



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, SEPTEMBER 20, 2022

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Deputy Mayor Louie Perazzini. Present were Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Superintendent of Public Works Terry Wilcox, Village Clerk Fred Warrick and Village Treasurer Angela Ventra. Also present were Superintendent of Parks and Recreation Craig Bond, Code Enforcement Officer Scot Cole, Water Department Supervisor Meghan Fox and Sergeant-In-Charge Ethan Mosher. There were approximately 5 other persons in attendance.

### PUBLIC BE HEARD

Stacy Gray of Wet Couch Radio offered kind words of compliment to Village Clerk Fred Warrick. No other members of the public came forward for this meeting.

### APPROVAL OF MINUTES

#### Minutes for the Regular Meeting held on September 6, 2022

Trustee Nan Woodworth made the motion to approve the minutes for the Regular Board of Trustees meeting held on September 6, 2022. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### DEPARTMENT REPORTS

Trustee Laurie DeNardo asked if a member of the Watkins Fire Department would be coming to a Board meeting to discuss what they are proposing in relation to their request to run independently from the Village. Trustee Nan Woodworth added that a discussion on their request for a vehicle purchase also required public discussion. Trustee Laurie DeNardo made the motion to approve the Department Head reports. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### VOTING ITEMS

#### Rehires

Superintendent of Parks and Recreation Craig Bond went over the need to rehire some seasonal staff, whose initial period of employment was ending, to cover the need for Fall/Winter programs. Trustee Laurie DeNardo made the motion to approve the rehires for the Park, last names Boyle, Trimble, Thomas, Snow, Fitzgerald, Sandwritter, Cannon and Novinski as seasonal laborers starting September 23, 2022 at \$15. In addition, Hourihan and Webster as seasonal laborers for maintenance starting September 26, 2022 at \$15/hr. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Nan Woodworth made the motion to approve the rehire of Diana Bastian as a seasonal cleaner starting September 26, 2022 at \$14/hr. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Calibration Services – Water Dept.

Superintendent of Public Works Terry Wilcox informed the Board that this is an annual calibration that is required for DEC and DOH regulations. Trustee Laurie DeNardo made the motion to approve the annual calibration services by Aqualogics for the Water Dept. in the amount of \$1,309. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### Revised Kayak Rental Agreement

Superintendent of Parks and Recreation Craig Bond explained that the business would like to pay the Village a flat rate vs. the current agreement that is based on a percentage of sales. Trustee Laurie DeNardo made the motion to approve the revision of the Kayak Agreement with Paul Deiseroth for a flat rate of \$5,000 for the summers to be paid monthly as \$1250/month for June – September, noting that this is a revision to a recent three-year agreement. Trustee Bob Carson seconded the motion. In further discussion, Superintendent of Parks and Recreation Craig Bond suggested to the Board to look at a one-year agreement under a flat rate to be reviewed the end of the season. Trustee Laurie DeNardo amended her motion as approval to revise the Kayak Agreement with Paul Deiseroth for a flat rate of \$5,000 for the summer of 2023 to

be paid monthly as \$1250/month for June – September and that the Board will re-evaluate the terms at the end of that season. Trustee Bob Carson seconded the amended motion. The Board then voted on the motion and all were in favor. Motion Carried.

### **Municipal Solutions Contract Renewal**

Trustee Laurie DeNardo made the motion to approve the contract renewal with Municipal Solutions for General Financial Services. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### **Training**

Trustee Laurie DeNardo made the motion to approve Microfund training for Treasurer Angela Ventra. Seven hours per day for three days - \$4,200, with the understanding that the Village Clerk will look to trim down the time and cost if possible. Trustee Nan Woodworth seconded the motion. The Board then voted and all were in favor. Motion Carried.

### **Resolutions**

#### **RESOLUTION TO AMEND THE PARKS 2022-2023 FISCAL YEAR BUDGET**

**WHEREAS**, it is necessary to transfer funds within the General Fund accounts in order to correct the Parks personnel GL expense accounts;

**WHEREAS**, the GL account AA.7180.120 Campground – Per Ser (Camp Labor) was overbudgeted and GL account AA.7140.100 CC – Per Ser (Skating) was underbudgeted for skating personnel in the amount of \$14,000.00;

**WHEREAS**, to correctly account for skating personnel it is necessary to decrease GL account AA.7180.120 Campground – Per Ser (Camp Labor) and increase AA.7140.100 CC – Per Ser (Skating) by \$14,000.00 respectively;

**BE IT RESOLVED**, the Village Board of Trustees authorizes its Treasurer to transfer monies from AA.7180.120 Campground – Per Ser (Camp Labor) to GL account AA.7140.100 CC – Per Ser (Skating) in the amount of \$14,000.00 respectively.

Trustee Nan Woodworth made the motion to pass the resolution to amend the Parks 2022-2023 budget. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### **RESOLUTION TO TRANSFER MONIES TO JOINT ACTIVITY ACCOUNT FOR 2022-2023 FISCAL YEAR**

**WHEREAS**, the Parks department has agreed to purchase equipment from the Joint Activity (Public Works);

**WHEREAS**, the purchase is one truck for \$2,500.00 and one lawn mower for \$1,500.00 that was placed into surplus by Joint Activity (Public Works), totaling \$4,000.00;

**WHEREAS**, a transfer of \$4,000.00 total from GL account AA.7110.200 Parks – Equipment to GL account JT.8130.200 Equipment is required to complete the purchase;

**BE IT RESOLVED**, the Village Board of Trustees authorizes its Treasurer to transfer monies from AA.7110.200 Parks - Equipment to GL account JT.8130.200 Equipment in the amount of \$4,000.00 respectively.

Trustee Bob Carson made the motion to pass the resolution to transfer monies to the Joint Activity Account for the 2022 – 2023 Fiscal Year. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

**RESOLUTION APPROVING SUBMISSION OF APPLICATION FOR FUNDING FROM THE  
APPALACHIAN REGIONAL COMMISSION "AREA DEVELOPMENT PROGRAM" FOR THE  
VILLAGE OF WATKINS GLEN CLUTE PARK ACCESSIBLE PLAYGROUND AND TRAILWAYS  
PROJECT**

WHEREAS, the Village of Watkins Glen Board of Trustees has determined the need to make improvements to the Clute Park Playground and Walking Trails in order to increase its capacity and accessibility: and

WHEREAS, the Village of Watkins Glen Board of Trustees is desirous of obtaining grant funding to assist in defraying the costs for these improvements.

NOW, THEREFORE, BE IT RESOLVED by the Village of Watkins Glen Board of Trustees that the Superintendent of Parks and Recreation is hereby authorized to file an application for funding with the Appalachian Regional Commission to seek a maximum of \$500,000 of Area Development Program grant funding for the Village's Clute Park Accessible Playground and Trailways Project and to execute all documents necessary for the filing of said grant applications;

AND BE IT FURTHER RESOLVED that the Village of Watkins Glen agrees to commit a 50% match of project costs using its own resources and/or those of additional non-ARC funding assistance., understanding that the ARC funds are the last to be spent on this project, meaning that all local funds must be expended before the grant dollars.

Trustee Nan Woodworth made the motion to approve the application for the ARC grant due September 29<sup>th</sup> with a 50/50 match and max award of \$500,000. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

**Sewer Credit**

Trustee Laurie DeNardo made the motion to approve the sewer credit in the amount of \$335.50 for 126 3<sup>rd</sup> Street. Trustee Nan Woodworth seconded the motion. The request meets the sewer credit policy. The Board then voted on the motion and all were in favor. Motion Carried.

**Part 2 & 3 of the Full Environmental Assessment Form for the Amendment to Local Law #1 of 2022.**

Trustee Bob Carson made the motion to approve Part 2 & 3 of the Full Environmental Assessment Form for the Amendment to Local Law #1, Zoning Map Amendment. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

**AUDIT**

**General Audit**

Trustee Nan Woodworth made the motion to approve the general audit dated September 19, 2022 in the following amounts:

General	\$85,118.47	Sewer	\$2,159.95
Electric	\$291,146.61	Water	\$12,557.79
Joint Activity (CVWRF)	\$26,830.47	H1-I & Capital Projects	\$10,214.00

Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## BOARD CONCERNS

### Dominic R. Spaccio – Owner/Operator – Hanalei’s Dispensing

Dominic Spaccio came to introduce himself and inform the municipality of his intent to apply for cannabis licensing. Dominic asked the Village if anyone else has yet asked or supplied a letter to the Village of Watkins Glen stating their intent to apply or obtain similar licensing. The response from the Board was that it has not. He added that he would like the Board to know that he will be following the law and legal process to eventually operate a legitimate legal business unlike the illegal “gift shops” that currently exist.

### Safety Inspections

Code Enforcement Officer Scot Cole presented a request to review inspection rates. He will provide the rates suggested at the next Board meeting for further discussion.

### Public Hearing

Village Clerk Fred Warrick confirmed with the Board that the Public Hearing for the Amendment to Local Law #1 of 2022, Zoning Map Amendment was still on schedule to be part of the October 4<sup>th</sup> regular Board meeting.

### COVID Relief Money

Trustee Laurie DeNardo requested that all Department Heads submit a list to the Village Clerk of any priority expenses so that the Board can begin looking at the most important needs to use the relief money towards.

### 3<sup>rd</sup> Street

Village Clerk Fred Warrick will put together a checklist of what needs to be done and determine where the Village is at in getting the laws changed.

### Meter Reader

Village Clerk Fred Warrick is finalizing with the IBEW the rate for the Meter Reader. Final amendment to be presented to the board on October 4, 2022.

### Short Term Rentals

Trustee Nan Woodworth stated the need to address any outstanding issues. Trustee Laurie DeNardo stated the STR and Zoning need to be amended to address occupancy numbers.

### Safety

The Board discussed with Sergeant-In-Charge Ethan Mosher the need to have safety checks of viewing participants entering these meeting to avoid weapons being carried in.

### Walmart Road

The Board discussed the need to speak with Walmart again on the constant poor condition of the road in/out of their parking lot.

### Red-B-Gone

Trustee Laurie Denardo inquired about the follow-up on the complaint for Linda Gibson and the need for the Red-B-Gone that the Village offers residents.

### Crossing Guard

Sergeant-In-Charge Ethan Mosher asked the Board about the recruitment of a crossing guard. The recruitment just went up but he just wanted to bring the topic up so we can look at other options if the recruitment is unsuccessful given the low pay and very short hours.

## EXESCUTIVE SESSION

Trustee Laurie DeNardo motioned to enter into an Executive Session for pending litigation at 7:12 p.m. Trustee Bob Carson seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

**ADJOURN**

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:35 p.m. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Fred Warrick  
Village Clerk