

March 2022 Codes Department Report

Complaints/Violations: 7

1. Rubbish & Property Maintenance – 5
2. Snow removal - 1
3. Potentially Working Without a Building Permit – 1

Permits issued: 15 new permits issued: Concrete Driveways & Sidewalk; Signs; Apartment interior remodel; Replacement windows; Roofs; Type I kitchen hood; Commercial patios; HVAC unit.

March 17th - Zoning Board Meeting:

1. Theresa Woodland (600 Division St) Code interpretation/Area variance for accessory dwelling unit. – **Interpretation complete. Needs to come back as a Use variance**
2. Junior Specchio (356 N Glen Ave.) Area variance for reduced lot size. - **Denied**

March 8th - Planning Board Meeting:

1. **SITE PLAN PUBLIC HEARINGS / FINAL DETERMINATIONS:**
 - a. David Lisk (119 E 2nd St.) New construction Craft Shop & Office space. - **Approved**
 - b. Lori Alpern (307 N. Franklin St.) Façade change. – **Approved.**
 - c. Orlando Rodriguez/Graft wine & Cider Bar (204 N. Franklin St.) Back of building Kitchen addition. - **Approved**
 - d. Bob Decker/Bleachers (413 N. Franklin St.) Roof & Outdoor seating. – **Approved**
2. **SPECIAL USE PERMIT PUBLIC HEARING:**
 - a. Raleigh Kelsey (316 E. 4th St.) Tattoo parlor. – **Approved**
3. **CONCEPT/PRELIMINARY APPROVAL REQUEST:**
 - a. Lorraine Menio/Kookalaroc's (106 & 107 11th St.) Outdoor seating & Change parking – **Tabled**
4. **ZONING CODE AMENDMENT RECOMMENDATION**
 - a. Review proposed changes to Section 23.17 (Short Term Rentals) and forward a Recommendation to Village Board. – **Recommendation forwarded to Village Board.**

March 23rd - Planning Board Meeting:

1. **CONCEPT/PRELIMINARY APPROVAL REQUEST:**
 - a. Lorraine Menio/Kookalaroc's (106 & 107 11th St.) Outdoor seating & Change parking – **Tabled**

March 30th - Planning Board Meeting:

1. **SPECIAL USE PERMIT PUBLIC HEARING:**
 - a. Nicole Hollenbeck (500 N Porter St.) Short-Term Rental. – **Approved pending inspection.**
 - b. Kenneth Bedwell (115 N Glen Ave.) Short-Term Rental – **Approved, pending 1 added parking space.**
 - c. Nav-1 Properties (215 S. Madison Ave.) Short-Term Rental – **Approved.**
 - d. Jennifer Smith (216 N Madison Ave) Short-Term Rental – **Application temporarily withdrawn.**
 - e. William Bowers (306 E 4th St.) Short-Term Rental - **Application temporarily withdrawn.**
 - f. Malysa, John & Julie (110 10th St.) Short-Term Rental – **Approved pending inspection & 1 added parking space.**

New Zoning Code Amendment:

1. March 15th - Village Board had public hearing to approve amendment.

In-Service Training – 5 hours completed.

Building safety Inspector – Scot Cole

1. In-service training – 10 hours completed.
2. Performed 7 Safety Inspections/Follow-ups at businesses & apts.
3. Performed 2 snow removal calls.
4. Reviewed 65 Short-term rental applications
5. Performed 19 Short-term rental Inspections
6. Assisted with other property maintenance complaints
7. Took 3 days of vacation time.