

BOARD REPORT PARKS DEPARTMENT  
October 16- 29, 2020

Monthly / daily vehicle inspections  
Continue weekly to replenish dog bags in the park dog stations  
Daily trash pick- up in parks and dog waste stations, trash pick- up on Franklin and Third Streets on weekends  
Weekly recycling  
Mowed and weed wacked LaFayette, Lakeside, Gifford, kayak area, baseball fields and campground (and new WWTP roadway and around the plant)  
Daily camp reservations and camp closed October 18 for the season  
Weekly mark out campsite boundaries – ten - foot fire lane a DOH requirement  
Playground equipment being sanitized daily by office staff  
Cut and split firewood, filled wood pen at park office  
Cleaned fire rings and BBQ grills  
Office staff sanitizing shower house/ rest rooms and port-a-potties three times a day or more  
Community center use: Thursdays- Rotary meetings: Food Bank drive – thru pick up in center parking lot, Mondays -Yoga classes, Wednesdays bottle/can drive ARC for Humane Society, safety training  
Fenced off the full beach and dog beach areas – continue to fix fence  
Seasonal camper winter storage agreements – signing and paying fall deposit and winter storage.  
ARC doing the bottle / can drive during Wednesdays in October at the community center parking lot – center entrance (reviewed safety plan)  
Yoga classes started in the center Monday nights (reviewed safety plan)  
Tightened all lose bolts on the picnic tables before winter storage  
Repaired oil lines on the John Deere tractor  
Installed new light fixtures in maintenance shop  
Pressure washed some of the outside of the community center, still need to complete full building  
Sorting out picnic tables to be repaired – some repaired  
Seasonal campers moved trailers and decks off of the CC and B camping lines so Cargill can do their new pipelines in the park this fall/ winter/spring  
Spoke with Carolyn Elkins from Board of Elections and she sent a copy of the voting COVID safety plan  
Replaced light bulbs at the village office  
Marked center floor for six foot spacing for safety training and in prep of voting  
Moved picnic tables into the pavilion for winter storage (help from water and department)  
Blew out waterlines in the campground  
Set up for the training, sanitized and pick up from the training  
Pressured washed all trash cans and recycle bins for storage  
Started looking at staffing needs for the new facilities on Lakeside  
Started mulching leaves in the parks  
Starting to revise campground forms and update dates on the leases