



BOARD OF TRUSTEES
Village of Watkins Glen
OFFICIAL NOTICE OF REGULAR MEETING
JANUARY 5, 2021

A meeting of the Board of Trustees for the Village of Watkins Glen will be held on January 5, 2021 at 6:00 pm via ZOOM Video Conferencing.

Join Meeting: <https://us02web.zoom.us/j/83221195657?pwd=UVJETHJaV0JiTzBtVTREMDIzTUxkZz09>

Meeting ID: 832 2119 5657

Passcode: 374225

AGENDA

1. NEW ADDITIONS TO AGENDA

2. PUBLIC BE HEARD

3. APPROVAL OF MINUTES

- a. Minutes from Regular Board Meeting held on December 15, 2020

4. REPORTS

- a. Parks Report
- b. Streets Report
- c. Codes Report
- d. Water Report **no attachment*
- e. Electric Report
- f. Sewer Report
- g. Superintendents Report
- h. Police Report
- i. Treasurer's Report **no attachment*

5. VOTING ITEMS

- a. Application for use of Community Center – Glen Gators Swim Team Training & Fitness (month of January)
- b. Application for use of Community Center – Rotary Club (October 10th & November 6th)
- c. NYPA - Supplemental Peaking Power offer
- d. Utility Bill Insert – DRI Fund Application process
- e. Jeff's On-Site Services Invoice – EC Cooper sewer issue (\$675.00)
- f. New Hire – PT Police Officer – Kristofor O'Rourke (\$18.00/hr.) **no attachment*
- g. Seneca Lake Waterfront Redevelopment Opportunity RFP **no attachment*

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input, Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.



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6. CONFERENCE REQUESTS

- a. AWWA Training, Seneca Falls – John Rekczi & Stanley Swarthout – February 2, 2021 (\$150.00 each)

7. AUDIT

- a. General Audits (\$617,121.48)
- b. Online Audits - NYS Fines and Fees \$5,386.00 + Sales Tax \$3,009.60

8. BOARD CONCERNS/NEW BUSINESS

- a. Vacant Property Law
- b. Resignation of Colleen Chavchavadze from ZBA effective March 31, 2021

9. EXECUTIVE SESSION

- a. Personnel – Police Dept. and Event Center

10. ADJOURNMENT

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input. Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, DECEMBER 15, 2020

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Sergeant Ethan Mosher, Electric Supervisor Minard LaFever, Park Manager Michelle Hyde and Water Supervisor Martin Pierce. Absent was Trustee Nan Woodworth. The meeting was held via ZOOM online video conferencing in compliance with COVID Executive Order 202.1. There were approximately three other persons in attendance.

PUBLIC BE HEARD There were no comments from the public.

APPROVAL OF MINUTES

Minutes for Regular Meeting December 1, 2020

Trustee Bob Carson made the motion to approve the minutes for the Regular Board of Trustees meeting held on December 1, 2020. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Bob Carson

Nays: None

Abstain: Trustee Laurie DeNardo Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Pay Increase for Keyboard Specialist Jennifer Schoffner

Trustee Bob Carson made the motion to approve a \$0.25/hr. pay increase for the successful completion of her three-month probationary period. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Award DRI Grant Administration RFP

Trustee Laurie DeNardo made the motion to award the DRI Grant Administration request for proposals to Thoma Development Consultants based on the outcomes of the scoring matrix and reference checks. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Schuyler Soccer Club Use of Community Center Request

Deputy Mayor Louie Perazzini made the motion to approve the use of the Community Center by the Schuyler Soccer Club, a travel soccer club, during the winter 2021 indoor season at a reduced fee of \$20 per use from 11:30pm – 1:00pm every other Saturday of the month from January 9th thru March 20, 2021. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Police Department Lateral Transfer Policy

Trustee Bob Carson made the motion to approve the following lateral transfer policy for the Watkins Police Department. Deputy Mayor Louie Perazzini seconded the motion. Discussion followed as to whether it should be

a stand-alone policy or incorporated into the Police union contract that is currently under negotiations. It was determined that the policy could be adopted now and built into the contract moving forward. The Board then voted on the motion and all were in favor. Motion Carried.

Purpose: The reason for this policy is to try and get more qualified applicants, with more experience, who show an interest in making a career with our agency. Our agency struggles to find staffing to fill shifts, part time and full time. Our community pays for our service and they deserve the best service, officers and dedication possible.

Terms:

- a) If someone applies to our agency as a lateral transfer from another agency for the position of full-time police officer and they have prior working experience, that officer shall be eligible to have a starting wage equivalent to their years of services. This would mean if they have two years of service, they would transfer in at step 2; if they have three years of service, they would transfer in at step 3; and so forth.
- b) In addition to the service transfer, any lateral who applies to the Watkins Glen Police Department and has vacation time and/or sick time with their existing agency, shall be allowed to carry that over up to one week of each to our agency. With that being said, the rule of not being eligible to use that vacation time until after six months of employment shall still apply.

Appointment of Aaron Jumper as Full-Time Permanent Police Officer

Deputy Mayor Louie Perazzini made the motion to appoint Aaron Jumper as full-time permanent Police Officer effective January 6, 2021 as a STEP 3 lateral transfer at a rate of \$22.13/hr., per the current contract. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Appointment of Dalton Kenny to 2nd 90-Day Term Full-Time Temporary Police Officer

Deputy Mayor Louie Perazzini made the motion to appoint Dalton Kenny to a 2nd 90-Day Term Full-Time Temporary Police Officer effective January 5, 2021 thru April 5, 2021 at a rate of \$19.70/hr. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

NYSLRS Standard Work Day and Reporting Resolution

Deputy Mayor Louie Perazzini made the motion to approve the standard work day and reporting resolution for elected and appointed officials based on the record of activities for Trustee Laurie DeNardo at 7.54 days a month and Village Justice William Kennedy at 1.23 days a month. Trustee Bob Carson seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Bob Carson

Nays: None

Abstain: Trustee Laurie DeNardo Motion Carried.

NYS Homes and Community Renewal Grant Endorsement

The Board discussed the request to donate \$5,000 towards administrative fees and approve the following resolution. Village Clerk Lonnie Childs stated that the Village cannot donate funds, but could support their grant application. Deputy Mayor Louie Perazzini made the motion to approve the following resolution endorsing the application of Community Progress, Inc to NYS Homes and Community Renewal for NYS Main Street Grant funds. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, Community Progress, Inc. desires to apply for up to \$250,000 in financial assistance through the 2020 Consolidated Funding Application (CFA) under the New York State Main Street Program; and

WHEREAS, the application proposes funding to assist property owners to complete building renovations to downtown “main street” buildings on East 4th Street, between Franklin St. and North Decatur; and

WHEREAS, the proposed funding will contribute and compliment to ongoing community revitalization efforts that are being delivered through current Downtown Revitalization Initiative; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Watkins Glen approves and endorses the 2020 New York State Main Street Application for assistance prepared and to be submitted by Community Progress, Inc.

Budget Amendment Resolution

Trustee Laurie DeNardo made the motion to approve the following budget amendment resolution. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

WHEREAS, it will be necessary to transfer funds within the General, Water and Sewer accounts in order to balance the budgets in the respective funds;

BE IT RESOLVED, that the Village of Watkins Glen Treasurer be authorized make the following account transfers in order to balance out the 2020-21 budgets:

Account From	Amount	Account To	Amount
FF8310.400	\$919.00	FF8310.440	\$919.00
FF8320.430	\$500.00	FF8320.427	\$500.00
GG8110.110	\$5000.00	GG8120.410	\$3,000.00
		GG8110.400	\$2,000.00
GG8120.100	\$12,104.00	GG9050.800	\$12,104.00
AA1410.400	\$1,029.91	AA1450.400	\$1,029.91
AA3120.420	\$4,261.00	AA3120.440	\$4,261.00
AA5110.420	\$13,072.00	AA5110.440	\$11,419.00
		AA8170.400	\$1,653.00
AA7110.120	\$6,059.00	AA7180.120	\$6,059.00
AA9015.800	\$5,000.00	AA9050.800	\$5,000.00
AA7110.400	\$5,743.20		
AA7140.430	\$6,000.00	AA7110.440	\$11,743.20

AUDIT

General Audit

Deputy Mayor Louie Perazzini made the motion to approve the regular audit dated December 14, 2020 in the following amounts:

General \$68,955.06 Sewer \$229,903.44

Electric	\$52,611.95	Water	\$6,637.42
Joint Activity (CVWRF)	\$6,315.01	LWRP #1	\$99,704.12
DRI Project	\$30,212.71	LWRP #2	\$178,541.90
SCADA System Upgrades	\$3,007.00	Pada Tank Upgrades	\$4,385.00
OPRHP Parks	\$140,778.00	Project Seneca	-\$1,673.69

Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

Online Audit

Trustee Laurie DeNardo made the motion to approve the online audit for the municipal building refunding bond interest payment in the amount of \$3,342.19. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

JPC Audit

Deputy Mayor Louie Perazzini made the motion to approve the JPC audit in the amount of \$346,365.06. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

BOARD CONCERNS

Zoning Advisory Committee Update

Trustee Laurie DeNardo requested a zoning advisory committee update. She was informed that the public input survey deadline was extended to December 20, 2020. Deputy Mayor Louie Perazzini also stated that there will be additional surveys to follow as the committee would like to obtain as much input as possible.

Municipal Building Updates

Superintendent Terry Wilcox updated the Board issues at the municipal building. The building is in desperate need of a new lower roof that extends over the back portion of the building. He has obtained quotes for this work and the price is coming in at around \$30,000. He has also received quotes on the cost to replace the stairs and hatch. This work can be completed for around \$7,500. He will complete a material requisition for this and move forward. He then gave an update on the garage demolition. He has obtained two quotes for removal and is awaiting a third quote.

Truck for Collection System Worker

Superintendent Terry Wilcox informed the Board that the Village needs to budget for a vehicle for the Municipal Worker to utilize that will be able to pull the jetter. In the meantime, he will utilize the truck from the CVWRF.

EXECUTIVE SESSION There were no items for executive session.

ADJOURN

With no further business to come before the Board, Deputy Mayor Louie Perazzini made the motion to adjourn at 6:45 pm. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater

BOARD REPORT PARKS DEPARTMENT
December 11 - 30, 2020

Daily vehicle inspections

Continue weekly to replenish dog bags in the park dog stations

Trash pick- up in parks and dog waste stations

Community center use: Tuesdays- Food Bank drive – thru pick up in center parking lot, Mondays -Yoga classes, Tuesday- Wednesday- Thursday Glen Gators

Weekly managers meetings

Park project meeting every other Friday

Having all cabinet heaters checked in the community center

Continue checking lights on Christmas decorations in Gifford and LaFayette Parks

Repaired three picnic tables and stained them

Working on two new park benches – one is a requested memorial bench

Working on park budget and trying to figure out budget for the new facilities

Continue working with Cargill engineer on the new pipeline and mechanical building locations

Have two pages of maintenance projects to be done prior to the start of the new summer season

Making a list of safety / PPE to be ordered for spring start-up

Prepping leases and other materials to send out to the seasonal campers, boat parking, and dock leases after the first of the year

Added more photos from the parks to the Chamber website

Snow removal on park sidewalks, around community center, Decatur Street bridge, village office, park office

Picked up scaffolding from the WWTP and brought to center to start working on center lights

Repaired toilet in center that would not flush

Started cleaning out the three maintenance buildings, getting organized for spring

STREET DEPARTMENT
December 14, 2020 – January 3, 2021

December 14th thru December 20th

- Bags and brush pick up
- Did UFPO's
- Trash pickup
- Locate gravesite for a burial
- Call and set up to have grave dug
- Made arrangements with funeral pallor for the burial
- Got all plows on trucks and ready to go
- Cut and trimmed bushes on corner of Middle Sex and Summit Ave
- Plow and salt streets
- Clean up Snow behind Village Office and parking lots on third and Fifth St.

December 21st thru December 27th

- Bags and Brush pick up
- Did UFPO'S
- Trash Pickup
- Managers Meeting
- Plowing and salting
- Snow removal

December 28th thru January 3rd

- Bags and brush
- UFPO's
- Managers meeting
- Trash pick up
- Clean shop
- Salt Roads
- Pick up Christmas Trees

December 2020 Building Department Report

Dave Patterson Business / Fire Safety inspections:

- Public Assembly areas need inspections each year.
- Fire Safety Inspection progress:
 1. Initially Contacted - 11
 2. Ongoing Follow-ups - 9
 3. Completed - 6

Dave has also been dealing with maintenance complaints on some commercial properties.

And we are working on Grease trap sizing / cleaning schedule for troublesome area.

Complaints: Side walk snow removal – 23 Notices sent. Uneven/damaged sidewalks – 2 Notices sent

Larger ongoing projects:

1. Glen Lake Apartments: Occupancy projected for February. Subcontractors continuing: Finish Plumbing & Electric; Flooring; Trim; Kitchen cabinets.
2. Clute Park Redevelopment: Steel structure nearly completed; Pavilion concrete floor soon; Bath house finishing block work; Ice building finished sheetrock

Permits issued in November 2020:

1. 11 new permits issued: Plumbing; Bathroom; Complete home remodel; Home demolition Sewer laterals;
2. Discovered 2 projects that were proceeding without building permits.
3. **Total Permits Issued 2020: 159.** Compared to 118 in 2019 & 93 in 2018

December 16th Planning Board Meeting:

1. Suit-Kote (Fairground Lane) Pole barn.- **Approved**
2. Great Escape (221 S. Franklin St.) Façade Change – **Preliminary approval.**
3. Seneca Cheese Co. (29 N. Franklin St.) Outdoor seating. - **Preliminary approval.**
4. Julie Krause (112 N. Franklin St.) Façade change / Mixed use. - **Preliminary approval.**
5. Lin-Zhu Commercial Block (101 11th St) Two story mixed use new construction. - **Preliminary approval.**

December 17th Zoning Board Meeting:

1. Kookalaroc's (106 11th St) Use Variance for business parking lot in residential zone. - **Denied**

December Zoning Advisory Committee:

1. Survey continued: Watkins Glen Zoning Code Update Community Preference Survey.
2. Zoning Law audit packets received for our review.
3. Next meeting scheduled for Jan. 11th.

Code Department Software: Williamson Law Book is live starting Jan 4th, 2021.

Review of 2020 Larger Projects & upcoming projects of 2021 totaling over 26 Million Dollars:

1. Glen Lake Apartments - 3 story building housing a daycare, and 36 residential apartments.
2. Captain Bills Harbor Station - 2 story retail/office space.
3. Clute Park Redevelopment Pavilion - event pavilion and café space
4. Glen Landing Townhouses Harbor drive. 15 - 2 story Residential townhome units.
5. Lin-Zhu project 101 11th St. Mixed use, 2 second floor apartments, and 1st floor restaurant.
6. Kookalaroc's restaurant. 2500 sqft new construction.
7. Cargill Salt - tank project commercial upgrade.
8. Suite-Kote 9,000 sqft Storage barn upgrade.

BOARD MINUTES FOR ELECTRIC DEPARTMENT

December 29th 2020

Week of December 14th 2020

- Substation checks.
- * UFPOs, safety review.
- * Confirming pole numbers on street inventory.
- MVA, 12/14/20 pole into pole at substation.
- Trucks materials and storeroom.
- Decoration repairs.
- Service complaints/requests.
- Scheduling and meeting with contractors, ongoing jobs.
- Assist street dept in snow removal.
- Fix hero banners.
- Safety review and scheduling.

Week of December 21st 2020

- Safety
- Substation
- UFPOs
- Working with T&R Towing (painted post), big bucket truck down for repairs.
- Clean and maintenance of shop.
- Repairs of seasonal decorations.
- Vehicle maintenance and cleaning.
- Pole line records and field work.
- Vouchers and board reports, supervisor meetings.

Week of December 28th 2020

- Mutual aid to Bath Electric department, MVA, pole replacement.
- Tree trimming slips/complaints, Erway place, upper Lee street, mud lake road.
- Banner and decoration repairs.
- Vehicle and storeroom maintenance.
- Job review and scheduling.
- Reviewing state specification on vehicle spec list.

WASTEWATER DEPARTMENT
WORK REPORT

Dec 15th, 2020 – Jan 4th, 2021

- Operation and maintenance of WW facility
- Daily and weekly samples
- Daily lab testing
- UFPOs
- Vouchers done
- Ops and DEC reports completed for November and submitted to DEC and EPA
- Sludge removal
- Moving of old plant to new plant (ongoing)
- List of equipment compiled for insurance (ongoing)
- Organizing of Ops and Maintenance manuals for new plant (ongoing).
- Numerous alarms from Watkins lift station (SCADA issues)
- Manhole cleaning on Porter St, and grease removal out of wet well in Watkins Station.
- Storm flows Dec 24th and 25th plant manned all night.
- Work with LDG on alarming issues in plant, SCADA issues, Fluidyne issues (ongoing).
- Sewer back up 704 Magee St., homeowner issue.
- Lateral inspect Monroe St (Jeffs onsite services)
- Arrange with DEC for plant inspection on Jan 20th.

Regards
Terry A Wilcox

SUPERINTENDENTS REPORT

Dec 15th 2020 – Jan 4th, 2021

- Attend bi-weekly board meetings
- Attend monthly JPC meetings
- Weekly Managers meetings
- Attend bi-weekly Clute Park construction meetings
- Call and discuss SCADA with Karl from Aqualogics, meeting set for Jan 8th
- Reviewed applications for Linesman Helper position.
- Hale roofing onsite, main roof repaired.
- Quotes received and reviewed for replacement of roof hatch and ladder.
- Review siding colors for Clute park Buildings.
- Quotes received and reviewed for demolition of old garage behind office.
- Call from dispatch over salting, Streets manager notified.
- Call from dispatch wire down and arcing 4th St. at Laundromat, Electric department notified.
- Call from homeowner sewer back up plant personnel notified.

Regards
Terry A Wilcox

END OF YEAR POLICE REPORT 2020

TOTAL CALLS FOR SERVICE: 2446

TOTAL ARRESTS: 165

TOTAL TRAFFIC TICKETS: 465

CAR 1 MILEAGE: 63,864 (18,808 miles added in 2020)

CAR 2 MILEAGE: 99,503 (5,258 miles added in 2020)

UNMARKED MILEAGE: 109,357 (468 added in 2020)

VOLUNTEER COMMUNITY INTERACTIONS (After August 5, 2020)

POPS WITH COPS

SHOP-WITH-A-COP

Notable Calls for Service

Burglar Alarms: 105

Animal Complaints: 76

Domestic Disputes: 38

Assist Citizen: 186

Larceny Complaints: 84

Mental Health: 18

Motor Vehicle Accidents: 132

Records Request/Checks: 82

Assist Other Agency: 33

Open Doors: 5

Road/Other (blocked roads, street lights out, signs down): 22

Utility/Other (wires down, gas odor, water leak): 22

Unattended Deaths: 2

Number of Charges by Category

Burglary: 10

Larceny: 44

Criminal Mischief: 3

Weapons Charges: 2

Narcotics: 13

Family Offenses: 2

DWI: 9

Liquor Law: 2

Warrant Arrests: 27

Disorderly Conduct: 3

Bad Checks: 1

OTHER: 56



December 31, 2020

Village of Watkins Glen
Watkins Glen, NY

Dear Mayor Leszyk, Deputy Mayor Perazzini, Supt Hyde and Village Board,

Good day, thank you for the opportunity to allow the Glen Gators Swim Team to engage young athletes in a dryland workout atmosphere that is compliant, out of the weather and safe. We have averaged 15-18 athletes ranging in ages from 9 to 18 years old per practice. To note, we have been extremely safe and are very pleased to communicate that no cases or contact tracing issues have risen during our current tenure while utilizing the facility.

With the current state of society due to the pandemic we continue to be left without a local pool facility to utilize. We strive to support young athletes with a safe haven to physically and mentally prepare themselves in swimming, fitness, goal setting and most of all, TEAMWORK. We continue to work with the kids and support them in an extracurricular activity such as the Glen Gators dryland workouts being conducted at the Community Center.

With the inclement weather on us we continue to need a facility for the safety of the athletes physically and mentally. The young athletes are striving and persevering through tough conditions and are desperately working to find some sort of physical activity or normalcy. We request that you allow the Glen Gators Swim Team to continue to access the Watkins Glen Community Center for the month of January.

I request that I be added to the agenda for Tuesday, January 5th so the opportunity can be discussed, any questions answered and approved.

We cannot thank you enough for what you have already done and your support for the energetic and aspiring children of our community. We also thank you for the opportunity to work with Michelle Hyde and her staff, they have been absolutely FANTASTIC to work with!

Thank you,

Coaches Jason Westervelt and Stephen Klemann
Glen Gators Swim Team

From: Judy <judyphillips@stny.rr.com>

Sent: Monday, December 21, 2020 11:54 AM

To: Lou Perazzini <zinni57@aol.com>; DeNardo, Laurie <denardolaurie@gmail.com>; Nan Woodworth <2nwoodworthshaw@gmail.com>; Mayor <Mayor@watkinsglen.us>; Lonnie Childs <villageclerk@watkinsglen.us>

Cc: parks@watkinsglen.us

Subject: Community Center Rental

Watkins-Montour Rotary Club

PO Box 384

Watkins Glen, NY 14891-0384

Dear Mayor and Trustees,

The Watkins-Montour Rotary Club has been pleased to have had access to the Community Center in the past few months.

The Motto of the Club is "Service Above Self". As with all non-profit organizations this has been a difficult time for us. Our major sources of income have been eliminated but we still continue to offer support to community groups.

We have scheduled the Rotary Antique Show for October 10, 2021 and AMBA for November 6, 2021. We hope to resume the weekly Rotary meetings at the Community Center in the near future.

We respectfully request consideration of a reduction in the fees for the use of the community center. We continue to be a vibrant part of our community and want to be able to carry on our commitment of service.

If I may be of any further assistance please contact me. My information is as follows:

Judy Phillips judyphillips@stny.rr.com

607 535 6680

Thank you for your consideration.

Judy Phillips, President

Watkins Montour Rotary



**NY Power
Authority**

ANDREW M. TUOHY

JOHN R. KOFELTS

GILBERT W. BLOOMER

Village of Watkins Glen

The New York Power Authority ("NYPA") is pleased to offer for sale to the municipal utility systems and rural electric cooperative customers listed on Exhibit A (collectively, the "Utilities"), up to 175 megawatts ("MW") of supplemental firm peaking power and energy (hereinafter, "Supplemental Peaking Power") produced by NYPA's Niagara Power Project. In summary:

- The amount of the Supplemental Peaking Power being offered to individual Utilities at this time (the "Offered Allocation") is listed in Exhibit A. NYPA has in its discretion calculated the amount of the Offered Allocations using the percentages reflected in Appendix B to the parties' existing contract for the sale of Niagara Project Wholesale Power and Energy ("Existing Contract")
- Your Utility may purchase all or a portion of the Offered Allocation subject to minimum purchase amounts NYPA has established.
- Offered Allocations will have a term of approximately three (3) years from the date electric service for the Supplemental Peaking Power commences through December 31, 2023.
- Offered Allocations will be sold under the Existing Contract and will be subject to the same terms and conditions that apply to the sale of Firm Hydroelectric Peaking Power and Firm Hydroelectric Peaking Energy under your Existing Contract and the applicable NYPA Service Tariff.
- Should you choose to purchase Supplemental Peaking Power, you will need to enter into a contract with NYPA that will amend your Existing Contract to accommodate the sale of the Supplemental Peaking Power your Utility has elected to purchase.
- **Allocations of Supplemental Peaking Power are subject to the approval of NYPA's Board of Trustees.**

Accompanying this communication is an Expression of Interest and Application Form ("Form"). If your Utility is not interested in purchasing Supplemental Peaking Power under this offer, please complete the Customer Information Section of the Form and indicate your decision not to purchase Supplemental Peaking Power in response to Question 1. No additional information is required.

If your Utility is interested in purchasing Supplemental Peaking Power under this offer, please complete the Customer Information Section of the Form and provide the other information requested in the Form.

Forms must be received by NYPA no later than 5:00 p.m., January 8, 2021 ("Participation Deadline"). Forms received after this date may not be considered, and NYPA will assume your Utility is not interested in purchasing any Supplemental Peaking Power under this offer.

NYPA will assess the demand for Supplemental Peaking Power based on the information provided in the Forms. If one or more Utilities decline to purchase some or all of their Offered Allocation, NYPA may in its discretion make remaining Supplemental Peaking Power available for sale to those Utilities who have expressed an interest in purchasing such Supplemental Peaking Power.

NYPA will discuss this opportunity with each Interested Utility. Once final allocations are confirmed, NYPA will update the Utilities on the status of this offer and send Utilities who have agreed to purchase Supplemental Peaking Power contract documents to facilitate the sale.

Lonnie Childs

From: Minard LaFever
Sent: Monday, January 4, 2021 11:39 AM
To: Lonnie Childs; Mayor
Cc: Terry Wilcox; Rhonda Slater; Laura DeNardo; Deputy Mayor; Robert Carson; Nan Woodworth
Subject: incremental power agreement

To all,

So I'm going to try and explain it as simply as I can. First, this is (ONLY) for our incremental energy purchase above our hydro allocation of 6.24 mega watts. Currently our winter peak (10 mega watts) summer peak (9 mega watts) approximately, so winter(3.76 mega) summer(2.76) approximately, is what we were contracting for in this agreement. NYPA does purchase this energy currently for Watkins Glen (FULL REQUIREMENT) from the market and it currently could come from nuclear, solar, gas fired etc, generation sources. Under this agreement this energy would come exclusively from the Niagara project (hydro). This is a (3) year agreement and would need to be renewed again after that. In trying to understand this NYPA has (175) mega watts of available power for this contract, once its gone its gone, as this is available to other customers under NYPA contracts. This contract is similar to the TCC agreement that we have opted into in the past to help curb unforeseen spikes in energy based on natural emergencies aka, excessive cold waves or heat waves where shortages could occur. With this contract we are looking at an amount slightly higher than normal under standard conditions but guaranteed pricing under an emergency condition which can be impacted by not just cold and heat but also wind, snow, flooding or other natural disasters that could cripple the wind and solar farms being erected, as these farms are replacing current means of power generation. With that being said, all of our energy needs would be guaranteed from the Niagara Falls power plant so, we would be totally renewable energy. Its ultimately the village boards decision to make on this. I think there is still a lot of uncertainty when current generation is replaced by wind and solar for costs and reliability for some time yet. My opinion is to go with this and after (3) years the village (CAN) opt out if we want, but we (CAN NOT) opt in, as this opportunity will be contracted out to other customers. I know its short notice but this was just approved at the NYPA administration and the thinking is trying to include this into this winter season. The current figures of projected costs would be currently (.03 per kwh) to (.05 per kwh). These are at the high side for cost projections it could be (.04 per kwh) when all is said and done. In the event of an emergency the costs have rose above (.10 per kwh). This is a lot to take in but it's the cards were dealt. I will be on the board meeting call in for questions and will do my best to answer any of them as best I can. Please feel free to call me ahead of time with questions also. 742-6881

Thanks, very sorry for the short notice.

Minard LaFever
Supervisor Village Electric Department
910 South Decatur Street
Watkins Glen, NY 14891
Office: 607-535-6873
Cell: 607-742-6881

Lonnie Childs

From: Kassady Cerny <kassady@flxgateway.com>
Sent: Monday, December 21, 2020 1:10 PM
To: Lonnie Childs
Subject: Utility bill insert for DRI Fund application
Attachments: Downtown Revitalization Initiative Fund Inserts.docx; DRI Grant Fund Application.docx

Hi Lonnie,

My name is Kassady Cerny and I am with Schuyler County Partnership for Economic Development.

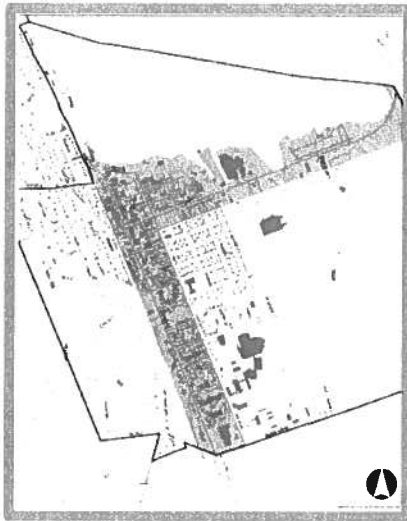
I just spoke to Barbara regarding the Downtown Revitalization Initiative fund application. Schuyler County Partnership is requesting to have an insert in the next utility bill to inform local residents of the application process for the DRI fund. Barbara informed me that this requires board approval. I have attached both the proposed insert and the application form for your review. The dates listed are contingent on the next billing that this insert can be included in. Please let me know if you have any questions or if there is any other information you need from me. If you could confirm that this will go to the board, and the time and date of the next meeting, I would greatly appreciate it. Thank you very much for your time and consideration!

--
Kassady Cerny
Economic and Community-
Redevelopment Specialist

Schuyler County Partnership for Economic Development
910 South Decatur Street
Watkins Glen, New York 14891

Direct: 607-535-6862
Cell: 607-882-4181

Visit our website: www.FLXGateway.com



*Watkins Glen DRI Area
(Shaded Area)*

Do you own a commercial building located in the Watkins Glen DRI Area? Is your building in need of commercial façade renovations, interior commercial renovations, and/ or the rehabilitation of residential rental units? The DRI Fund provides reimbursable matching grants of up to 50% for qualified and approved projects.

Beginning **Monday, January 4th, 2021**; project applications and program guidelines will be available on the SCOPED DRI Webpage, flxgateway.com/dri. Applications can also be picked up at the SCOPED office located at 910 S. Decatur Street and at the Village Hall at 303 N. Franklin Street.

**ALL APPLICATIONS ARE DUE TO SCOPED OFFICES
DUE ON OR BEFORE: FRIDAY, FEBRUARY 8TH, 2021 AT 4:00 PM**

CONTACT:

**Kassady Cerny at 607-535-6862 or kassady@flxgateway.com
With any Fund or Application Questions**

The maximum grant amount for the Downtown Revitalization Fund is \$150,000 (including both residential and commercial work), or up to 50% of the project cost, whichever is less. The minimum grant is \$30,000.

Anticipated Timeline

February 8th, 2021 – Applications are due
Mid-February 2021 – Review Committee meets
Monday, March 1st, 2021 – Projects are selected and recommended to NY State HCR
Monday, March 1st, 2021 – Grant Awards are announced
Friday, April 2nd, 2021 – Grants Awards are finalized, and the project official commences
May 2021 – Required Environmental Review is conducted
May- August 2021 – Final design, project bidding, permitting, and site plan review (as required)
August 2021 – December 2021– Construction begins
February 2022 – All projects are complete

Rhonda Slater

From: Deputy Mayor
Sent: Tuesday, December 22, 2020 5:12 PM
To: Rhonda Slater
Subject: FW: Invoice 278296 Jeff's On-Site Services, Inc
Attachments: Inv_278296_from_Jeffs_OnSite_Services_Inc_5184.pdf

From: Mike Stamp <mike@eccooper.com>
Sent: Tuesday, December 22, 2020 9:27 AM
To: Deputy Mayor <deputymayor@watkinsglen.us>
Subject: FW: Invoice 278296 Jeff's On-Site Services, Inc

Lou:

I was advised to forward this bill from Jeff's On-Site Services by the Water Dept. The sewer backed up into my office, flooding the bathroom and basement. I didn't feel as though this was caused by any fault of mine. Please let me know if you have any questions.

Thank you,

Michael E. Stamp, CIC
E. C. Cooper, Inc.
115 E. Fourth Street
Watkins Glen, NY 14891
Phone (607) 535-2731
Fax (607) 535-7985



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From: Julie Wilbur <julie@eccooper.com>
Sent: Tuesday, December 22, 2020 9:06 AM
To: Doug Hagin <doug@eccooper.com>; Mike Stamp <mike@eccooper.com>
Subject: FW: Invoice 278296 Jeff's On-Site Services, Inc

FYI

Invoice



Date	Invoice #
12/4/2020	278296

Bill To

EC COOPER
 115 E FOURTH ST
 WATKINS GLEN NY 14891

P.O. No.	Terms
	Due on receipt

Quantity	Description	Rate	Amount
	Service Call	165.00	165.00T
	3 hours labor x 2 men	240.00	240.00T
	Equipment charge: Electric snake, bladder, camera	220.00	220.00T
	Plugged sewer lateral, Diagnosed, determined 4th Street sewer main plugged. Contacted Village of Watkins Glen		

Jeff's On-Site Services, Inc
 PO Box 641
 Montour Falls, NY 14865
 Phone: 607-535-9530: 607-227-4135

All Major Credit Cards Accepted

Subtotal	\$625.00
Sales Tax (8.0%)	\$50.00
Total	\$675.00

www.jeffsonsiteservices.com

Lonnie Childs

From: Martin Pierce
Sent: Thursday, December 17, 2020 2:45 PM
To: Lonnie Childs
Subject: class

Requesting Rekczis and Swarthout attend AWWA training in Seneca Falls on Feb. 2,2021. COST \$150.00 each.

Martin Pierce
Water Department Operator in Charge

406 Steuben St.
Watkins Glen, NY 14891

Village of Watkins Glen
Phone 607-535-6914
Fax: 607-535-7621

Order Complete

Thank you for your order

Payment for this invoice is due by **01/16/2021**



New York Section

Invoice #: 190286

Total: \$300.00

Status: Not Paid

Date: 12/17/2020 at 01:30pm

Order Details

Name: martin pierce

AWWA Member: No

Email: mpierce@watkinsglen.us

Phone: (607) 535-6914

Address: 303 N. FRANKLIN ST., watkins glen, NY 14891

Course	Amount
Course: Basic Laboratory Skills #2102	
SWARTHOUT, STANLEY / waterdept@watkinsglen.us	\$150.00
REKCZIS, JOHN / waterdept@watkinsglen.us	\$150.00



Basic Laboratory Skills

Water Pollution Control Engineering, 10th Edition, by M. C. Metcalf & E. T. O'Toole, McGraw-Hill, 2003

February 2 - Seneca Falls (Thomas F. Clark, instructor)
March 9 - Woodbury (Thomas F. Clark, instructor)
March 16 - Utica (Thomas F. Clark, instructor)
March 18 - Troy (Thomas F. Clark, instructor)
March 24 - Kingston (Thomas F. Clark, instructor)
March 25 - Kingston (Thomas F. Clark, instructor)
March 31 - Williamsville (John Mogavero, instructor)
May 10 - Poughkeepsie (Matt Geho instructor)
May 19 - Troy (Thomas F. Clark, instructor)
July 7 - Melville (H2M Group) (Thomas F. Clark, instructor)
July 20 - Oneonta (Thomas F. Clark, instructor)
July 21 - Vestal (Thomas F. Clark, instructor)
July 22 - Troy (Thomas F. Clark, instructor)
August 10 - Watertown (Thomas F. Clark, instructor)
August 17 - Batavia (Thomas F. Clark, instructor)
August 18 - Ithaca (Thomas F. Clark, instructor)
August 31 - Troy (Thomas F. Clark, instructor)
September 13 - Poughkeepsie (Matt Geho, instructor)
October 14 - Williamsville (John Mogavero, instructor)
October 19 - Peru (Thomas F. Clark, instructor)
November 4 - Troy (Thomas F. Clark, instructor)
November 8 - Poughkeepsie (Matt Geho, instructor)
November 9 - Seneca Falls (Thomas F. Clark, instructor)

8:00 am - 4:30 pm

\$100 members | \$150 nonmembers

Various (see above)

7.0 Water | 7.0 Wastewater | 3.0 PE

The course is designed to improve understanding of basic laboratory skills used in water treatment plants. General information on laboratory safety, practices and testing protocols, including sampling guidelines, is presented. Analytical techniques covered include temperature, pH, alkalinity, hardness, colorimetry (for chlorine and fluoride testing), turbidity and coagulation/flocculation (including jar testing). Course objectives will be met by presenting background/theory, incorporating practical applications of analytical testing and thorough hands-on experience, using portable field use and laboratory instruments. Participants are required to analyze water samples of known and unknown values.

Voucher Abstract

Village of Watkins Glen

VC 00024910	insurance	00EMPLOYEE	Employees Trust Fund		
12/23/2020	17,602	12 2020		991.88	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	health insurance	495.94	AA.9060.800	HOSPITAL & MEDICAL INS	
002	health insurance	495.94	JT.9060.800	HOSPITAL & MEDICAL INS	

TOTAL VOUCHERS FOR VENDOR: 00EMPLOYEE # OF VOUCHERS: 1 TOTAL AMOUNT: 991.88

VC 00024911	Insurance	00EXCELLUS	Excellus Health Plan - Group		
12/23/2020	17,602	12 2020		3,849.56	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	health insurance	3,587.09	AA.9089.800	COMPENSATED ABSENCES	
002	health insurance	87.49	FF.9089.000	COMPENSATED ABSENCES	
003	health insurance	87.49	GG.9089.000	COMPENSATED ABSENCES	
004	health insurance	87.49	EE.0785.100	EMPLOYEES WELFARE EXPENSES	

TOTAL VOUCHERS FOR VENDOR: 00EXCELLUS # OF VOUCHERS: 1 TOTAL AMOUNT: 3,849.56

VC 00024906	201 N Perry	000000NYSEG	New York State Electric & Gas		
12/23/2020	17,602	12 2020		551.51	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	FIRE DEPT	551.51	AA.3410.410	FIRE - CONTR. UTILITIES EXP	

VC 00024907	303 N Franklin	000000NYSEG	New York State Electric & Gas		
12/23/2020	17,602	12 2020		426.82	

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	303 N Franklin	426.82	AA.1620.410	MUN BLDGS - CONTR EXP - UTILITIES	

VC 00024908	65 Salt Point Rd	000000NYSEG	New York State Electric & Gas		
12/23/2020	17,602	12 2020		47.67	

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>	
001	RAW PUMP GENERATOR	47.67	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP	

Date: 12/23/2020
Time: 9:18:19AM

User: JENN
Page: 2

Voucher Abstract

Village of Watkins Glen

VC 00024909 406 Steuben St
12/23/2020 17.602

00000NYSEG New York State Electric & Gas
12 2020

39.27
ACCUENT DESCRIPTION
SOURCE OF SUPPLY - UTILITIES EXP

001 WTP generator 1001-5625-428

AMOUNT ACCUENT NO
39.27 FF.8320.410

TOTAL VOUCHERS FOR VENDOR: 00000NYSEG

OF VOUCHERS: 4

TOTAL AMOUNT:

1,065.27

TOTAL # OF VOUCHERS: 6

TOTAL AMOUNT:

5,906.71

Voucher Abstract

Village of Watkins Glen

Summary

		Total
AA-GENERAL FUND	AA.0200.000	5,061.36
	Total	5,061.36
EE-ELECTRIC ENTERPRISE FUND	EE.0121.000	87.49
	Total	87.49
FF-WATER FUND	FF.0200.000	174.43
	Total	174.43
GG-SEWER FUND	GG.0200.000	87.49
	Total	87.49
JT-Catherine Valley Water Reclamation Facility	JT.0200.000	495.94
	Total	495.94
Total		5,906.71

Voucher Abstract

Village of Watkins Glen

VC 00024916 GOC Fee- BPOE Lodge #1546- GOC #2021-01
12/28/2020 17,616

LINE DETAIL DESCRIPTION
001 GOC Fee- BPOE Lodge #1546- GOC #2021-01

STATECOMP STale Comptroller - Games of Chance Fees
12 2020
AMOUNT ACCOUNT NO
15.00 AA.0631.000

15.00
ACCOUNT DESCRIPTION
DUE TO OTHER GOVERNMENTS

TOTAL VOUCHERS FOR VENDOR: STATECOMP

OF VOUCHERS: 1

TOTAL AMOUNT:

15.00

VC 00024966 Utility Billing Postage
12/31/2020 17,616

LINE DETAIL DESCRIPTION
001 utility bills
002 utility bills
003 utility bills

000000USPS United States Postal Service
12 2020
AMOUNT ACCOUNT NO
166.05 FF.8310.420
166.05 GG.8110.420
166.06 EE.0781.500

498.16
ACCOUNT DESCRIPTION
ADMIN - MAINT & REPAIRS EXP
SEWER ADMINISTRATION - MAINT&REPAIRS
EXP
OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 000000USPS

OF VOUCHERS: 1

TOTAL AMOUNT:

498.16

TOTAL # OF VOUCHERS: 2

TOTAL AMOUNT:

513.16

Voucher Abstract

Village of Watkins Glen

Summary

		Total
AA-GENERAL FUND	AA.0200.000	15.00
	Total	15.00
EE-ELECTRIC ENTERPRISE FUND	EE.0121.000	166.06
	Total	166.06
FF-WATER FUND	FF.0200.000	166.05
	Total	166.05
GG-SEWER FUND	GG.0200.000	166.05
	Total	166.05
Total		513.16

Voucher Abstract

Village of Watkins Glen

VOUCHER TRANS DATE	DESCRIPTION BATCH NO	VENDOR NUMBER / NAME POST MO/YR	BANK ID CHECK NO	CHECK DATE	AMOUNT	EFT	DP
--------------------	----------------------	------------------------------------	------------------	------------	--------	-----	----

VC 00024895	Advertising - County Map for Campground	000AREAMAP	Area Map Service				
12/21/2020	17,588	12 2020			108.10		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		<u>ACCOUNT DESCRIPTION</u>		
001	Advertising- County Map for Campground	108.10	AA.7180.420		CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE		

TOTAL VOUCHERS FOR VENDOR: 000AREAMAP # OF VOUCHERS: 1 TOTAL AMOUNT: 108.10

VC 00024893	overpayment of final bill	ARNOLDILES	Arnold Iles				
12/21/2020	17,588	12 2020			6.33		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		<u>ACCOUNT DESCRIPTION</u>		
001	overpayment of final bill	6.33	AA.0690.000		OVERPAYMENTS/CLEARING		

TOTAL VOUCHERS FOR VENDOR: ARNOLDILES # OF VOUCHERS: 1 TOTAL AMOUNT: 6.33

VC 00024951	Cell Phone and Tablet	00FIRSTNET	AT&T MOBILITY				
12/29/2020	17,588	12 2020			87.80		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		<u>ACCOUNT DESCRIPTION</u>		
001	FD-Cell Phone and Tablet	87.80	AA.3410.400		FIRE - CONTRACTUAL		

TOTAL VOUCHERS FOR VENDOR: 00FIRSTNET # OF VOUCHERS: 1 TOTAL AMOUNT: 87.80

VC 00024952	Recycling-January 2021	00CARDINAL	Cardinal Disposal				
12/29/2020	17,588	12 2020			4,000.00		
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>		<u>ACCOUNT DESCRIPTION</u>		
001	Recycling-January 2021	4,000.00	AA.8160.400		REFUSE & GARBAGE - CONTRACTUAL		

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00CARDINAL

OF VOUCHERS: 1

TOTAL AMOUNT:

4,000.00

VC 00024896 Door Handle Cable
12/21/2020 17.588

00CARQUEST Carquest Auto Parts

12 2020

11.12

LINE DETAIL DESCRIPTION
001 Door Handle Cable

AMOUNT ACCOUNT NO
11.12 AA.5110.420

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

VC 00024897 det fluid, oil, funnel, led lights for dump truck
12/21/2020 17.588

00CARQUEST Carquest Auto Parts

12 2020

172.88

LINE DETAIL DESCRIPTION
001 oil and funnel

AMOUNT ACCOUNT NO
39.69 AA.5110.420

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

002 led lights for dump truck

112.26 AA.5110.420

STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

003 oil & plug

20.93 AA.5142.420

SNOW REMOVAL - CONTR. - MATERIALS & MAINTENANCE

VC 00024898 air filter, batteries, wiper blades
12/21/2020 17.588

00CARQUEST Carquest Auto Parts

12 2020

206.00

LINE DETAIL DESCRIPTION
001 air filter, batteries, wiper blades

AMOUNT ACCOUNT NO
206.00 JT.8130.420

ACCOUNT DESCRIPTION
SEWAGE TREAT DISP - MAINT & REPAIRS EXP

VC 00024961 Relay Switch, Shop Towels, Grease, Mirror, Relay,
12/29/2020 17.588

00CARQUEST Carquest Auto Parts

12 2020

530.59

LINE DETAIL DESCRIPTION
001 Relay Switch, Shop Towels

AMOUNT ACCOUNT NO
73.77 AA.5110.420

ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

002 Window Regulator

165.94 AA.5110.420

STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

003 DI Electric Grease

9.99 AA.5110.422

Street Maint - Lubrication

004 Wheel Bearing, Relay, Blade Guide

224.16 AA.5110.420

STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

005 Truck Mirror

10.21 AA.5110.420

STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

006 Hi Temp Permatex

24.12 JT.8130.420

SEWAGE TREAT DISP - MAINT & REPAIRS EXP

007 Mini Bulb

22.40 EE.0804.000

TRANSPORTATION CLEARING

VC 00024970 Tractor Fitting/TWECO for Weldig Tips/Thread Lock
12/31/2020 17.588

00CARQUEST Carquest Auto Parts

12 2020

29.88

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001	HHC SYDR Tractor Fitting	15.98	AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE
002	FNY TWECO for Welding Tips	6.79	AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE
003	Thread Lock	7.11	AA.1410.420	CLERK - MATERIALS & MAINTENANCE

VC 00024982 Power Inverter/Tire Foam, Towels/Detrgt, Fluid/Loc
 01/04/2021 17,629 00CARQUEST Carquest Auto Parts

LINE	DETAIL DESCRIPTION	AMOUNT	ACCGOUNT NO	ACCGOUNT DESCRIPTION
001	Power Inverter	29.99	AA.3410.400	FIRE - CONTRACTUAL
002	Tire Foam/Towels	27.50	AA.3410.400	FIRE - CONTRACTUAL
003	Fluid Film/Detergent	42.35	AA.3410.400	FIRE - CONTRACTUAL
004	Thread Lock	8.09	AA.3410.400	FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00CARQUEST # OF VOUCHERS: 6 TOTAL AMOUNT: 1,058.40

VC 00024923 repair window and replace wheel bearings
 12/28/2020 17,588 CATLINHILL Catlin Hill Garage

LINE	DETAIL DESCRIPTION	AMOUNT	ACCGOUNT NO	ACCGOUNT DESCRIPTION
001	repair window on F350 pickup	70.00	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
002	replace wheel bearing on cemetery truck	98.00	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: CATLINHILL # OF VOUCHERS: 1 TOTAL AMOUNT: 168.00

VC 00024959 Door Credit, DRI, Zoom, Tires, Boots, Pump Repair
 12/29/2020 17,588 000000CCTC Chemung Canal Trust Company

LINE	DETAIL DESCRIPTION	AMOUNT	ACCGOUNT NO	ACCGOUNT DESCRIPTION
001	DRI CrashPlan	9.99	AA.1410.400	CLERK - CONTRACTUAL
002	Zoom	29.98	AA.1410.420	CLERK - MATERIALS & MAINTENANCE
003	Microsoft Office licenses	4.00	AA.1210.400	MAYOR - CONTRACTUAL
004	Microsoft Office licenses	16.00	AA.1010.400	BOARD OF TRUSTEES-CONTRACTUAL
005	Microsoft Office licenses	20.00	AA.1410.400	CLERK - CONTRACTUAL
006	Microsoft Office licenses	12.00	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE
007	Microsoft Office licenses	8.00	AA.5110.400	STREET MAINT - CONTR EXP

Voucher Abstract

Village of Watkins Glen

008	Microsoft Office licenses	8.00	EE.0781.500	OFFICE SUPPLIES & EXPENSE
009	Microsoft Office licenses	4.00	AA.1220.400	SUPT - CONTRACTUAL EXPENSE
010	Microsoft Office licenses	8.00	AA.8010.400	ZONING - CONTRACTUAL
011	Microsoft Office licenses	8.00	FF.8310.400	ADMIN - CONTRACTUAL
012	Microsoft Office licenses	12.00	AA.7110.400	PARKS - CONTRACTUAL
013	Microsoft Office licenses	4.00	JT.8110.425	SEWER ADMINISTRATION - OFFICE SUPPLIES
014	Microsoft Office licenses	4.00	AA.1110.400	MUNICIPAL COURT - CONTRACTUAL
015	Armor Door Credit	-676.15	FF.8320.427	Source of Supply - building maintenance
016	Door Closer Credit	-55.48	FF.8320.427	Source of Supply - building maintenance
017	Youngs Tire-Tires	270.00	AA.7110.420	PARKS - CONTR. - MATERIALS & MAINTENANCE
018	CAT Footwear-Boos (Ballard)	106.40	EE.0781.500	OFFICE SUPPLIES & EXPENSE
019	Fleet Pump & Service-Pump Repair Kits	984.00	FF.8340.421	Transmission - valves

VC 00024986 NYCOCM Webinar 000000CCTC Chemung Canal Trust Company
 01/04/2021 17,588 1 2021

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	NYCOM Webinar-Gray, Hugo, Olewnik	390.00	AA.8010.400	ZONING - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000000CCTC # OF VOUCHERS: 2 TOTAL AMOUNT: 1,166.74

VC 00024929 ladder 29 & tanker 31 yearly pump test 0000CHURCH Churchillville Fire Equipment Corp
 12/28/2020 17,588 12 2020 600.00

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	ladder 29 yearly pump test	300.00	AA.3410.400	FIRE - CONTRACTUAL
002	tanker 31 yearly pump test	300.00	AA.3410.400	FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0000CHURCH # OF VOUCHERS: 1 TOTAL AMOUNT: 600.00

VC 00024972 INTOX 1800 Kit with case (2 ea) 00000000CMI CMI, Inc
 12/31/2020 17,588 12 2020

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	INTOX 1800 Kit with case (2 ea)	850.00	AA.3120.420	POLICE - CONTR. MATERIALS & MAINTENANCE

850.00

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 0000000CMI

OF VOUCHERS: 1

TOTAL AMOUNT:

850.00

VC 00024934 reimburse welding helmet auto-flame
12/28/2020 17,588

0000000011 Diane Carl

12 2020

39.99

LINE DETAIL DESCRIPTION
001 reimburse for welding helmet

AMOUNT ACCOUNT NO
39.99 AA.7110.430

ACCOUNT DESCRIPTION
PARKS - MATER & SUPPL EXP

TOTAL VOUCHERS FOR VENDOR: 0000000011

OF VOUCHERS: 1

TOTAL AMOUNT:

39.99

VC 00024917 reimburse for workboots
12/28/2020 17,588

00000BERRY Edward Berry

12 2020

127.99

LINE DETAIL DESCRIPTION
001 reimburse for workboots

AMOUNT ACCOUNT NO
127.99 JT.8110.430

ACCOUNT DESCRIPTION
SEWER ADMINISTRATION - CLOTHING &
SAFETY SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 00000BERRY

OF VOUCHERS: 1

TOTAL AMOUNT:

127.99

VC 00024938 hearing tests
12/30/2020 17,588

00ENVIROHE Environmental Health Screening

12 2020

541.00

LINE DETAIL DESCRIPTION
001 hearing tests
002 hearing tests
003 hearing tests
004 hearing tests
005 hearing tests

AMOUNT ACCOUNT NO
57.60 AA.7110.400
108.20 AA.5110.400
108.20 EE.0785.100
158.80 FF.8310.400
108.20 JT.8130.400

ACCOUNT DESCRIPTION
PARKS - CONTRACTUAL
STREET MAINT - CONTR EXP
EMPLOYEES WELFARE EXPENSES
ADMIN - CONTRACTUAL
SEWAGE TREAT DISP - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00ENVIROHE

OF VOUCHERS: 1

TOTAL AMOUNT:

541.00

Voucher Abstract
Village of Watkins Glen

VC 00024918 2 pants for Z Ricci
12/28/2020 17,588
LINE DETAIL DESCRIPTION
001 2 pants for Z Ricci

000FAMOUSB Famous Brands Outlet
12 2020
AMOUNT ACCOUNT NO
74.08 FF.8310.430

74.08
ACCOUNT DESCRIPTION
ADMIN - Clothing & Safety Supplies

TOTAL VOUCHERS FOR VENDOR: 000FAMOUSB

OF VOUCHERS: 1

TOTAL AMOUNT: 74.08

VC 00024973 Lanyard 40 cm
12/31/2020 17,588
LINE DETAIL DESCRIPTION
001 Lanyard 40cm

00FIRSTOUT First Out Rescue Equipment
12 2020
AMOUNT ACCOUNT NO
68.02 AA.3410.400

68.02
ACCOUNT DESCRIPTION
FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00FIRSTOUT

OF VOUCHERS: 1

TOTAL AMOUNT: 68.02

VC 00024900 emergency trauma dressing, rapid first aid bag
12/21/2020 17,588
LINE DETAIL DESCRIPTION
001 emergency trauma dressing, rapid response first aid bag size 1,
shipping

00000GALLS Gall's
12 2020
AMOUNT ACCOUNT NO
98.99 AA.3120.420

98.99
ACCOUNT DESCRIPTION
POLICE - CONTR. MATERIALS &
MAINTENANCE

VC 00024975 Boots (M. Sharp)
01/04/2021 17,588
LINE DETAIL DESCRIPTION
001 Boots (M. Sharp)

00000GALLS Gall's
1 2021
AMOUNT ACCOUNT NO
130.95 AA.3120.400

130.95
ACCOUNT DESCRIPTION
POLICE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00000GALLS

OF VOUCHERS: 2

TOTAL AMOUNT: 229.94

Voucher Abstract

Village of Watkins Glen

LINE DETAIL DESCRIPTION
 001 Legal-Hearings/Sick Leave
 002 Legal-Health Insurance

AMOUNT ACCOUNT NO
 2,960.00 AA.1420.400
 111.00 EE.0781.300

ACCOUNT DESCRIPTION
 LAW - CONTRACTUAL
 CONTRACTUAL EXP - ATTORNEY

TOTAL VOUCHERS FOR VENDOR: 0000GIRVIN

OF VOUCHERS: 1

TOTAL AMOUNT:

3,071.00

VC 00024899 #10 logo windo envelopes w/permit #44 & freight
 12/21/2020 17,588

GOVERFORMS Government Forms and Supplies LLC

12 2020

491.50

LINE DETAIL DESCRIPTION
 001 #10 logo windo envelopes w/permit #44 & freight
 002 #10 logo windo envelopes w/permit #44 & freight
 003 #10 logo windo envelopes w/permit #44 & freight

AMOUNT ACCOUNT NO
 163.83 FF.8310.400
 163.84 GG.8110.425
 163.83 EE.0781.500

ACCOUNT DESCRIPTION
 ADMIN - CONTRACTUAL
 SEWER ADMINISTRATION - OFFICE SUPPLIES
 OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: GOVERFORMS

OF VOUCHERS: 1

TOTAL AMOUNT:

491.50

VC 00024965 alkalinity tests
 12/30/2020 17,588

000000HACH Hach Company

12 2020

819.60

LINE DETAIL DESCRIPTION
 001 alkalinity tests

AMOUNT ACCOUNT NO
 819.60 JT.8130.422

ACCOUNT DESCRIPTION
 SEWAGE TREAT DISP - LAB SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 000000HACH

OF VOUCHERS: 1

TOTAL AMOUNT:

819.60

VC 00024983 Forms-W2, 1099, Envelopes
 01/04/2021 17,588

0000HARRIS Harris

1 2021

188.00

LINE DETAIL DESCRIPTION
 001 Forms-W2, 1099, Env
 002 Forms-W2, 1099, Env
 003 Forms-W2, 1099, Env

AMOUNT ACCOUNT NO
 62.67 FF.8310.420
 62.67 GG.8110.420
 62.66 EE.0781.500

ACCOUNT DESCRIPTION
 ADMIN - MAINT & REPAIRS EXP
 SEWER ADMINISTRATION - MAINT&REPAIRS
 EXP
 OFFICE SUPPLIES & EXPENSE

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 0000HARRIS

OF VOUCHERS: 1

TOTAL AMOUNT:

188.00

VC 00024968 December kwh - 4454373

12/31/2020 17,588

000001IEEP Independent Energy Efficiency Program, Inc

12 2020

4,454.37

001 DETAIL DESCRIPTION
December kwh - 4454373

AMOUNT ACCOUNT NO
4,454.37 EE.0782.000

ACCOUNT DESCRIPTION
MANAGEMENT SERVICES

TOTAL VOUCHERS FOR VENDOR: 000001IEEP

OF VOUCHERS: 1

TOTAL AMOUNT:

4,454.37

VC 00024980 Cloud PBS Professional DID/E911 Jan 2021

01/04/2021 17,588

0001PITOMY IPitomy Communications, LLC

1 2021

76.92

001 DETAIL DESCRIPTION
Cloud PBS Professional DID/E911 Jan 2021

AMOUNT ACCOUNT NO
76.92 JT.8130.411

ACCOUNT DESCRIPTION
TREATMENT - PHONE

TOTAL VOUCHERS FOR VENDOR: 0001PITOMY

OF VOUCHERS: 1

TOTAL AMOUNT:

76.92

VC 00024936 annual service agreement

12/28/2020 17,588

000001TRON Itron, Inc

12 2020

1,948.72

001 DETAIL DESCRIPTION
annual service agreement
002 annual service agreement
003 annual service agreement
004 annual service agreement
005 annual service agreement

AMOUNT ACCOUNT NO
649.57 FF.0440.000
649.57 FF.0440.600
216.52 FF.8320.400
216.52 GG.8130.400
216.54 EE.0781.500

ACCOUNT DESCRIPTION
DUE FROM OTHER GOV'TS - DIX
DUE FROM OTHER GOV'TS - READING
SOURCE OF SUPPLY - CONTRACTUAL
SEWAGE TREAT DISP - CONTRACTUAL
OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 000001TRON

OF VOUCHERS: 1

TOTAL AMOUNT:

1,948.72

Voucher Abstract

Village of Watkins Glen

VC 00024954 Compressor Parts, Maint, Testing & Service

0000JEROME Jerome Fire Equipment Co, Inc

1,109.50

12/29/2020 17,588
001 DETAIL DESCRIPTION
Compressor Parts, Maint, Testing & Service

12 2020
AMOUNT ACCOUNT NO
1,109.50 AA.3410.400

ACCOUNT DESCRIPTION
FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 0000JEROME

OF VOUCHERS: 1

TOTAL AMOUNT: 1,109.50

VC 00024953 Fuel

00000LAKES Lakes Gas

12.78

12/29/2020 17,588
001 DETAIL DESCRIPTION
Fuel
002 Fuel Tax Credit

12 2020
AMOUNT ACCOUNT NO
15.40 AA.3410.400
-2.62 AA.3410.400

ACCOUNT DESCRIPTION
FIRE - CONTRACTUAL
FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00000LAKES

OF VOUCHERS: 1

TOTAL AMOUNT: 12.78

VC 00024941 nitrile gloves

LOUSGLOVES Lou's Gloves, Inc

845.00

12/28/2020 17,588
001 DETAIL DESCRIPTION
nitrile gloves

12 2020
AMOUNT ACCOUNT NO
845.00 JT.8130.422

ACCOUNT DESCRIPTION
SEWAGE TREAT DISP - LAB SUPPLIES

TOTAL VOUCHERS FOR VENDOR: LOUSGLOVES

OF VOUCHERS: 1

TOTAL AMOUNT: 845.00

VC 00024927 overhead door repair, yearly maintenance

00MARTINSD Martin's Door Service, LLC

1,459.25

12/28/2020 17,588
001 DETAIL DESCRIPTION
overhead door repair, yearly maintenance

12 2020
AMOUNT ACCOUNT NO
1,459.25 AA.3410.400

ACCOUNT DESCRIPTION
FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00MARTINSD

OF VOUCHERS: 1

TOTAL AMOUNT: 1,459.25

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00MARTINSD

OF VOUCHERS: 1

TOTAL AMOUNT:

1,459.25

VC 00024922 year 2 - lineworker apprentice program Prodtromou
12/28/2020 17,588

000000MEUA MEUA of NYS

3,700.00

LINE DETAIL DESCRIPTION
001 year 2 - lineworker apprentice program Prodtromou

AMOUNT ACCOUNT NO
3,700.00 EE.0781.500

ACCOUNT DESCRIPTION
OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 000000MEUA

OF VOUCHERS: 1

TOTAL AMOUNT:

3,700.00

VC 00024967 Lab Testing/Credits
12/31/2020 17,588

00MICROBAC Microbac Laboratories, Inc

2,220.15

LINE DETAIL DESCRIPTION
001 PIC, POC, SOC TESTS
002 THM, HAA TESTS
003 THM, HAA TESTS
004 THM, HAA TESTS
005 THM, HAA TESTS
006 TOTAL COLIFORM TESTS
007 TOTAL COLIFORM TESTS
008 TOTAL COLIFORM TESTS
009 TOTAL COLIFORM TESTS
010 LAB TESTING CREDIT
011 LAB TESTING CREDIT
012 LAB TESTING CREDIT
013 LAB TESTING CREDIT

AMOUNT ACCOUNT NO
1,324.30 FF.8320.425
223.97 FF.8320.425
223.96 FF.0440.600
223.96 FF.0440.600
223.96 FF.0440.000
43.07 FF.8320.425
21.52 FF.0440.600
21.52 FF.0440.600
21.52 FF.0440.000
-43.07 FF.8320.425
-21.52 FF.0440.600
-21.52 FF.0440.600
-21.52 FF.0440.000

ACCOUNT DESCRIPTION
Source of Supply - lab analysis
Source of Supply - lab analysis
DUE FROM OTHER GOVTS- READING
DUE FROM OTHER GOVTS- READING
DUE FROM OTHER GOVTS- READING
DUE FROM OTHER GOVTS- READING
DUE FROM OTHER GOVTS- DIX
Source of Supply - lab analysis
DUE FROM OTHER GOVTS- READING
DUE FROM OTHER GOVTS- READING
DUE FROM OTHER GOVTS- READING
DUE FROM OTHER GOVTS- DIX

TOTAL VOUCHERS FOR VENDOR: 00MICROBAC

OF VOUCHERS: 1

TOTAL AMOUNT:

2,220.15

VC 00024921 Testing
12/28/2020 17,588

00MICROB-G Microbac Laboratories, Inc.

615.00

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001 Lab Work
002 Lab Work

342.86 JT.8130.425
272.14 JT.8130.425

SEWAGE TREAT DISP - LAB ANALYSES EXP
SEWAGE TREAT DISP - LAB ANALYSES EXP

VC 00024932 lab tests 17,588

00MICROB-G Microbac Laboratories, Inc.

12 2020

593.99

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 lab work
002 lab work

287.00 JT.8130.425
306.99 JT.8130.425

SEWAGE TREAT DISP - LAB ANALYSES EXP
SEWAGE TREAT DISP - LAB ANALYSES EXP

VC 00024963 lab work 17,588

00MICROB-G Microbac Laboratories, Inc.

12 2020

272.14

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 lab work

272.14 JT.8130.425

SEWAGE TREAT DISP - LAB ANALYSES EXP

VC 00024964 lab work 17,588

00MICROB-G Microbac Laboratories, Inc.

12 2020

289.56

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 lab work

289.56 JT.8130.425

SEWAGE TREAT DISP - LAB ANALYSES EXP

TOTAL VOUCHERS FOR VENDOR: 00MICROB-G

OF VOUCHERS: 4

TOTAL AMOUNT:

1,770.69

VC 00024940 saas monthly fee for January 17,588

000MISSION Mission Management Information Systems, Inc

12 2020

241.29

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 saas monthly fee for January

241.29 AA.7180.400

CAMPGROUND - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000MISSION

OF VOUCHERS: 1

TOTAL AMOUNT:

241.29

VC 00024924 GLOVES 17,588

NATIONALSA National Safety Inc.

12 2020

139.60

LINE DETAIL DESCRIPTION

AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

001 GLOVES

57.84 JT.8110.430

SEWER ADMINISTRATION - CLOTHING & SAFETY SUPPLIES

Voucher Abstract

002 GLOVES
81.76 JT.8110.430
Village of Watkins Glen

SEWER ADMINISTRATION - CLOTHING &
SAFETY SUPPLIES

TOTAL VOUCHERS FOR VENDOR: NATIONALSA # OF VOUCHERS: 1 TOTAL AMOUNT: 139.60

VC 00024928 Deman 8200, Regualr 4610260 kwh 000000NYP A New York Power Authority
12/28/2020 17,588 12 2020 100,187.43

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	electricity purchased Demand 8200, 4610260 kwh	100,187.43	EE.0721.000	ELECTRICITY PURCHASED

TOTAL VOUCHERS FOR VENDOR: 000000NYP A # OF VOUCHERS: 1 TOTAL AMOUNT: 100,187.43

VC 00024984 Gas Service 000000NYSEG New York State Electric & Gas
01/04/2021 17,588 1 2021 106.77

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	PRV Station 1001-2585-468	106.77	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 000000NYSEG # OF VOUCHERS: 1 TOTAL AMOUNT: 106.77

VC 00024950 Transmission Fees for November 000000NYSEG New York State Electric & Gas
12/29/2020 17,588 12 2020 194.82

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Transmission Fees	192.25	EE.0721.000	ELECTRICITY PURCHASED
002	Gross Receipts Tax	2.57	EE.0721.000	ELECTRICITY PURCHASED

TOTAL VOUCHERS FOR VENDOR: 000000NYSEG # OF VOUCHERS: 1 TOTAL AMOUNT: 194.82

Voucher Abstract

Village of Watkins Glen

VC 00024947 install precast foundations and electrical conduit

0000NYSDOT NYS Department of Transportation

397,022.25

12/29/2020 17,588
001 DETAIL DESCRIPTION
Install precast foundations and electrical conduit

12 2020
AMOUNT ACCOUNT NO
397,022.25 EE.0263.000

ACCOUNT DESCRIPTION
CONTRIBUTIONS FOR EXTENSION

TOTAL VOUCHERS FOR VENDOR: 0000NYSDOT

OF VOUCHERS: 1

TOTAL AMOUNT:

397,022.25

VC 00024979 Copier Charges

00FFEEQUIPT Office Equipment Source, Inc

01/04/2021 17,588

1 2021

72.57

LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO
001 Work Centre 4260 9.16 AA.1110.420
002 WORK CENTRE 5225 28.48 AA.3120.420
003 Overage Charges 14.66 AA.3120.420
004 FD Copier Base Rate 7.08 AA.3410.400
005 FD Overage Charges 13.19 AA.3410.400

ACCOUNT DESCRIPTION
MUNICIPAL COURT - MATERIALS & MAINTENANCE
POLICE - CONTR. MATERIALS & MAINTENANCE
POLICE - CONTR. MATERIALS & MAINTENANCE
FIRE - CONTRACTUAL
FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00FFEEQUIPT

OF VOUCHERS: 1

TOTAL AMOUNT:

72.57

VC 00024931 Dab n Seal, Post-Its

00000QUILL Quill

12/28/2020 17,588

12 2020

43.97

LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO
001 Dab n Seal, Post Its 43.97 AA.1410.420

ACCOUNT DESCRIPTION
CLERK - MATERIALS & MAINTENANCE

VC 00024958 Key Tags, hanging File Folders

00000QUILL Quill

12/29/2020 17,588

12 2020

21.68

LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO
001 Key Tags, Hanging File Folders 21.68 AA.1410.420

ACCOUNT DESCRIPTION
CLERK - MATERIALS & MAINTENANCE

VC 00024978 Printer Ink/Post Its/Binder Clips/Hole Punch/Bind

00000QUILL Quill

01/04/2021 17,588

1 2021

406.93

LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO

ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001	HP 63XL Printer Ink	79.98	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
002	Pop Up Post Its	17.29	AA.1410.420	CLERK - MATERIALS & MAINTENANCE
003	Binder Clips Medium	5.78	AA.1410.420	CLERK - MATERIALS & MAINTENANCE
004	3 Hole Punch	14.99	JT.8110.425	SEWER ADMINISTRATION - OFFICE SUPPLIES
005	Binders Legal 6 ea	185.94	JT.8110.425	SEWER ADMINISTRATION - OFFICE SUPPLIES
006	Security Paper Blue	26.99	AA.1410.420	CLERK - MATERIALS & MAINTENANCE
007	Storage Boxes	66.38	AA.1410.420	CLERK - MATERIALS & MAINTENANCE
008	Binder Clips Large	9.58	AA.1410.420	CLERK - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00000QUILL # OF VOUCHERS: 3 TOTAL AMOUNT: 472.58

VC 00024919	boots and pants for Jumper	0000RANGER	Ranger Outfitters	178.98	
12/28/2020	17,588	12	2020	AMOUNT	ACCOUNT NO
001	boots and pants for Jumper	178.98	AA.3120.400	POLICE - CONTRACTUAL	

TOTAL VOUCHERS FOR VENDOR: 0000RANGER # OF VOUCHERS: 1 TOTAL AMOUNT: 178.98

VC 00024971	Lumber-2x4 #1 Treated 8 ea	000WLUMBER	RCA3 Inc dba Watkins Lumber, Inc	6.95	
12/31/2020	17,588	12	2020	AMOUNT	ACCOUNT NO
001	Lumber-2x4 #1 Treated 8 ea	6.95	AA.7110.430	PARKS - MATER & SUPPL EXP	

TOTAL VOUCHERS FOR VENDOR: 000WLUMBER # OF VOUCHERS: 1 TOTAL AMOUNT: 6.95

VC 00024962	Clute Park redevelopment - electrical construction	SCHULER-HA	Schuler-Haas Electric Corp	49,813.71	
12/29/2020	17,588	12	2020	AMOUNT	ACCOUNT NO
001	Clute Park redevelopment - electrical construction	9,168.95	H8.7110.400	PARKS CONTRACTUAL	
002	Clute Park redevelopment - electrical construction	6,725.01	H9.7110.400	Parks Contractual - Pavilion	

Voucher Abstract

Village of Watkins Glen

003 Clute Park redevelopment - electrical construction
004 Clute Park redevelopment - electrical construction

4,354.35 HA.7110.400
29,565.40 H0.7110.400

PARKS CONTRACTUAL
Parks Contractual - Clute Park Redevelopment

TOTAL VOUCHERS FOR VENDOR: SCHULLER-HA

OF VOUCHERS: 1

TOTAL AMOUNT:

49,813.71

VC 00024977 Dispatch Fees 2020
01/04/2021 17,588

LINE DETAIL DESCRIPTION
001 Dispatch Fees 2020

00SCHYTREA Schuyler County Treasurer
1 2021
AMOUNT ACCOUNT NO
11,000.00 AA.3120.450

11,000.00
ACCOUNT DESCRIPTION
CONTRACTUAL - DISPATCH FEES

TOTAL VOUCHERS FOR VENDOR: 00SCHYTREA

OF VOUCHERS: 1

TOTAL AMOUNT:

11,000.00

VC 00024955 On Site Labor - Reset Server and Tested
12/29/2020 17,588

LINE DETAIL DESCRIPTION
001 On Site Labor - Reset Server and Tested

0000000SCT SCT Computers
12 2020
AMOUNT ACCOUNT NO
16.25 AA.1620.400

16.25
ACCOUNT DESCRIPTION
MUN BLDGS - CONTRACTUAL

VC 00024981 On Site Labor/Remote Server Support
01/04/2021 17,588

LINE DETAIL DESCRIPTION
001 On Site Labor-Set up and Test after Reorganization
002 Remote Server Support Dec 2020

0000000SCT SCT Computers
1 2021
AMOUNT ACCOUNT NO
32.50 AA.1620.400
45.00 AA.1620.420

77.50
ACCOUNT DESCRIPTION
MUN BLDGS - CONTRACTUAL
MUN BLDGS - CONTR EXP - MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 0000000SCT

OF VOUCHERS: 2

TOTAL AMOUNT:

93.75

VC 00024933 Saw Repair
12/28/2020 17,588

LINE DETAIL DESCRIPTION
001 E-33 Saw Repair

SOUTHERNFL Southern Fingertakes Equipment LLC
12 2020
AMOUNT ACCOUNT NO
9.96 AA.3410.400

9.96
ACCOUNT DESCRIPTION
FIRE - CONTRACTUAL

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: SOUTHERNFL

OF VOUCHERS: 1

TOTAL AMOUNT:

9.96

VC 00024960 Cable TV 12/16/20-1/15/21
 12/29/2020 17.588

00SPECTRUM Spectrum
 12 2020

19.38

LINE DETAIL DESCRIPTION
 001 PD Cable TV 12/16/20-1/15/21

AMOUNT ACCOUNT NO
 19.38 AA.3120.410

ACCOUNT DESCRIPTION
 POLICE - CONTR. UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00SPECTRUM

OF VOUCHERS: 1

TOTAL AMOUNT:

19.38

VC 00024925 repairs and service of 2013 dump truck
 12/28/2020 17.588

OT&RTOWING T&R Towing and Service Centers
 12 2020

618.50

LINE DETAIL DESCRIPTION
 001 repairs and service of 2013 dump truck

AMOUNT ACCOUNT NO
 618.50 EE.0804.000

ACCOUNT DESCRIPTION
 TRANSPORTATION CLEARING

VC 00024926 repairs to 2017 International
 12/28/2020 17.588

OT&RTOWING T&R Towing and Service Centers
 12 2020

1,520.78

LINE DETAIL DESCRIPTION
 001 road service - truck in limp mode
 002 batteries, fuses and towing

AMOUNT ACCOUNT NO
 380.00 EE.0804.000
 1,140.78 EE.0804.000

ACCOUNT DESCRIPTION
 TRANSPORTATION CLEARING
 TRANSPORTATION CLEARING

TOTAL VOUCHERS FOR VENDOR: OT&RTOWING

OF VOUCHERS: 2

TOTAL AMOUNT:

2,139.28

VC 00024935 pH Electrode
 12/28/2020 17.588

000USABLU USABlueBook
 12 2020

162.35

LINE DETAIL DESCRIPTION
 001 pH Electrode

AMOUNT ACCOUNT NO
 162.35 JT.8130.422

ACCOUNT DESCRIPTION
 SEWAGE TREAT DISP - LAB SUPPLIES

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 000USABLU

OF VOUCHERS: 1

TOTAL AMOUNT:

162.35

VC 00024957 Phone Services

12/29/2020 17.588

00VERIZON1 Verizon

12 2020

730.74

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	535-2736	286.07	AA.1410.410	CLERK - CONTRACTUAL UTILITIES EXP
002	535-2736	190.72	AA.3120.410	POLICE - CONTR. UTILITIES EXP
003	535-7944	31.95	AA.7140.410	COMM CENTER - CONTR EXP - UTILITIES
004	535-4438	51.57	AA.7180.410	CAMPGROUND - UTILITIES EXP
005	535-4441	31.95	AA.7110.410	PARKS - UTILITIES EXP -Phones
006	515-6914	32.69	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
007	535.7181	72.81	AA.3120.410	POLICE - CONTR. UTILITIES EXP
008	535-9717	32.98	AA.1110.410	MUNICIPAL COURT - CONTR.UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00VERIZON1

OF VOUCHERS: 1

TOTAL AMOUNT:

730.74

VC 00024956 Long Distance Charges

12/29/2020 17.588

00VERIZONLD Verizon Business

12 2020

24.77

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	long distance 535-2736	1.96	AA.1410.410	CLERK - CONTRACTUAL UTILITIES EXP
002	long distance 535-2737	2.12	AA.3120.410	POLICE - CONTR. UTILITIES EXP
003	long distance 535-4438	4.85	AA.7180.410	CAMPGROUND - UTILITIES EXP
004	long distance 535-5067 & 535-7181	0.30	AA.3120.410	POLICE - CONTR. UTILITIES EXP
005	long distance 535-6914	1.59	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
006	long distance 535-7621	0.44	AA.1410.410	CLERK - CONTRACTUAL UTILITIES EXP
007	long distance 535-7883	10.78	AA.3120.410	POLICE - CONTR. UTILITIES EXP
008	long distance 535-7944	0.05	AA.7140.410	COMM CENTER - CONTR EXP - UTILITIES
009	long distance 535-9717	2.68	AA.1110.410	MUNICIPAL COURT - CONTR.UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00VERIZONLD

OF VOUCHERS: 1

TOTAL AMOUNT:

24.77

Date: 01/04/2021
Time: 1:58:21PM

Voucher Abstract

Village of Watkins Glen

User: BARB

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VC 00024985
01/04/2021 17,588

00VERIZONW Verizon Wireless

1 2021

279.05

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	Cell Service	31.47	AA.8010.410	ZONING - UTILITIES EXP
002	Cell Service	31.47	EE.0781.500	OFFICE SUPPLIES & EXPENSE
003	Cell Service	31.47	AA.1410.410	CLERK - CONTRACTUAL UTILITIES EXP
004	Cell Service	31.47	AA.7110.410	PARKS - UTILITIES EXP -Phones
005	Cell Service	90.23	JT.8130.411	TREATMENT - PHONE
006	Cell Service	62.94	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00VERIZONW

OF VOUCHERS: 1

TOTAL AMOUNT:

279.05

VC 00024974
12/31/2020 17,588

000VILLAGE Village of Watkins Glen

12 2020

10,431.63

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
001	e/w/s municipal bldg	316.04	AA.1620.410	MUN BLDGS - CONTR EXP - UTILITIES
002	w/s library	86.00	AA.7410.400	LIBRARY - CONTRACTUAL
003	e/w/s fire house	179.50	AA.3410.410	FIRE - CONTR. UTILITIES EXP
004	electric - streetlights	1,873.18	AA.5182.400	STREET LIGHTING - CONTRACTUAL
005	electric - school lights	219.89	AA.3989.400	MISC PUBLIC SAFETY - CONTRACTUAL
006	e/w/s - parks	343.08	AA.7110.411	PARKS - Utilities Water/Sewer/Elect
007	e/w/s - community center	954.18	AA.7140.410	COMM CENTER - CONTR EXP - UTILITIES
008	e/w/s - campground	677.66	AA.7180.411	Campground - utilities water/sewer/ electric
009	e/w/s - Glenwood cemetery	11.39	AA.8810.400	CEMETERY - CONTRACTUAL
010	e/s - water dept	2,125.24	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
011	e/s - water	22.36	FF.8340.420	TRANSMISSION - MAINTENANCE & REPAIRS
012	sewer lift stations	38.97	GG.8120.410	SANITARY SEWERS - UTILITIES EXP
013	sewer plant water	1,018.00	JT.8130.413	TREATMENT - WATER
014	sewer plant electric	2,566.14	JT.8130.414	TREATMENT - ELECTRIC

TOTAL VOUCHERS FOR VENDOR: 000VILLAGE

OF VOUCHERS: 1

TOTAL AMOUNT:

10,431.63

VC 00024948
12/29/2020 17,588

000WALMART Wal-Mart Community

12 2020

163.07

LINE	DETAIL DESCRIPTION	AMOUNT	ACCOUNT NO	ACCOUNT DESCRIPTION
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Voucher Abstract

Village of Watkins Glen

001 Christmas Lights
 002 Frame and Dish Soap
 003 Broom and Dust Pan
 004 CLB Reg 81 oz & Unit Dose
 005 Bissell Vacuum

13.92 AA.7110.430
 11.42 AA.1620.420
 12.34 AA.1620.420
 16.39 JT.8110.421
 109.00 JT.8110.421

PARKS - MATER & SUPPL EXP
 MUN BLDGS - CONTR EXP - MATERIALS &
 MAINTENANCE
 MUN BLDGS - CONTR EXP - MATERIALS &
 MAINTENANCE
 Sewer Admin - janitorial supplies
 Sewer Admin - janitorial supplies

TOTAL VOUCHERS FOR VENDOR: 000WALMART

OF VOUCHERS: 1

TOTAL AMOUNT:

163.07

VC 00024937 2021 Travel Guide Advertising-Event Center
 12/28/2020 17,588

LINE DETAIL DESCRIPTION
 001 2021 Travel Guide Advertising-Event Center

00SCHYCHAM Watkins Glen Area Chamber of Commerce
 12 2020
 AMOUNT ACCOUNT NO
 475.00 AA.7140.400

475.00
 ACCOUNT DESCRIPTION
 COMM CENTER - CONTR EXPENSE

TOTAL VOUCHERS FOR VENDOR: 00SCHYCHAM

OF VOUCHERS: 1

TOTAL AMOUNT:

475.00

VC 00024930 snow shovels, mouse traps
 12/28/2020 17,588

LINE DETAIL DESCRIPTION
 001 snow shovels, mouse traps

00WGSUPPLY Watkins Glen Supply Inc
 12 2020
 AMOUNT ACCOUNT NO
 26.41 JT.8130.420

26.41
 ACCOUNT DESCRIPTION
 SEWAGE TREAT DISP - MAINT & REPAIRS EXP

VC 00024943 keys
 12/28/2020 17,588

LINE DETAIL DESCRIPTION
 001 keys

00WGSUPPLY Watkins Glen Supply Inc
 12 2020
 AMOUNT ACCOUNT NO
 9.00 AA.5110.420

9.00
 ACCOUNT DESCRIPTION
 STREET MAINT - CONTR - MATERIALS &
 MAINTENANCE

VC 00024944 water filters, ice melt
 12/28/2020 17,588

LINE DETAIL DESCRIPTION
 001 water filters

00WGSUPPLY Watkins Glen Supply Inc
 12 2020
 AMOUNT ACCOUNT NO
 309.24 FF.8320.430

345.22
 ACCOUNT DESCRIPTION
 SOURCE OF SUPPLY - MATERIALS &
 SUPPLIES

002 ice melt

35.98 FF.8320.430

ACCOUNT DESCRIPTION
 SOURCE OF SUPPLY - MATERIALS &
 SUPPLIES
 SOURCE OF SUPPLY - MATERIALS &
 SUPPLIES

Voucher Abstract

Village of Watkins Glen

VC 00024945 nuts and bolts
12/28/2020 17,588

00WGSUPPLY Watkins Glen Supply Inc
12 2020
AMOUNT ACCOUNT NO
14.19 AA.5110.420

14.19
ACCOUNT DESCRIPTION
STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

VC 00024949 Water Filter
12/29/2020 17,588

00WGSUPPLY Watkins Glen Supply Inc
12 2020
AMOUNT ACCOUNT NO
6.29 FF.8320.427

6.29
ACCOUNT DESCRIPTION
Source of Supply - building maintenance

VC 00024969 Stain/Welder Bit/Knife, Wood Filler, Sander Discs,
12/31/2020 17,588

00WGSUPPLY Watkins Glen Supply Inc
12 2020
AMOUNT ACCOUNT NO
40.99 AA.7180.420
34.28 AA.7180.420
36.94 AA.7110.430

112.21
ACCOUNT DESCRIPTION
CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE
CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE
PARKS - MATER & SUPPL EXP

VC 00024976 Parallel Cable/Fuses
01/04/2021 17,588

00WGSUPPLY Watkins Glen Supply Inc
1 2021
AMOUNT ACCOUNT NO
160.49 EE.0787.000

160.49
ACCOUNT DESCRIPTION
REPAIRS TO GENERAL PROPERTY

TOTAL VOUCHERS FOR VENDOR: 00WGSUPPLY

OF VOUCHERS: 7

TOTAL AMOUNT:

673.81

VC 00024920 legal ad - meetings for zoning and planning
12/28/2020 17,588

000WREVIEW Watkins Review and Express
12 2020
AMOUNT ACCOUNT NO
23.36 AA.8010.400
23.36 AA.8020.400

46.72
ACCOUNT DESCRIPTION
ZONING - CONTRACTUAL
PLANNING - CONTRACTUAL

VC 00024946 Legal Ad+RD Grant
12/28/2020 17,588

000WREVIEW Watkins Review and Express
12 2020
AMOUNT ACCOUNT NO
40.64 FF.8310.400

40.64
ACCOUNT DESCRIPTION
ADMIN - CONTRACTUAL

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 000WREVIEW

OF VOUCHERS: 2

TOTAL AMOUNT:

87.36

VC 00024939 Plaque for Memorial Bench
12/28/2020 17,588

000WGSPORT Watkins Sporting Goods Inc
12 2020

21.85

LINE DETAIL DESCRIPTION
001 Plaque for Memorial Bench

AMOUNT ACCOUNT NO
21.85 AA.7110.430

ACCOUNT DESCRIPTION
PARKS - MATER & SUPPL EXP

TOTAL VOUCHERS FOR VENDOR: 000WGSPORT

OF VOUCHERS: 1

TOTAL AMOUNT:

21.85

VC 00024942 Day Book, 1st Installmnt Code Software
12/28/2020 17,588

00WILLIAMS Williamson Law Book
12 2020

4,658.79

LINE DETAIL DESCRIPTION
001 Code Software-1st Installment
002 PD Day Book

AMOUNT ACCOUNT NO
4,485.50 AA.8010.400
173.29 AA.3120.420

ACCOUNT DESCRIPTION
ZONING - CONTRACTUAL
POLICE - CONTR. MATERIALS &
MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00WILLIAMS

OF VOUCHERS: 1

TOTAL AMOUNT:

4,658.79

TOTAL # OF VOUCHERS: 77

TOTAL AMOUNT:

610,701.61

Voucher Abstract

Village of Watkins Glen

Summary

AA-GENERAL FUND	AA.0200.000	Total	36,205.89
		Total	36,205.89
EE-ELECTRIC ENTERPRISE FUND	EE.0121.000	Total	508,689.14
		Total	508,689.14
FF-WATER FUND	FF.0200.000	Total	7,199.30
		Total	7,199.30
GG-SEWER FUND	GG.0200.000	Total	482.00
		Total	482.00
H0-DRI Projects	H0.0200.000	Total	29,565.40
		Total	29,565.40
H8-LWRP #1	H8.0200.000	Total	9,168.95
		Total	9,168.95
H9-LWRP #2	H9.0200.000	Total	6,725.01
		Total	6,725.01
HA-OPRHP PARKS CAPITAL PROJECT	HA.0200.000	Total	4,354.35
		Total	4,354.35
JT-Catherine Valley Water Reclamation Facility	JT.0200.000	Total	8,311.57
		Total	8,311.57
Total		Total	610,701.61

PROPOSED LOCAL LAW NO. ____ OF YEAR 2021

Be it enacted by the BOARD OF TRUSTEES of the Village of WATKINS GLEN, COUNTY OF SCHUYLER, as follows:

A local law to amend Local Law No. 4 of 2016, as amended by Local Law No. ____ of 2021, to regulate vacant property and buildings in the Village of Watkins Glen, New York.

Section 1.

This Local Law is enacted pursuant to the Village Law of the State of New York and the Municipal Home Rule Law of the State of New York.

Section 2. Legislative Intent; Purpose.

It is the finding of the Board of Trustees that buildings which remain vacant, with access points boarded over, are unsightly, unsafe and have a negative effect on their surroundings. The purpose of this local law is to establish a registration requirement as a mechanism to protect neighborhoods from the negative impact and conditions that can occur due to vacancy, absentee ownership, lack of adequate maintenance and security, and to provide a method to expeditiously identify parties and their contact person(s) for each property necessary for this protection.

Section 3. Definitions.

The following terms and their definitions are hereby added to Section 2.1 of Local Law No. 4 of 2016, as amended by Local Law No. ____ of 2021:

VACANT PROPERTY OWNER – Those persons or entities shown to be the owner or owners on the records at the Village of Watkins Glen Assessors Office, those identified as the owner or owners on a vacant building registration form, a mortgagee in possession, a mortgagor in possession, assignee of rents, receiver, executor, trustee, lessee, other person, firm or corporation in control of vacant property. Any such person shall have a joint and several obligation for compliance with the provisions of this local law.

SECURED BY OTHER THAN NORMAL MEANS – A building secured by means other than those used in the design of the building.

UNOCCUPIED BUILDING – A building which is not being used for an occupancy authorized by the owner.

UNSECURED BUILDING – A building or portion of a building which is open to entry by unauthorized persons without the use of tools or ladders.

VACANT BUILDING – A building or portion of a building which is:

- A. An unoccupied and unsecured building;
- B. An unoccupied building secured by other than normal means;
- C. An unoccupied building which is an unsafe building as determined by the Code Enforcement Officer;
- D. An unoccupied building which has multiple housing or building code violations;
- E. An illegally occupied building; or
- F. Unoccupied for a period of time over 180 days, and during which time the Code Enforcement Officer has issued an order to correct one or more code violations.

VACANT PROPERTY – Those parcel(s) of real estate upon which a vacant building sits, including such vacant building and any other improvements located thereon.

Section 3. Local Law No. 4 of 2016, as amended by Local Law No. ___ of 2021, is hereby amended to add the following new Section 9.35:

Section 9.35 Registration of Vacant Buildings.

9.35.1 Registration; maintenance; inspections; notice; remedial action by Village.

- A. A vacant property owner shall register a vacant building with the Code Enforcement Officer not later than 30 days after any building in the Village becomes a vacant building. The Code Enforcement Officer may identify vacant buildings through his or her routine inspection process as well as through notification by residents, neighborhood associations and other community groups that a building may be eligible for inclusion on the registry.
- B. The registration shall be submitted on forms provided by the Code Enforcement Officer and shall include the following information supplied by the vacant property owner:
 - 1. A description of the vacant property.
 - 2. The names, mailing address, e-mail address, telephone numbers (including cellular telephone numbers) of the vacant property owner or owners.
 - 3. If the vacant property owner does not reside in Schuyler County or in a county contiguous with Schuyler County, the name, mailing address, e-mail address and telephone numbers of any third party property management company located within a 25-mile radius of the Village of Watkins Glen with whom the vacant property owner has entered into a contract or agreement for management of the property. By designating an authorized agent under the

provisions of this section, the vacant property owner consents to the property management company's receipt of any and all notices relating to the vacant property and conformance of any and all laws and regulations;

4. The names, mailing address, email address and telephone number of all known lienholders and all other parties with an ownership or security interest in the vacant property.
 5. A telephone number where a party responsible for the vacant property can be reached at all times during business and nonbusiness hours.
 6. A statement whether the building is currently insured by a policy of fire insurance and, if so, the name, address and telephone number of the insurance company and the insurance agent and the amount of the coverage. If the vacant building is not currently covered by fire insurance, the vacant property owner shall set forth the reason(s) why it is not covered.
 7. A vacant building plan as described in 9.35.1.C.
- C. The vacant property owner shall promptly submit a vacant building plan which must meet the approval of the Code Enforcement Officer. The plan, at a minimum, must contain information from one of the following three choices for the vacant property:
1. If the vacant building is to be demolished, a demolition plan indicating the proposed time frame for demolition.
 2. If the vacant building is to remain vacant, a plan for the securing of the vacant building, along with the procedure that will be used to maintain the vacant property and a statement of the reasons why the vacant building will remain vacant.
 3. If the vacant building is to be returned to permitted occupancy or use, a rehabilitation plan for the vacant property. The rehabilitation plan shall not extend past 365 days, unless the Code Enforcement Officer grants an extension upon receipt of a written statement from the vacant property owner detailing the reasons for the extension. Any repairs, improvements, alterations to or demolition of the vacant property must comply with any applicable zoning, housing, historic preservation or building codes and must be secured as per local code, if applicable, during the rehabilitation.
- D. The vacant property owner shall at all times comply with applicable laws and codes. The vacant property owner shall notify the Code Enforcement Officer of any changes in information of their vacant building registration within 30 days of the change. If the plan or timetable for the vacant building is revised in any way, the revisions must be in writing and must be approved by the Code Enforcement Officer.

E. All vacant buildings shall be kept secured or shall be kept boarded up, both as defined in Section 9.35.1.E.1., and shall be maintained in accordance with Section 9.35.1.E.2. If a building remains a vacant building for a period of time of three months or more, the vacant property owner shall provide evidence, as described in Section 9.35.1.E.6., that the vacant property owner is proceeding in an expeditious manner to remove the building from its vacant status.

(1) The term “secured,” for the purposes of this Section 9.35.1, shall mean that all means of ingress and egress, including but not limited to all doorways and windows, shall be in a state of good repair, without any broken glass or other damage that might allow entry or create an eyesore, and shall be securely locked. Any vacant building that is not so secured shall be promptly “boarded up,” meaning that all means of ingress and egress at all floor levels shall be covered over, as specified hereinafter, so as to ensure the continued security of the vacant building and to reduce the negative impact on the neighborhood. The vacant property owner shall board up the vacant building using, at a minimum, the following materials and methods unless another equivalent system is proposed and approved in writing by the Code Enforcement Officer prior to using such system.

(a) Exterior grade plywood or sheathing-grade particle board at least 1/2 inch thick, shall be used for board material. It shall be cut to fit neatly into each opening so that it covers the entire window or door frame but does not overlap onto the adjacent wall surfaces.

(b) Openings in excess of three feet wide shall be braced by installing at least one wood stud measuring two-inch-by-four-inch, or equal, at the midspan and for the full height of the opening.

(c) The boarding material shall be secured to the building by sixpenny (minimum size) coated nails spaced no more than six inches on center of the edges and 12 inches on center at any intermediate bracing, except that one doorway shall be secured in such a manner that it can provide access to the building by authorized persons. If such door contains any glass panels or wood panels less than one-inch thick, it shall be entirely covered with board material.

(d) The door shall be secured with at least two keyed locks, and its hinges shall have concealed fastenings.

(e) All boarding material shall be finished on the exterior with one coat of primer and two coats of exterior-grade paint in color matching that of the adjacent walls.

- (f) The secured vacant building shall be provided with adequate ventilation to prevent the accumulation of moisture which might deteriorate the finishes and the structure. Adequate ventilation shall be deemed to be a minimum of two louvered and screened ventilation openings, each having an opening size of at least 144 square inches and placed in opposite walls of the building at the uppermost floor level. Interior doors at all floor levels shall be left in the open position in order to allow circulation of air. If circulation of air within and between all floors is not possible using only two vents, then additional vents shall be installed to achieve such circulation.
- (2) In addition to securing or boarding up the vacant building, the following minimum requirements shall be met for all vacant buildings:
- (a) The roof shall be structurally sound and weather tight. Any damaged or missing rafters, decking or roofing materials shall be repaired or replaced with equivalent material but in no case less than two-by-six-inch wood rafters, one-half-inch-thick exterior plywood and ninety-pound roll roofing, respectively, all installed in a workmanlike manner.
 - (b) All combustible trash and debris shall be removed from the building. Any portions of the exterior of the main building or accessory buildings, including, but not limited to walls, porches, stairs, parapet walls and chimneys, that are deteriorated so as to be in danger of collapse or to otherwise constitute a hazard or allow penetration of water into the building shall be repaired or replaced or otherwise made safe and weather tight.
 - (c) The grounds surrounding the building shall be cleared and kept cleared of all litter, rubble, debris, trash and junk and of all grass or weeds in excess of six inches in height.
- (3) When it is required by this Section 9.35 that a vacant building be boarded up, it shall be the responsibility of the vacant property owner to have the electric and gas service, if any, temporarily shut off from the vacant building by contacting the power provider's customer service. Service may not be reconnected until repair and rehabilitation work or occupancy actually commences.
- (4) All plumbing and heating systems that contain water shall be completely drained and kept empty between October 15 and April 15, and an antifreeze solution shall be added to all plumbing traps in the building. The foregoing requirement shall not apply if the vacant building is adequately heated during that time period.
- (5) Upon the request of the Code Enforcement Officer, the vacant property owner shall arrange to provide access to the interior of the vacant building by representatives of the Code Enforcement Officer to inspect for compliance with

the requirements above that pertain to the interior. However, the Code Enforcement Officer shall not conduct such an inspection without the consent of the vacant property owner or, if applicable, the property management company tasked with managing the vacant property, unless the Code Enforcement Officer has first obtained a warrant from a court of competent jurisdiction.

(6) The vacant property owners of vacant buildings which for any reason remain vacant for a period of three months or more shall be subject to the procedures of this Section 9.35.1.E.6. By the end of such three-month time period, the vacant property shall demonstrate to the Code Enforcement Officer that said vacant property owner has taken all positive action to abate the vacancy of the vacant building in an expeditious manner. This action may include but is not limited to:

(a) Applying for and obtaining a work permit to repair and rehabilitate the vacant building or to demolish it, and proceeding with the work in a timely fashion;

(b) Providing competent evidence that the vacant building is listed for sale by a licensed realtor and is being periodically advertised for sale in a local newspaper or other journal; and/or

(c) Providing a proposed schedule of action to undertake repair and rehabilitation of the vacant building, including a detailed financial plan for its accomplishment.

F. The Code Enforcement Officer shall examine or cause to be examined every building reported as unsafe, damaged or vacant and shall make a written record of each such examination. He/she shall have inspected once a month, or as frequently as is necessary, all buildings that are vacant or abandoned to ensure that they are properly secured or boarded up and maintained.

G. Whenever the Code Enforcement Officer finds a building or structure or a portion thereof to be an unsafe or vacant building, he or she shall give the owner, agent or person in control of such building or structure written notice stating the defects thereof. The notice shall require the owner within a stated time either to complete specified repairs or improvements or to demolish and remove the building or structure or portion thereof.

H. If the Code Enforcement Officer finds that there is actual and immediate danger of failure or collapse of a building, structure or portion thereof so as to endanger life, the notice delivered pursuant to Subsection 3(G) above shall require the building, structure or portion thereof to be vacated forthwith and not reoccupied until the specified repairs and improvements are completed, inspected and approved by the appropriate Village officer. The Code Enforcement Officer shall cause to be posted at each entrance of such building a notice which includes the statement:

"This building is unsafe, and its use or occupancy has been prohibited by the Code Enforcement Office, Village of Watkins Glen." Such notice shall remain posted until the required repairs or demolition is completed, No person, firm or corporation, or their agents or other servants, shall remove such notice without the prior written permission of the Code Enforcement Officer. No person shall enter the building except for the purpose of making the required repairs or of demolishing the same.

- I. If an owner of a property and its local property management company (if any), if any, fail, neglect, or refuse to comply with a notice of repair or remove a dangerous building or structure within the time limits specified in the notice provided for herein, the Code Enforcement Officer shall, upon order of the Board of Trustees, promptly cause the affected building or structure to be repaired or removed. For this purpose, the Code Enforcement Officer may at once enter such building or structure and with such assistance and at such cost as may be necessary.
- J. The Code Enforcement Officer may vacate adjacent structures and protect the public by appropriate barricades or such other means as be necessary and for this purpose may close a public or private way. For this purpose, if a building or the grounds around are so poorly maintained that, in the opinion of the Code Enforcement Officer, the property is in violation of any applicable state or local property maintenance regulations, such condition shall also constitute such an emergency empowering the Village to take responsive action under this Section 9.35.
- K. Costs incurred by the Village in connection with proceedings to repair or remove a building or structure, as provided under Sections 9.35.1.J. and K., including the actual cost of repairing or removing the same, shall be assessed against the land on which said building or structure is located, and shall be collected by the Village Clerk/Treasurer in the same manner as other special assessments are collected. Failure of the owner or any subsequent owners to maintain the building, structure, or grounds which results in remedial action taken by the Village shall be grounds for revocation of the approval plan and shall be subject to any applicable penalties provided by the law.
- L. The Code Enforcement Officer inspect vacant buildings on a quarterly basis and shall notify the vacant property owner and management company (if any), at the address filed with the Code Enforcement Officer, of any accumulation of trash, debris, rodent infestation, the failure to keep said vacant building secured or boarded up as provided in this Section 9.35 or other violation of law, ordinance, Village or state code or regulation at the vacant property.
 - (1) The vacant property owner and its management company (if any) shall have seven days from receipt of said notice to correct such conditions, or a shorter period if the Code Enforcement Officer believes a vacant building is, for any cause, dangerous to the health, safety and welfare of the public or is unfit for occupancy.

(2) If the vacant property owner and its management company (if any) fail to correct such conditions, the Village may enter on the vacant property, correct said condition and assess the cost of such work against the vacant property.

(3) Assessment of any costs incurred by the Village for such work performed by the Village to correct violations at said property shall be carried out pursuant to the taxing authority of the Village of Watkins Glen.

M. A new owner of vacant property shall register or re-register the vacant building with the Code Enforcement Officer within 30 days of the transfer of an ownership interest in vacant property. The new vacant property owner shall comply with the approved plan and timetable submitted by the previous vacant property owner until any proposed changes are submitted and meet the approval of the Code Enforcement Officer.

N. The failure of a vacant property owner to obtain a deed for the property or to file the deed with the County Clerk shall not excuse the property owner from registering the vacant property.

Section 9.35.2 Fees.

Every vacant property owner shall pay an annual fee as set forth in Section 9.35.2.A. below for the period the building remains a vacant building or lot. The fee shall be determined by resolution of the Board of Trustees and be reasonably related to the administrative costs for registering and processing the vacant building owner registration form and for the costs of the Village in monitoring and inspecting the vacant property.

A. The first-year annual fee shall be paid no later than 30 days after the building becomes vacant. If the fee is not paid within 30 days of being due, the vacant property owner shall be subject to collection action and/or the levying of a lien against the vacant property (the amount of which shall be added to the Village taxes applicable to the vacant property), as well as additional penalties as prescribed herein. If a vacant building plan is extended beyond 365 days, subsequent annual fees shall be paid as follows:

(1) For the second year that the building remains vacant, twice the first-year annual fee;

(2) For the third year that the building remains vacant, four times the first-year annual fee;

(3) For the fourth year that the building remains vacant, six times the first-year annual fee; and

(4) For the fifth, and each succeeding year, that the building remains vacant, eight times the first-year annual fee.

- B. The fee imposed by this Section 9.35.2 shall be paid in full prior to the issuance of any building permits upon the vacant property, with the exception of a demolition permit. The fee shall be prorated, and a refund may be issued if the building is no longer deemed vacant under the provisions of this Section 9.35 within 180 days of its registration as vacant property.
- C. All delinquent fees shall be paid by the vacant property owner prior to any transfer of an ownership interest in any vacant property. The vacant property owner will give the purchaser written notice that the vacant property in question is vacant property under this Section 9.35. If the fees are not paid prior to any transfer, the new vacant property owner shall pay the annual fee no later than 30 days after the transfer of ownership, and subsequent annual fees shall be due on the new anniversary date. A lien may be placed on the vacant property to collect the delinquent fees and any resulting penalties.
- D. The vacant building registration fees and annual vacant building fees as set forth in the annual Fee Schedule are to be delivered, by mail or in person, to such Village official as the Board of Trustees may designate by resolution and notice. A late charge of 2% per month or any part thereof, will be assessed on any invoice which is unpaid after thirty (30) days from the date of the demand for payment or an invoice. A processing fee will be charged for each check returned due to insufficient funds or any other reason. A replacement payment must be made in cash, money order, bank or certified check, and must include the processing fee and any applicable late charges. Invoices and any additional fees that remain unpaid will be added to the vacant property owner's tax bill and will include an additional fee.

Section 9.35.3 Filing of property-specified information.

The Code Enforcement Officer shall include in the file any property-specific written statements from community organizations, other interested parties or citizens regarding the history, problems, status or blighting influence of a vacant building.

Section 9.35.4 Exemptions from registration requirements.

The following properties shall be exempt from the registration requirements imposed by this Section 9.35:

- A. A building which has suffered fire damage or damage caused by extreme weather events shall be exempt from the registration requirement for a period of 180 days after the date of the fire or extreme weather event, if the property owner submits a request for exemption, in writing, to the Code Enforcement Officer. This request shall include the following information supplied by the property owner:

- (1) A description of the premises.
 - (2) The names and addresses of the owner or owners.
 - (3) A statement of intent to repair or reoccupy the building in an expedient manner, or the intent to demolish the building.
- B. A building under active construction/renovation and having a valid building permit(s) at the time of initial inspection shall be exempt from registration until the expiration of the longest running, currently active building permit.
- C. A building that is for sale and listed with a licensed State of New York realtor or for lease shall be exempted for a period of 12 months from the start of vacancy, provided that the owner submits proof to the Code Enforcement Officer of such listing and for the sale or lease status.
- D. A building that has been granted an exemption pursuant to the following. Any owner of a vacant building may request an exemption from the provisions of this Section 9.35 by filing a written application with the Code Enforcement Officer who shall timely consider same. In determining whether a request for exemption should be granted, the Code Enforcement Officer shall consider the following: the applicant's prior record as it pertains to Building Code violations; the amount of vacant property the applicant currently has within the Village; and the length of time that the building for which the exemption is sought has been vacant.

Section 9.35.5 Access to Buildings for Inspection.

The Code Enforcement Officer shall inspect any property in the Village to enforce and assure compliance with the provision of this Section 9.35. Upon the request of the Code Enforcement Officer, an owner may provide access to all interior portions of an unoccupied building to permit a complete inspection. Nothing contained herein, however, shall diminish the owner's right to insist upon the procurement of a search warrant from a court of competent jurisdiction by the Code Enforcement Officer to enable such inspection, and the Code Enforcement Officer shall be required to obtain a search warrant whenever an owner refuses to permit a warrantless inspection of the property after having been advised of his or her constitutional right to refuse entry without same. This section 9.35.5 will not apply in the event the Code Enforcement Officer has probable cause to believe an emergency exists relative to the property.

Section 9.35.6 Annual Reports.

The Code Enforcement Officer shall submit an annual report, not later than April 15 of each year, to the Mayor and Board of Trustees, listing all vacant buildings in the Village, the date upon which such buildings were declared vacant and whether a vacant building registration and vacant building plan has been filed for each vacant building. The report

shall additionally include a list of all previously declared vacant buildings which are no longer subject to the provisions of this Section 9.35.

Section 9.35.7 Appeals.

Any vacant property owner who is served a notice of vacant property registration may, within ten (10) calendar days of receipt of such notice, apply for an exemption or appeal the findings of the Code Enforcement Officer. Such appeal shall be made by filing with the Village Clerk/Treasurer a notice of appeal on forms provided for such purpose. The appeal shall be scheduled for a hearing before the Zoning Board of Appeals ("ZBA") in accordance with Article 11 of the Zoning Code. The ZBA may go into executive session for discussion but not for a vote on any case that is before the ZBA. Appeals from the decision of the ZBA shall be in accordance with the laws of the State of New York.

Section 9.35.8 Penalties for Offenses.

Any person violating any provision of this Section 9.35 or providing false information to the Code Enforcement Officer will be subject to the penalties set forth in Article 14 of the Zoning Code.

Lonnie Childs

From: Colleen Chavchavadze <colleen.margaret@gmail.com>
Sent: Monday, December 21, 2020 8:11 AM
To: Mayor; Stacy Gray
Cc: Lonnie Childs; Barbara Peterson; Darrin Stocum
Subject: End of term

Good Morning,

Please accept this as official notice that I do not wish to continue on as ZBA board member when my term expires March 31, 2021.

I am giving advance notice in hopes that a replacement may be named prior to the STC Annual Regional Conference (April 2021) so that the new board member may take full advantage of the training opportunity at the start of their term. Thank you for allowing me to serve the Village of Watkins Glen these past few years.

Colleen Chavchavadze