

BOARD Report - LaFever

June 17, 2019 – July 12 2019

June 17, 2019 – June 9, 2019

- IEEP info and research programs
- State park project
- UFPOs
- Checking inventory for 15kv wire and obtaining quotes for wire.
- Work sheets/time sheets
- Working with DOT traffic signal contractor
- Job review with electric crew and coordination of jobs
- Answer phone calls and emails
- Meetings with superintendent
- Met with south Seneca marina for new services
- PO's and req's
- Coordinating Cargill salt outage and new switch installation
- Met with electric inspector on the DOT traffic signal installs
- Locating and ordering Cargill switch and delivery
- Construction meeting on state park project
- Construction meeting with ARC contractor on S Porter street
- Monthly safety meeting NEPPA
- Coordinating new WWTP pump station job

June 24, 2019 – June 16, 2019

- Numerous phone calls/emails
- ARC job- south Porter street new electric
- Met with Economy paving on state park project
- Job scheduling and coordination
- Met with contractors on new projects
- Pricing for new class 320 meters – none on inventory
- Met with Shuler-Haas WWTP project
- Met with DOT engineers/contractors on traffic signal installs
- Met with home owner N Jackson street – new service installation/planning/scheduling
- Phone calls/emails from suppliers for materials and pricing
- Time sheets/work sheets
- Construction planning for new job on 11 th street
- Construction meeting on Padua project
- Hometown hero's coordinating banner install
- Met with superintendent

July 1 2019

- Emails/phone calls/time sheets
- Inventory materials/ordering replacements
- WWTP construction meeting
- NYPA report
- WWTP pump station job N Porter street
- TCC report
- WWTP job scheduling and reviewing/engineering
- DOT traffic signal job
- New utility pole quotes
- Tree complaints
- Met with contractors
- Met with superintendent

July 8 2019

- Material quotes
- Inventory materials review
- Pole quotes review
- Time sheets/phone calls/emails
- Banner installation review
- Sub-station review
- Low voltage complaint Tobey's bakery
- Engineering and scheduling work/repairs/replacement/coordinate outages
- Reviewing time and man hours assisting penny an
- Transformer records and inventory
- State park construction meeting
- Padua construction meeting
- DOT traffic signal installs/electric inspector
- RFP street light project-DOT
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