

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, APRIL 6, 2021

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:03 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Nan Woodworth, Trustee Laurie DeNardo, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Electric Supervisor Minard LaFever, Sergeant Ethan Mosher and Code Enforcement Officer Darrin Stocum. The meeting was held via ZOOM online video conferencing in compliance with COVID Executive Order 202.97. There were approximately thirty other persons in attendance.

MAYORAL APPOINTMENTS

Trustee Laurie DeNardo made the motion to appoint William Kennedy as Associate Village Justice from April 1, 2021 thru March 31, 2022 at a rate \$2,552/yr. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Deputy Mayor Louie Perazzini made the motion to appoint Jason Hudson as Fire Chief from April 1, 2021 thru March 31, 2022. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried

Trustee Laurie DeNardo made the motion to appoint Nan Woodworth to the Watkins Glen Housing Authority Board from April 1, 2021 thru March 31, 2026. Trustee Bob Carson seconded the motion. The Board then voted on the motion and the vote was as follows:

Yeas: Mayor Luke Leszyk, Trustee Louie Perazzini, Trustee Bob Carson Trustee Laurie DeNardo Nays: None

Abstain: Trustee Nan Woodworth Motion Carried.

Trustee Nan Woodworth made the motion to appoint Jenna Tormey to the Watkins Glen Planning Board from April 1, 2021 thru March 31, 2026. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

PUBLIC BE HEARD

Resolution Supporting the Greenidge Moratorium

Mayor Luke Leszyk opened the public be heard floor up to the public allowing fifteen minutes for each side to express their thoughts on the proposed Greenidge Moratorium resolution. Six persons spoke to the Board regarding the purported environmental dangers of allowing Greenidge to continue their planned expansion of their company and urging the Board to adopt the proposed resolution. Two employees of Greenidge spoke to the Board requesting the Board turn down the resolution stating that the items listed as factual in the resolution were fabricated. Trustee Laurie DeNardo then made the motion to approve the resolution supporting the Greenidge Moratorium. Trustee Nan Woodworth seconded the motion. Each member of the Board then expressed their opinions regarding the resolution, with Trustee Laurie DeNardo and Trustee Nan Woodworth stating that a moratorium would provide more time for the collection of environmental impact data. Mayor Luke Leszyk, Trustee Louie Perazzini and Trustee Bob Carson expressed their concerns about telling another municipality how to conduct their own business. The Mayor then called for a vote on the motion and the vote was as follows: Yeas: Trustee Laurie DeNardo, Trustee Nan Woodworth

Nays: Mayor Luke Leszyk, Trustee Louie Perazzini, Trustee Bob Carson Abstain: None Motion Failed.

Trustee Laurie DeNardo requested to have the resolution that the Schuyler County Legislature is proposing added to the next agenda. The resolution is calling on NYS DEC to study and develop regulation for cryptocurrency mining.

Phil Barnes commented that he would like clarification on the map provided by Greenidge, taken from Seneca Lake Pure Waters Association's website, showing the incidences of HABS in Seneca Lake. He stated that he felt we should "clean up our own back yard" before telling others how to clean up theirs.

There were no other items of concern from the public

APPROVAL OF MINUTES

Minutes for Regular Meeting March 16, 2021

Trustee Nan Woodworth made the motion to approve the minutes for the Regular Board of Trustees meeting held on March 16, 2021. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Minutes for Special Meeting March 30, 2021

Deputy Mayor Louie Perazzini made the motion to approve the minutes for the Special Board of Trustees meeting held on March 30, 2021. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Laurie DeNardo made the motion to approve the department heads reports. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

VOTING ITEMS

Approval of New Hire - Wastewater Treatment Plant Operator Trainee

Trustee Laurie DeNardo made the motion to hire Clinton Landis as a Water Treatment Plant Operator Trainee at \$14.76/hr. starting April 7, 2021. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Village Square on Third Street

Trustee Laurie DeNardo made the motion to close off part of Third Street to set up the Village Square on or around May 1, 2021. Deputy Mayor Louie Perazzini seconded the motion. Fire Chief Jason Hudson requested that the Fire Department be notified as to when it is closed down as it affects their traffic pattern and access to fire hydrants. The Board then voted on the motion and all were in favor. Motion Carried.

Sewer Credit Request - 115 South Monroe Street

The Board discussed a sewer credit request from Victoria Mayor for a water leak at the vacant property at 115 South Monroe Street. The matter was tabled until further information could be gathered.

NYISO HFPTCC Fixed Price TCC Agreement

Trustee Laurie DeNardo made the motion to opt out of the NYISO fixed price TCC extension agreement for this coming year. This will not deter the Village from opting back in at a later date. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Day Automation Municipal Building Door Program Upgrades

Deputy Mayor Louie Perazzini made the motion to approve the Day Automation program and computer upgrades for the Municipal Building door program at a cost of \$5,904.87. The software has not been updated since the building

renovations as is currently running on Windows 7 Professional. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Hunt Engineers Water System Back-Up Operator Agreement

Trustee Laurie DeNardo made the motion to approve the Hunt Engineers water system back-up operator agreement at a cost of \$100.00/month. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ITRON Utility Billing System Upgrade

Trustee Laurie DeNardo made the motion to approve upgrading the ITRON utility billing meter reading system to a cloud based Temetra Software system at a cost of \$33,964.00. This is the only company that provides the capability of reading both water and electric meters. The office is looking to implement the program for the upcoming fiscal year, starting in June 2021. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Local Gross Receipts Tax Policy Dispute

Trustee Laurie DeNardo made the motion to opt out of moving forward with the local gross receipts tax policy dispute with NYSEG & RG&E as we do not want to incur unknown attorney and other soft fees for an unknown recovery amount. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Fire Department Drone Purchase

Trustee Laurie DeNardo made the motion to approve the purchase of a drone for the Watkins Glen Fire Department at a cost of \$18,933.63. Deputy Mayor Louie Perazzini seconded the motion. The Board then discussed the purchase with explanations as to the type of rescues this drone would assist with and comments that the other two quotes were unable to be confirmed as legitimate. Fire Chief Jason Hudson commented that he is not sure what happened regarding the purchase as it took place before he was chief, but he would provide the Board with the necessary backup. The Board then voted on the motion and the vote was as follows: Yeas: Mayor Luke Leszyk, Trustee Louie Perazzini, Trustee Bob Carson Nays: Trustee Laurie DeNardo, Trustee Nan Woodworth Motion Carried.

Abstain: None

Resolution For Unpaid Taxes

Deputy Mayor Louie Perazzini made the motion to approve the following resolution for the advertisement of unpaid taxes. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the following is an account of the unpaid taxes as of April 6, 2021 for the 2020-2021 tax year of the Village of Watkins Glen:

2020 UNPAID TAXES as of April 6, 2021

PARCEL #	<u>OWNER</u>	ADDRESS	TOTAL DUE
64.08-4-27	Timmy Sr Bauman	207 Bath St	656.67
65.09-4-31	Gregory E Harding	206 N Decatur St	1454.72
65.09-5-28	Mary Lea Cornish	109 N Jackson St	441.58
65.09-5-29	Paul M Westfall	107 N Jackson St	415.07
65.13-10-1	Gregory E Harding	113 E Second St	1058.31
65.13-3-30.1	Jonathan D Smith	E Third St	36.15
65.13-5-6	Charles D Rumsmoke	110 Seventh St	1014.24
65.13-6-20	Laura Strawser-Sonner	807 N Porter St	1146.40

65.13-6-6	Kenneth A Seaman	105 E Eighth St	705.83
65.13-7-17	Terry L Hanville	135 S Monroe St	1270.55
65.13-7-33	Kirk Sorensen	419 S Madison Ave	1525.22
65.13-8-13	Christopher K Turner	104 Lakeview Ave	1481.13
65.14-1-42	Robert D Phenes	310 Ninth St	2115.54
65.14-1-62	Jesse C Schubmehl	307 Seventh St	1031.81
65.14-2-9	Jacqueline M Meehan	1007 Magee St	1216.89
65.17-3-24	La Osa Cruz Jennifer L De	139 Durland Ave	1111.06
65.17-4-29	Brent W Eva	422 S Franklin St	1304.98
65.17-6-24	Edward L Pike	115 Eleventh St	1542.80
65.17-6-26	Edward Worth	203 S Decatur St	1155.13
65.45-1-10	Wildflower 301 LLC	111 N Franklin St	2977.44
65.45-1-5	Wildflower 301 LLC	N Franklin St	793.90
65.45-1-6	Wildflower 301 LLC	110 Madison Ave	926.06
65.45-1-8	Wildflower 301 LLC	109 N Franklin St	3727.94
65.53-2-12	Alice Hill	309 Madison Ave	27.41
65.53-2-14	Edward Pesco	305 S Madison Ave	749.90
65.53-3-20	Wildflower 301, LLC	301 N Franklin St	2335.78
65.53-3-21	Wildflower 301, LLC	223 N Franklin St	2238.87
65.53-3-29	Franklin Street Cafe 301	205-207 N Franklin St	2556.03
65.62-1-6.2	Kirk Sorensen	406 S Madison Ave	256.50
65.62-1-8	Irrv. Trust 12/28/2015 Poteat	105 W Eighth St	1163.98
65.62-1-9	Irrv. Trust 12/28/2015 Poteat	715 Franklin St	1763.14

NOW, THEREFORE, BE IT RESOLVED, that this Board having compared this account of unpaid back taxes totaling \$40,201.03 due on the 2020-2021 warrant hereby authorize the Village Clerk to advertise said properties for tax certificate sale and add the cost of said advertising equally to the properties listed above.

Resolution Supporting the Finger Lakes National Heritage Area

Trustee Bob Carson made the motion to approve the following resolution supporting the Finger Lakes National Heritage Area. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Finger Lakes form a unique and diverse region in Upstate New York and encompasses a patchwork of cultures and history, as well as spectacular natural, scenic and recreational resources that reflect a unique contribution to the collective American identity, and

WHEREAS, the Finger Lakes is distinguished by eleven pristine lakes formed over 19,000 years ago at the end of the "Ice Age" that have over the years been Native American hunting grounds and villages, rich agricultural lands that inspired settlement, villages and small towns, a world-renowned wine industry, which have together formed a unique and distinctive landscape, and

WHEREAS, the Congress of the United States has the authority to designate National Heritage Areas that encompasses a region where natural, cultural, historic and recreational resources combine to form a cohesive, nationally distinctive landscape shaped by geography and cultural traditions, and

WHEREAS, the Finger Lakes National Heritage Area Feasibility Study was authorized by the John D. Dingell, Jr. Conservation, Management, and Recreation Act of 2019, which directed the Secretary of the Interior to evaluate the natural, historic, cultural, educational, and recreational resources of the Finger Lakes, and

WHEREAS, the legislation identified the following counties to be considered as part of the study: Cayuga, Chemung, Cortland, Livingston, Monroe, Onondaga, Ontario, Schuyler, Seneca, Steuben, Tioga, Tompkins, Wayne, and Yates, and

WHEREAS, the Village of Watkins Glen is within the Finger Lakes Tourism region, as designated by New York State law and the National Heritage Area study area and has a plethora of natural, cultural, historic, agricultural and recreational resources pertinent to the study, and

WHEREAS, the Finger Lakes Tourism Alliance has worked since 2014 with regional and area civic organizations, local jurisdictions and local governments, business community and numerous other stakeholders and non-profit groups in submitting the original request to the National Park Service which resulted in the Feasibility Study in 2021, and continues to work the National Park Service to gather input from the public regarding the creation of a national heritage area in the Finger Lakes.

THEREFORE, BE IT RESOLVED, that the Village of Watkins Glen supports the Finger Lakes National Heritage Area designation and the inclusion of all fourteen counties including Cayuga, Chemung, Cortland, Livingston, Monroe, Onondaga, Ontario, Schuyler, Seneca, Steuben, Tioga, Tompkins, Wayne, and Yates counties in the National Heritage Area, and supports Finger Lakes Tourism Alliance in their current and future leadership role in administering the National Heritage Area.

Resolution Supporting Town of Seneca Falls Local Law #3

Deputy Mayor Louie Perazzini made the motion to approve the following resolution supporting the Town of Seneca Falls Local Law #3 that forbids the expansion of Seneca Meadows. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

WHEREAS, the Town of Seneca Falls adopted Local Law #3 that statutorily forbids the expansion of the Seneca Meadows Inc (SMI) located in the Town of Seneca Falls, Seneca County, NY; and

WHEREAS, the Town of Seneca Falls originally adopted Local Law #3 on December 6, 2016 known as "The Town of Seneca Falls Waste Disposal Law"; and

WHEREAS, the purpose of Local Law 3 of 2016 was to restrict the number, location, and expansion of solid waste management facilities within the Town of Seneca Falls to promote, clean wholesome and attractive environment for the community; and

WHEREAS, Local Law #3 of 2016 was adopted to protect the health, safety and welfare of the residents of the Town of Seneca Falls by minimizing the undesirable effects of solid waste management facilities including unaesthetic results, including odors, increased truck traffic, impacts on air and water quality and associated dust and noise; and

WHEREAS, Local Law #3 of 2016 was adopted with concern for deterioration in property values associated with adjacent or proximate solid waste disposal operations that may interfere with the orderly development of properties within the Town; and

WHEREAS, Local Law #3 of 2016 was adopted by the Town of Seneca Falls with concern that solid waste management facilities contribution to greenhouse gas emissions and their impact on the Town's economic growth and its ability to preserve and improve upon environmental conditions within the Town, considering the State of New York Department of Environmental Conservation's position that landfills are the least favored method of solid waste disposal; and

WHEREAS, in July 2020 Seneca Meadows Inc filed an application for the expansion of a portion of the existing landfill property known as the "valley infill" area, a 50-acre track in the middle section of the current operation with the NYS Department of Environmental Conservation; and

WHEREAS, on January 5, 2021 the Seneca Falls Town Board voted 3-2 asking the NYS Department of Environmental Conservation to deny Seneca Falls request for an extension; and

WHEREAS, the combination of trucks traveling through our small communities and allowing for a 50-acre expansion of Seneca Meadows Landfill operation and allowing the continuation of the landfill for an additional 15 years beyond 2025, would also allow 6,000 tons of garbage traveling by trucks a day to continue until 2040; and

WHEREAS, this extension and expansion would impact the quality of life in Skaneateles and the Finger lakes; and

WHEREAS, the Town of Skaneateles and the Towns and Villages in the Finger Lakes region are greatly impacted by garbage trucks traveling through our communities bringing garbage to Seneca Meadows from New York City and other areas outside of Central New York to include travel on more than 35 miles of state highways within the Skaneateles Lake watershed in close proximity to the lake; and

WHEREAS, Skaneateles Lake provides unfiltered drinking water to over 200,000 people in Skaneateles and surrounding communities including the City of Syracuse;

BE IT RESOLVED, that the Village Board of Trustees of the Village of Watkins Glen strongly supports the decision of the Seneca Falls Town Board to request that the NYS Department of Environmental Conservation deny the application from Seneca Meadows landfill to expand and extend their operation for another 15 years; and

THEREFORE, BE IT RESOLVED, that the Village Board of Trustees of the Village of Watkins Glen directs the Village Clerk to submit a copy to the Town Board of the Town of Seneca Falls and to the NYS Department of Environmental Conservation.

Seasonal Hires – Parks Department

Trustee Laurie DeNardo made the motion to approve the following list of persons as seasonal hires for the Parks Department at a rate of \$12.50/hr. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Park Maintenance: Bob Heun, start date April 26, 2021 as part time

Park Office Staff: Ronda Howe, start date May 8 as part time & Anya Simpson, start date TBD as part/full time

Sale of Chevy Impala to Electric Department

Trustee Nan Woodworth made the motion to sell the surplus Chevy Impala from the Police Department to the Electric Department for the purpose of reading meters for \$2,000. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Purchase of Ambulance for Sewer Department

Trustee Laurie DeNardo made the motion to approve the purchase of a surplus ambulance from the Hector Fire Department in the amount of \$17,500 for use in the Sewer Department. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried

AUDIT

General Audit

Trustee Bob Carson made the motion to approve the general audits dated March 30, 2021 and April 5, 2021, along with the sales tax payment for March, in the following amounts:

General	\$40,322.84	Sewer	\$40,483.39
Electric	\$35,149.39	Water	\$12,281.96
Joint Activity (CVWRF)	\$23,493.27	DRI Projects	\$232,362.38
LWRP #1	\$18,545.32	Project Seneca	\$41,500.47

Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

NYCOM Advocacy Updates

The Village Treasurer updated the Board on the NYCOM publications regarding property tax deferment and installment payments, legalization of adult use cannabis and utility termination moratorium laws.

Net Metering Tariff for Renewal Energy

The Village Board will hold a public hearing at the April 20, 2021 regular meeting of the Board of Trustees on a proposed Net Metering Tariff for our Electric Department.

Concession Stand Rental – Central Hots

Trustee Laurie DeNardo made the motion to permit Central Hots to rent out the concession stand at Clute Park for the 2021 summer season at their current rate of \$500/month. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Town of Dix Outstanding Water Bills

The Village discussed the Town of Dix outstanding water bills. The matter has still not been resolved. The Village did receive one lump sum payment of \$20,000 towards their outstanding bill of over \$100,000.

PROJECTS

Seneca Lake Waterfront Redevelopment Opportunity

The Village Board discussed the Seneca Lake Waterfront Redevelopment Opportunity RFP that was due back on March 26, 2021. SCOPED received one proposal and it is currently under review.

Water System Improvement Update and BAN approval

The Board received a water system improvement update from Michael O'Connell and Greg Cummings with Larson Design Group. Jeff Smith, with Municipal Solutions, has analyzed the projected cash flow needed to complete the roughly \$9 million project and has come up with an interim strategy of borrowing \$995,000 to help finance the project. Trustee Laurie DeNardo made the motion to approve the Village Treasurer to move forward with borrowing the \$995,000 for this project. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Engineering and Design for Village DRI Projects RFP Opening

The Village Clerk opened the seven bids received in conjunction with the RFP for the DRI projects Engineering and Design phase. The results were as follows:

DRI Project Name				
Firm	E Fourth St	LaFayette	Signage	Environmental & Structural Costs
CEK Consulting Services	\$117,200	\$35,700	\$51,000	\$25,000
Stantec Consulting Inc	\$122,857	\$63,344	\$89,718	\$63,272
Barton & Loguidice	\$122,617	\$83,875	\$79,428	
Whitham Planning	\$175,876	\$44,168	\$70,936	
MJ Engineering	All inclusive: \$238,000			\$20,000
CPL Architecture	\$123,975	\$38,965	\$75,070	\$58,720
LaBella	\$117,175	\$51,754	\$70,311	\$26,500

The bids will be reviewed by the Village Board and the RFP will be awarded at a subsequent meeting.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 8:20 pm for one Police Department, one Fire Department and one Parks Department personnel items, one Police Department pending litigation item and one Wastewater Department contractual item. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

RE-ENTER PUBLIC SESSION

Trustee Nan Woodworth made the motion to exit executive session and enter back into public session at 9:46 pm. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Rehire Michelle Hyde as Part-Time Park Staff

Trustee Laurie DeNardo made the motion to hire Michelle Hyde back part-time to help in the Parks Department at a rate of \$25/hr. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Reinstatement of Firefighter

Trustee Laurie DeNardo then made the motion to reinstate Brent Miller as a volunteer firefighter for the Village of Watkins Glen. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

MOU with Teamsters Union

Trustee Laurie DeNardo made the motion approve the following MOU with the Teamsters Union to add in a \$1.00/hr. increase for the wastewater department backup operator and to provide this increase to Brad Gallow effective March 29, 2021. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The following sets forth the terms established by this Memorandum of Understanding by and between Teamsters Local Union 118 ("Union") representing the Village of Watkins Glen, ("Employer"), collectively described as "the parties", to amend the June 1, 2020 through May 31, 2024 collective bargaining agreement ("Agreement"):

WHEREAS, Article 7, Section 7.1.1 first column, last row reads: *Once the Senior Water Treatment Plant Operator 2A qualifies and serves as the "Back-up Operator" he/she will receive a stipend of \$1.00 per hour increase;

WHEREAS, Article 7, Section 7.1.1 does not address the Back-up Operator for the Wastewater Treatment Plant, and;

WHEREAS The Village has assigned a Back-up Operator for the Wastewater Treatment Plant as required by the respective governing bodies and seeks to compensate the designee for the appointment.

NOW THEREFORE BE IT RESOLVED THAT, the Parties agree to amend ARTICLE 7, SECTION 7.1.1 first column, last row to read:

Article 7, Section 7.1.1: *Once the Senior Water Treatment Plant Operator 2A or the Senior Wastewater Treatment Plant Operator 2A qualifies and serves at the "Back-up Operator" for their respective plant, he/she will receive a stipend of \$1.00 per hour increase.

Except as set forth in this Memorandum of Understanding, all terms and provisions, including all other negotiated pay raises, of the parties' Collective Bargaining Agreement running from June 1, 2020 through May 31, 2024 shall remain unchanged and in full force and effect.

Hire Parks & Event Center Employee

Trustee Laurie DeNardo made the motion to hire the Candidate Finalist for the Parks & Event Center position at a rate of \$60,000/yr., with a performance review and possible pay increase in November 2021. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 9:51 pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater