



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, OCTOBER 18, 2022

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Deputy Mayor Louie Perazzini. Present were Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Village Clerk Fred Warrick and Village Treasurer Angela Ventra. Also present were Superintendent of Parks and Recreation Craig Bond and Police Officer Aaron Jumper. Absent was Sergeant-In-Charge Ethan Mosher and Superintendent of Public Works Terry Wilcox. There were approximately 3 other persons in attendance.

PUBLIC BE HEARD

No members of the public came forward to be heard.

APPROVAL OF MINUTES

Minutes for the Regular Meeting held on October 4, 2022

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on October 4, 2022. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve all Department Head reports. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Resolution Authorizing the Application for Grant Funds

RESOLUTION AUTHORIZING THE APPLICATION FOR GRANT FUNDS TO UPGRADE THE LIFT STATION AT CLUTE PARK

WHEREAS, the Village of Watkins Glen is committed to securing funding to further the priority projects identified by the Village's Local Waterfront Revitalization Plan (LWRP) and the redevelopment goals of Clute Park; and

WHEREAS, Clute Park has undergone significant improvements to the pavilion and bathhouse, and outdoor recreational amenities creating year-round activity. As a result of these improvements the wastewater lift station will also need to be upgraded; and,

WHEREAS, President Biden signed the Infrastructure Investment and Jobs Act (IIJA) in November 2021, which included \$1 billion over five years for the Appalachian Regional Commission (ARC),

NOW THEREFORE, BE IT RESOLVED: That the Village of Watkins Glen Board of Trustees hereby authorizes the Deputy Mayor to apply for funds through the Appalachian Regional Commission (ARC) and to further execute any additional documents or paperwork required to go along with said application.

Trustee Nan Woodworth made the motion to approve the resolution authorizing the application for grant funds to upgrade the lift station at Clute Park. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Backhoe

Trustee Laurie DeNardo made the motion to re-approve (formerly approved 9/6 with a different vendor that canceled) the Lease for a Backhoe – \$84,435.02 over 5 years (\$3,748.01 per department, per year). Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

EMPLOYMENT

Part Time Clerk (Parks)

Trustee Nan Woodworth made the motion to approve the hire of Terri Beirline to fill the part-time Clerk opening for up to 20 hrs/wk at \$17/hr effective Nov 7th. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Full Time Laborer (Parks)

Trustee Bob Carson made the motion to approve the hire of Jordan Tuttle (currently a Cleaner) to fill the full-time Laborer position at \$16.36/hour (per CBA) effective October 17th. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Building Safety Inspector – Posting

Trustee Laurie DeNardo motioned to approve to post for a part time Building Safety Inspector. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried

TAP Grant

Trustee Laurie DeNardo made the motion to support the application of a TAP Grant by Superintendent of Parks and Recreation Craig Bond to offset costs associated with the ongoing Parks projects. The grant supports tourism coming in and out of the Park. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the general audits dated October 17, 2022 in the following amounts:

General	\$43,874.17	Sewer	\$106,815.03
Electric	\$12,745.49	Water	\$16,518.95
Joint Activity (CVWRF)	\$14,833.06	H4 Water Improvements	\$37.04
		Project Seneca	\$769.60

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Town of Dix & Reading – Fire Department Rates

The Village Office is researching how prior rates were determined. The Town of Dix has stated that there was an agreement with the former Mayor to decrease rates by about 5% a year. The matter is still under review.

Ordinance for Overnight Loitering

Deputy Mayor Louis Perazzini would like to look into an ordinance to help with homeless individuals.

Purchases Property in Partnership with the County

Deputy Mayor Louis Perazzini informed the Board that the County had a brief discussion on if the Village would have an interest in a shared purchase of the abandoned trailer park area adjacent from Tops Market. Ideally the Board had no interest because it was of no benefit or best interest to the Village.

Summer Recreation – Free or Paid Program

Superintendent of Parks and Recreation Craig Bond and Trustee Nan Woodworth laid out efforts to provide the program free to all families and was seeking shared input on suggestions as they continue to work through this goal.

Moving the 11/1 Board Meeting to 11/3

The Board meeting for November 1 was scheduled to be canceled due to both Deputy Mayor Louie Perazzini and Trustee Bob Carson being unavailable that day. The Board agreed since Trustee Bob Carson would back by Thursday

they would move the meeting to then, 11/3.

[Joint Public Hearing with the Village of Watkins Glen and the Town of Reading - Annexation](#)

The Board was reminded that the joint public hearing for the Specchio annexation is November 16, 2022 at 6:30 pm at the Town Hall in Reading.

[Vehicle Purchase of Streets – Preparing for State Bid](#)

Streets Supervisor Ken Barber wanted to make the Board aware that State Bid would be opening soon and they would like approval soon to enter into the bids unless other arrangements are made to gain a vehicle that they need. The fear is that there is a small window of opportunity once State Bid opens and they would like to at least put in a bid and work that cost into the next budget year.

[COVID Relief Funds – Lists from DHs](#)

Department Heads are reminded to turn in their priority needs for consideration regarding the use of the COVID relief funds. Trustee Laurie DeNardo pointed out that the focus should be on infrastructure.

[DRI – 4th Street, LaFayette, Gateways](#)

Trustee Laurie DeNardo updated the Board and Public that these projects were scheduled to go back out for bid around January. Kristin VanHorn spoke on options suggesting a budget amendment to give the LaFayette and Gateways projects a bigger budget and reducing the overall 4th street plans. She suggested a TAP grant to help fund some of the pedestrian projects at Clute Park. She recommended a decision be made before December.

[Leaf Pick-Up Schedule](#)

Leaf pick-up begins first week of November starting at South end of the Village. The Streets dept. will make full trip through the Village, then a second sweep thereafter, but will not be picking up on an as-needed basis.

[Fire Dept. Liaison Update](#)

The fire department wishes to become independent of the village and form a joint fire district. The Board is awaiting a formal request from the Fire Dept. which has not been brought forth to the Board yet. There are formal procedures that must be followed once they bring it to the Board.

[EXECUTIVE SESSION](#)

Trustee Laurie DeNardo motioned to end the public session and move to executive for a potential litigation discussion at 7:12 p.m.. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[ADJOURN](#)

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:28 p.m. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick
Village Clerk