

## BOARD REPORT PARKS DEPARTMENT

August 2 - 15, 2019

Cleaning center – floors, rest rooms, kitchen

Monthly ladder and fire extinguisher inspections, center hood and playground inspections

Monthly / daily vehicle inspections

Follow up on insurances – building rentals, seasonal campers, seasonal boaters

Community center use: memorial service, training, used by Italian Festival to store cakes

Continue taking pavilion and center rentals requests

Continue to replenish dog bags in the park dog stations

Continue taking camp reservations – we are full for twenty weekends

Ordered cleaning and maintenance supplies

Mowing and trimming camp, Lakeside, Gifford, LaFayette, Lakeview cemetery and Town of Reading, kayak launch area, S curve Rt 14, water plant and tank areas. Now mowing the electric department area pole pile too.

Weekly / almost daily cleaning of the pavilion – office staff

Weekly cleaning of the campfire rings

Trash removal on Franklin Street every Saturday and Sunday

Beach closing for the season on August 21<sup>st</sup>. Lifeguards going back to college

Tuesday night concerts – set up and clean up - last concert August 20<sup>th</sup>

Still dealing with internet problems in the park – we installed a 16' pole to add another “repeater”

Prep and clean up Italian Festival – handicap signs, called in UFPO, follow up with DOT regarding parade, water sample testing done, cones and barricades, move entrance stones for emergency vehicle access, fence installed, gathering of insurances and reviewing them, brought over and back tables and chairs from the center – reverse takedown

Installed the lifejacket loan stand at the kayak launch- family from Mass used it and were of so grateful

Weekly stacking of firewood in the wood pen behind the park office – office staff

Losing the college staff help mid-August – will be short in the park office

Attended meeting with Stantec regarding the Lakeside Park renovation project

Completed the federal goose permit renewal and waiting on permit to be sent

Prep for Jet Ski event in Lakeside Park August 24 and 25

Checked on storm damage in parks – flooding in Lakeside and campground