



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD THURSDAY, APRIL 20, 2023

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Laurie DeNardo.

Present were Mayor Laurie DeNardo, Deputy Mayor Peter G. Cherock, Trustee Bob Carson, Trustee Margaret Schimizzi, Superintendent of Public Works Terry Wilcox, Clerk Fred Warrick and Treasurer Angela Ventra. Also present was Superintendent of Parks & Recreation Craig Bond, Code Enforcement Officer Scot Cole, Water Supervisor Meghan Fox, Supervisor of Electric Tom Ballard and Sergeant-in-Charge Ethan Mosher. Absent was Trustee Nan Woodworth. There were approximately two other persons in attendance.

PUBLIC BE HEARD

None

APPROVAL OF MINUTES

Minutes for the Regular Meeting held on March 20, 2023

Minutes for the regular Board meeting held on March 20, 2023 were tabled for lack of a quorum.

Deputy Mayor Peter G. Cherock made the motion to approve the minutes from the regular Board meeting held on April 4, 2023. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Deputy Mayor Peter G. Cherock made the motion to approve all Department Head reports. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Electric Conferences

Trustee Margaret Schimizzi motioned to approve Tom Ballard, Village Electric Supervisor to attend the NY Municipal Power Agency Annual Meeting AND Municipal Electric Utilities Association Semi-Annual Meeting May 31st & June 1st for a cost of \$130 registration/\$159 hotel. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Resolution to Designate a Delegate for the MEUA

Trustee Margaret Schimizzi motioned to approve a resolution provided by the MEUA to designate Tom Ballard as the delegate of the Village of Watkins Glen for the Municipal Electric Utilities Association of New York State. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Pole Attachment Agreement

Deputy Mayor Peter G. Cherock motioned to approve consent and approval of the Standard Pole Attachment Agreement by Finger Lakes Regional Telecommunications Development Corporation. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Traileway Project

Trustee Bob Carson motioned to approve a quote from FLX Land Services to complete the Trailway Project in Clute Park in the amount of \$8,275.50 for the inner path of ½ mile, and \$1,357.69 to cover the balance remaining on the 1-mile outer path, for a total of \$9,633.19. (Note: The cost of the outer path is \$21,720.15 of which \$20,362.46 is covered by remaining grant funds from the LWRP 1 – Project Seneca Phase 1. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Vehicle Surplus](#)

Deputy Mayor Peter G. Cherock motioned to approve the surplus of the Park's Depts 1996 Ford F-150 pick-up truck for auction. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[New Scoreboard](#)

Trustee Bob Carson motioned to approve a scoreboard installation at the baseball field behind the Community Center as an upgrade to the previous scoreboard on behalf of the Schuyler County Youth Baseball. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Electric Connection/Re-connection fee](#)

Trustee Bob Carson motioned to approve an Electric Dept. fee for any connection or reconnection - \$50 for residential and \$100 commercial. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Fire Department Election/Appointments](#)

Deputy Mayor Peter G. Cherock motioned to approve and support the elected and appointed members of the Watkins Glen Fire Department:

Department & Company Officers:

Chief: Jason Hudson – Elected

Chief Appointed Line Staff:

1st Asst. Chief – Charlie Scaptura

2nd Asst. Chief – Aaron Emery

3rd Asst Chief – Tyler Moore

Deputy Chief – Rob DeDominick

Safety Officer – Brian Hudson

EMS Captain – Anthony Nieves

Company Elected Positions:

President – Tim Husdon

Vice President – Charlie Smith III

Secretary – Jessica Conklin

New Director – Bill Beardsley

Directors Still in Office:

Mike Stamp

Aaron Emery

Eugene Fraboni

Charlie Scaptura

Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Tree Removal Request](#)

A request to remove a tree at 124 3rd Street for effecting the sidewalk was tabled to be reviewed.

[Clute Park Tree Trimming](#)

Trustee Bob Carson made the motion to approve the procurement for Tree Services by William Herrick Jr. for \$6,800 to remove two dead trees and trim six. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

AUDIT

General Audit

Deputy Mayor Peter G. Cherock made the motion to approve the general audit dated April 19, 2023 in the following amounts:

General	\$54,278.65	Sewer	\$1,438.01
Electric	\$155,248.66	Water	\$54,287.62
Joint Activity (CVWRF)	\$8,774.51	Summer Rec	\$133.31

Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Employee Resignation

Mayor Laurie DeNardo announce the resignation of Julie Krause in the Streets Dept and thanked her for her 13+ years of service.

DRI Update

The Gateways and LaFayette projects are underway and are expected to be complete in the Fall of 2023.

Dunkin' Donuts

Code Enforcement Scot Cole informed the Board that Dunkin' Donuts has not yet complied with the Order to Remedy given on the parking lot lighting. If no response, proceed with referring to the Village Justice.

Summer Recreation

Only 2 out of 5 towns have submitted a donation. Royce-Haight Foundation, agreed to match up to \$2,375.

Accessible Playground – RFP Results

Scoring of bids has been completed and the Village is ready to award the contract.

Water/Sewer Agreements – Town of Dix

The Village attorney is working on new agreements with the Town attorney. The past debt has still not been paid in full.

Water Improvements Project

McCrossin Construction has setup their base of operations to begin Phase 1.

EXECUTIVE

Mayor Laurie DeNardo requested a motion to move to an executive session to discuss any current litigation for the Village. Trustee Bob Carson made the motion to enter the executive session at 7:28 p.m. Deputy Mayor Peter G. Cherock seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Bob Carson made the motion to adjourn at 7:35 p.m. Trustee Margaret Schimizzi seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick
Village Clerk