

BOARD MINUTES FOR ELECTRIC DEPARTMENT

October 1st 2020

Week of September 21st 2020

- Maintenance to sub-station and pole pile, mowing, weed eating and weed kill.
- Substation checks.
- * UFPOs, safety review.
- * Repaired street light wires on pole 48J E 4th street.
- New service upgrade 110 N Madison Ave.
- Trucks materials and storeroom.
- Trimming brush and vines on switching poles and 3-phase poles, various locations.
- Service complaints/requests.
- Scheduling and meeting with contractors, ongoing jobs.
- Installed new pole 2J N Glen Ave, upgrade.
- New service upgrade 502 W 2nd street.
- Set up new programming on computer with Itron, program and install new meters.
- Fix hero banners.
- Working on pole attachment agreements, working with USA utilities on pole records.

Week of September 28th 2020

- Safety
- Substation
- UFPOs
- Assist street dept trimming tree for clearances various locations for school buses.
- Installed (2) new poles on N Porter Street, upgrading for new construction job.
- Clean and maintenance of shop.
- Safety, 1st year apprentice program, week #3.
- Vehicle maintenance and cleaning.
- Assisted street dept taking truck to Friendly Dodge for repairs.
- Working on electric charging stations, Tops Market & State park parking lot.
- Pole line records and field work.
- Met with numerous contractors for ongoing and new construction projects.
- Reviewing records for pole line attachments and agreements.
- Conference calls and communications for NET metering and solar installations.
- New service upgrade 101 Grandview Ave.
- Vouchers and board reports, supervisor meetings.