



## REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD WEDNESDAY, JUNE 15, 2021

### PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs and Treasurer Rhonda Slater. Also, present were Parks and Event Center Manager Craig Bond, Water Supervisor Martin Pierce and Code Enforcement Officer Darrin Stocum. There were four other persons in attendance.

### PUBLIC HEARING

#### Proposed Local Law to Regulate Vacant Buildings

The public hearing on the proposed local laws was opened at 6:00 pm with a motion by Trustee Nan Woodworth and a second by Trustee Laurie DeNardo. The Board then voted on the motion and all were in favor. Motion Carried.

### PUBLIC BE HEARD

There were no comments from the public.

### APPROVAL OF MINUTES

#### Minutes for Regular Meeting June 2, 2021

Trustee Laurie DeNardo made the motion to approve the minutes for the Regular Board of Trustees meeting held on June 2, 2021. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Bob Carson

Nays: None

Abstain: Trustee Nan Woodworth Motion Carried.

### DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The Seneca Lake Event Center project will be completed within the next ten days and the buildings will be turned over to the Village for occupancy.

### VOTING ITEMS

#### Assist Chamber with Fireworks on July 4th

Trustee Nan Woodworth made the motion to assist the Watkins Glen Area Chamber of Commerce with the fireworks expenses in the amount of \$1,500.00. Trustee Bob Carson seconded the motion. Trustee Nan Woodworth and Trustee Laurie DeNardo expressed their concerns with covering the cost and setting a precedence. Village Treasurer Rhonda Slater expressed her concerns that the Village does not host or put on events and historically all costs of a festival are paid for the by the committee hosting the event. Mayor Luke Leszyk expressed his opinion that the fireworks display will help promote the new Event Center. Discussion followed. Trustee Nan Woodworth amended her motion to state that she approved a one-time assistance, in the amount of \$1,500 to the Chamber of Commerce as a promotional benefit to the Village. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### Clute Park New Hire – Logan Barrett

Trustee Bob Carson made the motion to hire Logan Barrett as a part-time temporary seasonal employee at a rate of \$12.50/hr. starting June 21, 2021. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried

### Lakeside Pavilion – Request to waive fees

Trustee Laurie DeNardo made the motion to waive the rental fee for use of the Lakeside pavilion by Schuyler County Mental Health on June 24, 2021 from 11am to 2pm and by Schuyler County Public Health on June 25, 2021 from 11am to 3pm as a thank you to all of those who volunteered during the COVID 19 shot clinics. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

### New Phone System – Municipal Building & Clute Park

The Village received two quotes for updating the phone systems, one from Techline Communications and one from Empire Access. At the recommendation of both the Village Treasurer and Parks Manager, Trustee Laurie DeNardo made the motion to hire Techline Communications to install IPitomy IP cloud PBX, SIP services with twenty-three cloud activated extensions for the Municipal Building, Clute Park Office, Event Center and Pavilion at a setup cost of \$16,398.73. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## CONFERENCE REQUESTS

### CPR, AED & First Aid Training

Trustee Laurie DeNardo made the motion to approve CPR, AED and First Aid training for all Village employees at a cost of \$60/person (\$20 for the instructor and \$40 for the certification cards). The training of the approximately 50 employees will be given by Anthony Nieves, EMS Captain in small groups, by department. Times and location will be set up by the Village Clerk. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## AUDIT

### General Audit

Trustee Nan Woodworth made the motion to approve the general audits dated June 7 & 14, 2021 in the following amounts:

General	\$115,160.64	Sewer	\$114,330.03
Electric	\$6,991.10	Water	\$8,325.26
Joint Activity (CVWRF)	\$18,522.06	Water Improvements	\$2,619.75
DRI Projects	\$171,084.83	Parks Grant	\$4,989.92
LWRP #1	\$142,058.68	LWRP #2	\$50,738.00

Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### Online Audit

Deputy Mayor Louie Perazzini made the motion to approve the online audit to pay the May sales tax payment in the amount of \$541.73 and the April fines and fees payment in the amount of \$9,744.00. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

### JPC Audit

Deputy Mayor Louie Perazzini made the motion to approve the JPC audit in the amount of \$6,474.00. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

## BOARD CONCERNS

### Notice of Public Hearing – June 21, 2021

The Village Board will hold a special meeting on June 21, 2021 at 2pm to hold a public hearing on proposed electric rate increases. The rates that were approved in September 2020 have changed slightly, going from roughly a 9% increase to a 13% increase, which will be phased in over a three-year period.

### Notice of Public Hearing – July 6, 2021

The Village Board will hold a public hearing at the next regularly scheduled meeting on July 6, 2021 for the submittal of a second CDBG grant to help with the costs of the water improvement project.

### Property & Casualty Insurance Renewal

Village Clerk Lonnie Childs informed the Board that she met with our insurance agents and there will be an overall increase to our policy of 7% or \$18,539 for fiscal year 2021-2022. This increase is due, in large part, to the fire engine accident in 2019. The accident will be a contributing factor in our premium rates calculations for the next three years.

### Uniform Justice Court Act

Judge Steven Decker submitted his letter notifying the Village Board that the court records and dockets for 2020-2021 are open for audit, in compliance with the Uniform Justice Court Act §2019-a.

### Italian-American Festival Parade

The Board discussed the Italian-American Festival parade on Saturday, August 14, 2021 at 12:00 noon. Mayor Luke Leszyk and Trustee Bob Carson stated they would be available to ride in the parade. Trustee Laurie DeNardo was unsure if she was available and Trustee Nan Woodworth stated she was not available. Trustee Louie Perazzini will be riding with the grand marshal.

### Senior Banners on Decatur Street

The Board discussed the senior banners temporarily displayed on Decatur Street. Although the Watkins Glen School District did not come to the Board to request permission to place the signs in the Village right-of-way, they did speak to the property owners and received their approval.

## PROJECTS

### Water System Improvement Update – Larson Design Group

Larson Design Group Project Manager Michael O'Connell was present to give an update on the water system improvements project. To date, the Village of Watkins Glen has secured \$4.25 million in grant funds, made up of a \$1.25 million CDBG grant and a \$3 million EFC grant. LDG is looking to help the Village secure an additional \$3-\$5 million in grant funds to help make the project affordable to the water users. Larson has also started the design portion of the project, making some modifications to the original findings in the MRB report. The next steps will be to prepare the NEPA (National Environmental Policies Act) review and obtaining permits from the various state and federal agencies.

## PUBLIC HEARING – Revisited

### Proposed Local Law to Regulate Vacant Buildings

Trustee Laurie DeNardo made the motion to close the public hearing at 6:44 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Trustee Laurie DeNardo made the motion to approve the proposed local law to regulate vacant buildings. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

#### **EXECUTIVE SESSION**

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 6:45 pm for one Streets Department personnel matter – family medical leave request. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

#### **ADJOURN**

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 6:52 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater  
Treasurer