



REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF WATKINS GLEN HELD TUESDAY, JANUARY 19, 2021

PLEDGE OF ALLEGIANCE

The public session of the meeting was called to order at 6:00 pm by Mayor Luke Leszyk. Present were Mayor Luke Leszyk, Deputy Mayor Louie Perazzini, Trustee Laurie DeNardo, Trustee Nan Woodworth, Trustee Bob Carson, Superintendent Terry Wilcox, Village Clerk Lonnie Childs, and Treasurer Rhonda Slater. Also present were Sergeant Ethan Mosher, Electric Supervisor Minard LaFever and Code Enforcement Darrin Stocum. The meeting was held via ZOOM online video conferencing in compliance with COVID Executive Order 202.1. There were approximately six other persons in attendance.

PUBLIC BE HEARD

The Village held a moment of silence for the passing of Sewer Treatment Trainee Thomas Rockwell.

There were no comments from the public.

APPROVAL OF MINUTES

Minutes for Regular Meeting January 5, 2021

Deputy Mayor Louie Perazzini made the motion to approve the minutes for the Regular Board of Trustees meeting held on January 5, 2021. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

DEPARTMENT REPORTS

Trustee Nan Woodworth made the motion to approve the department heads reports. Trustee Laurie DeNardo seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

The Board discussed the Police survey that is being made available on the Village website per an executive order signed on June 12, 2020 calling for a New York State Police Reform and Reinvention Collaborative to help establish policies to help better provide for needs in the community.

VOTING ITEMS

Historical Marker – Installation of Sign

Schuyler County Historian Gary Emerson was present to discuss his desire to apply for funding to have a placard made designating 400 N Franklin Street as the historical location of the Opera House and requested that the Village install the sign if it is made. Trustee Laurie DeNardo made the motion for the Village of Watkins Glen to install a historical marker at 400 N Franklin Street. Trustee Nan Woodworth seconded the motion. The Board then discussed the fact that this location is situated on the NYSDOT highways and there may be requirements the State would impose on the installation of the sign. Deputy Mayor Louie Perazzini will look into the matter with the NYSDOT. The Board then voted on the motion and all were in favor. Motion Carried.

Sewer Credit Request – 201 Clarence Street

Trustee Laurie DeNardo made the motion to issue a sewer credit to Brett & Melanie VanAmburg for a broken hot water tank at 201 Clarence Street in the amount of \$80.00. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Watkins Glen Brewery Holdings, LLC Utility Easement

The matter was tabled until a final draft of the utility easement can be obtained from Village Attorney David Ealy.

[Repairs to Municipal Building Roof](#)

Trustee Nan Woodworth made the motion to approve lowest quote for roof repairs from Crown Commercial Roofing in the amount of \$14,870. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Short Term Rental Permit Expiration Date](#)

Code Enforcement Officer Darrin Stocum was present to discuss the short-term rental permits that were approaching their two-year expiration dates. With the moratorium still in effect and no way for current permit holders to renew, the Village needs to establish an alternate expiration date. CEO Darrin Stocum gave out three alternatives as solutions to this matter: 1) have them expire once the new zoning law is updated (expected to be in June/July 2021); 2) have them expire on the last day of the moratorium (August 25, 2021); or 3) have them expire the last day of the calendar year (December 31, 2021). His recommendation was to extend it until the end of the year for consistency and ease of the property owners in scheduling rentals. Deputy Mayor Louie Perazzini made the motion to establish the short-term rental permit expiration date as December 31, 2021. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Community Center Use Request – COVID Vaccination Clinics](#)

Trustee Laurie DeNardo made the motion to allow the Schuylers County Health Department to utilize the Community Center as a COVID vaccination clinic site on an as needed basis, permitted event times and dates are coordinated with Park Manager Michelle Hyde. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Chamber Request to Offer Naming Right for the “Village Square” as a Winter Gala Action Item](#)

Trustee Laurie DeNardo made the motion to approve the Watkins Glen Area Chamber of Commerce to offer naming rights for the “Village Square” as a Winter Gala action item. Deputy Mayor Louie Perazzini seconded the motion. The Board then discussed the motion and determined that it might be confusing if the name of the square changed every year or it was a name that the Village would not be in agreement with. Trustee Laurie DeNardo then amended her motion to state that they would approve the Watkins Glen Area Chamber of Commerce to allow annual sponsorship rights for the “Village Square” as a Winter Gala action item. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Post Motor Equipment Operator \(Streets\)](#)

Deputy Mayor Louie Perazzini made the motion to post a motor equipment operator position with the Streets Department. Trustee Bob Carson seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

[Village Attorney David Ealy – Request to Rent Office Space](#)

Trustee Nan Woodworth made the motion to allow Village Attorney David Ealy to occasionally rent office space at the Village Municipal Building for personal business. Trustee Laurie DeNardo seconded the motion. The Board discussed the request expressing concerns that it could be construed as a conflict of interest as he is the Village’s Attorney. It was suggested that he might contact the Schuylers County Shared Services building to see if this might be an option for him. The Board then voted on the motion and all were opposed. Motion Failed.

[CONFERENCE REQUESTS](#)

[NYS Southern Tier Water Works Operators Conference/Winter Meeting](#)

Trustee Laurie DeNardo made the motion to approve Water Treatment Plant Operator 2A John Rekczis and Water Treatment Plant Supervisor Martin Pierce to attend the NYS Southern Tier Water Works Operators Conference/Winter Meeting emergency preparedness training in Hornell, NY on February 17, 2021 at a cost of \$28/person. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

AUDIT

General Audit

Trustee Laurie DeNardo made the motion to approve the general audit with the Arrowhead Disposal add-on in the following amounts:

General	\$26,100.21	Sewer	\$121,607.75
Electric	\$155,970.97	Water	\$75,657.72
Joint Activity (CVWRF)	\$15,155.50	LWRP #1	\$40,815.80
DRI Project	\$338,712.75	LWRP #2	\$263,240.64
OPRHP Parks	\$77,647.82		

Trustee Nan Woodworth seconded the motion. The Board then voted on the motion to approve and all were in favor. Motion Carried.

BOARD CONCERNS

Municipal Building Garage Demo

The Municipal Building garage demo will occur on January 26, 2021. The Village office will be sending out notices that the back parking lot will be blocked from all thru traffic during this time.

Recycling Update

Village Clerk Lonnie Childs informed the Board that the Village Office is looking into recycling options for fiscal year 2021-2022. A request as gone out to our current recycling pickup provider to see if it is still willing to provide the service for another year and at what cost. The office has also obtained pricing on what some of the local municipalities are paying for a joint drop off center. More information will follow.

New Events Center Employee

A tentative job description has been sent out to the Board members for their review and comments regarding the new Events Center employee. Once the Village comes up with the job qualifications it can be sent to civil service for review.

New Holiday Decorations

Trustees Laurie DeNardo and Nan Woodworth have been working with Electric Supervisor Minard LaFever to come up with options for replacing the current Christmas decorations with new ones. The Board will be updated as more information becomes available.

Watkins Glen Housing Authority Update

Trustee Nan Woodworth updated the Village Board on the staffing changes taking place at the Watkins Glen Housing Authority. Emily Peckham has left and previous assistant Jennifer Bond has now taken over as Executive Director/Property Manager.

INHS Building Tour

Watkins Glen Housing Authority Chairperson Peter Widynski has offered to provide the Village Board members with a tour of the new Glen Lake Apartments complex on January 26, 2021.

EXECUTIVE SESSION

Trustee Laurie DeNardo made the motion to exit public session and enter into executive session at 6:56pm for one Police Department personnel item. Deputy Mayor Louie Perazzini seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

ADJOURN

With no further business to come before the Board, Trustee Laurie DeNardo made the motion to adjourn at 7:50pm. Trustee Nan Woodworth seconded the motion. The Board then voted on the motion and all were in favor. Motion Carried.

Meeting Adjourned.

Respectively Submitted,

Rhonda E Slater