



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, DECEMBER 06, 2022

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Deputy Mayor Louis Perazzini. Present were Deputy Mayor Louis Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Superintendent of Public Works Terry Wilcox, Village Clerk Fred Warrick and Treasurer Angela Ventra. Also present were Code Enforcement Officer Scot Cole, Superintendent of Parks and Recreation Craig Bond, Sergeant-in-Charge Ethan Mosher, Water Supervisor Meghan Fox, and Fire Chief Jason Hudson. There were approximately 5 other persons in attendance.

PUBLIC BE HEARD

Barbara Cook of Salty Dog Rescue Team addressed the Board about the need for dog control services now that they have Brittany Sanford at the County.

APPROVAL OF MINUTES

Minutes for the Regular Meeting held on November 15, 2022

Trustee Nan Woodworth made the motion to approve the minutes for the Regular Board of Trustees meeting held on November 15, 2022. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor except Laurie DeNardo who abstained due to her absence at that time. Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve all Department Head reports. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Part Time Police Officer

Trustee Bob Carson made the motion to approve the hire of Rochelle Horton at \$23/hour as a part-time officer. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Full Time Police Officer

Trustee Laurie DeNardo made the motion to approve the addition of one (1) full-time Police Officer. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Parks Seasonal Laborers

Trustee Nan Woodworth made the motion to approve the seasonal hire of Teagan Lampman for Ice Skating and Bobby Huan for Maintenance at \$14/hr starting 12/9/2022. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

RESOLUTIONS

Summer Recreation

Trustee Laurie DeNardo made the motion to approve the resolution to establish a Summer Recreation Fund. Trustee Nan Woodworth seconded the motion.

WHEREAS, the Village of Watkins Glen is desirous of establishing a Summer Recreation Program Fund for the Parks Department as allowed pursuant to General Municipal Law; and

WHEREAS, the Fund is a special revenue fund managed by the Village of Watkins Glen to account for proceeds committed to expenditure for the Parks Department to finance, sustain and initiate summer recreation programs; and

WHEREAS, the Fund shall be operated to receive money to be invested, reinvested and disbursed on behalf of the Parks Department. The Fund may accept gifts in the form of cash, federal and state grants, or in-kind services. The Village of Watkins Glen reserves the right to refuse to accept any contributions offered to be made to the Summer Recreation Program Fund.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Watkins Glen Board of Trustees hereby establishes a Summer Recreation Program Fund.

BE IT FURTHER RESOLVED that the purpose of this Fund is to accumulate moneys to finance the cost of the Summer Recreation Program for the Parks Department as is deemed necessary for the Village of Watkins Glen by the Board of Trustees.

The Board then voted on the motion and all were in favor. Motion Carried.

[Summer Recreation Fund Bank Account](#)

Trustee Laurie DeNardo made the motion to approve the resolution to establish a separate bank account for Summer Recreation Fund. Trustee Nan Woodworth seconded the motion.

WHEREAS, funds have been received for the Summer Recreation Program for the Village of Watkins Glen Parks Department; and

WHEREAS, a separate bank account is required for the said funds; and

WHEREAS, additional funds will be received and deposited.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Watkins Glen Board of Trustees does hereby direct the Village Treasurer to establish a bank account with Community Bank, N.A. specifically for the funds received for the Summer Recreation Program.

The Board then voted on the motion and all were in favor. Motion Carried.

[Municipal Cooperative Agreement for the GTCMHIC](#)

Trustee Nan Woodworth made the motion to approve the resolution for the 2023 Amended Municipal Cooperative Agreement for the Greater Tompkins County Municipal Health Insurance Consortium. Trustee Bob Carson seconded the motion.

WHEREAS, the Village of Watkins Glen is a Participant in the Greater Tompkins County Municipal Health Insurance Consortium (the "Consortium"), a municipal cooperative organized under Article 47 of the New York Insurance Law, and

WHEREAS, the municipal participants in the Consortium, have approved and executed a certain Municipal Cooperation Agreement (the "Agreement"; effective date of October 1, 2010) and the 2023 Amendment that provides for the operation and governance of the Consortium, and

WHEREAS, the Consortium's Board of Directors has recommended approval of the 2023 amended agreement, and

WHEREAS, the Municipal Cooperative Agreement requires that amendments to the agreement be presented to each participant for review and adopted by each municipal board,

RESOLVED, that the Village of Watkins Glen approves and authorizes the Chief Executive Officer to sign the 2023 Amendment to the Municipal Cooperative Agreement of the Greater Tompkins County Municipal Health Insurance Consortium,

RESOLVED, further, that the Clerk of the Village of Watkins Glen is hereby authorized to execute this Resolution to indicate its approval, transmit a copy thereof to the Board of Directors of the Greater Tompkins County Municipal Health Insurance Consortium, and take any other such actions as may be required by law.

The Board then voted on the motion and all were in favor. Motion Carried.

[SEQR Determination](#)

Trustee Laurie DeNardo made the motion to approve the resolution of the Village Board of the Village of Watkins Glen SEQR determination. Trustee Nan Woodworth seconded the motion.

WHEREAS, the Village of Watkins Glen (the "Village") has caused the preparation of the Watkins Glen Downtown Revitalization Initiative Initial Project Proposal and Final Design Report (the "Report") prepared by LaBella Associates, DPC, dated November 2022; and,

WHEREAS, the Report describes a project that includes three components as part of a Downtown Revitalization Initiative (“DRI”) within the Village that includes the following:

- East 4th Street (NY Route 414) Improvements: Multi-modal infrastructure and traffic calming along East 4th Street in order to improve pedestrian and bicycle connections between downtown Watkins Glen and Clute Park. Proposed work includes new sidewalks, bicycle lanes, raised medians, decorative fencing, and enhanced pedestrian crossing at Boat Launch Road;
- Lafayette Park Improvements: Proposed work includes replacement of the bandstand roof, installation of a new restroom facility, playground upgrades, new lighting, and additional sidewalks;
- Gateway signage: New gateway signage will welcome visitors at four major gateways to the Village;

The three components above shall collectively be referred to as (the “Project”); and,

WHEREAS, the purpose of the Project is to correct safety deficiencies using cost effective accident reduction measures such that accident reduction benefits equal or exceed project costs attributable to safety work, improve pedestrian and bicycle facilities and provide traffic calming features along East 4th Street, improve gateway and wayfinding within the Village, and improve Lafayette Park facilities for public use; and,

WHEREAS, the Village Board of Trustees of the Village of Watkins Glen, intending to serve as Lead Agency, finds that the Project can be classified as an Unlisted Action pursuant to the State Environmental Quality Review Act (“SEQRA”), and has completed Parts 1, 2 and 3 of the Short Environmental Assessment Form (“EAF”); and,

WHEREAS, the Village Board of Trustees of the Village of Watkins Glen has carefully examined the EAF, the Project, including details more fully described in the Report and all other materials related thereto, including information and comments offered at meetings related to the development of said Report; NOW, THEREFORE, BE IT

RESOLVED, that the Village Board of Trustees of the Village of Watkins Glen hereby confirms their status as SEQRA Lead Agency and has evaluated the Project and the Short EAF using the criteria for determining significance identified in 6 NYCRR Section 617.7 (c) (1) and in accordance with 6 NYCRR Section 617.7 (c) (2) and (3), and although potential environmental impacts were identified with this Action, none of the impacts were found to be significant; and be it further

RESOLVED, that the Project will not have the potential to cause a significant adverse environmental impact, and the Village Board of Trustees of the Village of Watkins Glen hereby issues a Negative Declaration of Environmental Significance, as indicated in the attached SEQR Short Environmental Assessment Form, Part 3 – Evaluation of the Magnitude and Importance of Project Impacts and Determination of Significance; and be it further

RESOLVED, that the Village Board of Trustees adoption of the Negative Declaration has been prepared in accordance with Article 8 of the Environmental Conservation Law of the State of New York and implemented under 6 NYCRR Part 617; and be it further

RESOLVED, that notice of this Resolution and Negative Declaration shall be filed to the extent required by the applicable regulations under SEQRA and/or any other relevant statute or regulation; and be it further

RESOLVED, that the Mayor, or in the absence thereof, the Deputy Mayor of the Village is hereby authorized to execute any further documents that may be required to complete the issuance of the Negative Declaration authorized herein.

The Board then voted on the motion and all were in favor. Motion Carried.

OTHER Training

Trustee Laurie DeNardo made the motion to approve “New York Law Enforcement & the Law” training by the Division of Criminal Justice Services on 12/8/2022 for Officer Bryce Bush at no cost. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Employee Reimbursement

Trustee Bob Carson made the motion to approve reimbursement to Craig Bond for Christmas Decorations that were purchased in 2021 in the amount of \$1,751.88, but never submitted for reimbursement. Trustee Laurie DeNardo seconded the motion. In further discussion Trustee DeNardo explained that approval was granted on the condition that Parks had funds available in this year's budget. The Board then voted on the motion and all were in favor. Motion Carried.

WGFB Building Use Application

Trustee Bob Carson made the motion to approve a member application for use of the Watkins Glen Fire Department Building by Brent Miller on 1/28/2023 from 12p – 5p. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Municipal Solutions Water Project Contract Amendment

Trustee Laurie DeNardo made the motion to approve the Municipal Solutions Water Project Contract Amendment #3, not to exceed \$130,000 over four years. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Bob Carson made the motion to approve the general audits dated December 5, 2022 in the following amounts:

General	\$363,604.09	Sewer	\$11,416.47
Electric	\$207,065.54	Water	\$30,883.78
Joint Activity (CVWRF)	\$46,403.27	Capital Projects	\$5,088.00
Project Seneca	\$2,924.88	Water Improvements	\$91,610.16

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Holidays

Trustee Nan Woodworth wanted to confirm the upcoming Christmas and New Year holidays. Clerk Fred Warrick confirmed that the Village will recognize:

12/23/2022 – Christmas Eve

12/26/2022 – Christmas Day

01/02/2023 – New Years Day

Campground Expansion

Superintendent of Parks & Recreation Craig Bond gave an update on the Request for Proposal and that we have had a few bid interests.

Seasonal Skating Pass and Gift Certificates

Superintendent of Parks & Recreation Craig Bond set the seasonal skating parking pass at \$49 to coincide with the same rate for other seasonal parking options the Village offered.

Holiday Appreciation Lunch

Superintendent of Public Works Terry Wilcox informed the Board that he will be providing lunch for all employees at the Event Center on 12/22.

Water Project – Phase II

Trustee Laurie DeNardo informed the public that the Village has received the first grant approval of 2 million dollars towards Phase II of the Water Project. This is the start of several grants expected.

Village Christmas

Trustee Laurie DeNardo reminded the public that Village Christmas is Friday 12/9 from 5p – 8:15p.

[Glen Motor Inn](#)

Superintendent of Public Works Terry Wilcox informed the Board that he will be meeting with the new owners to discuss the water system of the Inn.

[Security Cameras](#)

Deputy Mayor Louis Perazzini suggested that the Village become proactive in getting security cameras at essential utility sites throughout the Village.

[Zoning Change to Address Sticker Shops](#)

Deputy Mayor Louis Perazzini suggested that the Village initiate a zoning change to force Sticker Shops to move to the end or edge of the Village and out of the central areas of the village. Trustee Laurie DeNardo and Trustee Nan Woodworth explained that a zoning change would only affect legal dispensaries and not the sticker shops.

[EXECUTIVE SESSION](#)

Trustee Laurie DeNardo motioned to end public session and enter executive to discuss pending litigation and a personnel issue in Parks Dept. at 6:43 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[ADJOURN](#)

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:35 p.m. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick
Village Clerk