.53

VC 00025085 Monthly Saas Fee- for February 2021
01/26/2021 17,709

000MISSION Mission Management Information Systems, Inc

1 2021

241.29

LINE DETAIL DESCRIPTION
001 Monthly Saas Fee- for February 2021

AMOUNT ACCOUNT NO
241.29 AA.7180.400

ACCOUNT DESCRIPTION
CAMPGROUND - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000MISSION

OF VOUCHERS: 1

TOTAL AMOUNT:

241.29

Voucher Abstract

Time: 2:54:55PM

Village of Watkins Glen

Page: 8

VC 00025084 Parts for excavator bucket
01/26/2021 17,709

LINE DETAIL DESCRIPTION
001 Parts for excavator bucket

MONROETRAC Monroe Tractor
1 2021
AMOUNT ACCOUNT NO
1,359.00 AA.5110.420

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

1,359.00

TOTAL VOUCHERS FOR VENDOR: MONROETRAC

OF VOUCHERS: 1

TOTAL AMOUNT:

1,359.00

VC 00025115 SCADA, Padua, DRI, EMMA, refunding bonds
01/29/2021 17,709

LINE DETAIL DESCRIPTION
001 SCADA & Padua Tank bond work
002 general- DRI financing, EMMA filing
003 general- SCADA & Tank prep work
004 BAN for DRI
005 refunding of bonds- municipal bldg/fire station

0MUNISOLUT Municipal Solutions, Inc.

1 2021
AMOUNT ACCOUNT NO
3,605.00 H6.8397.200
498.00 AA.1420.400
130.00 H6.8397.200
5,219.18 AA.1420.400
9,500.00 AA.1420.400

ACCOUNT DESCRIPTION
equipment and capital outlay
LAW - CONTRACTUAL
equipment and capital outlay
LAW - CONTRACTUAL
LAW - CONTRACTUAL

18,952.18

TOTAL VOUCHERS FOR VENDOR: 0MUNISOLUT

OF VOUCHERS: 1

TOTAL AMOUNT:

18,952.18

VC 00025089 303 N Franklin
01/26/2021 17,709

LINE DETAIL DESCRIPTION
001 MUNICIPAL 1001-5627-861

00000NYSEG New York State Electric & Gas

1 2021
AMOUNT ACCOUNT NO
400.76 AA.1620.410

ACCOUNT DESCRIPTION
MUN BLDGS - CONTR EXP - UTILITIES

400.76

VC 00025090 201 N Perry
01/26/2021 17,709

LINE DETAIL DESCRIPTION
001 FIRE DEPT 1001-5685-760

00000NYSEG New York State Electric & Gas

1 2021
AMOUNT ACCOUNT NO
650.32 AA.3410.410

ACCOUNT DESCRIPTION
FIRE - CONTR. UTILITIES EXP

650.32

VC 00025091 406 Steuben Street
01/26/2021 17,709

LINE DETAIL DESCRIPTION
001 WTP generator 1001-5625-428

00000NYSEG New York State Electric & Gas

1 2021
AMOUNT ACCOUNT NO
40.52 FF.8320.410

ACCOUNT DESCRIPTION
SOURCE OF SUPPLY - UTILITIES EXP

40.52

Village of Watkins Glen

VC 00025092 65 Salt Point Rd
01/26/2021 17,709

LINE DETAIL DESCRIPTION
001 RAW PUMP GENERATOR 1001-5569-220

00000NYSEG New York State Electric & Gas
1 2021
AMOUNT ACCOUNT NO
44.93 FF.8320.410

44.93
ACCOUNT DESCRIPTION
SOURCE OF SUPPLY - UTILITIES EXP

VC 00025123 449 S. Clute Road- CVWRF
02/01/2021 17,709

LINE DETAIL DESCRIPTION
001 449 Clute Road- CVWRF

00000NYSEG New York State Electric & Gas
2 2021
AMOUNT ACCOUNT NO
4,372.05 JT.8130.415

4,372.05
ACCOUNT DESCRIPTION
Utility Expense Natural Gas

TOTAL VOUCHERS FOR VENDOR: 00000NYSEG

OF VOUCHERS: 5

TOTAL AMOUNT: 5,508.58

VC 00025124 Transmission fees for December 2020
02/01/2021 17,709

LINE DETAIL DESCRIPTION
001 Transmission Fees
002 Gross Receipts Tax

0000NYSEG2 New York State Electric & Gas
2 2021
AMOUNT ACCOUNT NO
24,348.86 EE.0721.000
325.13 EE.0721.000

24,673.99
ACCOUNT DESCRIPTION
ELECTRICITY PURCHASED
ELECTRICITY PURCHASED

TOTAL VOUCHERS FOR VENDOR: 0000NYSEG2

OF VOUCHERS: 1

TOTAL AMOUNT: 24,673.99

VC 00025087 4th quarter 2020
01/26/2021 17,709

LINE DETAIL DESCRIPTION
001 4th quarter 2020

00NYSUNEMP NYS Unemployment Insurance
1 2021
AMOUNT ACCOUNT NO
4,009.24 AA.9050.800

4,009.24
ACCOUNT DESCRIPTION
UNEMPLOYMENT INSURANCE

TOTAL VOUCHERS FOR VENDOR: 00NYSUNEMP

OF VOUCHERS: 1

TOTAL AMOUNT: 4,009.24

VC 00025080 Disposable Face Masks
01/26/2021 17,709

00000QUILL Quill
1 2021

25.98

| LINE | DETAIL DESCRIPTION | AMOUNT | ACCOUNT NO | ACCOUNT DESCRIPTION |
|------|-----------------------------|--------|-------------|---|
| 001 | Disposable Face Masks- Blue | 12.99 | AA.3120.420 | POLICE - CONTR. MATERIALS & MAINTENANCE |
| 002 | Disposable Face Mks- Pink | 12.99 | AA.1410.420 | CLERK - MATERIALS & MAINTENANCE |

| VC 00025081 | Scissors and time cards | 00000QUILL | Quill | 51.78 |
|-------------|-------------------------|------------|-------------|---|
| 01/26/2021 | 17,709 | 1 | 2021 | |
| LINE | DETAIL DESCRIPTION | AMOUNT | ACCOUNT NO | ACCOUNT DESCRIPTION |
| 001 | Scissors | 6.79 | AA.3120.420 | POLICE - CONTR. MATERIALS & MAINTENANCE |
| 002 | Time Cards | 9.00 | AA.1410.420 | CLERK - MATERIALS & MAINTENANCE |
| 003 | Time Cards | 9.00 | AA.7110.420 | PARKS - CONTR. - MATERIALS & MAINTENANCE |
| 004 | Time Cards | 9.00 | GG.8110.425 | SEWER ADMINISTRATION - OFFICE SUPPLIES |
| 005 | Time Cards | 9.00 | EE.0781.500 | OFFICE SUPPLIES & EXPENSE |
| 006 | Time Cards | 8.99 | AA.5110.420 | STREET MAINT - CONTR. - MATERIALS & MAINTENANCE |

| VC 00025088 | Disinfectant wipes | 00000QUILL | Quill | 33.99 |
|-------------|--------------------|------------|-------------|---|
| 01/26/2021 | 17,709 | 1 | 2021 | |
| LINE | DETAIL DESCRIPTION | AMOUNT | ACCOUNT NO | ACCOUNT DESCRIPTION |
| 001 | Disinfectant Wipes | 33.99 | AA.1620.420 | MUN BLDGS - CONTR EXP - MATERIALS & MAINTENANCE |

| VC 00025125 | Visitor Register Book | 00000QUILL | Quill | 34.99 |
|-------------|-----------------------|------------|-------------|--|
| 02/01/2021 | 17,709 | 2 | 2021 | |
| LINE | DETAIL DESCRIPTION | AMOUNT | ACCOUNT NO | ACCOUNT DESCRIPTION |
| 001 | Visitor Register Book | 34.99 | JT.8110.425 | SEWER ADMINISTRATION - OFFICE SUPPLIES |

TOTAL VOUCHERS FOR VENDOR: 00000QUILL

OF VOUCHERS: 4

TOTAL AMOUNT:

146.74

| VC 00025094 | Badger 2" meter | 00SCHMIDTS | Schmidt's Wholesale, Inc | 855.25 |
|-------------|--------------------|------------|--------------------------|---|
| 01/26/2021 | 17,709 | 1 | 2021 | |
| LINE | DETAIL DESCRIPTION | AMOUNT | ACCOUNT NO | ACCOUNT DESCRIPTION |
| 001 | Badger 2" meter | 855.25 | FF.8340.430 | TRANSMISSION - MATERIALS & SUPPLIES EXP |

TOTAL VOUCHERS FOR VENDOR: 00SCHMIDTS

OF VOUCHERS: 1

TOTAL AMOUNT:

855.25

VC 00025093 Repairs to laptop
01/26/2021 17,709
LINE DETAIL DESCRIPTION
001 Repairs to laptop

0000000SCT SCT Computers
1 2021
AMOUNT ACCOUNT NO
392.50 FF.8310.425

392.50
ACCOUNT DESCRIPTION
Maintenance & Repairs - Office Supplies

TOTAL VOUCHERS FOR VENDOR: 0000000SCT

OF VOUCHERS: 1

TOTAL AMOUNT:

392.50

VC 00025098 Service kit; filter- A/C cartridge, spark plug
01/27/2021 17,709
LINE DETAIL DESCRIPTION
001 Service kit; filter- A/C cartridge, spark plug

SOUTHERNFL Southern Fingerlakes Equipment LLC
1 2021
AMOUNT ACCOUNT NO
79.67 AA.7110.430

79.67
ACCOUNT DESCRIPTION
PARKS - MATER & SUPPL EXP

TOTAL VOUCHERS FOR VENDOR: SOUTHERNFL

OF VOUCHERS: 1

TOTAL AMOUNT:

79.67

VC 00025113 Police Dept Cable TV 1/16/21-2/15/21
01/29/2021 17,709
LINE DETAIL DESCRIPTION
001 Police Dept Cable TV 1/16/21 - 2/15/21

00SPECTRUM Spectrum
1 2021
AMOUNT ACCOUNT NO
19.38 AA.3120.410

19.38
ACCOUNT DESCRIPTION
POLICE - CONTR. UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00SPECTRUM

OF VOUCHERS: 1

TOTAL AMOUNT:

19.38

VC 00025100 Chevrolet silverado 3500 HD- pd partial on 1/6/21
01/27/2021 17,709
LINE DETAIL DESCRIPTION
001 Chevrolet silverado 3500 HD- pd partial on 1/6/21 ck # 018373

OT&RTOWING T&R Towing and Service Centers
1 2021
AMOUNT ACCOUNT NO
603.94 EE.0804.000

603.94
ACCOUNT DESCRIPTION
TRANSPORTATION CLEARING

TOTAL VOUCHERS FOR VENDOR: 07&RTOWING

OF VOUCHERS: 1

TOTAL AMOUNT:

603.94

VC 00025112 18" & 14" chains, sharpen chains
01/29/2021 17,709

0000TERRYS Terry's Small Engine

1 2021

620.80

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 18" chains & 14" chains

274.40 EE.0787.000

REPAIRS TO GENERAL PROPERTY

002 sharpen 18 chains, & 10- 20" chisel chains

346.40 EE.0787.000

REPAIRS TO GENERAL PROPERTY

TOTAL VOUCHERS FOR VENDOR: 0000TERRYS

OF VOUCHERS: 1

TOTAL AMOUNT:

620.80

VC 00025129 500 vacation/sick leave requests
02/01/2021 17,709

00000DAILY The Daily News

2 2021

82.50

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 500 vacation/sick leave requests

16.50 AA.1410.420

CLERK - MATERIALS & MAINTENANCE

002 500 vacation/sick leave requests

16.50 EE.0781.500

OFFICE SUPPLIES & EXPENSE

003 500 vacation/sick leave requests

16.50 FF.8310.420

ADMIN - MAINT & REPAIRS EXP

004 500 vacation/sick leave requests

16.50 GG.8110.425

SEWER ADMINISTRATION - OFFICE SUPPLIES

005 500 vacation/sick leave requests

16.50 JT.8110.425

SEWER ADMINISTRATION - OFFICE SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 00000DAILY

OF VOUCHERS: 1

TOTAL AMOUNT:

82.50

VC 00025130 ad- snow removal
02/01/2021 17,709

000HILITES The Hi-Lites

2 2021

74.25

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 ad- snow removal

37.13 AA.5110.400

STREET MAINT - CONTR EXP

002 ad- snow removal

37.12 AA.8010.400

ZONING - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000HILITES

OF VOUCHERS: 1

TOTAL AMOUNT: 74.25

| | | | |
|---------------------------------------|--|------------------|----------------------------|
| VC 00025099 | NY fire ins fee- policy period 6/1/19 - 6/1/20 | OTRAVELERS | Travelers |
| 01/27/2021 | 17,709 | 1 2021 | 12.00 |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> |
| 001 | NY fire ins fee- policy period 6/1/19 - 6/1/20 | 12.00 | AA.7110.440 |
| | | | <u>ACCOUNT DESCRIPTION</u> |
| | | | PARKS-CONT-INSURANCE EXP |
| TOTAL VOUCHERS FOR VENDOR: 0TRAVELERS | | # OF VOUCHERS: 1 | TOTAL AMOUNT: 12.00 |

| | | | |
|---------------------------------------|--|------------------|---|
| VC 00025096 | Real estate matters, audit letter, bond cert | 000TREVETT | Trevett Cristo Attorneys |
| 01/27/2021 | 17,709 | 1 2021 | 1,458.02 |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> |
| 001 | Real Estate Matters- Tuttle easement | 312.52 | GG.8110.401 |
| | | | <u>ACCOUNT DESCRIPTION</u> |
| | | | SEWER ADMINISTRATION - CONTRACTUAL - ATTORNEY |
| 002 | Drafting audit letter for May 31, 2020 | 117.00 | AA.1420.400 |
| | | | LAW - CONTRACTUAL |
| 003 | Drafting audit letter for May 31, 2020 | 117.00 | FF.8310.401 |
| | | | ADMIN - CONTR ATTORNEY |
| 004 | Drafting audit letter for May 31, 2020 & Town of Dix Sewer | 175.50 | GG.8110.401 |
| | | | SEWER ADMINISTRATION - CONTRACTUAL - ATTORNEY |
| 005 | Drafting audit letter for May 31, 2020 | 117.00 | EE.0781.300 |
| | | | SEWER ADMINISTRATION - CONTRACTUAL - ATTORNEY |
| 006 | Grant disbursement, GFA, GVA2917, opinion letter | 136.50 | JT.8110.401 |
| | | | LAW - CONTRACTUAL |
| 007 | Advise Darion on abandoned building | 97.50 | AA.1420.400 |
| | | | SEWER ADMINISTRATION - CONTRACTUAL - ATTORNEY |
| 008 | Padua application | 137.50 | GG.8110.401 |
| | | | ADMIN - CONTR ATTORNEY |
| 009 | 717K Bond Certificate | 137.50 | FF.8310.401 |
| | | | SEWER ADMINISTRATION - CONTRACTUAL - ATTORNEY |
| 010 | 1.25 M grant funding agreement | 110.00 | JT.8110.401 |
| | | | SEWER ADMINISTRATION - CONTRACTUAL - ATTORNEY |
| TOTAL VOUCHERS FOR VENDOR: 000TREVETT | | # OF VOUCHERS: 1 | TOTAL AMOUNT: 1,458.02 |

| | | | |
|-------------|-----------------------------|---------------|----------------------------|
| VC 00025101 | Verizon 12/01/20 - 12/31/20 | 0VERIZONLD | Verizon Business |
| 01/27/2021 | 17,709 | 1 2021 | 31.15 |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> |
| | | | <u>ACCOUNT DESCRIPTION</u> |
| | | | |

Village of Watkins Glen

| | |
|-----|-----------------------------------|
| 001 | long distance 535-2736 |
| 002 | long distance 535-2737 |
| 003 | long distance 535-4438 |
| 004 | long distance 535-5067 & 535-7181 |
| 005 | long distance 535-6914 |
| 006 | long distance 535-7621 |
| 007 | long distance 535-7883 |
| 008 | long distance 535-9717 |

| | |
|-------|-------------|
| 2.84 | AA.1410.410 |
| 11.24 | AA.3120.410 |
| 4.05 | AA.7180.410 |
| 0.04 | AA.3120.410 |
| 2.68 | FF.8320.410 |
| 0.20 | AA.1410.410 |
| 6.70 | AA.3120.410 |
| 3.40 | AA.1110.410 |

| |
|--|
| CLERK - CONTRACTUAL UTILITIES EXP |
| POLICE - CONTR. UTILITIES EXP |
| CAMPGROUND - UTILITIES EXP |
| POLICE - CONTR. UTILITIES EXP |
| SOURCE OF SUPPLY - UTILITIES EXP |
| CLERK - CONTRACTUAL UTILITIES EXP |
| POLICE - CONTR. UTILITIES EXP |
| MUNICIPAL COURT - CONTR. UTILITIES EXP |

TOTAL VOUCHERS FOR VENDOR: OVERIZONLD

OF VOUCHERS: 1

TOTAL AMOUNT:

31.15

VC 00025082 EM/S 21-2-1
01/28/2021 17.709

000VILLAGE Village of Watkins Glen
1 2021

14,640.50

| LINE | DETAIL DESCRIPTION |
|------|---------------------------|
| 001 | e/w/s municipal bldg |
| 002 | w/s library |
| 003 | e/w/s fire house |
| 004 | electric - streetlights |
| 005 | electric - school lights |
| 006 | e/w/s - parks |
| 007 | e/w/s - community center |
| 008 | e/w/s - campground |
| 009 | e/w/s - Glenwood cemetery |
| 010 | e/s - water dept |
| 011 | e/s - water |
| 012 | sewer lift stations |
| 013 | sewer plant water |
| 014 | sewer plant electric |

| AMOUNT | ACCOUNT NO |
|----------|-------------|
| 359.26 | AA.1620.410 |
| 102.00 | AA.7410.400 |
| 241.15 | AA.3410.410 |
| 2,164.89 | AA.5182.400 |
| 12.00 | AA.3989.400 |
| 419.36 | AA.7110.411 |
| 936.44 | AA.7140.410 |
| 907.68 | AA.7180.411 |
| 12.44 | AA.8810.400 |
| 2,316.14 | FF.8320.410 |
| 31.62 | FF.8340.420 |
| 51.20 | GG.8120.410 |
| 3,360.50 | JT.8130.413 |
| 3,725.82 | JT.8130.414 |

| ACCOUNT DESCRIPTION |
|--|
| MUN BLDGS - CONTR EXP - UTILITIES |
| LIBRARY - CONTRACTUAL |
| FIRE - CONTR. UTILITIES EXP |
| STREET LIGHTING - CONTRACTUAL |
| MISC PUBLIC SAFETY - CONTRACTUAL |
| PARKS - Utilities Water/Sewer/Elect |
| COMM CENTER - CONTR EXP - UTILITIES |
| Campground - utilities water/sewer/ electric |
| CEMETERY - CONTRACTUAL |
| SOURCE OF SUPPLY - UTILITIES EXP |
| TRANSMISSION - MAINTENANCE & REPAIRS |
| SANITARY SEWERS - UTILITIES EXP |
| TREATMENT - WATER |
| TREATMENT - ELECTRIC |

VC 00025131 jwwtp payment for Feb
02/01/2021 17.709

000VILLAGE Village of Watkins Glen
2 2021

114,267.33

| LINE | DETAIL DESCRIPTION |
|------|-----------------------|
| 001 | jwwtp payment for Feb |

| AMOUNT | ACCOUNT NO |
|------------|-------------|
| 114,267.33 | GG.8130.400 |

| ACCOUNT DESCRIPTION |
|---------------------------------|
| SEWAGE TREAT DISP - CONTRACTUAL |

TOTAL VOUCHERS FOR VENDOR: 000VILLAGE

OF VOUCHERS: 2

TOTAL AMOUNT:

128,907.83

| | | | | |
|-------------|--|---------------|--------------------|---|
| VC 00025106 | Lubricant, PLW12140, Hart, SV Accy, MistMate Blu | 000WALMART | Wal-Mart Community | |
| 01/27/2021 | 17,709 | 1 2021 | 211.69 | |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> | <u>ACCOUNT DESCRIPTION</u> |
| 001 | lubricant, PLW12140, Hart, SV Accy | 183.21 | JT.8130.420 | SEWAGE TREAT DISP - MAINT & REPAIRS EXP |
| 002 | MistMate Blu | 28.48 | AA.7180.420 | CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE |

TOTAL VOUCHERS FOR VENDOR: 000WALMART # OF VOUCHERS: 1 TOTAL AMOUNT: 211.69

| | | | | |
|-------------|---------------------------|---------------|-------------------------|---|
| VC 00025102 | Nus and bolts | 00WGSUPPLY | Watkins Glen Supply Inc | |
| 01/27/2021 | 17,709 | 1 2021 | 1.25 | |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> | <u>ACCOUNT DESCRIPTION</u> |
| 001 | Nuts and bolts | 1.25 | AA.5110.420 | STREET MAINT - CONTR. - MATERIALS & MAINTENANCE |

| | | | | |
|-------------|---------------------------|---------------|-------------------------|---|
| VC 00025103 | Demo blades | 00WGSUPPLY | Watkins Glen Supply Inc | |
| 01/27/2021 | 17,709 | 1 2021 | 17.39 | |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> | <u>ACCOUNT DESCRIPTION</u> |
| 001 | Demo blades | 26.98 | JT.8130.420 | SEWAGE TREAT DISP - MAINT & REPAIRS EXP |
| 002 | over payment of invoice | -9.59 | JT.8130.420 | SEWAGE TREAT DISP - MAINT & REPAIRS EXP |

| | | | | |
|-------------|--|---------------|-------------------------|---|
| VC 00025104 | Paint, gloves, elbows, underpaid in ck on 1/20/21 | 00WGSUPPLY | Watkins Glen Supply Inc | |
| 01/27/2021 | 17,709 | 1 2021 | 3.00 | |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> | <u>ACCOUNT DESCRIPTION</u> |
| 001 | Paint, gloves, elbows, drain cleaner, varnish, bat- underpaid in ck on 1/20/21 | 3.00 | AA.7180.420 | CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE |

| | | | | |
|-------------|--|---------------|-------------------------|-----------------------------|
| VC 00025108 | adapter, conduit, cement, fuses, staples | 00WGSUPPLY | Watkins Glen Supply Inc | |
| 01/29/2021 | 17,709 | 1 2021 | 95.05 | |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> | <u>AMOUNT</u> | <u>ACCOUNT NO</u> | <u>ACCOUNT DESCRIPTION</u> |
| 001 | terminal adapter, knockout blank | 15.95 | EE.0787.000 | REPAIRS TO GENERAL PROPERTY |
| 002 | conduit, terminal adapter, cement | 37.74 | EE.0787.000 | REPAIRS TO GENERAL PROPERTY |
| 003 | fuses | 30.58 | EE.0787.000 | REPAIRS TO GENERAL PROPERTY |
| 004 | staples | 10.78 | EE.0787.000 | REPAIRS TO GENERAL PROPERTY |

| | | | | |
|-------------|---|------------|-------------------------|--|
| VC 00025128 | meter box, conduit, clamps, nuts, bolts | 00WGSUPPLY | Watkins Glen Supply Inc | |
| 02/01/2021 | 17,709 | 2 2021 | 134.51 | |

Voucher Abstract

Village of Watkins Glen

| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> |
|-------------|--|
| 001 | meter box and hubs |
| 002 | paper id tag, general |
| 003 | blank cover, ring extension slit |
| 004 | fitting conduit, elbow, nuts, bolts, conduit strap |
| 005 | emt 1 hole snap strap, nut spring, clamp |

| <u>AMOUNT</u> | <u>ACCOUNT NO</u> |
|---------------|-------------------|
| 72.98 | EE.0123.000 |
| 10.03 | AA.3410.400 |
| 5.02 | AA.3410.400 |
| 25.03 | AA.3410.400 |
| 21.45 | AA.3410.400 |

| <u>ACCOUNT DESCRIPTION</u> |
|----------------------------|
| MATERIALS & SUPPLIES |
| FIRE - CONTRACTUAL |
| FIRE - CONTRACTUAL |
| FIRE - CONTRACTUAL |
| FIRE - CONTRACTUAL |

TOTAL VOUCHERS FOR VENDOR: 00WGSUPPLY

OF VOUCHERS: 5

TOTAL AMOUNT:

251.20

| VC 00025121 | Win-911 Service |
|-------------|---------------------------|
| 02/01/2021 | 17.709 |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> |
| 001 | Win-911 Service |

| WIN911SOFT | Win-911 Software |
|---------------|-------------------|
| 2 | 2021 |
| <u>AMOUNT</u> | <u>ACCOUNT NO</u> |
| 660.00 | FF.8320.410 |

| <u>ACCOUNT DESCRIPTION</u> |
|----------------------------------|
| SOURCE OF SUPPLY - UTILITIES EXP |

TOTAL VOUCHERS FOR VENDOR: WIN911SOFT

OF VOUCHERS: 1

TOTAL AMOUNT:

660.00

| VC 00025126 | W7535P/KKK419688 |
|-------------|---------------------------|
| 02/01/2021 | 17.709 |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> |
| 001 | W7535P/KKK419688 CVMRF |

| 00000XEROX | Xerox Corporation |
|---------------|-------------------|
| 2 | 2021 |
| <u>AMOUNT</u> | <u>ACCOUNT NO</u> |
| 8.57 | JT.8110.400 |

| <u>ACCOUNT DESCRIPTION</u> |
|------------------------------------|
| SEWER ADMINISTRATION - CONTRACTUAL |

| VC 00025127 | C8055H/8TB64704 |
|-------------|---------------------------|
| 02/01/2021 | 17.709 |
| <u>LINE</u> | <u>DETAIL DESCRIPTION</u> |
| 001 | copier fees |
| 002 | copier fees |
| 003 | copier fees |
| 004 | copier fees |
| 005 | copier fees |
| 006 | copier fees |
| 007 | copier fees |
| 008 | copier fees |

| 00000XEROX | Xerox Corporation |
|---------------|-------------------|
| 2 | 2021 |
| <u>AMOUNT</u> | <u>ACCOUNT NO</u> |
| 30.78 | AA.1410.400 |
| 30.78 | EE.0781.500 |
| 30.78 | FF.8310.400 |
| 30.78 | JT.8110.400 |
| 22.88 | AA.1410.400 |
| 22.87 | FF.8310.400 |
| 22.88 | JT.8110.400 |
| 22.87 | EE.0781.500 |

| <u>ACCOUNT DESCRIPTION</u> |
|------------------------------------|
| CLERK - CONTRACTUAL |
| OFFICE SUPPLIES & EXPENSE |
| ADMIN - CONTRACTUAL |
| SEWER ADMINISTRATION - CONTRACTUAL |
| CLERK - CONTRACTUAL |
| ADMIN - CONTRACTUAL |
| SEWER ADMINISTRATION - CONTRACTUAL |
| OFFICE SUPPLIES & EXPENSE |

TOTAL VOUCHERS FOR VENDOR: 00000XEROX

OF VOUCHERS: 2

TOTAL AMOUNT:

223.19

VC 00025122 Demolish Garage and remove concrete PO 1309
02/01/2021 17,709

00YALLRITE Y'all Rite LLC

2 2021

3,250.00

LINE DETAIL DESCRIPTION

001 Demolish Garage and remove concrete PO 1309

AMOUNT ACCOUNT NO
3,250.00 AA.1620.420

ACCOUNT DESCRIPTION

MUN BLDGS - CONTR EXP - MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00YALLRITE

OF VOUCHERS: 1

TOTAL AMOUNT:

3,250.00

TOTAL # OF VOUCHERS: 61

TOTAL AMOUNT:

220,958.01

| | | Total |
|--|-------------|------------|
| AA-GENERAL FUND | AA.0200.000 | 41,847.01 |
| | Total | 41,847.01 |
| EE-ELECTRIC ENTERPRISE FUND | EE.0121.000 | 41,242.57 |
| | Total | 41,242.57 |
| FF-WATER FUND | FF.0200.000 | 5,336.40 |
| | Total | 5,336.40 |
| GG-SEWER FUND | GG.0200.000 | 114,902.72 |
| | Total | 114,902.72 |
| H6-SCADA System Upgrades | H6.0200.000 | 3,735.00 |
| | Total | 3,735.00 |
| JT-Catherine Valley Water Reclamation Facility | JT.0200.000 | 13,894.31 |
| | Total | 13,894.31 |
| Total | | 220,958.01 |

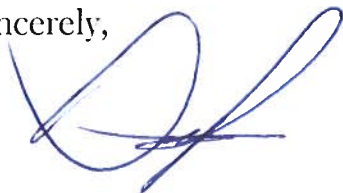
To: The Village of Watkins Glen

1/26/2021

From: David Patterson

As of Friday, February 5, 2021, I am hereby resigning as the Code Enforcement
Official for the Village of Watkins Glen

Sincerely,

A handwritten signature in blue ink, consisting of a large, stylized 'D' followed by a horizontal line and a small flourish.

David Patterson

RECEIVED

JAN 27 2021

VILLAGE OF WATKINS GLEN

Seth R. Worrell
8193 Brokaw Road
Interlaken, NY 14847
Date: 01/26/2021


Sgt. Ethan Mosher
Sargent in Charge
Watkins Glen Police Department
303 North Franklin Street
Watkins Glen, NY 14891

Dear Sgt Mosher:

Please consider this letter my official resignation from the Watkins Glen Police department. Although I have appreciated the opportunity to work for this department, I have been hired and accepted a job with the Waterloo Police Department. There are many benefits that I have weighed and considered when making this decision, and it was not an easy choice to make. I again appreciate the opportunity to work for the Watkins Glen Police Department and am grateful for the experience that I have gained working for this department.

Sincerely,

Seth R. Worrell
Police Officer

 01/26/2021