



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, MARCH 07, 2023

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Deputy Mayor Louis Perazzini. Present were Deputy Mayor Louis Perazzini, Trustee Laurie DeNardo, Trustee Bob Carson, Trustee Nan Woodworth, Superintendent of Public Works Terry Wilcox, Village Clerk Fred Warrick and Treasurer Angela Ventra. Also present was Superintendent of Parks & Recreation Craig Bond, Codes Enforcement Officer Scot Cole, Water Supervisor Meghan Fox, Streets Supervisor Ken Barber and Sergeant-in-Charge Ethan Mosher. There were approximately 6 other persons in attendance.

### PUBLIC BE HEARD

None

### APPROVAL OF MINUTES

#### Minutes for the Regular Meeting held on February 21, 2023

Trustee Bob Carson made the motion to approve the minutes for the Regular Board of Trustees meeting held on February 21, 2023. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve all Department Head reports. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### VOTING ITEMS

#### Hires

Trustee Nan Woodworth made the motion to approve Ernest Randall as temporary Seasonal Laborer – Feb 27th at \$15/hour, Terri Beirline as Summer Youth Supervisor – April 10th at \$22/hour, and Carly Thomas as Recreation Attendant (Seasonal) – April 10th at \$15/hour. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Ice Skating Equipment Storage

Trustee Laurie DeNardo made the motion to approve the purchase of three (3) shipping containers to store ice skating equipment totaling \$12,978. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Sewer Credit

A credit request for 513 N. Franklin St. was tabled for further review.

Trustee Nan Woodworth made the motion to approve a sewer credit request for 219 N. Franklin St. Trustee Laurie DeNardo seconded the motion. Upon further review, the credit request did not meet the Sewer Credit Policy. The Board then voted on the motion none were in favor. Motion Denied.

#### Prescription Drug Collection Bin

Trustee Laurie DeNardo made the motion to approve a prescription drug collection bin to be bolted in the lobby entrance and maintained only by the Police Department. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### DRI Projects

Trustee Nan Woodworth made the motion to approve the resolution authorizing the award of the Watkins Glen DRI bids for E. 4<sup>th</sup> Street, LaFayette Park, and the Gateways projects.

**WHEREAS**, the Village of Watkins Glen (Village) is the owner of the Downtown Revitalization Initiative for East 4<sup>th</sup> Street, the Gateways, and LaFayette Park (“Project”); and

**WHEREAS**, pursuant to New York State Municipal Law, bids for the project were received, publicly opened and read aloud on February 2, 2023 at the Village of Watkins Glen Village Offices, 303 N. Franklin Street, Watkins Glen, New York 14891; and;

**WHEREAS**, the Village’s Engineering Consultant, LaBella Associates, tabulated and analyzed the bids received, and by letter dated March 6, 2023, has recommended award of both the Gateways and LaFayette projects, and the rejection of the East 4<sup>th</sup> Street bid due to budgetary constraints;

**NOW, THEREFORE, BE IT RESOLVED**, that based on the recommendation of LaBella Associates the Village Board Members hereby award the contracts for the Gateways and LaFayette projects to Economy Paving Company, Inc. as follows:

- **Gateways**
  - Base Bid – North, South, and East Gateways (\$650,782.70)
  - Add/Alt #1 – Central Gateway Painted (\$157,024.05)

**Total Gateways award fee = \$807,806.75**
- **LaFayette Park**
  - Base – Restroom, Bandstand, and Playground (\$525,000.00)

**Total LaFayette Park award fee = \$525,000.00**

Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Professional Services Agreement for DRI Projects](#)

Trustee Bob Carson made the motion to approve the Professional Services Agreement with LaBella Associates for construction inspection for LaFayette Park and Gateways DRI projects. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Leadership Conference](#)

Trustee Nan Woodworth made the motion to approve attendance of the Southern Tier Central - Regional Planning and Development - Leadership Conference on April 6th at Corning Community College for planning board members Roger Hugo, Tom Fitzgerald, Phil Cherry and Code Enforcement Officer Scot Cole. \$75.00 per person for a total of \$300.00. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Teamsters Union Back-up Operator – Rate Change](#)

Trustee Laurie DeNardo made the motion to approve the Memorandum of Agreement amending the June 1, 2020 through May 31, 2024 collective bargaining agreement between the Teamsters Local Union 118 and the Village of Watkins Glen to increase the hourly stipend for “Back-up Operator” to \$2.50/hr for Water and Wastewater effective 3/6/2023. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### [Dog Control](#)

Trustee Laurie DeNardo made the motion to approve the agreement between the County of Schuyler and the Village of Watkins Glen for animal control services at not cost. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### **AUDIT**

#### [General Audit](#)

Trustee Bob Carson made the motion to approve the general audit dated March 7, 2023 in the following amounts:

General	\$85,608.03	Sewer	\$5,811.79
Electric	\$13,000.22	Water	\$14,048.61
Joint Activity (CVWRF)	\$69,941.36		
Water Improvements	\$42,699.86		

Trustee Laurie seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## BOARD CONCERNS

### Lakeside Trolley

Katrina Gonsorick and Joe Irwin with Lakeside Trolley, along with Caitlin Cheney discussed with the Board their desire to have a designated loading and unloading zone for the Lakeside Trolley, a trolley tour service in Watkins Glen. The request is to have 50' of space on the northern side of 3<sup>rd</sup> Street at the corner of 3<sup>rd</sup> and Franklin alongside the Chamber of Commerce building. The Board is going to take time to review the request. In the meantime, Katrina agreed to work on getting letters of support from surrounding businesses.

### Request for Proposal Results

Superintendent of Parks & Recreation Craig Bond informed the board that the Phase 3 – Accessible Playground project received six (6) proposals. Submittals are under review.

### Summer Rec 2024 Grant

Superintendent of Parks & Recreation Craig Bond informed the board that he was writing another grant request through the Triangle Fund to support the summer recreation program in 2024.

### Bath Street Erosion Repair

Superintendent of Public Works Terry Wilcox updated the board on the Bath Street erosion repair needed. The material will be ordered and paid for by the Schuyler County Soil and Water Conservation District. They will then provide copies of the checks and bills paid with an invoice for reimbursement by the Village. The estimated cost is \$40,000.

## ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:05 p.m. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick  
Village Clerk