

## SUPERINTENDENTS REPORT

Jan 14<sup>th</sup> 2019 – Feb 4<sup>th</sup>, 2020

Attend Bi weekly board meetings and monthly JPC meetings. Bi weekly site meetings for the WW treatment plant and associated lift stations (Ongoing). Weekly Manager meetings (ongoing). Inspect Steuben St. station pup install. Yearly work permits for DOT filled out and delivered with all attached insurances. Onsite for watermain break Sunday Jan 19<sup>th</sup>. Discuss with DOT tree removal and brush. Arrange for assistance with test pits for Clute Park. Emails over DASNY grant and coverage for Padua tank construction. Meet with Electrical Supervisor over personnel issue. Attend Negotiations for Electric contract. Start reviewing 60 percent drawings for Clute park. Meet with Park manager (employee evaluations).

Regards  
Terry Wilcox