

## Parks and Events Board Report

For August 3, 2021

### Hiring/Staffing:

- Karla Wall - Full-time Cleaner – start Aug 9<sup>th</sup> at \$14.36 per hour – *Board Approval Requested*
- First Aid/Lifeguards final shifts are Aug 13
- Lonnie and Craig are working on the hiring plan and org chart for Parks and Events – hoping to bring this to the August 17 meeting includes the Grounds Keeper Laborer position.

### Beautification of Clute Park:

- 5-foot Walking Path with FLX Land Services – Phase 1 of the walkway has been completed
- Split rail fencing – *Parks Department is officially asking for approval of a split rail fence for Clute Park* (to approach the Planning Board) Our recommendations for the fence are:
  - Supports the intentional pathways to protect the newly planter flowers and trees
  - Improved safety for children running through the parking area
  - Supports the hedges growth – planted by the State for snow drifting
  - Will remove the fallen chain-link baseball field fence at eastern entrance
  - Adds safety around dry swale issues – children wandering into ponds
  - Enhances the split rail fencing already in existence with the park
  - Improved wayfinding to Seneca Lake Event Center
- *Lakeside Pavilion Improvements* – Historic Preservation Grant – the application was tabled to July 2022 – should start preparing for this earlier
- *Clute Park Accessibility for All Grant* as part of the – grant submitted by Kristin Van Horn – Thank you Nan for all the letters of support work! Note the Local Match for our budget will be \$163,687 over next two fiscal years, as needed with in-kind and hard costs – to receive the \$500,000 in funds to support the ADA Playground within the park. We should hear if we will be awarded this grant by January of 2022 to align with the next budgeting cycle.

### Seneca Lake Events Center:

- RFP – Vendors for Café being promoted and due back for Aug 3 meeting
- Dry Swales – email update from Kristin Van Horn – Attached update – Officially do we wish to not extend the concrete area with the remaining budget? (Discussion)
- Ice Machine installed, tables and chairs for banquets have arrived, café tables back ordered
- Three television interviews have happened – last one to air August 14 with Laury Ward

### Upcoming Special Event – Board Approval Needed:

- Italian Festival Aug 13, 14 – had a successful meeting with the committee for the event and the layout is almost finalized, some of the insurance liabilities are in, and the snow fencing will be installed on the bridge (Parks Maintenance) and other flowered areas
- Chamber of Commerce is requesting signage to be placed at Lafayette and Clute Park – recommend creation of a designated Community Bulletin Boards within the Parks

### Concerns and Celebrations:

The concrete pad for the donated Cargill shed (18' x 12') will be \$1,200 – proceed?

Camping Complaint – Deyo refund requested around the delayed access to their sites – Requesting \$1,000 compensation – *Details attached*

Copy Machine – had a power surge and no longer works – working on a replacement

Thanks for reading – Craig - Parks and Event Center Manager