



BOARD OF TRUSTEES
Village of Watkins Glen
OFFICIAL NOTICE OF REGULAR MEETING
DECEMBER 1, 2020

A meeting of the Board of Trustees for the Village of Watkins Glen will be held on December 1, 2020 at 6:00 pm via ZOOM Video Conferencing.

Join Meeting: <https://us02web.zoom.us/j/83221195657?pwd=UVJETHJaV0JiTzBtVTREMDIzTUxkZz09>

Meeting ID: 832 2119 5657

Passcode: 374225

AGENDA

1. PLEDGE OF ALLEGIANCE

2. NEW ADDITIONS TO AGENDA

3. PUBLIC BE HEARD

4. APPROVAL OF MINUTES

- a. Minutes from Regular Board Meeting held on November 17, 2020

5. REPORTS

- a. Parks Report
- b. Streets Report
- c. Codes Report
- d. Water Report
- e. Electric Report
- f. Sewer Report
- g. Superintendents Report
- h. Police Report **no attachment*
- i. Treasurer's Report **no attachment*

6. VOTING ITEMS

- a. Intermunicipal Agreement with Schuyler County - Shared Service Receptionist
- b. Intermunicipal Agreement with Schuyler County – Police Dispatch Services
- c. Post Lineworker Helper Position (\$21.60/hr.)
- d. New Hire – Motor Equipment Operator (previous offer declined) – Michael Merrill (\$16.36/hr.) **no attachment*

7. CONFERENCE REQUESTS

- a. NYCOM Planning and Zoning Webinars – Stacy Gray (\$156), Roger Hugo (\$156) & Sue Olevnik (\$78)
- b. MEUA – 1st Year Apprentice Program – new hire (\$3,700.00 plus food and lodging)

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input, Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.



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8. AUDIT

- a. General Audit (\$161,623.80)
- b. Utility Bill Postage (\$509.42)
- c. Tax Sale Certificates (\$6,607.51)
- d. Online Audit
 - i. Sales Tax Payment for November (\$3,355.31)
 - ii. EFC Loan Payment for 8th Street Water Improvements (\$30,398.90)

9. BOARD CONCERNS/NEW BUSINESS

- a. RFP Opening - DRI Project Grant Administration Services **no attachment*
- b. Municipal Building Garage – Demolish to make room for generator and more parking **no attachment*

10. EXECUTIVE SESSION

- a. Personnel – Retirement Benefits

11. ADJOURNMENT

The Board of Trustees meets on the first and third Tuesday of the month at 6:00pm in the Board Room of the Municipal Building. All meetings are voting meetings, which opens with a public comment period. Meeting agendas are created from prior public input, Department operating and planning issues and requests made to the Board. The Board reserves the right to limit verbal comments to three minutes if necessary and to request written comments on lengthy or complex issues. This information may then be used to create committee agendas, with the speaker or author invited to attend.



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, NOVEMBER 17, 2020

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Park Manager Michelle Hyde, Street Department Supervisor Ken Barber and Electric Supervisor Minard LaFever. The meeting was held via ZOOM online video conferencing in compliance with COVID Executive Order 202.1. There were approximately six other persons in attendance.

PUBLIC BE HEARD

Kevin Thornton inquired about the policy for snow removal and requested that the law be enforced. The Mayor stated that he would review and bring it to the attention of Code Enforcement.

APPROVAL OF MINUTES

Minutes for Regular Meeting November 3, 2020

Trustee Nan Woodworth made the motion to approve the minutes for the Regular Board of Trustees meeting held on November 3, 2020. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Dental/Vision Insurance – Provider Change

Trustee Bob Carson made the motion to approve a request to change the dental/vision insurance provider for non-Teamsters employees from Lifetime Benefits, as they are no longer providing coverage, to CSEA offered through the GTMHIC. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Community Center Use – Glen Gators Swim Team

Trustee Laurie DeNardo made the motion to approve use of the community center by the Glen Gators Swim Team on Tuesdays and Thursdays from November 19, 2020 thru December 31, 2020 from 5:30-6:30pm and to waive the rental fee. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trane Indoor Air Quality Assessment for Municipal Building

Deputy Mayor Louie Perazzini made the motion to approve Trane US Inc. to conduct an indoor air quality assessment of the Municipal Building at a cost of \$3,695.00. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

ESD Phase II Grant Disbursement Agreement Z917

Trustee Nan Woodworth made the motion to approve and have the Mayor sign the ESD Phase II Grant Disbursement

Agreement Z917, along with the grant application fee in the amount of \$12,500. This is part of the joint wastewater treatment facility project and the fees will be paid out of the project funds. Deputy Mayor Louis Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Motor Equipment Operator Hire – Tyler Coyle

Deputy Mayor Louis Perazzini made the motion to approve the hire of Tyler Coyle for the motor equipment operator position at a rate of \$16.36/hr. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Municipal Worker Hire – Nicholas Leeber

Trustee Nan Woodworth made the motion to approve the hire of Nicholas Leeber for the municipal worker position at a rate of \$17.63/hr. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Bob Carson made the motion to approve the regular audit dated November 16, 2020 and the regular audit in the following amounts:

General	\$142,343.94	Sewer	\$8,671.05
Electric	\$43,644.66	Water	\$30,010.05
Joint Activity (CVWRF)	\$37,163.76	DRI Projects	\$43,182.95
LWRP #1	\$52,922.30	LWRP #2	\$85,941.52
OPRHP	\$120,236.67		

Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

JPC Audit

Trustee Laurie DeNardo made the motion to approve the JPC audit in the amount of \$664,478.34. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

BOARD CONCERNS

Watkins Glen Area Chamber of Commerce – Holiday Event

Trustee Laurie DeNardo discussed the proposed Chamber Holiday Event, per Executive Director Michael Hardy, they are looking into a house decorating competition in place of the annual Village Christmas event.

Vacant Property Law

The Board discussed the vacant property law. The Board provided input and the draft proposal was given the green light to move forward.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter executive session at 6:40 pm to discuss a personnel insurance benefits matter. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:11 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater

BOARD REPORT PARKS DEPARTMENT
November 14- 24, 2020

Monthly / daily vehicle inspections

Continue weekly to replenish dog bags in the park dog stations

Trash pick- up in parks and dog waste stations

Park maintenance and park office staff blew leaves, mowed and mulched leaves in LaFayette, Lakeside, Gifford, kayak area, baseball fields and campground

Community center use: Tuesdays- Food Bank drive – thru pick up in center parking lot, Mondays -Yoga classes, Tuesday- Wednesday- Thursday Glen Gators, Blood Drive

Fenced off the full beach and dog beach areas – continue to fix fence

Yoga classes in the center Monday nights

Started looking at staffing needs for the new facilities on Lakeside

Starting to revise campground forms and update dates on the leases

Weekly managers meetings

Park project meeting every other Friday

Cabinet heater in center rest room not working – trouble shooting

Worked on updating information for the parks for the new Chamber website

Finished storing picnic tables in pavilion

Put up Christmas decorations in Gifford Park and LaFayette Park

Electric department put siding back up on the south side of the community center that blew off in the wind storm

STREET DEPARTMENT
November 16, 2020 – November 29, 2020

November 16th thru November 22nd

- Bags and brush pick up
- Did UFPO's
- Trash pickup
- Worked on Leaf Suck up
- Put second salt spreader onto truck
- Checked out Glenwood Cemetery for a tree that fell down
- Salt Roads
- Cut up Tree that Fell in Glenwood Cemetery
- Push up leaf pile

November 23rd thru November 29th

- Bags and Brush pick up
- Did UFPO'S
- Trash Pickup
- Curbside Leaf Suck up
- Sucked up leaves in Glenwood Cemetery

October 2020 Building Department Report

Dave Patterson Business / Fire Safety inspections:

- Public Assembly areas need inspections each year, and have restarted.
- Fire Safety Inspection progress:
 1. Initially Contacted - 7
 2. Ongoing Follow-ups - 14
 3. Completed - 4

Dave has also been dealing with maintenance complaints on some commercial properties. And provided grease trap information for Terry Wilcox.

We, both, attended structure fire at 3rd and Decatur.

Complaints: EC Cooper has sewer line problem possibly due to grease trap issues with surrounding businesses.

- Property maintenance issues: No heat; Garbage.

Larger ongoing projects:

1. Glen Lake Apartments: Looking for possible, partial occupancy in February. Subcontractors continuing: Plumbing; Heating; Electric; Brick; insulation. Sheetrock; Kitchen cabinets.
2. Clute Park Redevelopment: Concrete footers, walls, floors being installed; Bathhouse block walls completed; Underground utilities being installed & inspected; Ice house framing nearly complete.

Permits issued in November 2020:

1. 14 new permits issued: Highlights: Shed; Roofs; Fence; Bathroom; Complete home remodels; Basement garage conversion; Addition; Garage.
2. Discovered 3 projects that were proceeding without building permits.

November 25th Planning Board Meeting: December meeting re-scheduled for December 16th. Deadline Dec. 9th.

1. Spirawk (805 N Decatur St) Bed & Breakfast.- **Approved**
2. Kessler (1000 N Decatur St.) Short Term Rental - **Approved**.
3. Woodland (600 Division St.) Short Term Rental – **Approved**
4. Suit-Kote (Fairground Lane) Pole barn – **Preliminary approval**.
5. Great Escape (221 S. Franklin St.) Façade Change – **Concept approval**.
6. Kookalaroc's (107 11th St) Parking lot conversion – **Tabled**

November 19th Zoning Board Meeting:

1. Spirawk (805 N Decatur St.) B&B Area Variances - **Approved**
2. Coon (126 Lakeview Ave) Deck Area Variances - **Approved**
3. Powell (330 S Franklin St.) B&B Area Variances – **Approved**

November 16th Zoning Advisory Committee Meeting:

1. Meeting provided feedback from public survey.
2. Survey continued: Watkins Glen Zoning Code Update Community Preference Survey.
3. Initial Zoning Law audit packets for our review coming soon.
4. Next meeting scheduled for Jan. 11th.

Code Department Software: Williamson Law Book tech. support is adopting our inspection forms to their program.

- **Installation had to be rescheduled due to Darrin being in quarantine. From 11/16 to 11/30**

WATER DEPARTMENT
DAILY WORK REPORT

November 18 - November 30, 2020

Performed daily operations, U.F.P.O's. Changed empty chlorine tank. Ordered and received chemicals, turned off water and back on at 801 Decatur St. for plumber. Met with Master Meter rep. at Franklin St. station to look at water meter there. Listened to several hydrants in Dix system and found no leaks. Called New York Rural Water for assistance. Met with Larsen Design Group.

BOARD MINUTES FOR ELECTRIC DEPARTMENT

November 30th 2020

Week of November 16th 2020

- Substation checks.
- * UFPOs, safety review.
- * Confirming pole numbers on street inventory.
- Responded to tree complaints.
- Trucks materials and storeroom.
- Removing American flags for the season.
- Service complaints/requests.
- Scheduling and meeting with contractors, ongoing jobs.
- Working on seasonal decorations and installation.
- Fix hero banners.
- Safety review and scheduling.

Week of November 23rd 2020

- Safety
- Substation
- UFPOs
- Installed (34) new electric meters in the 2nd street housing project.
- Installed new backup camera on small bucket truck, safety measures.
- Clean and maintenance of shop.
- Repairs and installation of seasonal decorations.
- Vehicle maintenance and cleaning.
- Pole line records and field work.
- Vouchers and board reports, supervisor meetings.

WASTEWATER DEPARTMENT
WORK REPORT

Nov 17th, 2020 – Dec 2nd, 2020

- Operation and maintenance of WW facility
- Daily and weekly samples
- Daily lab testing
- Ops and DEC reports completed for October and submitted to DEC
- Sludge removal
- Re-flush line on 4th (Jerlando's)
- Repair ambulance (camera truck)
- Moving of old plant to new plant (ongoing)
- Check sewer 6th St. Homeowner issue
- Discuss with lab testing parameters requested by Fluidyne
- List of equipment compiled for insurance (ongoing)
- Fluidyne training Nov 18th
- 2 alarms at new lift station (notified by dispatch)
- Work with SCADA tech
- Ops and dec reports started for November
- Organizing of Ops and Maintenance manuals for new plant (ongoing).

Regards
Terry A Wilcox

SUPERINTENDENTS REPORT

Nov 17th 2020 – Dec 2nd, 2020

- Attend bi-weekly board meetings
- Attend monthly JPC meetings
- Weekly Managers meetings
- Attend bi-weekly Clute Park construction meetings
- Wire hit in Clute Park, Electric notified (Construction)
- Call from dispatch wire on line on Porter St, Electric notified
- Discuss with Electric Supervisor succession planning
- Discuss with Clerk posting of apprentice position (electric)
- Discuss with Clerk on reposting MEO position
- Meet with Montour DPW superintendent over plant flows
- Trouble shooting of water issues
- Tool and Equipment list for insurance started
- Call from Dispatch x2 over alarms at new lift station
- Inspection of air releases throughout system

Regards
Terry A Wilcox



Public Health
Prevent. Promote. Protect.

Schuyler County, NY

Schuyler County Public Health

106 South Perry Street Watkins Glen, NY 14891

Phone: 607-535-8140 Fax: 607-535-8157

www.schuylercounty.us/publichealth

scph@co.schuyler.ny.us

Deborah A. Minor, RN, MPH - Public Health Director



October 9, 2020

Mayor Luke Leszyk
Village of Watkins Glen
303 N. Franklin Street
Watkins Glen, NY 14891

Dear Mayor Leszyk,

Please find enclosed the Intermunicipal Cooperation Agreement between the County of Schuyler and the Village of Watkins Glen for the Shared Services Building Shared Receptionist. I would appreciate it if you could review and sign it, and return it to me, as soon as possible. If you could scan it and email it, we would accept an electronic version.

There has been a change in Kim's title, and she is now under the Public Health Watershed umbrella for her salary, instead of the Highway Department. This change took place on January 1, 2020.

The term of this agreement is from 1/1/2020 – 12/31/2024, and we plan to bill the Village of Watkins Glen for her time on a yearly basis, and I'm hoping we can get this agreement signed so I can send you the 2020 bill by the end of the year. Her hours remain at approximately 3-4 hours a week charged to the Village as in years past. We are doing a time analysis to make sure we are in line with the hours.

I believe the old agreement for the SSB Shared Receptionist was part of your Lease agreement with Highway.

If you have any questions, please feel free to call or email me.

I apologize for the lateness of this agreement, and I am sorry that I am now asking you to make this a priority. COVID-19 has made it difficult for the Public Health Department to function in a normal capacity.

Thanks so much,


Corie Stansfield

Administrative Assistant, [Schuyler County Public Health](http://www.schuylercounty.us/publichealth)

cstansfield@co.schuyler.ny.us

106 S. Perry Street, Watkins Glen, NY 14891 Phone: 607-535-8142

**INTERMUNICIPAL COOPERATION AGREEMENT
BETWEEN
COUNTY OF SCHUYLER
and
VILLAGE OF WATKINS GLEN**

THIS AGREEMENT, effective as of the 1 day of January, 2020, is made by and between *the County of Schuyler* hereinafter called "the County," and *the Village of Watkins Glen*, hereinafter called "the Village," both being municipal corporations of the State of New York, located within the geographic boundaries of the County of Schuyler (hereinafter collectively, "the parties");

WHEREAS, this agreement is made pursuant to General Municipal Law, Article 5-G; and

WHEREAS, it is in the interest of the taxpayers of the parties to share resources, to wit, Shared Public Works Facility, Administrative Assistant, to insure efficiency and maximum benefits;

NOW, THEREFORE, it is agreed between the parties as follows:

1. **RESPONSIBILITY OF THE COUNTY:** Due to the adjustments of the job duties for a position held by the County's Highway Department, Highway, the County's Public Health Department and, in particular, its Watershed Agency, has created and filled a full time Administrative Assistant position, and this position will be a shared receptionist position with the Village. The County's Public Health Department will invoice the Village for the expense of actual services of a full-time receptionist based on the cost incurred versus the time allocated.
2. **RESPONSIBILITY OF THE VILLAGE:** Payment for said expense, described in Par. 1, will be billed by and remitted to the County on an annual basis to reimburse the cost to the aforesaid Public Health Department and its Watershed Agency. The amount of this expense shall be based on the prorated services of a full time receptionist based on the cost incurred versus the time allocated to each department, and may be revised by the County, depending on the cost of the Administrative Assistant position salary and benefits, on an annual basis.
3. **APPENDICES AND/OR EXHIBITS:** The following attachments are annexed hereto, incorporated by reference as if set forth more fully herein and shall govern all terms and conditions of this contract: NONE. N/A.
4. **RELATIONSHIP OF THE PARTIES.** The Administrative Assistant position, described in Par. 1, above shall remain, for all purposes, an employee of the County. For the purposes of this Intermunicipal Agreement each party shall have the status of an independent contractor as to the other, and in accordance with such status, agrees that it will conduct itself in a manner consistent with such status, and that it will neither hold itself out as, nor claim that any of its officers or employees are officers or employees of the other by reason of this Agreement.
5. **WAIVERS OF INSURANCE.** It is determined that no substantial additional risk is occasioned when assisting other municipalities with receptionist services pursuant to this agreement. Therefore, additional liability insurance pursuant to this agreement is waived by each party.
6. **TERM/TERMINATION.** The agreement shall take effect January 1, 2020 and terminate on December 31, 2024. This agreement may be terminated upon thirty (30) days written notice to either party, upon default or material breach by either party. Extensions or renewals to the Agreement or

any modification including new products, terms, or price changes to the Agreement shall be submitted by the parties, for approval by their respective legislative bodies in order to be effective.

7. **AMENDMENT OF PARTIES' EXISTING LEASE.** This intermunicipal agreement further hereby amends and supersedes that portion of the parties' existing "Amendment to Lease," executed by the parties on, respectively, April 20, 2010 and March 15, 2010, by deleting and superseding paragraph (b) of said amendment in all respects.
8. **SIGNATORIES.** By their signatures below, each signatory certifies and affirms that he or she has read the entire agreement (including any appendices and attachments hereto and described above) and has the legislative authority to bind their respective party to all terms and conditions (and all appendices and attachments) of the foregoing agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals effective the day and year first written above.

County of Schuyler

Village of Watkins Glen

Carl H. Blowers
Chair of the Legislature

Luke Leszyk
Mayor

**Acknowledgements within the State of New York
(Following)**

**UNIFORM FORM CERTIFICATES OF ACKNOWLEDGMENT
(Within New York State)**

For the County:

State of New York)
County of Schuyler) ss.:

On the ____ day of _____ in the year _____ before me, the undersigned, personally appeared **Carl H. Blowers**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

For the Contractor:

State of New York)
County of Schuyler) ss.:

On the ____ day of _____ in the year _____ before me, the undersigned, personally appeared **Luke Leszyk**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

**POLICE DISPATCH SERVICES
INTERMUNICIPAL AGREEMENT
BETWEEN THE COUNTY OF SCHUYLER
AND VILLAGE OF WATKINS GLEN**

PARTIES:

The County of Schuyler, a Municipal Corporation of the State of New York, having principal offices at 105 Ninth St, Watkins Glen, NY 14891, o/b/o the Schuyler County Sheriff (**“the County of Schuyler,” “Schuyler County” or “the Sheriff”**); and Village of Watkins Glen, a Municipal Corporation of the State of New York, having principal offices at 303 N Franklin St, Watkins Glen, NY 14891, (**“sending jurisdiction”**).

RECITALS:

WHEREAS, in addition to any other general or special powers vested in municipal corporations and districts for the performance of their respective functions, powers or duties on an individual, cooperative, joint or contract basis, municipal corporations and districts shall have power to enter into, amend, cancel and terminate agreements for the performance among themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis;

NOW THEREFORE, the County of Schuyler, on behalf of the Schuyler County Sheriff’s Department and the Village of Watkins Glen, on behalf of the Village of Watkins Glen Police Department, hereby agree as follows with the regard to police dispatch services:

1. The Schuyler County Sheriff’s Department will receive all calls directed to the Village of Watkins Glen Police Department, both E-911 and other, and will communicate such calls to the responsible village officer in accordance with longstanding past practice. The County will make appropriate entries on the Incident Report system on behalf of the Village of Watkins Glen Police Department.
2. The Village of Watkins Glen will pay to the Schuyler County Sheriff’s Department the sum of \$11,000 annually for such service. Payment shall be due upon the execution hereof by the Village.
3. Neither the County of Schuyler, the Schuyler County Sheriff, the Schuyler County Sheriff’s Department, nor any officer or employee of the County of Schuyler shall be responsible for any consequence of or action taken by the Village of Watkins Glen, the Village of Watkins Glen Police Department or any officer or employee of the Village in response to calls dispatched under this agreement. The Village of Watkins Glen hereby agrees to save, hold harmless and indemnify the County, its officers and employees, from any claim or cause of action arising hereunder. Further, the County shall not be liable for communications failures due to acts of God or other circumstances beyond its control.

Section 13. **EFFECTIVE DATE**: This agreement shall be effective 1/1/2021 – 12/31/2021 and shall be annually renewed thereafter unless either party shall give the other 30 days written notice of non-renewal.

In Witness whereof, the parties hereto have executed this agreement upon the dates acknowledged below.

COUNTY OF SCHUYLER

SENDING JURISDICTION

BY: _____

BY: _____

CARL BLOWERS
Chair, Schuyler County Legislature

LUKE LESZYK
Mayor, Village of Watkins Glen

ACKNOWLEDGEMENTS

State of New York, County of Schuyler} ss:

On the _____ day of _____ in the year 20____, before me, the undersigned, personally appeared **Dennis A. Fagan**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

State of New York, County of _____} ss:

On the _____ day of _____ in the year 20____, before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public



Village of Watkins Glen
303 N. Franklin Street
Watkins Glen, NY 14891
607-535-2736

Job Opening
Lineworker Helper
Village of Watkins Glen

LAST DATE TO FILE: Applications accepted until position is filled. **SALARY:** \$21.60/hr.

HOW TO APPLY: Interested candidates must submit an original Civil Service “Application for Employment and/or Examination” to **Schuyler County Civil Service office**, 105 Ninth St., Unit 21, Watkins Glen, NY 14891. Applications can be submitted via mail or dropped off in the mailbox located outside of the County building. **Faxed or emailed applications will not be accepted.**

VACANCY: At the present time, there is one full time opening with the Village of Watkins Glen. This is a non-competitive title; therefore, no Civil Service examination is required.

RESIDENCY REQUIREMENT: Candidates must have been **legal residents of Schuyler or a contiguous (Chemung, Seneca, Steuben, Tompkins and Yates) county** for at least one month immediately preceding the date of application

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision, assists with the installation, operation, maintenance, repair, and removal of electric power distribution lines on wood poles which are not congested and which may be energized but not above secondary voltage of 600 volts or less. Helps to operate the transmission and distribution plant. Work is performed under the direct supervision of Senior Lineworker, Lineworker and/or Supervisor of Village Electric Department. Duties are repetitive but from time to time may involve independent decisions. Does related work as required.

TYPICAL WORK ACTIVITIES:

Install, remove and maintain poles, towers, foundations, anchors and minor underground installations; Load and unload, move and handle wire, cable, crossarms, guy wire and related line material and hardware;

Assist in the installation and removal and maintenance of line conductors of #4 and smaller size wire, including splicing, trapping and the making of dead ends;
Assist as member of a crew in the installation, removal and maintenance of messengers and large size line conductors and fuses;
Assists in tree cutting and removal, cuts brush and removes debris from right-of-way;
Assists lineworker's in the installation and/or removal of underground cable and equipment;
Operates hand tools and portable power tools, responsible for the maintenance of same;
May drive and operate aerial bucket truck and digger derrick truck;
Assists with the installation, removal and maintenance of street lighting and accessory equipment including pole top wiring;
Installs, removes and maintains secondary services on the pole or at the building.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma.

SPECIAL REQUIREMENT: Must possess a NYS Class B CDL license at time of hire or be willing to obtain within one (1) year of hire.

Applications and announcements are available at www.schuylercounty.us or the Schuyler County Civil Service Office 105 Ninth St., Unit 21, Watkins Glen, NY 14891

Date Issued: December 3, 2020

Lonnie Childs

From: NYCOM <wade@nycom.org>
Sent: Wednesday, November 18, 2020 9:47 AM
To: Lonnie Childs
Subject: NYCOM Planning and Zoning Webinars



REGISTER TODAY!

Please join us in December for NYCOM's 2020 Planning and Zoning Webinar Series. Over the course of four webinars that begin on December 8th, NYCOM will cover four separate topics related to municipal planning and zoning. Whether you are a new or a seasoned municipal official, these webinars will provide you with the most up-to-date information in planning and zoning law. These 1.25 hour webinars will cover the following topics:

Tuesday, December 8th - (2:00-3:15 p.m.)

Conducting Meetings & Hearings During the Pandemic

How do local officials conduct meetings and public hearings when people are supposed to be keeping socially distant? During normal times, the New York State Open Meetings Law mandates that the public be allowed to attend meetings of public bodies in person. During a pandemic, however, in-person meetings should be avoided to minimize the risk of transmitting the disease. On March 12, 2020, Governor Cuomo issued Executive Order 202.1, which suspends the Open Meetings Law's in-person requirement in order to allow government officials to perform essential work. This webinar will provide an overview of how meetings and public hearings can be conducted during this pandemic in compliance with both EO 202.1 and the Open Meetings

Law. Specific attention will be paid to conducting ZBA and planning board hearings.

Speaker: Wade Beltramo, NYCOM General Counsel

Thursday, December 10th - (2:00-3:15 p.m.)

Lawyers & Ethics for ZBAs & Planning Boards

Ethics in government is a hot topic with daily news headlines highlighting ethical lapses by officials at all levels of government. A unique sub-category of municipal ethics involves the municipal attorney specifically. Providing legal advice to a municipality can be a complicated endeavor for an attorney. On the other side, hiring and getting advice from an attorney can be equally confusing and challenging. This webinar will address the various ways local governments may retain a municipal attorney, the issue of who the attorney's client is, and when local officials and employees have a right to an attorney or to contact the municipal attorney.

Speaker: Wade Beltramo, NYCOM General Counsel

Tuesday, December 15th - (2:00-3:15 p.m.)

Cell Towers and Wireless Regulations and a Case Law Update

What a year! The pandemic wasn't the only thing to happen in 2020. In the area of land use law, the Second Circuit upheld much of the FCC's 2018 Wireless Order that preempted local siting regulations related to small wireless facilities, and the FCC is adopting new regulations that would prohibit local governments from denying modifications to certain "macro" cell towers. The webinar will conclude with an overview of important court cases including RLUIPA, short-term rentals, and special use permits.

Speakers: Wade Beltramo, NYCOM General Counsel; Rebecca Ruscito, NYCOM Counsel

Thursday, December 17th - (2:00-3:15 p.m.)

Solar Panels, Large Scale Energy Generation Siting, & Local Zoning

Renewable energy is a key component to efforts to address climate change. In addition, market forces are resulting in a proliferation of renewable technology throughout New York, ranging from solar panels on individual homes to large solar farms and wind turbines. This webinar will provide an overview of the recent amendments to New York's large energy generating siting rules. Specifically, the webinar will address the changes implemented by Accelerated Renewable Energy Growth and Community Benefits Act, the draft regulations implementing the legislation, and the new Office of Renewable Energy Siting that replaces the Article 10 Siting Board. The webinar will then turn to what local governments can and cannot do with respect to regulating small solar installations.

Speakers: Wade Beltramo, NYCOM General Counsel; Rebecca Ruscito, NYCOM Counsel

These webinars are open to NYCOM members and non-members, including non-planning board and non-ZBA

members. The cost of participating in each webinar is \$39 for members and \$89 for non-members.

Annual Planning & Zoning Training Requirement: Note that each of these webinars will last 1.25 hours. If your city or village allows webinars as a valid form of training, individuals who participate in each of the four webinars will satisfy the State's four-hour annual training requirement for planning board and ZBA members.

CLE: In addition, each of these webinars is eligible for 1.5 hours of CLE credit in the Area of Professional Practice, except the webinar entitled "Lawyers & Ethics for ZBAs & Planning Boards" which is eligible for 1.5 hours of CLE credit in the Ethics and Professionalism category. Attorneys wishing to obtain CLE credit for participating in these webinars **MUST PRE-REGISTER**. These CLE courses contain new content for 2020 and are not "repeat" courses for purposes of the NYS CLE Board's "no repeat" rule. In addition, these CLE courses are appropriate for both newly admitted and experienced attorneys and are a permissible format for newly admitted attorneys. For a copy of NYCOM's CLE Financial Hardship Policy, contact Wade Beltramo at (518) 463-1185.

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Municipal Electric Utilities Association of New York State

6652 Hammersmith Drive, East Syracuse, New York, 13057
Phone: 315-453-7851 Fax: 315-453-7849
Email: info@meua.org web site: www.meua.org

TO: Member Systems

FROM: Narin Ly

DATE: November 25, 2020

RE: NEW! YEAR 1 LINEWORKER APPRENTICE PROGRAM REGISTRATION

MEUA and Northeast Public Power Association (NEPPA) are pleased to announce that we will be starting a new Lineworker Apprentice Program to begin **April 2021 in Fairport**.

The classes are (member-- \$3,700.00), (non-member-- \$4,575.00), per student- per year and will consist of four sessions, four days each, with hands on training and bookwork. This is a 4-year program and students will be given substantial homework. Classes will be held from 8:00am to 2:00pm.

The 1st Year Apprentice Lineworker Program classes will be held April through October 2021.

Please fill out and fax or email the completed form below as soon as possible. The deadline date for registration is **January 29, 2021**. Additionally, we need a Student Enrollment Application (attached), on file. A few of you are expecting a new hire and, therefore, do not have a name to register. In this case, please make that note on the registration form and return it to the MEUA offices. If there are any questions, please call.

1st YEAR LINEWORKER APPRENTICE PROGRAM

System_____

Authorized Signature_____

**Email/Fax registration form
to MEUA by
January 29, 2021**

STUDENT NAME	SWEATSHIRT SIZE	NOTES
1.		
2.		
3.		
4.		

Voucher Abstract

Village of Watkins Glen

VC 00024776 FD wireless phone & tablet 10/12/20 - 11/11/20
11/30/2020 17,488

00FIRSTNET AT&T MOBILITY
11 2020
AMOUNT ACCOUNT NO
87.80 AA.3410.400

87.80
ACCOUNT DESCRIPTION
FIRE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00FIRSTNET

OF VOUCHERS: 1

TOTAL AMOUNT:

87.80

VC 00024750 Reducers, restraint kits, repair clamps
11/25/2020 17,488

00000BLAIR Blair Supply Corp
11 2020
AMOUNT ACCOUNT NO
369.81 FF.8340.430
691.04 FF.8340.430

1,060.85
ACCOUNT DESCRIPTION
TRANSMISSION - MATERIALS & SUPPLIES EXP
TRANSMISSION - MATERIALS & SUPPLIES EXP

VC 00024779 3-4" restraint kits
11/30/2020 17,488

00000BLAIR Blair Supply Corp
11 2020
AMOUNT ACCOUNT NO
107.61 FF.8320.430

107.61
ACCOUNT DESCRIPTION
SOURCE OF SUPPLY - MATERIALS & SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 00000BLAIR

OF VOUCHERS: 2

TOTAL AMOUNT:

1,168.46

VC 00024775 Recycling- December 2020 service
11/30/2020 17,488

00CARDINAL Cardinal Disposal
11 2020
AMOUNT ACCOUNT NO
4,000.00 AA.8160.400

4,000.00
ACCOUNT DESCRIPTION
REFUSE & GARBAGE - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00CARDINAL

OF VOUCHERS: 1

TOTAL AMOUNT:

4,000.00

VC 00024751 control module & ignition switch (for ambulance)
11/25/2020 17,488

00CARQUEST Carquest Auto Parts
11 2020
AMOUNT ACCOUNT NO

47.00
ACCOUNT DESCRIPTION

Voucher Abstract

Village of Watkins Glen

001	Control Module (for ambulance)	25.97	GG.8120.420	SANITARY SEWERS - COLLECTION SYSTEM
002	Ignition Switch (for ambulance)	21.03	GG.8120.420	SANITARY SEWERS - COLLECTION SYSTEM

VC 00024752 Headlights for backhoe
 11/25/2020 17,488
 00CARQUEST Carquest Auto Parts

001	Headlights for backhoe	14.74	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
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VC 00024753 Relay switch, micro torch & butane
 11/25/2020 17,488
 00CARQUEST Carquest Auto Parts

001	Relay Switch	46.59	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE
002	Micro Torch & Butane	34.45	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 00CARQUEST # OF VOUCHERS: 3 TOTAL AMOUNT: 142.78

VC 00024754 fabricated 2 swivel wheel assembly for kayak docks
 11/25/2020 17,488
 CRAIGMCMIN Craig McMin

001	Fabricated 2 new swivel wheel assembly for floating kayak docks with labor and installation	872.25	AA.7110.430	PARKS - WATER & SUPPL EXP
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TOTAL VOUCHERS FOR VENDOR: CRAIGMCMIN # OF VOUCHERS: 1 TOTAL AMOUNT: 872.25

VC 00024755 general health insurance
 11/25/2020 17,488
 00EXCELLUS Excellus Health Plan - Group

001	health insurance	3,577.04	AA.9089.800	COMPENSATED ABSENCES
002	health insurance	87.24	FF.9089.000	COMPENSATED ABSENCES
003	health insurance	87.25	GG.9089.000	COMPENSATED ABSENCES
004	health insurance	87.25	EE.0785.100	EMPLOYEES WELFARE EXPENSES

3,838.78

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 00EXCELLUS # OF VOUCHERS: 1 TOTAL AMOUNT: 3,838.78

VC 00024756 Delivery Charge for Supplies FEDEXFREIG Fedex Freight Inc
 11/25/2020 17,488 11 2020 100.00

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Delivery Charge for Supplies	100.00	AA.5110.420	STREET MAINT - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: FEDEXFREIG # OF VOUCHERS: 1 TOTAL AMOUNT: 100.00

VC 00024759 Centron meters form 12S 2nd street housing project 000GOTTOGO Gotogo Electric
 11/25/2020 17,488 11 2020 4,392.00

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Centron meters form 12S - 2nd Street housing project- PO # 1299	4,392.00	EE.0368.900	CONSUMER METERS - IN-STOCK

TOTAL VOUCHERS FOR VENDOR: 000GOTTOGO # OF VOUCHERS: 1 TOTAL AMOUNT: 4,392.00

VC 00024761 #10 logo envelopes 2 bx/500 GOVERFORMS Government Forms and Supplies LLC
 11/25/2020 17,488 11 2020 92.04

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	#10 logo envelopes 2 bx/500 & freight	23.01	AA.1410.400	CLERK - CONTRACTUAL
002	#10 logo envelopes 2 bx/500 & freight	23.01	FF.8310.400	ADMIN - CONTRACTUAL
003	#10 logo envelopes 2 bx/500 & freight	23.01	GG.8110.425	SEWER ADMINISTRATION - OFFICE SUPPLIES
004	#10 logo envelopes 2 bx/500 & freight	23.01	EE.0781.500	OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: GOVERFORMS # OF VOUCHERS: 1 TOTAL AMOUNT: 92.04

Voucher Abstract

Village of Watkins Glen

VC 00024757	safety- winter boots 9EE- Ballard & review camera	00GRAINGER	Granger, Inc	460.00
11/25/2020	17,488	11	2020	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Safety winter boots 9EE- Tom Ballard	179.43	EE.0781.500	OFFICE SUPPLIES & EXPENSE
002		280.57	EE.0804.000	TRANSPORTATION CLEARING

VC 00024758	Masks	00GRAINGER	Granger, Inc	16.70
11/25/2020	17,488	11	2020	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	masks	16.70	FF.8320.423	Source of Supply - lab equipment

TOTAL VOUCHERS FOR VENDOR: 00GRAINGER # OF VOUCHERS: 2 TOTAL AMOUNT: 476.70

VC 00024760	Advertising in Good Sam Campground Guide	000GSMEDIA	GS Media & Events	6,420.00
11/25/2020	17,488	11	2020	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Advertising in Good Sam Campground Guide	6,420.00	AA.7180.420	CAMPGROUND - CONTR. - MATERIALS & MAINTENANCE

TOTAL VOUCHERS FOR VENDOR: 000GSMEDIA # OF VOUCHERS: 1 TOTAL AMOUNT: 6,420.00

VC 00024762	Amonia test strips	000000HACH	Hach Company	647.64
11/25/2020	17,488	11	2020	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Amonia test strips	647.64	JT.8130.422	SEWAGE TREAT DISP - LAB SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 000000HACH # OF VOUCHERS: 1 TOTAL AMOUNT: 647.64

VC 00024783		000000IEEP	Independent Energy Efficiency Program, Inc	3,131.85
11/30/2020	17,488	11	2020	
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>

Date: 11/30/2020
Time: 2:11:02PM

Voucher Abstract

User: JENN
Page: 5

Village of Watkins Glen
001 kwhs for November- 3131851 3,131.85 EE.0782.000
MANAGEMENT SERVICES

TOTAL VOUCHERS FOR VENDOR: 000000IEEP # OF VOUCHERS: 1 TOTAL AMOUNT: 3,131.85

VC 00024764 lab tests 00MICROB-G Microbac Laboratories, Inc.
11/25/2020 17,488 11 2020 590.40

LINE	DETAIL DESCRIPTION	AMOUNT	ACCT NO	ACCOUNT DESCRIPTION
001	lab work	272.14	JT.8130.425	SEWAGE TREAT DISP - LAB ANALYSES EXP
002	lab work	318.26	JT.8130.425	SEWAGE TREAT DISP - LAB ANALYSES EXP

TOTAL VOUCHERS FOR VENDOR: 00MICROB-G # OF VOUCHERS: 1 TOTAL AMOUNT: 590.40

VC 00024763 Saas Monthly Fee for December 2020 000MISSION Mission Management Information Systems, Inc.
11/25/2020 17,488 11 2020 241.29

LINE	DETAIL DESCRIPTION	AMOUNT	ACCT NO	ACCOUNT DESCRIPTION
001	SaaS Monthly Fee for December 2020	241.29	AA.7180.400	CAMPGROUND - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 000MISSION # OF VOUCHERS: 1 TOTAL AMOUNT: 241.29

VC 00024766 Demand 7740 & Regular 4,481,280 kwh 000000NYPA New York Power Authority
11/25/2020 17,488 11 2020 101,745.98

LINE	DETAIL DESCRIPTION	AMOUNT	ACCT NO	ACCOUNT DESCRIPTION
001	electricity purchased	101,745.98	EE.0721.000	ELECTRICITY PURCHASED

TOTAL VOUCHERS FOR VENDOR: 000000NYPA # OF VOUCHERS: 1 TOTAL AMOUNT: 101,745.98

Voucher Abstract

Village of Watkins Glen

VC 00024765	Transmission Fees for September 2020	0000NYSEG2	New York State Electric & Gas	
11/25/2020	17,488	11 2020		21,324.80
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Transmission Fees	21,043.80	EE.0721.000	ELECTRICITY PURCHASED
002	Gross Receipts Tax	281.00	EE.0721.000	ELECTRICITY PURCHASED

TOTAL VOUCHERS FOR VENDOR: 0000NYSEG2 # OF VOUCHERS: 1 TOTAL AMOUNT: 21,324.80

VC 00024767	Telescopic mop handle	0000SANICO	Sanico, Inc	
11/25/2020	17,488	11 2020		28.22
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Telescopic mop handle	28.22	JT.8110.421	Sewer Admin - Janitorial supplies

TOTAL VOUCHERS FOR VENDOR: 0000SANICO # OF VOUCHERS: 1 TOTAL AMOUNT: 28.22

VC 00024768	Phone Charges 11/1/20 - 11/30/20	SCHYINFOTE	Schuyler County Building and Grounds	
11/25/2020	17,488	11 2020		75.25
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Phone Charges 11/1/20 - 11/30/20	21.50	AA.8010.410	ZONING - UTILITIES EXP
002	Phone Charges 11/1/20 - 11/30/20	26.88	AA.5110.410	STREET MAINT- CONTR EXP -UTILITIES
003	Phone Charges 11/1/20 - 11/30/20	26.87	EE.0741.220	DISTRIB SUPERVISION SUPPLIES

TOTAL VOUCHERS FOR VENDOR: SCHYINFOTE # OF VOUCHERS: 1 TOTAL AMOUNT: 75.25

VC 00024777	relocated server and battery backups	0000000SCT	SCT Computers	
11/30/2020	17,488	11 2020		65.00
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	relocated server and battery backups	65.00	AA.1410.400	CLERK - CONTRACTUAL

Voucher Abstract

Village of Watkins Glen

TOTAL VOUCHERS FOR VENDOR: 0000000SCT # OF VOUCHERS: 1 TOTAL AMOUNT: 65.00

VC 00024774 Police Department Cable TV 11/16/20 - 12/15/20 00SPECTRUM Spectrum
11/30/2020 17,488 11 2020 19.38

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Police department cable TV 11/16/20 - 12/15/20	19.38	AA.3120.410	POLICE - CONTR. UTILITIES EXP

TOTAL VOUCHERS FOR VENDOR: 00SPECTRUM # OF VOUCHERS: 1 TOTAL AMOUNT: 19.38

VC 00024769 Sidewalk guy base and fitting (6) sets 0000STUART Stuart C Irby Co
11/25/2020 17,488 11 2020 230.11

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Sidewalk guy base and fitting (6) sets	230.11	EE.0123.000	MATERIALS & SUPPLIES

TOTAL VOUCHERS FOR VENDOR: 0000STUART # OF VOUCHERS: 1 TOTAL AMOUNT: 230.11

VC 00024782 Review legal-regular, zoning, & planning meetings 00OBSERVER The Observer
11/30/2020 17,488 11 2020 73.50

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Review Legal - Regular Meeting	21.84	AA.1010.400	BOARD OF TRUSTEES-CONTRACTUAL
002	Review Legal - Zoning Board Meeting	25.64	AA.8010.400	ZONING - CONTRACTUAL
003	Review Legal - Planning Board Meeting	26.02	AA.8020.400	PLANNING - CONTRACTUAL

TOTAL VOUCHERS FOR VENDOR: 00OBSERVER # OF VOUCHERS: 1 TOTAL AMOUNT: 73.50

Voucher Abstract

Village of Watkins Glen

LINE	DETAIL DESCRIPTION	AMOUNT	ACACCOUNT NO	ACCOUNT DESCRIPTION
001	e/w/s municipal bldg	309.72	AA.1620.410	MUN BLDGS - CONTR EXP - UTILITIES
002	w/s library	86.00	AA.7410.400	LIBRARY - CONTRACTUAL
003	e/w/s fire house	484.53	AA.3410.410	FIRE - CONTR. UTILITIES EXP
004	electric - streetlights	2,149.47	AA.5182.400	STREET LIGHTING - CONTRACTUAL
005	electric - school lights	25.23	AA.3989.400	MISC PUBLIC SAFETY - CONTRACTUAL
006	e/w/s - parks	296.43	AA.7110.411	PARKS - Utilities Water/Sewer/Elect
007	e/w/s - community center	991.46	AA.7140.410	COMM CENTER - CONTR EXP - UTILITIES
008	e/w/s - campground	406.67	AA.7180.411	Campground - utilities water/sewer/ electric
009	e/w/s - Glenwood cemetery	12.47	AA.8810.400	CEMETERY - CONTRACTUAL
010	e/s - water dept	2,085.30	FF.8320.410	SOURCE OF SUPPLY - UTILITIES EXP
011	electric - lift stations	42.07	GG.8120.410	SANITARY SEWERS - UTILITIES EXP
012	sewer plant water	826.00	JT.8130.413	TREATMENT - WATER
013	sewer plant electric	3,488.78	JT.8130.414	TREATMENT - ELECTRIC
014	padua tank	29.50	FF.8340.420	TRANSMISSION - MAINTENANCE & REPAIRS

TOTAL VOUCHERS FOR VENDOR: 000VILLAGE

OF VOUCHERS: 1

TOTAL AMOUNT:

11,233.63

VC 00024773	bleat, water press, melt	000WALMART	Wal-Mart Community
11/30/2020	17,488	11 2020	83.52
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>
001	Bleach regular	5.88	AA.7180.420
002	Water Press	35.88	AA.7180.420
003	C9 250 MLT	41.76	AA.7110.430

TOTAL VOUCHERS FOR VENDOR: 000WALMART

OF VOUCHERS: 1

TOTAL AMOUNT:

83.52

VC 00024770	rags, torch kit, papertowels, safety snaps	00WGSUPPLY	Watkins Glen Supply Inc
11/25/2020	17,488	11 2020	163.67
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACACCOUNT NO</u>
001	rags, torch kit	66.58	EE.0787.000
002	papertowels, rags, cleaner	29.43	EE.0787.000
003	safety snaps, quik links, shackle pin	51.14	EE.0787.000
004	1/8 IP nipple, nuts, box porcelain sockets	16.52	EE.0787.000

TOTAL VOUCHERS FOR VENDOR: 000WALMART

OF VOUCHERS: 1

TOTAL AMOUNT:

163.67

Voucher Abstract
 Village of Watkins Glen

VC 00024771	spray paint, letters, brush, battery, bulbs	00WGSUPPLY	Watkins Glen Supply Inc	
11/25/2020	17,488	11 2020		60.86
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	Spray paint and letters for sign	11.64	AA.7110.430	PARKS - MATER & SUPPL EXP
002	4-1/2 cut off wheel, polyester brush, alkaline battery	28.46	AA.7110.430	PARKS - MATER & SUPPL EXP
003	4 LED light bulbs	20.76	AA.7110.430	PARKS - MATER & SUPPL EXP

TOTAL VOUCHERS FOR VENDOR: 00WGSUPPLY # OF VOUCHERS: 2 TOTAL AMOUNT: 224.53

VC 00024780	C8055H/8TB648704	00000XEROX	Xerox Corporation	
11/30/2020	17,488	11 2020		289.90
<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	copier fees 9/21/20 - 10/21/20	21.22	AA.1410.400	CLERK - CONTRACTUAL
002	copier fees 9/21/20 - 10/21/20	21.22	EE.0781.500	OFFICE SUPPLIES & EXPENSE
003	copier fees 9/21/20 - 10/21/20	21.23	FF.8310.400	ADMIN - CONTRACTUAL
004	copier fees 9/21/20 - 10/21/20	21.23	JT.8110.400	SEWER ADMINISTRATION - CONTRACTUAL
005	copier fees 10/21/20 - 11/21/20	20.47	AA.1410.400	CLERK - CONTRACTUAL
006	copier fees 10/21/20 - 11/21/20	20.47	FF.8310.400	ADMIN - CONTRACTUAL
007	copier fees 10/21/20 - 11/21/20	20.47	JT.8110.400	SEWER ADMINISTRATION - CONTRACTUAL
008	copier fees 10/21/20 - 11/21/20	20.47	EE.0781.500	OFFICE SUPPLIES & EXPENSE
009	Payment on Equipment Equity Plan	30.78	AA.1410.400	ADMIN - CONTRACTUAL
010	Payment on Equipment Equity Plan	30.78	FF.8310.400	ADMIN - CONTRACTUAL
011	Payment on Equipment Equity Plan	30.78	JT.8110.400	SEWER ADMINISTRATION - CONTRACTUAL
012	Payment on Equipment Equity Plan	30.78	EE.0781.500	OFFICE SUPPLIES & EXPENSE

VC 00024781 W7535P/XKK419688 (CVWRF) 00000XEROX Xerox Corporation
 11/30/2020 17,488 11 2020 27.99
 LINE DETAIL DESCRIPTION AMOUNT ACCOUNT NO ACCOUNT DESCRIPTION
 001 W7535P/XKK419688 (CVWRF) 10/04/20 - 10/21/20 15.35 JT.8110.400 SEWER ADMINISTRATION - CONTRACTUAL
 002 W7535P/XKK419688 (CVWRF) 10/21/20 - 11/21/20 12.64 JT.8110.400 SEWER ADMINISTRATION - CONTRACTUAL
 TOTAL VOUCHERS FOR VENDOR: 00000XEROX # OF VOUCHERS: 2 TOTAL AMOUNT: 317.89

Voucher Abstract
Village of Watkins Glen

TOTAL # OF VOUCHERS: 33

TOTAL AMOUNT:

161,623.80

Voucher Abstract

Village of Watkins Glen

Summary

		Total
AA-GENERAL FUND	AA.0200.000	20,602.26
	Total	20,602.26
EE-ELECTRIC ENTERPRISE FUND	EE.0121.000	131,658.01
	Total	131,658.01
FF-WATER FUND	FF.0200.000	3,482.69
	Total	3,482.69
GG-SEWER FUND	GG.0200.000	199.33
	Total	199.33
JT-Catherine Valley Water Reclamation Facility	JT.0200.000	5,681.51
	Total	5,681.51
Total		161,623.80

Date: 11/30/2020
 Time: 12:21:36PM

Voucher Abstract

User: BARB
 Page: 1

Village of Watkins Glen

VOUCHER TRANS DATE	DESCRIPTION BATCH NO	VENDOR NUMBER / NAME POST MO/YR	BANK ID CHECK NO CHECK DATE	AMOUNT	EFT	DP
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VC 00024778	Utility Billing Postage	00000USPS	United States Postal Service	509.42		
11/30/2020	17.517	11 2020				

<u>LINE</u>	<u>DETAIL DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NO</u>	<u>ACCOUNT DESCRIPTION</u>
001	utility bills	169.80	FF.8310.420	ADMIN - MAINT & REPAIRS EXP
002	utility bills	169.81	GG.8110.420	SEWER ADMINISTRATION - MAINT&REPAIRS EXP
003	utility bills	169.81	EE.0781.500	OFFICE SUPPLIES & EXPENSE

TOTAL VOUCHERS FOR VENDOR: 000000USPS # OF VOUCHERS: 1 TOTAL AMOUNT: 509.42

TOTAL # OF VOUCHERS: 1 TOTAL AMOUNT: 509.42

Voucher Abstract

Village of Watkins Glen

Summary

	Total
EE-ELECTRIC ENTERPRISE FUND	
EE.0121.000	169.81
Total	169.81
FF-WATER FUND	
FF.0200.000	169.80
Total	169.80
GG-SEWER FUND	
GG.0200.000	169.81
Total	169.81
Total	509.42

Voucher Edit List

Village of Watkins Glen

BATCH	Fiscal Year	VOUCHER	DATE	POST MONTH	REFERENCE	DESCRIPTION	BANK CODE	1099 BOX	Payment Type	TOTAL EFT	DP
17518	2021	VC-00024784	11/30/2020	11/2020					AP Check	6607.51	
Due by 11/30/2020 to vendor OJOHNTERRY John Terry											
	DIST	PO LINE	ACCOUNT			DETAIL DESCRIPTION					
	001		AA.0320.000			Tax Certificate	020PE	7		1,428.38	
			TAX SALE CERTIFICATES			INVOICE NO				INVOICE DATE	11/30/2020
	002		AA.1090.000			Interest	020PE	7		128.55	
			INTEREST & PENALTIES ON REAL PROP TAXES			INVOICE NO				INVOICE DATE	11/30/2020
	003		AA.0320.000			Tax Certificate	020PE	7		4,633.56	
			TAX SALE CERTIFICATES			INVOICE NO				INVOICE DATE	11/30/2020
	004		AA.1090.000			Interest	020PE	7		417.02	
			INTEREST & PENALTIES ON REAL PROP TAXES			INVOICE NO				INVOICE DATE	11/30/2020
										Batch 17,518 Total	
										6,607.51	
Report Totals										6,607.51	